



## STUDENT GOVERNMENT ASSEMBLY (SGA)

Sonoma County Junior College District (SCJCD); Santa Rosa Junior College (SRJC)

### SPRING 2025 RETREAT | SPECIAL MEETING | Meeting #18 MINUTES

DATE & LOCATIONS - *More details found with each day's agenda below*

- DAY 01 | 01/09/2025 | Santa Rosa Campus
- DAY 02 | 01/10/2025 | Petaluma Campus
- DAY 03 | 01/11/2025 | Epicenter

**LAND ACKNOWLEDGMENT:** We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations. This land acknowledgement calls us to commit to continuing to learn how to be better stewards of the land we inhabit. We recognize that every member of the Santa Rosa Junior College community has benefitted, and continues to benefit, from the use and occupation of this land since the institution's founding in 1918. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the colleges' relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Santa Rosa Junior College more accountable to the needs of American Indian and Indigenous peoples.



**ACCESSIBILITY/ACCOMMODATIONS:** [Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202] The SRJC Student Government Assembly does not discriminate on the basis of disability in the admissions or access to, or treatment of, or employment in its programs or activities. The appropriate disability-related aids or services, including printed information in alternate formats that enable persons with disabilities to participate in public meetings, are available by contacting the Student Affairs Office, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting. **PHONE:** [\(707\) 527-4424](tel:7075274424)

### RETREAT DAY #01 | 01/09/2025 | SPECIAL MEETING

**THU, JANUARY 09th, 2025 | TIME:** 9:00am - 5:00pm

**ADDRESS:** 1501 Mendocino Avenue, Santa Rosa, CA 95401 **CAMPUS:** Santa Rosa

**BUILDING:** Bertolini (FLOOR 01); **ROOM:** #4648 (Center for Student Leadership)

OFFICERS:	ATTENDANCE:
Student Body President – <b>Ruben Garcia</b>	Present
Executive Vice President of Legislation – <b>Anne Donnelly</b>	Present
Vice President of Finance – <b>Connor Murray</b>	Late
Vice President of Clubs, Santa Rosa – <b>Andrew Simmalaychanh</b>	Present
Vice President of Clubs, Petaluma – <b>B-Islas Resigned</b>	Vacant
Vice President of Student Life, Santa Rosa – <b>Anastacia Mikhailova</b>	Absent
Vice President of Student Life, Petaluma – <b>Matthew Coronado</b>	Late, Left Early
Vice President of Marketing, Santa Rosa – <b>Tiffany Nguyen</b>	Late
Vice President of Marketing, Petaluma – <b>Emily Marian</b>	Present
Vice President of Diversity – <b>Vacant Appointed: Kaya Clark</b>	Appointed
Vice President of Student Health – <b>Kathryn Leigh Viduya</b>	Present
Vice President of Sustainability – <b>Aria Balador</b>	Present
HONORARY MEMBERS:	ATTENDANCE:
Student Trustee – <b>Anthony Spinozzi</b>	Present
Assembly Member of Student Housing – <b>Kaya Clark</b>	Present (Later Appointed VP of Diversity)
Assembly Member of Disability Affairs – <b>Diego Lopez</b>	Present

#### ATTENDANCE SHEET:

[https://docs.google.com/spreadsheets/d/1Ds59G3qSHrFaVvN2\\_I75yeidlWTQpYuN7ybCTxnTg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1Ds59G3qSHrFaVvN2_I75yeidlWTQpYuN7ybCTxnTg/edit?usp=sharing)

**I. CALL TO ORDER & ROLL CALL:**

**START TIME: 9:20am**

**QUORUM: Established**

**II. APPROVAL OF THE CURRENT AGENDA & PAST MEETING MINUTES (5 minutes):**

*At this time the SGA may review and approve the Agendas and Minutes, and add amendments as needed.*

**A. Current Meeting Agenda**

**Approved without objection**

**B. Minutes #17 (2024.11.25)**

**Approved without objection**

**III. PUBLIC COMMENTS (3 minutes per speaker, 15 minutes per topic):**

*At this time, members of the public may address SGA. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the SGA will be given the opportunity to provide comments via Zoom or may submit public comments via email to [jpinaula@santarosa.edu](mailto:jpinaula@santarosa.edu).*

**Public comments were given**

**IV. RETREAT AGENDA:**

**A. "REGROUP & LOCK-IN" | 9:00am-10:00am**

*Arrive between 9:00-10:00, take the time to reconnect with officers and share winter break memories and settle back into the academic setting.*

**B. "REPRISING ROLES" | 10:00am-11:00am**

*Breakout Session #1: Work in smaller groups to focus on collaboration between SGA Members and their niche roles. Teams will work for 40-50 minutes between themselves and their advisor. If time allows, the last 10 minutes will be used to share the plans made in breakout sessions.*

**1. Group 1: Media Rollout of SGA Events**

- Tiffany Nguyen, Emily Marian, Matthew Coronado, and Connor Murray | Advisor: Melissa Cowan
- Discuss Media Efforts and create a plan to roll out instagram posts on all accounts SRJC Student Life, Petaluma, Cheer/Football
- Discuss CubCard Premium Plans for Advertising and Partnerships + Finance & Benefits Committee Support
- Review Procedures and Requirements for Flyers and Media Posts at SRJC (Non-Discrimination Language)

**2. Group 2: Student Life, Events, and Culture**

- Anastacia Mikhailova, Ruben Garcia, Andrew Simmalaychanh, Kathryn Viduya, and Kaya Clark | Advisor: Joshua Pinaula
- Discuss what events, support, and programming SGA and subsequent bodies (Student Life/ICC) can roll out during spring semester. Collaborations.
- Discuss legacy and new events and what will generate more student involvement and engagement
- Gather a projected timeline of events between all bodies

**3. Group 3: Update on SGA & College Initiatives**

- Anne Donnelly, Aria Balador, Anthony Spinozzi, and Diego Lopez | Advisor: Robert Ethington (If available, otherwise no advisor needed.)
- Update on Key initiatives and advocacy SGA wants to bring to the General Assembly.
- Find a connective advocacy point between the Election Taskforce and SGA
- Discuss internal legislation/resolutions in SGA to protect students post-election

**C. "HOLDING SPACE: OFFICE CLEANUP" | 11:00am-12:00pm**

**1. Goal #1 Clean the Office**

- "Move in Day" clean up old holiday items, move things back into storage etc. (Reminder about sink)
- Aria Segment: Sustainability in the office, minimizing waste
- Let's write a thank you letter to Solomon and the cleaning staff?

**2. Goal #2 Establish Office Rules/Culture.**

- Discuss current office space, privileges, supplies, and what we can do the shared office space
- Make sure you have your keycard, report if lost or missing to get a replacement
- Make sure you have signed your contract, only bring two people with you
- Understand the multi-faceted and communal use of the Student Life Back Office, Clubs and other organizations also utilize the storage space.

**V. BREAK FOR LUNCH | 12:00pm-1:00pm**

Started break at 12:00pm and returned at 1:20pm

**VI. RETURN TO RETREAT AGENDA:**

**A. Dean of Students Sit-Down (1:00pm - 2:00pm)**

*A Sit-Down with Robert Ethington to Discuss Post-Election Resources for Undocumented Students and LGBTQ+ Students, and what SGA and subsequent bodies can do to support them.*

**B. Holistic View of Student Programs: (2:00pm - 3:00pm)**

Joint Session: Creating plans for engagement and retention in programs, how to get people involved, how to keep the program alive and supported.

1. Topic 1: Legacy of Programs
  - Discuss what makes programs stay alive, change of leadership, etc.
  - Advisor: Joshua Pinaula “Involved students get things done, then leave”
  - Create a plan that SGA can support that revolves around student initiatives and carrying them on throughout the years. (Narcans, Resolutions etc)
2. Topic 2: The Future of SGA
  - Discuss Any Constitutional Reviews with SGA’s Constitution, Elections, Recruitment to the Program, Budgeting, Reserves, and the Audit
  - Filling roles; passing the torch, collaboration with High Schools creating a gateway to make the leadership opportunities more prominent in SGA

**VII. APPOINTMENTS & REMOVALS**

*At this time the SGA may appoint, ratify off-schedule appointments, or remove students to/from the SGA, College-Wide Committees, Hiring committees, Ad-Hoc Committees, Internal Committees, Subcommittees, other bodies within their jurisdiction, and other positions/duties as recommended. Any student appointments or removals shall be reported here.*

**Current Appointment List:**

<https://docs.google.com/spreadsheets/d/11sx7WFeXyUugkfXhRUsFjB9HBmlVu1YTc7sJLSGBr38/edit?usp=sharing>

**Main District Committee Website:** <https://committees.santarosa.edu/>

**A. Vice President of Diversity**

Three (3) students sought appointment: Cynthia, Jayce Kaldunski, and Kaya Clark

**MOTION:** Appoint Kaya Clark to the VP of Diversity

**MOTION:** Aria Balador; **SECOND:** Anne Donnelly; **MOTION PASSES UNANIMOUSLY**

**ROLL CALL VOTE:**

OFFICERS:	ATTENDANCE:
Student Body President – <b>Ruben Garcia</b>	
Executive Vice President of Legislation – <b>Anne Donnelly</b>	Yes
Vice President of Finance – <b>Connor Murray</b>	Yes
Vice President of Clubs, Santa Rosa – <b>Andrew Simmalaychanh</b>	Yes
Vice President of Clubs, Petaluma – <b>(vacant)</b>	Vacant
Vice President of Student Life, Santa Rosa – <b>Anastacia Mikhailova</b>	Not Present for Vote
Vice President of Student Life, Petaluma – <b>Matthew Coronado</b>	Not Present for Vote
Vice President of Marketing, Santa Rosa – <b>Tiffany Nguyen</b>	Yes

Vice President of Marketing, Petaluma – <b>Emily Marian</b>	Yes
Vice President of Diversity – <b>(vacant)</b>	Vacant
Vice President of Student Health – <b>Kathryn Leigh Viduya</b>	Yes
Vice President of Sustainability – <b>Aria Balador</b>	Yes
<b>HONORARY MEMBERS:</b>	<b>ATTENDANCE:</b>
Student Trustee – <b>Anthony Spinozzi</b>	Yes
Assembly Member of Student Housing – <b>Kaya Clark</b>	Abstain
Assembly Member of Disability Affairs – <b>Diego Lopez</b>	Yes

- B. Regular Shared Governance Meetings and Workgroups
- C. Periodic Shared Governance and Workgroup Meetings

**VIII. BUSINESS**

- A. A motion may come forward to revise SGA Meeting #17; VII Old Business; Item A - to increase the number of attendees from 4 to 5, and add Ruben Garcia as an attendee to the ASACC National Student Advocacy Conference, without any additional costs to the SGA

**MOTION:** Andrew Simmalaychanh; **SECOND:** Anne Donnelly; **MOTION PASSES UNANIMOUSLY**

**ROLL CALL VOTE:**

<b>OFFICERS:</b>	<b>ATTENDANCE:</b>
Student Body President – <b>Ruben Garcia</b>	
Executive Vice President of Legislation – <b>Anne Donnelly</b>	Yes
Vice President of Finance – <b>Connor Murray</b>	Yes
Vice President of Clubs, Santa Rosa – <b>Andrew Simmalaychanh</b>	Yes
Vice President of Clubs, Petaluma – <b>(vacant)</b>	Vacant
Vice President of Student Life, Santa Rosa – <b>Anastacia Mikhailova</b>	Not Present for Vote
Vice President of Student Life, Petaluma – <b>Matthew Coronado</b>	Not Present for Vote
Vice President of Marketing, Santa Rosa – <b>Tiffany Nguyen</b>	Yes
Vice President of Marketing, Petaluma – <b>Emily Marian</b>	Yes
Vice President of Diversity – <b>Kaya Clark</b>	Yes
Vice President of Student Health – <b>Kathryn Leigh Viduya</b>	Yes
Vice President of Sustainability – <b>Aria Balador</b>	Yes
<b>HONORARY MEMBERS:</b>	<b>ATTENDANCE:</b>
Student Trustee – <b>Anthony Spinozzi</b>	Yes
Assembly Member of Disability Affairs – <b>Diego Lopez</b>	Yes

**MOTION:** Postpone the remainder of business until next meeting.

**MOTION:** Andrew Simmalaychanh; **SECOND:** Emily Marian; **MOTION PASSES UNANIMOUSLY**

**ROLL CALL VOTE:**

<b>OFFICERS:</b>	<b>ATTENDANCE:</b>
Student Body President – <b>Ruben Garcia</b>	
Executive Vice President of Legislation – <b>Anne Donnelly</b>	Yes
Vice President of Finance – <b>Connor Murray</b>	Yes
Vice President of Clubs, Santa Rosa – <b>Andrew Simmalaychanh</b>	Yes

Vice President of Clubs, Petaluma – <i>(vacant)</i>	Vacant
Vice President of Student Life, Santa Rosa – <b>Anastacia Mikhailova</b>	Not Present for Vote
Vice President of Student Life, Petaluma – <b>Matthew Coronado</b>	Not Present for Vote
Vice President of Marketing, Santa Rosa – <b>Tiffany Nguyen</b>	Yes
Vice President of Marketing, Petaluma – <b>Emily Marian</b>	Yes
Vice President of Diversity – <b>Kaya Clark</b>	Yes
Vice President of Student Health – <b>Kathryn Leigh Viduya</b>	Yes
Vice President of Sustainability – <b>Aria Balador</b>	Yes
<b>HONORARY MEMBERS:</b>	<b>ATTENDANCE:</b>
Student Trustee – <b>Anthony Spinozzi</b>	Yes
Assembly Member of Disability Affairs – <b>Diego Lopez</b>	Yes

- B. A motion may come forward to review and formally adopt SGA Goals for the Spring 2025
- C. A motion may come forward to approve business regarding the Student Investment Program (SIP).
- D. A motion may come forward to approve business regarding Club Days.
- E. A motion may come forward to approve business regarding Conferences.

**IX. COMMUNICATIONS FROM THE FLOOR:**

*At this time, members of SGA may address concerns and any items not on the current agenda, in addition to recommending new agenda items.*

**X. ADJOURNMENT; END TIME: 4:46pm**

**RETREAT DAY #02 | 01/10/2025 | SPECIAL MEETING**

**FRI, JANUARY 10th, 2024 | TIME:** 10:00am - 5:00pm

**ADDRESS:** 680 Sonoma Mountain Parkway, Petaluma, CA 94954 **CAMPUS:** Petaluma

**BUILDING:** Mike Smith Hall; **ROOM:** #PC 500 (Welcome & Connect Center/Student Engagement & Success Center)

<b>OFFICERS:</b>	<b>ATTENDANCE:</b>
Student Body President – <b>Ruben Garcia</b>	Present
Executive Vice President of Legislation – <b>Anne Donnelly</b>	Absent
Vice President of Finance – <b>Connor Murray</b>	Present
Vice President of Clubs, Santa Rosa – <b>Andrew Simmalaychanh</b>	Present
Vice President of Clubs, Petaluma – <b>B-Islas Resigned</b>	Vacant
Vice President of Student Life, Santa Rosa – <b>Anastacia Mikhailova</b>	Absent
Vice President of Student Life, Petaluma – <b>Matthew Coronado</b>	Present
Vice President of Marketing, Santa Rosa – <b>Tiffany Nguyen</b>	Present
Vice President of Marketing, Petaluma – <b>Emily Marian</b>	Present
Vice President of Diversity – <del>Vacant</del> <b>Kaya Clark</b>	Present
Vice President of Student Health – <b>Kathryn Leigh Viduya</b>	Absent
Vice President of Sustainability – <b>Aria Balador</b>	Present
<b>HONORARY MEMBERS:</b>	<b>ATTENDANCE:</b>

Student Trustee – <b>Anthony Spinozzi</b>	Absent
<del>Assembly Member of Student Housing – <b>Kaya Clark</b></del>	
Assembly Member of Disability Affairs – <b>Diego Lopez</b>	Present

**ATTENDANCE SHEET:**

[https://docs.google.com/spreadsheets/d/1Ds59G3qSHrFaVVnN2\\_lt75yeidIWTQpYuN7ybCTxnTg/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1Ds59G3qSHrFaVVnN2_lt75yeidIWTQpYuN7ybCTxnTg/edit?usp=sharing)

**I. CALL TO ORDER & ROLL CALL:**

**START TIME: 1:52pm**

**QUORUM: Established**

**II. PUBLIC COMMENTS (3 minutes per speaker, 15 minutes per topic):**

*At this time, members of the public may address SGA. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the SGA will be given the opportunity to provide comments via Zoom or may submit public comments via email to [ipinaula@santarosa.edu](mailto:ipinaula@santarosa.edu).*

No public comment.

The group discussed and without objection agreed to rearranging agenda items in the following ways:

- Start with campus tour (10:30am)
- Attend opening of the Petaluma North SMART station (11:30am)
- Lunch at 12:00
- Go into “RETREAT AGENDA | EVENT TIMELINE | SGA, ICC, & Student Life” item (3:00pm)
- Forgo Agenda item “ACTION PLANNING” for this retreat

**III. RETREAT AGENDA | EVENT TIMELINE | SGA, ICC, & Student Life (10:30am-12:00pm)**

*Joint Session #2: Identify Events and Programs, Calendar, and Finalize Plans for Spring 2025.*

- A. Review the Event Application and Calendar Systems Lightly
- B. Review our Current Budget, and assess funding and event goals
- C. Establish Which Days Club Days will be, what times, etc.
- D. Establish Programming for Student Life
- E. Establish Committees and Workload for individuals, generate role responsibility
- F. What worked and didn’t work?
- G. Finalize the SGA Budget Dates
- H. Student Constitution Revision Deadlines

**IV. BREAK FOR LUNCH | 12:00pm-2:00pm**

*SGA is encouraged to utilize the welcome and connect center’s resources.*

**V. RETURN TO RETREAT AGENDA**

**A. TOUR OF THE PETALUMA CAMPUS | 2:00pm-3:00pm**

**B. ACTION PLANNING | 3:00pm-4:00pm**

*Breakout Session #2: Groups focused on action planning for shared events and goals. Team Building within different aspects of SGA to find collaborative efforts and programs to work on. (Below are tentative groups, groups might change in regards to calendar plans and events.)*

1. Group 1: Sustainability Action Communications
  - Aria Balador, Kathryn Viduya, Anne Donnelly, Anthony Spinozzi
  - Work on forming legislation for sustainability, student health etc.
2. Group 2: Assembly Member Trainings
  - Ruben Garcia, Connor Murray, Kaya Clark, Diego Lopez, Tiffany Nguyen
  - Train Assembly Members and pool interest for future SGA positions

- Define roles, what will these positions achieve?
3. Group 3: Bridging the Gap Between Petaluma and Santa Rosa
- Matthew Coronado, Emily Marian, Anastacia Mikhailova, Andrew Simmalaychanh
  - Work on bridging the gap between Student Life areas.

## VI. BUSINESS | 4:00pm-5:00pm

Some business items are repeated in case items were postponed the previous days.

- A. A motion may come forward to revise SGA Meeting #17; VII Old Business; Item A - to increase the number of attendees from 4 to 5, and add Ruben Garcia as an attendee to the ASACC National Student Advocacy Conference, without any additional costs to the SGA (see prior day)
- B. A motion may come forward to review and formally adopt SGA Goals for the Spring 2025

**MOTION TO AMEND:** (see below)

**MOTION:** Andrew Simmalaychanh; **SECOND:** Matthew Coronado; **MOTION PASSES WITHOUT OBJECTION**

A motion may come forward to review and formally adopt SGA Goals for the Spring 2025, including:

### 1. Floating Goals

- Constitutional Revision Workforce  
Lead(s): Anne Donnelly, Kaya Clark, Andrew Simmalaychanh, Ruben Garcia  
Establish Potential New SGA Positions. Review the Constitution and Language to ensure it aligns with its values and align with SGA.
- Dorm Council Establishment  
Lead(s): Kaya Clark  
Work with the current Dorm Committee, RAs and Other Students in the Dorms to create a council of students to organize programming in Polly Hall.
- Basketball and Spirit Taskforce  
Lead(s): Matthew Coronado and Emily Marian  
Work with Athletics to have themed and spirited basketball and sports game in Spring Semester
- SSSCC Resolutions and Deadlines  
Lead(s): Ruben Garcia and Annie Donnelly  
Collaborate in Region 2 Regarding Key Resolutions for SSSCC
- Fall Into Wellness Fair  
Lead(s): Kathryn Viduya, Andrew Simmalaychanh  
Have another collaborative Wellness Fair with Student Health Peers and Local Businesses! (TBD Date)
- SGA Budget  
Lead(s): Connor Murray and Finance and Benefits Committee

### 2. Calendar/Monthly Event Goals

- February:
  - Out of Darkness | Suicide Prevention Walk  
Lead(s): Tiffany Nguyen  
Time: February 8th, 9am to 12pm
  - Club Day and Financial Aid Fair  
Lead(s): Andrew Simmalaychanh and ICCX  
Time: February 12th, 11-2pm
- March:

- March in March Lobbying Event  
Lead(s): Ruben Garcia, Anne Donnelly  
Time: March 4th
- Club Day  
Lead(s): Andrew Simmalaychanh and ICCX  
Time: March 12th
- ASAAC DC Trip: 14th - 18th  
Lead(s): Andrew Simmalaychanh, Anthony Spinozzi, Ruben Garcia
- End of March Recruitment for SGA  
Lead(s): Andrew Simmalaychanh, Ruben Garcia  
Time: March 24th – March 29th
- April
  - SSSCC General Assembly  
Lead(s): Anne Donnelly, Ruben Garcia  
Time: April 4th - April 6th
  - Club Day  
Lead(s): Andrew Simmalaychanh and ICCX  
Time: April 9th
  - Earth Day Event  
Lead(s): Aria Balador  
Time: April 22nd
  - SGA Elections  
Ruben Garcia  
Time: Late/End of April
- May
  - Graduation Club Day  
Lead(s): Andrew Simmalaychanh and ICCX  
Time: May 7th | 11-2pm
  - Inter-Club Council Celebration  
Lead(s): Andrew Simmalaychanh and ICCX  
Time: May 14th | 1:30-3pm
  - Student Life Banquet  
Lead(s): Andrew Simmalaychanh, Tiffany Nguyen, Matthew Coronado, Kaya Clark  
Time: May 9th
  - Finals Supply Drive  
Collaborate with Student Ambassadors, Student Resource Center, EOPS to provide SGA Sponsored Finals Supplies  
Time: May 18th - 23rd  
Lead(s): Connor Murray, Diego Lopez, Kaya Clark and Aria Balador

**MOTION TO APPROVE ITEM AS AMENDED:**

**MOTION:** Andrew Simmalaychanh; **SECOND:** Matthew Coronado; **MOTION PASSES WITHOUT OBJECTION**

**MOTION:** Postpone the remainder of business indefinitely.

**MOTION:** Andrew Simmalaychanh; **SECOND:** Tiffany Nguyen; **MOTION PASSES WITHOUT OBJECTION**



- C. A motion may come forward to approve business regarding the Student Investment Program (SIP).
- D. A motion may come forward to approve business regarding Club Days.
- E. A motion may come forward to approve business regarding Conferences.

**VII. COMMUNICATIONS FROM THE FLOOR:**

*At this time, members of SGA may address concerns and any items not on the current agenda, in addition to recommending new agenda items.*

**VIII. ADJOURNMENT; END TIME: 4:00pm**

**RETREAT DAY #03 | 01/11/2025 | SPECIAL MEETING**

---

**SAT, JANUARY 11th, 2024 | TIME: 11:00am -1:00pm**

**ADDRESS: 3215 Coffey Lane, Santa Rosa, CA 95403 (Epicenter)**

**NOTICE IS HEREBY GIVEN**

There may be an assemblage of Student Government Assembly (SGA) members, who may constitute a quorum, meeting at the above time and location.

There will be no business items to be voted on. SGA members are asked to refrain from discussing any kind of business.