



STUDENT GOVERNMENT ASSEMBLY (SGA)

Sonoma County Junior College District (SCJCD); Santa Rosa Junior College (SRJC)

SPRING 2025 RETREAT | SPECIAL MEETING | Meeting #18

DATE & LOCATIONS - *More details found with each day's agenda below*

- **DAY 01** | 01/09/2025 | Santa Rosa Campus
- **DAY 02** | 01/10/2025 | Petaluma Campus
- **DAY 03** | 01/11/2025 | Epicenter

LAND ACKNOWLEDGMENT: We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations. This land acknowledgement calls us to commit to continuing to learn how to be better stewards of the land we inhabit. We recognize that every member of the Santa Rosa Junior College community has benefitted, and continues to benefit, from the use and occupation of this land since the institution's founding in 1918. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the colleges' relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Santa Rosa Junior College more accountable to the needs of American Indian and Indigenous peoples.



ACCESSIBILITY/ACCOMMODATIONS: *[Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202] The SRJC Student Government Assembly does not discriminate on the basis of disability in the admissions or access to, or treatment of, or employment in its programs or activities. The appropriate disability-related aids or services, including printed information in alternate formats that enable persons with disabilities to participate in public meetings, are available by contacting the Student Affairs Office, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting. **PHONE:** [\(707\) 527-4424](tel:7075274424)*

RETREAT DAY #01 | 01/09/2025 | SPECIAL MEETING

THU, JANUARY 09th, 2024 | TIME: 9:00am - 5:00pm

ADDRESS: 1501 Mendocino Avenue, Santa Rosa, CA 95401 **CAMPUS:** Santa Rosa

BUILDING: Bertolini (FLOOR 01); **ROOM:** #4648 (Center for Student Leadership)

OFFICERS:	ATTENDANCE:
Student Body President – Ruben Garcia	
Executive Vice President of Legislation – Anne Donnelly	
Vice President of Finance – Connor Murray	
Vice President of Clubs, Santa Rosa – Andrew Simmalaychanh	
Vice President of Clubs, Petaluma – B Islas	
Vice President of Student Life, Santa Rosa – Anastacia Mikhailova	
Vice President of Student Life, Petaluma – Matthew Coronado	
Vice President of Marketing, Santa Rosa – Tiffany Nguyen	
Vice President of Marketing, Petaluma – Emily Marian	
Vice President of Diversity – Vacant	
Vice President of Student Health – Kathryn Leigh Viduya	
Vice President of Sustainability – Aria Balador	
HONORARY MEMBERS:	ATTENDANCE:
Student Trustee – Anthony Spinozzi	
Assembly Member of Student Housing – Kaya Clark	
Assembly Member of Disability Affairs – Diego Lopez	

ATTENDANCE SHEET:

https://docs.google.com/spreadsheets/d/1Ds59G3qSHrFaVvN2_I75yeidlWTQpYuN7ybCTxnTg/edit?usp=sharing

I. CALL TO ORDER & ROLL CALL:

START TIME: **QUORUM:**

II. APPROVAL OF THE CURRENT AGENDA & PAST MEETING MINUTES (5 minutes):

At this time the SGA may review and approve the Agendas and Minutes, and add amendments as needed.

- A. Current Meeting Agenda
- B. Minutes #17 (2024.11.25)

III. PUBLIC COMMENTS (3 minutes per speaker, 15 minutes per topic):

At this time, members of the public may address SGA. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the SGA will be given the opportunity to provide comments via Zoom or may submit public comments via email to jpinaula@santarosa.edu.

IV. RETREAT AGENDA:

A. “REGROUP & LOCK-IN” | 9:00am-10:00am

Arrive between 9:00-10:00, take the time to reconnect with officers and share winter break memories and settle back into the academic setting.

B. “REPRISING ROLES” | 10:00am-11:00am

Breakout Session #1: Work in smaller groups to focus on collaboration between SGA Members and their niche roles. Teams will work for 40-50 minutes between themselves and their advisor. If time allows, the last 10 minutes will be used to share the plans made in breakout sessions.

1. Group 1: Media Rollout of SGA Events

- Tiffany Nguyen, Emily Marian, Matthew Coronado, and Connor Murray | Advisor: Melissa Cowan
- Discuss Media Efforts and create a plan to roll out instagram posts on all accounts SRJC Student Life, Petaluma, Cheer/Football
- Discuss CubCard Premium Plans for Advertising and Partnerships + Finance & Benefits Committee Support
- Review Procedures and Requirements for Flyers and Media Posts at SRJC (Non-Discrimination Language)

2. Group 2: Student Life, Events, and Culture

- Anastacia Mikhailova, Ruben Garcia, Andrew Simmalaychanh, Kathryn Viduya, and Kaya Clark | Advisor: Joshua Pinaula
- Discuss what events, support, and programming SGA and subsequent bodies (Student Life/ICC) can roll out during spring semester. Collaborations.
- Discuss legacy and new events and what will generate more student involvement and engagement
- Gather a projected timeline of events between all bodies

3. Group 3: Update on SGA & College Initiatives

- Anne Donnelly, Aria Balador, Anthony Spinozzi, and Diego Lopez | Advisor: Robert Ethington (If available, otherwise no advisor needed.)
- Update on Key initiatives and advocacy SGA wants to bring to the General Assembly.
- Find a connective advocacy point between the Election Taskforce and SGA
- Discuss internal legislation/resolutions in SGA to protect students post-election

C. “HOLDING SPACE: OFFICE CLEANUP” | 11:00am-12:00pm

1. Goal #1 Clean the Office

- “Move in Day” clean up old holiday items, move things back into storage etc. (Reminder about sink)
- Aria Segment: Sustainability in the office, minimizing waste
- Let’s write a thank you letter to Solomon and the cleaning staff?

2. Goal #2 Establish Office Rules/Culture.

- Discuss current office space, privileges, supplies, and what we can do the shared office space
- Make sure you have your keycard, report if lost or missing to get a replacement
- Make sure you have signed your contract, only bring two people with you

- Understand the multi-faceted and communal use of the Student Life Back Office, Clubs and other organizations also utilize the storage space.

V. BREAK FOR LUNCH | 12:00pm-1:00pm

VI. RETURN TO RETREAT AGENDA:

A. Dean of Students Sit-Down (1:00pm - 2:00pm)

A Sit-Down with Robert Ethington to Discuss Post-Election Resources for Undocumented Students and LGBTQ+ Students, and what SGA and subsequent bodies can do to support them.

B. Holistic View of Student Programs: (2:00pm - 3:00pm)

Joint Session: Creating plans for engagement and retention in programs, how to get people involved, how to keep the program alive and supported.

1. Topic 1: Legacy of Programs

- Discuss what makes programs stay alive, change of leadership, etc.
- Advisor: Joshua Pinaula “Involved students get things done, then leave”
- Create a plan that SGA can support that revolves around student initiatives and carrying them on throughout the years. (Narcan, Resolutions etc)

2. Topic 2: The Future of SGA

- Discuss Any Constitutional Reviews with SGA’s Constitution, Elections, Recruitment to the Program, Budgeting, Reserves, and the Audit
- Filling roles; passing the torch, collaboration with High Schools creating a gateway to make the leadership opportunities more prominent in SGA

VII. APPOINTMENTS & REMOVALS

At this time the SGA may appoint, ratify off-schedule appointments, or remove students to/from the SGA, College-Wide Committees, Hiring committees, Ad-Hoc Committees, Internal Committees, Subcommittees, other bodies within their jurisdiction, and other positions/duties as recommended. Any student appointments or removals shall be reported here.

Current Appointment List:

<https://docs.google.com/spreadsheets/d/11sx7WFeXyUugkfXhRUsFjB9HBmlVu1YTc7sJLSGBr38/edit?usp=sharing>

Main District Committee Website: <https://committees.santarosa.edu/>

- A. Vice President of Diversity
- B. Regular Shared Governance Meetings and Workgroups
- C. Periodic Shared Governance and Workgroup Meetings

VIII. BUSINESS

- A. A motion may come forward to revise SGA Meeting #17; VII Old Business; Item A - to increase the number of attendees from 4 to 5, and add Ruben Garcia as an attendee to the ASACC National Student Advocacy Conference, without any additional costs to the SGA
- B. A motion may come forward to review and formally adopt SGA Goals for the Spring 2025
- C. A motion may come forward to approve business regarding the Student Investment Program (SIP).
- D. A motion may come forward to approve business regarding Club Days.
- E. A motion may come forward to approve business regarding Conferences.

IX. COMMUNICATIONS FROM THE FLOOR:

At this time, members of SGA may address concerns and any items not on the current agenda, in addition to recommending new agenda items.

X. ADJOURNMENT; END TIME:

RETREAT DAY #02 | 01/10/2025 | SPECIAL MEETING

FRI, JANUARY 10th, 2024 | TIME: 10:00am - 5:00pm

ADDRESS: 680 Sonoma Mountain Parkway, Petaluma, CA 94954 **CAMPUS:** Petaluma

BUILDING: Mike Smith Hall; **ROOM:** #PC 500 (Welcome & Connect Center/Student Engagement & Success Center)

OFFICERS:	ATTENDANCE:
Student Body President – Ruben Garcia	
Executive Vice President of Legislation – Anne Donnelly	
Vice President of Finance – Connor Murray	
Vice President of Clubs, Santa Rosa – Andrew Simmalaychanh	
Vice President of Clubs, Petaluma – B Islas	
Vice President of Student Life, Santa Rosa – Anastacia Mikhailova	
Vice President of Student Life, Petaluma – Matthew Coronado	
Vice President of Marketing, Santa Rosa – Tiffany Nguyen	
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Vice President of Diversity – Vacant	
Vice President of Student Health – Kathryn Leigh Viduya	
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HONORARY MEMBERS:	ATTENDANCE:
Student Trustee – Anthony Spinozzi	
Assembly Member of Student Housing – Kaya Clark	
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I. CALL TO ORDER & ROLL CALL:

START TIME: **QUORUM:**

II. PUBLIC COMMENTS (3 minutes per speaker, 15 minutes per topic):

At this time, members of the public may address SGA. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the SGA will be given the opportunity to provide comments via Zoom or may submit public comments via email to jpinaula@santarosa.edu.

III. RETREAT AGENDA | EVENT TIMELINE | SGA, ICC, & Student Life (10:30am-12:00pm)

Joint Session #2: Identify Events and Programs, Calendar, and Finalize Plans for Spring 2025.

- A.** Review the Event Application and Calendar Systems Lightly
- B.** Review our Current Budget, and assess funding and event goals
- C.** Establish Which Days Club Days will be, what times, etc.
- D.** Establish Programming for Student Life
- E.** Establish Committees and Workload for individuals, generate role responsibility
- F.** What worked and didn't work?
- G.** Finalize the SGA Budget Dates
- H.** Student Constitution Revision Deadlines

IV. BREAK FOR LUNCH | 12:00pm-2:00pm

SGA is encouraged to utilize the welcome and connect center's resources.

V. RETURN TO RETREAT AGENDA

A. TOUR OF THE PETALUMA CAMPUS | 2:00pm-3:00pm

B. ACTION PLANNING | 3:00pm-4:00pm

Breakout Session #2: Groups focused on action planning for shared events and goals. Team Building within different aspects of SGA to find collaborative efforts and programs to work on. (Below are tentative groups, groups might change in regards to calendar plans and events.)

1. Group 1: Sustainability Action Communications
 - Aria Balador, Kathryn Viduya, Anne Donnelly, Anthony Spinozzi
 - Work on forming legislation for sustainability, student health etc.
2. Group 2: Assembly Member Trainings
 - Ruben Garcia, Connor Murray, Kaya Clark, Diego Lopez, Tiffany Nguyen
 - Train Assembly Members and pool interest for future SGA positions
 - Define roles, what will these positions achieve?
3. Group 3: Bridging the Gap Between Petaluma and Santa Rosa
 - Matthew Coronado, Emily Marian, Anastacia Mikhailova, Andrew Simmalaychanh
 - Work on bridging the gap between Student Life areas.

VI. BUSINESS | 4:00pm-5:00pm

Some business items are repeated in case items were postponed the previous days.

- A. A motion may come forward to revise SGA Meeting #17; VII Old Business; Item A - to increase the number of attendees from 4 to 5, and add Ruben Garcia as an attendee to the ASACC National Student Advocacy Conference, without any additional costs to the SGA
- B. A motion may come forward to review and formally adopt SGA Goals for the Spring 2025
- C. A motion may come forward to approve business regarding the Student Investment Program (SIP).
- D. A motion may come forward to approve business regarding Club Days.
- E. A motion may come forward to approve business regarding Conferences.

VII. COMMUNICATIONS FROM THE FLOOR:

At this time, members of SGA may address concerns and any items not on the current agenda, in addition to recommending new agenda items.

VIII. ADJOURNMENT; END TIME:

RETREAT DAY #03 | 01/11/2025 | SPECIAL MEETING

SAT, JANUARY 11th, 2024 | TIME: 11:00am -1:00pm

ADDRESS: 3215 Coffey Lane, Santa Rosa, CA 95403 (Epicenter)

NOTICE IS HEREBY GIVEN

There may be an assemblage of Student Government Assembly (SGA) members, who may constitute a quorum, meeting at the above time and location.

There will be no business items to be voted on. SGA members are asked to refrain from discussing any kind of business.