

Vice President of Student Life - Petaluma

Job Summary

The Vice President of Petaluma is the lead event planning position on the Petaluma Campus. The VP is responsible for representation of student issues and concerns of Petaluma Campus to all branches of the Student Government Assembly; coordinate student life activities on the Petaluma Campus with the Petaluma Council, serve on the Student Government Assembly Budget Committee to advocate for Petaluma resources; and work collaboratively with clubs activated by the Petaluma Council on their events and activities.

Job Description from SGA Bylaws

- A. Preside as Vice-Chair of the Petaluma Council. (SGA Bylaws Article VI Section 4)
- B. Serve on the following SGA Standing Committees: Petaluma Council and Student Finance & Benefits Committee.
- C. Be given preference to serve on the following College-Wide Committees: Day Under the Oaks.
- D. Be given preference to serve on Petaluma Workgroup: LumaFest Workgroup, We The Future.
- E. Plan and coordinate events designated as historical or necessary such as Welcome Week, Virtual Events, and Clubs Days.
- F. Coordinate events and activities where needed on the Petaluma Campus.
- G. Give input on the development of the Petaluma calendar of events, which is published in coordination with the Petaluma Student Affairs Office and Petaluma Campus.
- H. Keep accurate records and copies of SGA activities and events with copies of flyers, invitations, posters, and other necessary information.
- I. Consult and collaborate with Student Life Committee on Santa Rosa activities.
- J. Work collaboratively with the Vice President of Marketing - Petaluma to facilitate publicity for campus and club events.
- K. Collaborate with the SGA and Student Trustee, to hold at least one forum discussion during both the Fall and Spring semesters (SGA Bylaws Article III Section 4)

JOIN STUDENT GOVERNMENT

**BE A LEADER AT SRJC
JOIN US TODAY!**

STUDENT GOVERNMENT ASSEMBLY
1918
SANTA ROSA JUNIOR COLLEGE

- Earn \$1,200 Public Service Fellowship
- Shape the Future of SRJC
- Build Your Resume
- Sharpen Professional Skills
- Make a difference

Now Seeking:

**VP MARKETING - PETALUMA &
VP CLUBS - SANTA ROSA | VP DIVERSITY**

**CONTACT:
ZMIRANDA@SANTAROSA.EDU**

**SANTA ROSA
JUNIOR COLLEGE**