



**Sonoma County Junior College District (SCJCD)**  
**Santa Rosa Junior College (SRJC)**  
**1501 Mendocino Avenue, Santa Rosa, CA 95401**

## **FINANCE & BENEFITS COMMITTEE**

### **Meeting #1**

**Advisor Signature:** Melissa Cowan

**Advisor Timestamp:** 10/12/22 / 10:02

**NOTICE IS HEREBY GIVEN** that a **REGULAR** meeting of the Santa Rosa Junior College (SRJC) Finance & Benefits Committee (FB) shall convene. The meeting will not be teleconferenced. The Finance and Benefits committee reserves the right to suspend the orders of the day if necessary to conduct business.

#### **MEETING DATE & TIME:**

September 28th, 2022, 9:00 AM - 10:00 AM  
Bertolini 1st Floor, CSL Room 4643

#### **MEETING CHAIR CONTACT:**

**Name:** Jimmy Brock  
**Email:** [finance@santarosa.edu](mailto:finance@santarosa.edu)  
**Phone:** (707) 620-3869

#### **VIRTUAL MEETING LOCATION (ZOOM):**

<https://santarosa-edu.zoom.us/j/7075216968>

#### **MEETING ADVISOR / MEETING ACCOMMODATION CONTACT:**

**Name:** Melissa Garcia Cowan  
**Email:** [mcowan@santarosa.edu](mailto:mcowan@santarosa.edu)  
**Phone:** (707) 524-1808

**FINANCE & BENEFITS COMMITTEE BALANCE:** \$0

**Pursuant to Government Code 54957.5:** Supplemental materials distributed less than 72 hours before this meeting to a majority of the Finance & Benefits Committee (FB) will be made available for public inspection at this meeting and via email request. Materials prepared by officers of the FB and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the Finance & Benefits Committee is not present, a "planning workshop" will continue with the FB officers present and other stakeholders who are present. No action of the FB will be taken during a planning workshop.

#### **I. Call to Order & Roll Call:**

**Start time:** 9:08

**Quorum:**

(STATUSES: Present, Teleconferenced, Late, and Absent)

<b>FINANCE &amp; BENEFITS COMMITTEE OFFICERS:</b>	<b>NAME</b>	<b>STATUS</b>
<b>VICE PRESIDENT OF FINANCE</b> (Chair)	Jimmy Brock	<b>Present</b>

#### **II. Approval of the Current Agenda & [Past Meeting Minutes](#):**

*A motion may come forward for the Finance & Benefits Committee (FB) to review and approve this current Agenda, as well as the documented notes from the previous meeting (known as 'Minutes') -making additions and deletions as recommended.*

**MOTION:** Jimmy Brock  
**Motion Outcome:** Approved

**SECOND:** Jimmy Brock

#### **III. Public Comments:** [Link to a timer](#)

*Members of the Public may address the FB. Those who wish to speak are asked to provide the FB Secretary with their name and contact information to be noted in the minutes (not required). Clarifying questions and comments may be entertained. The FB may restrict Public Comment to only speakers who wish to comment on items on the Agenda. [Ralph M. Brown Act ([California Government Code §54950-54963](#), specifically [§54954.3](#))]*

#### IV. Appointments & Removals:

*At this time the Finance & Benefits committee (FB) may Appoint, Disappoint or Ratify the Appointments/Disappointments.*

**A.** A motion may come forward to appoint/disappoint member to the Finance and Benefits Committee:

1. **Appoint: Abrea Tillman**  
**Position:** Vice-Chair  
**Motion Outcome: Approved - Jimmy Brock**
2. **Appoint:**  
**Position:** Secretary  
**Motion Outcome:**
3. **Appoint: Matti Cottrell**  
**Position:** Member  
**Motion Outcome: Approved - Jimmy Brock**
4. **Appoint:**  
**Position:** Member  
**Motion Outcome:**

#### V. Reports/Presentations:

**A.** A motion may come forward to educate committee members on the [2022/2023 Budget](#)

Pertaining to state of budget:

- Revenue
- Expenses
- Questionable Items

**LEAD/FOLLOW-THROUGH:** Jimmy Brock

*As of 9/28 we have \$13,470 unpaid CCP*

#### VI. New Business Items:

**A.** A motion may come forward to discuss frequency of future Finance & Benefits Committee meetings.

**LEAD/FOLLOW-THROUGH:** Jimmy Brock    **MOTION OUTCOME: Approved**

**MOTION: Matti Cottrell    SECOND: Abrea Tillman**

**Discussion:** *Meet every two weeks through the fall semester. We will communicate times through email.*

**B.** A motion may come forward to discuss tracking CCP admission/attendance at grant recipient events (Theatre Arts, Athletics, Cinema Series).

**LEAD/FOLLOW-THROUGH:** Jimmy Brock    **MOTION OUTCOME: Postponed**

**MOTION: Matti Cottrell    SECOND: Abrea Tillman**

**Discussion: Jimmy:** *It would be great to get a tally on how many CCP members attend events, specifically those programs that we partner with. Will help gauge effectiveness of the campus grant programs. Use SRJC App QR code at each event? Jimmy will reach out to various campus grant coordinators to start discussion. Reach out to the Theatre first.*

**Matti:** *Suggests that we invite the campus grant coordinators to one of our meetings to discuss tracking*

Motion to postpone item until further info is gained:

**MOTION: Matti Cottrell**

**SECOND: Abrea Tillman**

**Motion Outcome: Approved**

**VII. Communications from the floor**

**VIII. Adjournment: 10:00 am**

**End Time: 10:00 am**

---

The SRJC Student Government Assembly does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. The appropriate disability-related aids or services, including printed information in alternate formats, that enable persons with disabilities to participate in public meetings are available by contacting the Student Affairs Office at (707) 527-4424, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting. [Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202]

