



**Sonoma County Junior College District (SCJCD)**  
**Santa Rosa Junior College (SRJC)**  
**1501 Mendocino Avenue, Santa Rosa, CA 95401**

## **FINANCE & BENEFITS COMMITTEE**

### **Meeting #2**

**Advisor Signature:** Melissa Cowan

**Advisor Timestamp:** 02/14/24

**NOTICE IS HEREBY GIVEN** that a **REGULAR** meeting of the Santa Rosa Junior College (SRJC) Finance & Benefits Committee (FB) shall convene. The meeting will not be teleconferenced. The Finance and Benefits committee reserves the right to suspend the orders of the day if necessary to conduct business. Finance & Benefits Committee agendas are posted online at <https://studentlife.santarosa.edu/finance-benefits-committee>. Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the SGA will be given the opportunity to ask questions via [Zoom](#) or may submit questions via email to [clubaccounts@santarosa.edu](mailto:clubaccounts@santarosa.edu).

#### **MEETING DATE & TIME:**

February 7th, 2024, 3:10 PM - 4:00 PM  
Bertolini 1st Floor, CSL Room 4643

#### **MEETING ADVISOR / MEETING**

#### **ACCOMMODATION CONTACT:**

**Name:** Melissa Garcia Cowan  
**Email:** [clubaccounts@santarosa.edu](mailto:clubaccounts@santarosa.edu)  
**Phone:** (707) 524-1808

#### **MEETING CHAIR CONTACT:**

**Name:** Anthony Spinozzi  
**Email:** [finance@santarosa.edu](mailto:finance@santarosa.edu)  
[aspinozzi@santarosa.edu](mailto:aspinozzi@santarosa.edu)

**Pursuant to Government Code 54957.5:** Supplemental materials distributed less than 72 hours before this meeting to a majority of the Finance & Benefits Committee (FB) will be made available for public inspection at this meeting and via email request. Materials prepared by officers of the FB and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the Finance & Benefits Committee is not present, a "planning workshop" will continue with the FB officers present and other stakeholders who are present. No action of the FB will be taken during a planning workshop.

#### **I. Call to Order & Roll Call:**

**Start time:**

**Quorum:**

(STATUSES: Present, Teleconferenced, Late, and Absent)

<b>FINANCE &amp; BENEFITS COMMITTEE OFFICERS:</b>	<b>NAME</b>	<b>STATUS</b>
<b>VICE PRESIDENT OF FINANCE</b> (Chair)	Anthony Spinozzi	<b>Present</b>
<b>Vice-Chair</b>	Ruben Garcia	<b>Present</b>
<b>Secretary</b>	Micah Reyes	<b>Present</b>

#### **II. Approval of the Current Agenda & [Past Meeting Minutes](#):**

*A motion may come forward for the Finance & Benefits Committee (FB) to review and approve this current Agenda, as well as the documented notes from the previous meeting (known as 'Minutes') -making additions and deletions as recommended.*

**MOTION:** **Ruben Garcia**

**SECOND:** **Micah Reyes**

**Motion Outcome: Approved**

**III. Public Comments:** [Link to a timer](#)

*Members of the Public may address the FB. Those who wish to speak are asked to provide the FB Secretary with their name and contact information to be noted in the minutes (not required). Clarifying questions and comments may be entertained. The FB may restrict Public Comment to only speakers who wish to comment on items on the Agenda. [Ralph M. Brown Act ([California Government Code §54950-54963](#), specifically [§54954.3](#))]*

**IV. Appointments & Removals:**

*At this time the Finance & Benefits committee (FB) may Appoint, Disappoint or Ratify the Appointments/Disappointments.*

**A. A motion may come forward to appoint/disappoint member to the Finance and Benefits Committee:**

**1. Appoint:**

**Position:** Member

**Motion Outcome:**

**2. Appoint:**

**Position:** Member

**Motion Outcome:**

**V. Old Business Items:**

**A. A motion may come forward to discuss frequency of future Finance & Benefits Committee meetings.**

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi

**MOTION OUTCOME:** Approved

**MOTION:** Ruben Garcia

**SECOND:** Micah Reyes

**Discussion:** Discussion around the availability of the current members and how we can accommodate people from the Petaluma Campus. Conclusion is that we will be holding meetings at the same time with the possibility of presenting to Petaluma ICC in the future.

A motion to amend item A to postpone the scheduling of a meeting with Petaluma representatives and maintain our current meeting time of Wednesdays at 3:10pm-4:00pm.

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi

**MOTION OUTCOME:** Approved

**MOTION:** Ruben Garcia

**SECOND:** Micah Reyes

**Discussion:** See above

**B. A motion may come forward to discuss the future of CubCard benefits.**

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi

**MOTION OUTCOME:**

**MOTION:**

**SECOND:**

**Discussion:**

A motion to postpone this item for a future meeting for the sake of being low on time on this day

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi

**MOTION OUTCOME:** Approved

**MOTION:** Ruben Garcia

**SECOND:** Micah Reyes

**Discussion:** N/A

**VI. New Business Items:**

**A. A motion may come forward to further discuss the budget and timeline for completion.**



**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi

**MOTION OUTCOME:** **Approved**

**MOTION:** **Ruben Garcia**

**SECOND:** **Micah Reyes**

**Discussion:** Discussion on tracking financial information from the previous fiscal year and confirming the proper accounting for our future meetings to help us discuss these facts in the future. Also mentioned that we wanted to try to include Petaluma for this discussion.

A motion to postpone this discussion for later for time sake.

**LEAD/FOLLOW-THROUGH:** Anthony Spinozzi

**MOTION OUTCOME:** **Approved**

**MOTION:** **Ruben Garcia**

**SECOND:** **Micah Reyes**

**Discussion:** **N/A**

## VII. Communications from the floor

VIII. Adjournment: **Anthony Spinozzi**

**End Time:** **3:37pm**

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