



Sonoma County Junior College District (SCJCD)
Santa Rosa Junior College (SRJC)
1501 Mendocino Avenue, Santa Rosa, CA 95401

FINANCE & BENEFITS COMMITTEE

Meeting #1

Advisor Signature: Melissa Cowan

Advisor Timestamp: 02.07.24

NOTICE IS HEREBY GIVEN that a **REGULAR** meeting of the Santa Rosa Junior College (SRJC) Finance & Benefits Committee (FB) shall convene. The meeting will not be teleconferenced. The Finance and Benefits committee reserves the right to suspend the orders of the day if necessary to conduct business.

MEETING DATE & TIME:

January 31st, 2024, 3:00 PM - 4:00 PM
Bertolini 1st Floor, CSL Room 4643

MEETING CHAIR CONTACT:

Name: Anthony Spinozzi

Email: finance@santarosa.edu
anthonyspinozzi494@gmail.com

VIRTUAL MEETING LOCATION (ZOOM):

FINANCE & BENEFITS COMMITTEE BALANCE: \$0

MEETING ADVISOR / MEETING ACCOMMODATION CONTACT:

Name: Melissa Garcia Cowan

Email: clubaccounts@santarosa.edu

Phone: (707) 524-1808

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Finance & Benefits Committee (FB) will be made available for public inspection at this meeting and via email request. Materials prepared by officers of the FB and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the Finance & Benefits Committee is not present, a "planning workshop" will continue with the FB officers present and other stakeholders who are present. No action of the FB will be taken during a planning workshop.

I. Call to Order & Roll Call:

Start time: 3:13 pm

Quorum:

(STATUSES: Present, Teleconferenced, Late, and Absent)

FINANCE & BENEFITS COMMITTEE OFFICERS:	NAME	STATUS
VICE PRESIDENT OF FINANCE (Chair)	Anthony Spinozzi	Present

II. Approval of the Current Agenda & Past Meeting Minutes:

A motion may come forward for the Finance & Benefits Committee (FB) to review and approve this current Agenda, as well as the documented notes from the previous meeting (known as 'Minutes') -making additions and deletions as recommended.

MOTION: Anthony Spinozzi
Motion Outcome: Approve

SECOND: Anthony Spinozzi

III. Public Comments: [Link to a timer](#)

Members of the Public may address the FB. Those who wish to speak are asked to provide the FB Secretary with their name and contact information to be noted in the minutes (not required). Clarifying questions and comments may be entertained. The FB may restrict Public Comment to only speakers who wish to comment on items on the Agenda. [Ralph M. Brown Act

[*\(California Government Code §54950-54963, specifically §54954.3\)*](#)

Gil - returning students club. Interested in committee

IV. Appointments & Removals:

At this time the Finance & Benefits committee (FB) may Appoint, Disappoint or Ratify the Appointments/Disappointments.

A. A motion may come forward to appoint/disappoint member to the Finance and Benefits Committee:

1. **Appoint: Ruben Garcia**
Position: Vice-Chair
Motion Outcome: Approved - Anthony Spinozzi
2. **Appoint: Micah Reyes**
Position: Secretary
Motion Outcome: Approved - Anthony Spinozzi
3. **Appoint:**
Position: Member
Motion Outcome:
4. **Appoint:**
Position: Member
Motion Outcome:

V. Reports/Presentations:

A. A motion may come forward to educate committee members on the [2023/2024 Budget](#)

Pertaining to state of budget:

- Revenue
- Expenses
- Questionable Items

LEAD/FOLLOW-THROUGH: Anthony Spinozzi

VI. New Business Items:

A. A motion may come forward to discuss frequency of future Finance & Benefits Committee meetings.

LEAD/FOLLOW-THROUGH: Anthony Spinozzi

MOTION OUTCOME:

MOTION: Ruben Garcia

SECOND: Micah Reyes

Discussion: Wednesdays at 3:00 seem to work for all committee members. Possibly start at 3:15 to give time in between ICC meetings. Should this committee meet every week, bi-weekly? Zack suggested that the committee meets weekly in the beginning to establish a timeline and then maybe bi-weekly in the middle of semester, back to weekly as we finalize the budget. Melissa will start the draft timeline and report at the next meeting.

B. A motion may come forward to discuss frequency and future of Cubcard benefits.

LEAD/FOLLOW-THROUGH: Anthony Spinozzi

MOTION OUTCOME:

MOTION:

SECOND:

Discussion:



VII. Communications from the floor

VIII. Adjournment: **Anthony Spinozzi**

End Time: **4:01 pm**

The SRJC Student Government Assembly does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. The appropriate disability-related aids or services, including printed information in alternate formats, that enable persons with disabilities to participate in public meetings are available by contacting the Student Affairs Office at (707) 527-4424, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting. [Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202]