



Sonoma County Junior College District (SCJCD)
Santa Rosa Junior College (SRJC)
1501 Mendocino Avenue, Santa Rosa, CA 95401

FINANCE & BENEFITS COMMITTEE

Meeting #12

Advisor Signature: Melissa Cowan
Advisor Timestamp:

NOTICE IS HEREBY GIVEN that a **REGULAR** meeting of the Santa Rosa Junior College (SRJC) Finance & Benefits Committee (FB) shall convene. The meeting will not be teleconferenced. The Finance and Benefits committee reserves the right to suspend the orders of the day if necessary to conduct business.

MEETING DATE & TIME:

March 01,, 2023, 10:00 AM - 11:00 AM
Bertolini 1st Floor, CSL Room 4643

VIRTUAL MEETING LOCATION (ZOOM):

<https://santarosa-edu.zoom.us/j/83537611402>

FINANCE & BENEFITS COMMITTEE BALANCE:\$0

MEETING CHAIR CONTACT:

Name: Abrea Tillman
Email: finance@santarosa.edu
Phone:

MEETING ADVISOR / MEETING ACCOMMODATION CONTACT:

Name: Melissa Garcia Cowan
Email: clubaccounts@santarosa.edu
Phone: (707) 524-1808
mcowan@santarosa.edu

We acknowledge that we gather at Santa Rosa Junior College on the territorial traditional land of the Pomo People in Santa Rosa and the Coast Miwok People in Petaluma, past and present, and honor with gratitude the land itself and the people who have stewarded it throughout the generations. This land acknowledgement calls us to commit to continuing to learn how to be better stewards of the land we inhabit. We recognize that every member of the Santa Rosa Junior College community has benefitted, and continues to benefit, from the use and occupation of this land since the institution's founding in 1919. Consistent with our values of community and diversity, we have a responsibility to acknowledge and make visible the colleges' relationship to Native peoples. By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Santa Rosa Junior College more accountable to the needs of American Indian and Indigenous peoples.

Pursuant to Government Code 54957 .5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Finance & Benefits Committee (FB) will be made available for public inspection at this meeting and via email request. Materials prepared by officers of the FB and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the Finance & Benefits Committee is not present, a "planning workshop" will continue with the FB officers present and other stakeholders who are present. No action of the FB will be taken during a planning workshop.

I. Call to Order & Roll Call:

Start time: **10:32**

Quorum: **2/3**

(STATUSES: Present, Teleconferenced, Late, and Absent)

FINANCE & BENEFITS COMMITTEE OFFICERS:	NAME	STATUS
VICE PRESIDENT OF FINANCE (Chair)		
VICE-CHAIR	Abrea Tillman	Present
MEMBER	D'Juan Brundidge	Excused
MEMBER	Melissa Ramirez	Present
MEMBER		

II. Approval of the Current Agenda & [Past meeting minutes](#)

A motion may come forward for the Finance & Benefits Committee (FB) to review and approve this current Agenda, as well as the documented notes from the previous meeting (known as 'Minutes')-making additions and deletions as recommended.

MOTION: **Melissa R amirez**

SECOND: **Abrea Tillman**

MOTION OUTCOME: **Approved**

III. Public Comments: [Link to a timer](#)

Members of the Public may address the FB. Those who wish to speak are asked to provide the FB Secretary with their name and contact information to be noted in the minutes (not required). Clarifying questions and comments may be entertained. The FB may restrict Public Comment to only speakers who wish to comment on items on the Agenda. [Ralph M. Brown At [\(California Government Code §5495054963](#), specifically [§54954.3](#)]

Academic Senate is today and Abrea will be giving a report of the Black Student Summit that occurred last week during Black History Month.

IV. Appointments & Removals:

At this time the Finance & Benefits committee (FB) may Appoint, Disappoint or Ratify the Appointments/Disappointments.

A. A motion may come forward to appoint/disappoint member to the Finance and Benefits Committee:

1. Appoint: Position:

VP of Finance

Motion Outcome :

2. Appoint: Position:

Secretary

Motion Outcome:

3. Appoint: Position:

Member

Motion Outcome:

Abrea motions to move into new business - Melissa R second

Motion outcome: approved

V. Reports/Presentations:

A. Report on revenue received through the fall and current spring semester.

a. Student Fees

b. Enrollment trends

c. Analysis

LEAD/FOLLOW-THROUGH: Melissa Cowan & Abrea Tillman MOTION OUTCOME:

MOTION:

SECOND:

VI. Old Business

A.

LEAD/FOLLOW-THROUGH:

MOTION:

MOTION OUTCOME:

SECOND:

VII. New Business Items:

A. A motion has come forward to review and approve the SGA 23-24 budget timeline.

LEAD/FOLLOW-THROUGH: Abrea Tillman MOTION OUTCOME: **Approved**

MOTION: **Melissa Ramirez**

SECOND: **Abrea tillman**

In the next week we determine which programs we would invite to participate in grant funding for the 23-24 year. Would like to possibly add Sawabona this year for continued partnership and support for the program.

B. A motion has come forward to approve CCP campaign ideas/strategies to capture the outstanding fees before they are swept 3/16/23.

LEAD/FOLLOW-THROUGH: Abrea Tillman MOTION OUTCOME: **Approved**

MOTION: **Melissa Ramirez**

SECOND: **Abrea Tillman**

We have 3 weeks until fees are swept. We have \$10k outstanding (unpaid) fees that we would like to capture to meet our budgeted CCP for this year. Michelle created a video on how to purchase CCP but we can see all of her personal info. Need to edit. Maybe JC can create a Roscoe student account so that we don't have to use a student's info. How do we get more clubs to participate in CCP?

1. Editing Michelle's video - **Melissa R & Abrea will reach out to VP of Marketing to edit her video**
2. Work with IT or portal programmer to create a generic Roscoe account **Melissa C**
3. More club involvement - **Abrea lead bring to ICC**
4. Promote partnerships (Theatre Arts, Cinema Series, Athletic games) & community
 - a. Community partnerships - **Melissa R create a letter to request partnersh ip to off campus businesses**
 - b. On campus - **Melissa C. and Michelle (VP Marketing) lead**
5. Survey to students to help grow community partnerships - **Abrea lead**

A motion has come forward to extend the meeting another 15 minutes, 11:15. MOTION OUTCOME: **Approved**

MOTION: **Melissa Ramirez**



C. A motion has come forward to discuss the CCP Alumni program and how it can positively or negatively affect our campus partnerships, including how we could use the extra funds gained from the pilot program.

LEAD/FOLLOW-THROUGH: Abrea Tillman MOTION OUTCOME:

MOTION:

SECOND:

VIII. Communications from the floor

Focusing on sending out grant proposals this month.

VIII. Adjournment: **Abrea Tillman**

End Time: **11:15**

The SRJC Student Government Assembly does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. The appropriate disability-related aids or services, including printed information in alternate formats, that enable persons with disabilities to participate in public meetings are available by contacting the Student Affairs Office at (707) 527-4424, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting. [Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202]