



**Sonoma County Junior College District (SCJCD)**  
**Santa Rosa Junior College (SRJC)**  
**1501 Mendocino Avenue, Santa Rosa, CA 95401**

## **FINANCE & BENEFITS COMMITTEE**

### **Meeting #4**

**Advisor Signature:** Melissa Cowan

**Advisor Timestamp:** 03/13/24

**NOTICE IS HEREBY GIVEN** that a **REGULAR** meeting of the Santa Rosa Junior College (SRJC) Finance & Benefits Committee (FB) shall convene. The meeting will not be teleconferenced. The Finance and Benefits committee reserves the right to suspend the orders of the day if necessary to conduct business. Finance & Benefits Committee agendas are posted online at <https://studentlife.santarosa.edu/finance-benefits-committee>. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the SGA will be given the opportunity to ask questions via [Zoom](#) or may submit questions via email to [clubaccounts@santarosa.edu](mailto:clubaccounts@santarosa.edu).

#### **MEETING DATE & TIME:**

February 28th, 2024, 3:15 PM - 4:00 PM  
Bertolini 1st Floor, CSL Room 4643

#### **MEETING ADVISOR / MEETING ACCOMMODATION CONTACT:**

**Name:** Melissa Garcia Cowan  
**Email:** [clubaccounts@santarosa.edu](mailto:clubaccounts@santarosa.edu)  
**Phone:** (707) 524-1808

#### **MEETING CHAIR CONTACT:**

**Name:** Anthony Spinozzi  
**Email:** [finance@santarosa.edu](mailto:finance@santarosa.edu)  
[aspinozzi@santarosa.edu](mailto:aspinozzi@santarosa.edu)

**Pursuant to Government Code 54957.5:** Supplemental materials distributed less than 72 hours before this meeting to a majority of the Finance & Benefits Committee (FB) will be made available for public inspection at this meeting and via email request. Materials prepared by officers of the FB and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the Finance & Benefits Committee is not present, a "planning workshop" will continue with the FB officers present and other stakeholders who are present. No action of the FB will be taken during a planning workshop.

### **I. Call to Order & Roll Call: Anthony Spinozzi Start time: 3:22PM Quorum: Yes**

(STATUSES: Present, Teleconferenced, Late, and Absent)

<b>FINANCE &amp; BENEFITS COMMITTEE OFFICERS:</b>	<b>NAME</b>	<b>STATUS</b>
<b>VICE PRESIDENT OF FINANCE</b> (Chair)	Anthony Spinozzi	<b>Present</b>
<b>Vice-Chair</b>	Ruben Garcia	<b>Present</b>
<b>Secretary</b>	Micah Reyes	<b>Present</b>
<b>Member</b>	Connor Murray	<b>Present</b>
<b>Member</b>	Fernando Valencia	<b>Present</b>

### **II. Approval of the Current Agenda & Past Meeting Minutes:**

*A motion may come forward for the Finance & Benefits Committee (FB) to review and approve this current Agenda, as well as the documented notes from the previous meeting (known as 'Minutes') -making additions and deletions as recommended.*

**MOTION: Anthony Spinozzi**  
**Motion Outcome: Passes**

**SECOND: Fernando Valencia**

**III. Public Comments:** [Link to a timer](#)

*Members of the Public may address the FB. Those who wish to speak are asked to provide the FB Secretary with their name and contact information to be noted in the minutes (not required). Clarifying questions and comments may be entertained. The FB may restrict Public Comment to only speakers who wish to comment on items on the Agenda. [Ralph M. Brown Act ([California Government Code §54950-54963](#), specifically [§54954.3](#))]*

**IV. Appointments & Removals: N/A**

*At this time the Finance & Benefits committee (FB) may Appoint, Disappoint or Ratify the Appointments/Disappointments.*

A. A motion may come forward to appoint/disappoint member to the Finance and Benefits Committee:

1. **Appoint:**

**Position:** Member

**Motion Outcome:**

2. **Appoint:**

**Position:** Member

**Motion Outcome:**

**V. Old Business Items:**

A. A motion may come forward to further discuss the budget and approve timeline for budget completion.

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi    **MOTION OUTCOME: Passed**

**MOTION: Ruben Garcia**

**SECOND: Fernando Valencia**

**Discussion:** Rough Schedule, if item is not completed it will be pushed to next. We are looking to present to SGA and finalize the budget by May 7th. Budget timeline was approved.

**VI. New Business Items:**

A. A motion may come forward to review projected revenue and expenses for 2024-2025.

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi    **MOTION OUTCOME: Passed**

**MOTION: Ruben Garcia**

**SECOND: Connor Murray**

**Discussion:** Looked over draft google sheet that was of the 2023-24 budget with projection columns included. Since accounting is behind all numbers are not up to date. Discussed how the fiscal year lines up with the academic year. Discussed various fees that we expect to bring us more income.

**VII. Communications from the floor**

**VIII. Adjournment: Anthony Spinozzi**

**End Time: 4:00PM**



public meetings are available by contacting the Student Affairs Office at (707) 527-4424, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting. [Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202]