



# **Santa Rosa Junior College** ASSOCIATED STUDENTS

## **FINANCIAL AID RESOLUTION**

**WHEREAS, Higher education is the best investment we can make in America's future;  
and**

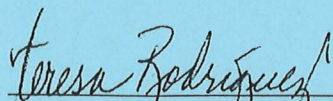
**WHEREAS, An educated workforce promotes the economy, expands the tax base, and  
increases the productivity of our nation; and**

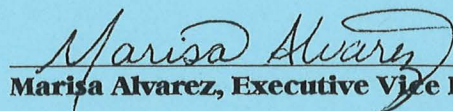
**WHEREAS, college graduates generally earn more, have greater financial resources,  
and are more likely to be employed, therefore making fewer demands on public  
assistance programs, and contributing far more in taxes over their lifetime than those  
without a college education; and**

**WHEREAS, Federal grant, loan, and work-study programs account for some 75  
percent of all available student aid; and**

**WHEREAS, Without financial aid, many students would be unable to attend college**

**THEREFORE BE IT RESOLVED that the Associated Students of Santa Rosa Junior  
College oppose all proposed cuts in federal financial aid.**

  
\_\_\_\_\_  
Teresa Rodriguez, A. S. President

  
\_\_\_\_\_  
Marisa Alvarez, Executive Vice President

## Athletic Rep report for 3/11/96

### A. Women's Basketball

1. Ben Partee talked to the C.C.C about the illegal basketball used by Merced. They said "it was a mistake made by Merced but mistakes happen and we can not replay them." Therefore, according to Ben Partee, Merced will be going to the play-offs and also he mentioned "that if there had been an administrator present this fiasco would not have happened."

2. ~~The~~ mens Basketball - the mens Basketball Team lost in the first round of the play offs

### B. Spring Sports

Rain Delays have caused for SRJC teams to play more games in a week than normal and on weekends.

3/11/96

To: Dr. Robert Agrella  
Budget Advisory Committee  
Ken Holback Vice-President Student Services

From: Teresa Rodriguez AS President  
Born McGinley Rep at Large  
Student Government Assembly

Subject: Restructuring Student Pay

#### Background and Assumptions

1. Currently a petition is being circulated by the Student Worker Club in support of a student wage increase. Over a thousand signatures have been collected from students, faculty, and staff at Santa Rosa Junior College.
2. We estimate the current expenditures for objects 2360 and 2361, which student salaries come from, are \$2,080,000 based on a student work force of 500 at a pay rate of \$5.20/hr.
3. The last student wage increase, which occurred in fall 91', raised the wage of class 1 students with 200+ hrs by 20 cents and class 2 students with 200+ hrs by 40 cents.
4. The current starting student wage of \$4.30/hr discourages many skilled, talented, and qualified students from seeking employment at SRJC.

This section will be further filled with precise employment and budget figures

#### Request

1. We propose to implement a 3 class, 1 column student employment structure and to eliminate the current 2 class, 2 column student employment structure.

2. We propose the following pay scale:

class 1: \$5/hr, class 2: \$6.50/hr, class 3: \$8/hr

3. We propose that each department, if possible, place a third of their student employees into each class.

4. Qualifications for class placement will be determined by each department

This section will also include possible budget sources to cover the pay increase.

Impact

1. Total cost of student employment under our proposal is estimated at \$2,600,000, an increase of \$520,000.

2. An increase in student pay will increase competition for student jobs resulting in more qualified students being hired.

3. The three class structure gives departments more flexibility and pull when seeking students with specialized skills.

Date: 3-6-96

To: Executive Cabinet - Student Government

From: Maryam Sarraf, President Alpha Gamma Sigma Honor Society

Re: Request for Loan

Dear Members of Executive Cabinet,

On behalf of Alpha Gamma Sigma and its members, I would like to request a loan in the amount of \$4411.80 for a fundraising project. Please refer to the budget chart enclosed. The purpose of this request is for the purchase of sweatshirts, t-shirts and boxer - shirts which will be sold at our annual state convention on April 12-13, 1996.

Alpha Gamma Sigma Scholastic Honor Society Inc., is a state honor society organization which was established in California in 1926. Since 1926, many chapters have been established across the state within the 107 Cal. Community Colleges. The S.R.J.C. chapter was established in 1926 and we have been active on campus and within the community and the state for 70 years.

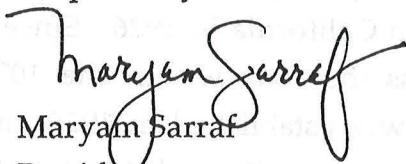
Each spring semester the Alpha Gamma Sigma state executive board in coordination with faculty and staff members of the California Community Colleges organizes a state conference. Last year, 60 chapters from the 107 C.C.'s with over 650 students attended the conference which was held in Asilomar, Monterey. This year the conference will again be held in Asilomar. I have received confirmation from Jo Ann Lawler, conference organizer that an estimated 650 will again attend this year.

Each year, different colleges take the initiative and produce items with the A.G.S. slogan and successfully sell these items at the annual conference. For the past three years those colleges which were involved in fundraising projects have successfully sold out of clothing items produced. For example, both in spring of '93' and '94' one college in particular was able to sell 200 sweat-shirts at \$30.00 each. Last year, another college produced boxer shorts, I believe at 200 items, which also sold out. We believe our project will also be a successful fundraiser.

Furthermore, if SGA financially supports our fundraising efforts we will honor the following: SGA will be reimburse for the loan in full on April 17, 1996 regardless of the success from the fundraiser. The Alpha Gamma Executive Board will take full responsibility for repaying the funds barrowed from SGA.

Thank you for your time and consideration. I look for to hearing from you soon. For further questions you may contact me at my home (415-382-0610). Or you may contact our advisor, Jim Elrod, Santa Rosa Junior College Counselor.

Respectfully submitted,



Maryam Sarraf

President

Alpha Gamma Sigma

	Swtshrt.4" our mat.	T-Shirt 4" our mat.	Boxers 4" our mat.	Boxers 2" our mat.
COST	\$10.50	\$3.09	\$2.37	\$2.37
4" letters store mat.				
4" letters our mat.	\$8.25	\$8.25	\$8.25	
2" letters store mat.				
2" letters our mat.				\$7.20
4" mat cost per set of 3	\$0.32	\$0.32	\$0.32	
2" mat cost per set of 3				\$0.11
embroidery per item				
Total per	\$19.07	\$11.66	\$10.94	\$9.68
Tax @ 7.5%	\$20.50	\$12.53	\$11.76	\$10.41
100 of each	\$2,050.03	\$1,253.45	\$1,176.05	\$1,040.60

	Swt Shrt 4" our mat.	T-Shirt 4" our mat.	Boxers 4" 50 our mat.	Boxers 2" 50 our mat.	Totals for Combination	
all our mat.	\$2,050.03	\$1,253.45	\$588.03	\$520.30	\$4,411.80	
Sale Price	\$30.00	\$20.00	\$20.00	\$20.00	\$90.00	Sale Price
Cost/make	\$20.50	\$12.53	\$11.76	\$10.41	\$55.20	Cost/make
PROFIT	\$9.50	\$7.47	\$8.24	\$9.59	\$34.80	PROFIT
Sale Price	\$3,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$7,000.00	Sale Price
Cost/make	\$2,050.03	\$1,253.45	\$588.03	\$520.30	\$4,411.80	Cost/make
PROFIT	\$949.98	\$746.55	\$411.98	\$479.70	\$2,588.20	PROFIT

Notes:

Clothing Purchased from J. C. Penneys

300 items+tax=\$1715.70

\$15.96 \*1.075\*100

Tax has been included for all work.

Aprox. time for labor 3-4 weeks.

4" letter stitching cost \$2.75 each x3 = total \$8.25.

2" letter stitching cost \$2.40 each x3 = total \$7.20.

material price based on:

all 1sq. yard 36" by 36"

cost of \$5. per yard

4" letters= 5"x5" square

7x7 let.=49 let. per yrd.

2" letters= 3"x3" square

12x12 let.=144 let. per yd.

275 items x3=825 4" let

for 825 let/49=16.9 yds

50 items x3=150 2" let.

for 150 let/144=1.1 yds

18 ydsx\$5.= \$90.cost.

Final proposal: 100 Sweatshirts with our material and 4" letters on front.

100 T-Shirts with our material and 4" letters on front.

50 Boxers with 4" letters on rear & 50 Boxers with 2" letters on front leg

“It’s better to make  
a mistake with the  
full force of your  
being than to  
carefully avoid  
mistakes with  
trembling spirit.”

-Dan Millman

From your AS Treasurer  
*David Kobayashi*  
E V V

ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
AGENDA  
Pioneer Conference Room

Meeting # 9  
Date: 3-13-96

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. APPROVAL OF AGENDA:
- IV. APPROVAL OF MINUTES: *W/A*

V. REPORTS

- A. President (Rodriguez)
- B. Advisor (Flores/Eisenhauer)
- C. I.C.C. (Calou)
- D. C.A.B. (Fecteau)
- E. Budget Report (Kobayashi)
- F. Budget 96-97 (Kobayashi)
- G. Project + Film Grant Comm (Barry)
- H. Leg Comm (Rozovics/Alvarez)

VI. APPOINTMENTS

- A. Elections Rep *m/s/c to appoint* (Rodriguez)
- B. *Joshua Thompson*

VII. OLD BUSINESS

A.

VIII. NEW BUSINESS

- A. Approval of S.G.A. agenda *m/s/c to approve Agenda*
- B. Office Chairs *m/s/c to allocate up to \$775<sup>00</sup> out of D/S for chairs*
- C. Election code *m/s/F to recommend to (Barry)*  
*S&A upon recommendation of Exec Cab*  
*to amend Election Code section 7.D*

IX. DISCUSSION ITEMS

- A. Reports from Conference (DeWitt)
- B. Leadership Development 51 (Flores)
- C. Student Wages (Rodriguez)
- D. CAB Fundraiser (Fecteau)
- E. Project + Film Grant (Barry)
- F. *D/S delete* (All)

X. ANNOUNCEMENT ITEMS

A.  
B.

XI. ADJOURNMENT:

02/28/96

ASSOCIATED STUDENTS  
ACCOUNT DETAIL REPORT

No	Reference No. / Description	Date	Debits	Credits	Balance
	Designated Surplus				18202.16
	CHK2387 OREGON SHAKESP FEST	12/13	350.00		
	CHK2389 SOFTWARE CENTRE/MICR	12/15	639.40		
	CHK2390 NORCAL SWIM SHOP	12/15	300.00		
	CHK2392 SAJC	12/19	260.52		
	CHK2397 SAJC	12/20	1128.00		
	CHK2399 ASSOCIATED STUDENTS	12/20	45.73		
	CHK2400 T & B SPORTS	12/20	422.46		
	**** Ending Balance		3146.11	0.00	15056.05
	***** Report total		3146.11	0.00	

Invoice 6288 : \$ 105.69

Sports Supplies : \$ 91.32

Club Room Attend: 178.03

T & B Sports : \$ 838.00

Office Depo : \$ 644.92

Prop 203 : \$ 500.00

Club Room Atd: \$ 310.46

Color of Fear: \$ 600.00

Ending Balance \$ 3268.42

Sydney Rhodes - \$1,200  
\$10,622.61

\$ 17,827.61

# SANTA ROSA JUNIOR COLLEGE COURSE OUTLINE

## INTERDISCIPLINARY STUDIES 51

### LEADERSHIP DEVELOPMENT

**INT DIS 51 Abbrev Title: LEADERSHIP DEVELOPMENT**  
**Full Title: LEADERSHIP DEVELOPMENT**

--Units--	Course Hours Per Week	Nbr of Wks	Course Hours	Total
Max: 4.0	Lecture 2.0	17	Lecture	34.0
3.0	Lab 0.0		Lab	0.0
	Contact DHR 6.0		Contact DHR	102.0
	Contact Total 8.0		contact Total	136.0
	Non-contact DHR 0.0		Non-contact DHR	0.0

Repeat code 25:

May be taken for a total of 16 units

#### Faculty Service Areas:

BAD	BUSINESS ADMINISTRATION
PLS	POLITICAL SCIENCE
INTDIS	INTERDISCIPLINARY STUDIES

#### Disciplines:

BMG	MANAGEMENT	(Master's Req'D)
POLS	POLITICAL SCIENCE	(Master's Req'D)
GUID	COUNSELING	(Master's Req'D)
SPCH	SPEECH	(Master's Req'D)
INTDIS	INTERDISCIPLINARY STUDIES	(Master's Req'D)

#### CATALOG DESCRIPTION:

Course is designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills and have an opportunity of practice these skills through participation in student government meetings, committees, conferences, in planning student activities, and within campus organizations. Emphasis is placed on personal development, understanding of organizational structure, mastery of leadership principles, and acquisition of leadership skills.

### **SCHEDULE DESCRIPTION:**

Recomm: Eligibility for Engl 100A or equiv. Designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills by participating in student government meetings, committees, conferences, activities and within campus organizations. (CR/NC Option) (Repeat Code 25)

### **OUTCOMES AND OBJECTIVES**

Students will:

- analyze the role leadership plays in the effectiveness of organizations.
- distinguish effective vs. ineffective leadership styles and methods.
- demonstrate their own leadership style and effectiveness.
- analyze their leadership skills and those of others.
- describe the organization and structure of the Student Government Association and the College.
- utilize parliamentary procedures and evaluate how it can increase effectiveness of meetings and organization.
- critique the dynamics and performance of meetings, programs and organizations relative to optimal leadership principles.
- practice methods of both interpersonal and technological forms of communication while actively participating in campuswide, local, and statewide politics.

### ASSIGNMENTS:

- A. Attend one of the SRJC board of Trustees meetings or one meeting of a County or City Council of choice and must submit a summary of the meeting which answers required questions.
- B. Chair or co-chair a program/event and write a summary on a designated form. This can be a college or community event. Summary must be submitted within two weeks after the conclusion of the program/ event.
- C. Class Participation - because this course deals with student government and the shared governance process, participation in the student representation meetings is essential. Attendance, discussion/ debate, voting and investment in the group process is necessary.
- D. Students will analyze a book which focuses on the style, methods and effectiveness of prominent political, business, military, educational, sports or religious leader. Analysis will be done by addressing specific required questions.
- E. Students will prepare a research paper on their personal vision of leadership.
- F. Students will create a personal leadership profile that includes characteristics for the type of leader they are. Students will also develop a plan for how they would effectively lead/ influence others.

### METHODS OF EVALUATION:

- 1. Substantial writing assignments, including:  
Written homework  
Term or other papers  
WRITTEN REPORTS ON READING ASSIGNMENTS
- 2. Computational or non-computational problem-solving demonstrations, including:  
Field work
- 3. Skill demonstrations, including:  
Field work
- 4. Objective examinations, including:  
Multiple choice  
True/false  
Matching items
- 5. Other Category:  
ATTENDANCE IN LECTURE CLASS AND LAB PORTIONS OF THE COURSE.

Leadership Development Course Outline

6.	Basis for grades:	
	Writing Assignments:	25-40%
	Problem Solving Demonstrations	10-15%
	Skill Demonstrations	10-15%
	Objective Examinations:	5-10%
	Other Category:	40-50%

REPRESENTATIVE TEXTS:

On Leadership, by John Gardner, The Free Press 1990

Sturgis Standard Code of Parliamentary Procedure by Alice Sturgis, 3rd Edition, McGraw-Hill, 1988

The Leadership Challenge, James Kouzes, Barry Pozner, Jossey-Bass Publisher 1987

GENERAL ED AND ARTICULATION (EXISTING only):

S.R.J.C. Associate Degree: X None

CAN-None

CSU- Transferable: YES

GE: X NONE

UC - Transferable: NO

GE: None

IGETC Transfer Information: None

Submitted by BOB FLORES

Date: 12/6/95

INTERDISCIPLINARY STUDIES

March 1996

Executive Cabinet Members,

I would like to propose a change to the Election Code today.

**Move to recommend to SGA on the recommendation from Executive Cabinet that we amend the Associated Students Election Code Section 7, Letter D to read, "Candidates for President shall have completed twenty (20) units or more at Santa Rosa Junior College prior to the end of the Spring Semester in which the candidate was elected."**

I recommend that we change this code for two main reasons:

\*There are many qualified, valuable students here at SRJC that are discriminated against because they do not fit the current qualifications for President as stated in the current election code. It is my belief that we can get more student involvement in the election process for president if we change the code. We are not lowering our standards instead we are allowing the voters to have more choices rather than have narrow guidelines and less choices.

\*Most community colleges in California do not share our strict guidelines for President. I have brought two colleges here today as examples, one from Northern and Southern California to show that it would benefit us to share a more analogous approach to letting a greater number of students have a chance to run for this position.

- H. The ballots shall be tallied by the Activities Advisor or his/her designee and the Elections Representative or his/her designee.
- I. The Elections Representative and one other Elections Committee member shall send to the Superintendent/President of the College the names of the elected candidates and their respective offices along with one blank ballot with the votes cast for each candidate within twenty-four (24) hours after the election.

#### SECTION 7--QUALIFICATIONS FOR CANDIDATES

- A. All elected members of the Student Government Assembly must be able to attend Student Government Assembly meetings as scheduled. Members must also be enrolled in Political Science 51 or Community Involvement 51.
- B. All candidates must have a minimum of a 2.00 cumulative grade point average at the end of the semester in which elected in order to take office the following year, and must maintain a 2.00 cumulative grade point average to remain in office.
- C. Candidates for all offices except Senators-At-Large, must have completed twelve (12) units or more at Santa Rosa Junior College prior to taking office.
- D. Candidates for President shall have completed at least two semesters of academic work within the last two (2) academic years and twenty (20) units or more at Santa Rosa Junior College prior to the end of the Spring semester in which the candidate was elected.
- E. Candidates for all offices, except Freshman Senator, must carry at least six (6) units during the semester in which they run for office.
- F. All appointments made to fill vacancies must meet the election criteria requirements for the appropriate office.
- G. All candidates must have read and be familiar with the Associated Students of Santa Rosa Junior College Constitution and all Codes and Statutes.
- H. No person may run for more than one Associated Students office in a given election, or hold the office of Student Trustee and an Associated Students office concurrently.
- I. Any person running for an Associated Students office must be a current member of the Associated Students.
- J. All elected officers must be enrolled in a minimum of 11 units during the Fall and Spring semesters and during academic calendar breaks between semesters to remain in office.

#### SECTION 8--ELECTIONS ASSEMBLY

- A. Nominees for the elected Associated Student Offices, and the candidates for Student Trustee, shall be allowed to make a campaign speech at a regular assembly of the Association.

The ballots shall be tallied by the Activities Advisor or his/her designee and the Elections Representative or his/her designee.

- I. The Elections Representative and one other Elections Committee member shall send to the Superintendent/President of the College the names of the elected candidates and their respective offices along with one blank ballot with the votes cast for each candidate within twenty-four (24) hours after the election.

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- C. Candidates for all offices except Senators-At-Large, must have completed twelve (12) units or more at Santa Rosa Junior College prior to taking office.
- D. *Candidates for President shall have completed twenty (20) units or more at Santa Rosa Junior College prior to the end of the Spring Semester prior to the end of the Spring semester in which the candidate was elected.*
- E. Candidates for all offices, except Freshman Senator, must carry at least six (6) units during the semester in which they run for office.
- F. All appointments made to fill vacancies must meet the election criteria requirements for the appropriate office.
- G. All candidates must have read and be familiar with the Associated Students of Santa Rosa Junior College Constitution and all Codes and Statutes.
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ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

Meeting # 8

Date March 18, 1996

I CALL TO ORDER

II ROLL CALL

III APPROVAL OF AGENDA

IV APPROVAL OF MINUTES *m/s/c #6*

V REPORTS *m/s/c #7*

<del>A</del>	President	(Rodriguez)
<del>B</del>	Advisors	(Flores/Eisenhauer)
<del>C</del>	Executive Cabinet	(Grey)
<del>D</del>	Inter-Club Council	(Calou)
<del>E</del>	Campus Activities Board	(Feacteau) <i>Beers</i>
<del>F</del>	Legislative Committee	(Alvarez) <i>Rozovics</i>
<del>G</del>	Headwaters Video	(Bauman)
<del>H</del>	Blood Drive <i>63 pints</i>	(Sjoblom/Beers)
<del>I</del>	Lost and Found Auction <i>\$260.05</i>	(Maria/Beers)
<del>J</del>	Prop 197	(Bauman)
<del>K</del>	Constitution Committee	(Alvarez)
<del>L</del>	Elections Committee	(Thompson) <i>Alvarez</i>
<del>M</del>	Budget Committee	(Kobayashi)

VI APPOINTMENTS *woolsey weekly*  
*DAC*  
*Petaluma Center meeting April 2*  
*AIDS Awareness week*  
*Women's conference*  
*m/s/c to appoint*  
*Barry*  
*(Seftcoat)*  
*(Powell)*  
*(Graham)*  
*(Rodriguez)*  
*(Barry)*

VII OLD BUSINESS *Lulu Constantine as SOB alternate*

A

VIII NEW BUSINESS

A CAB Fundraiser *m/s/c to donate the remaining items to CAB for L&F Auction*  
*(Feacteau/Maria)*  
*Floor market*

IX DISCUSSION ITEMS

<del>A</del>	College Council Policy	(Rodriguez)
<del>B</del>	Project and Film Grant Com. Guidelines	(Barry)
<del>C</del>		

X ANNOUNCEMENTS

<del>A</del>	TAY-Sachs Screening	(Rozovics)
<del>B</del>	<i>contest</i>	<i>(Eisenhauer/Rodriguez)</i>
<del>C</del>		

XI ADJOURNMENT

ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
MINUTES

Meeting # 7

Date March 11, 1996

- I CALL TO ORDER The meeting was called to order at 3:10 PM.
- II ROLL CALL Absent were Angie Bauman, Lyric Smith, Duane DeWitt, Ricardo Castro, and Wendy Powell.
- III APPROVAL OF AGENDA The agenda was approved as amended.
- IV APPROVAL OF MINUTES The minutes for meeting #5 were approved as amended.

V REPORTS

A President (Rodriguez)

- 1. Teresa announced that the Board of Trustees meeting was tomorrow at 4:00 PM located in the Pedroncelli Center. She said that she may not be able to attend (conflict of scheduling) and Marisa Alvarez will be substituting for her. Everyone is encourage to attend.
- 2. She reminded everyone that she still needed someone to take her place at the Board of Review meeting during her trip to Washington, DC.
- 3. She passed around a thank-you card from the Adaptive PE department for our support. There was also a thank-you note from Thursday Night Market.
- 4. Teresa reminded everyone that it was important to pace themselves and take responsibility when they were required to (i.e. when they sign up, show up).

B Advisor (Flores)

- 1. Bob reminded everyone that the Board of Trustees meeting was tomorrow and anyone running for a position should attend.
- 2. He announced that he will be giving the description for the mid-term next week.
- 3. He reported that elections were fast approaching and that petitions will be available on March 20.
- 4. He reminded everyone that it's never too late to recruit because we can always use new people.
- 5. Bob reported that last week he attended a statewide meeting of the California Community College Student Advisors Association (CCCSAA) and heard much praise about SRJC and Marisa's name came up quite a few times.
- 6. He reported that the trip to DC for the Leg Committee was coming soon and he was looking forward to it.

B Advisor (Eisenhauer)

- 1. Ronda reported that the Day Under the Oaks meeting will be held this Wednesday at 7:00 AM in Pioneer Hall.
- 2. She reminded everyone that election petitions will be available next Wednesday March 20th at 8:00 AM.

C Inter-Club Council (Calou)

- 1. Rick announced that last week's ICC meeting was fairly short. He reported that We the People was re-activated.

**D      Campus Activities Board      (Fecteau)**

1. Joelle announced that the Lost and Found Auction would be held this Wednesday and the Blood Drive will be held this Thursday. She added that the Flea Market will be postponed until March 24th.
2. She reported that CAB had approved money for the AIDS Quilt Panels and for the film that will be shown during AIDS Awareness Week.

**E      Legislative Committee      (Rozovics)**

1. Janet reported that at last week's meeting everyone submitted their proposals about their topics they chose to research for the upcoming trip to DC.
2. She also reported that the committee discovered that the Leg computer did not have a modem (but it has been taken care of) and they are still deciding on an internet provider to lobby their representatives.

**F      Lost and Found Auction      (Beers/Maria)**

1. Cherie thanked Numa Beers and John Thompson for all their help putting together the outfits that would be auctioned off. She reported that she had some fast-paced music to accompany the event.
2. She announced that it should be a fun event, but she desperately needed models.
3. She reported that if it was raining, it would be postponed for a week.

**G      Blood Drive      (Beers/Sjoblom)**

1. Numa announced that the Blood Drive was going to be held this Thursday and she needed help. She reminded everyone that if they sign up, please show up.

**H      AIDS Dance-A-Thon      (all)**

1. Marisa, Frank, and Janet each gave a short brief about the AIDS Dance-A-Thon and how they felt about the event. They encouraged everyone to attend next year and to support the fight to find a cure for AIDS.

**I      IPC      (Barry)**

1. Andrew reported that the Institutional Planning Committee is reviewing the mission statement.
2. He reported that the committee will be distributing a Newsletter to faculty and students to publicize what they're doing and to avoid criticism.
3. Andrew gave a brief about the Telecommunications Act and how SRJC was getting more access to technology.
4. He announced that anyone who wanted more information about anything about IPC should see him.

**J      Athletic Report      (Sjoblom)**

1. Mike reported that he met with Ben Partee last Thursday and the main concern in the department is a championship game that should have been disqualified because the seaming on the basketball was wrong. This seems to be causing great distress in the sports department.

**K      Enabling    Affairs**

**(Jeffcoat)**

1. Abel reported that Disability Awareness Day is April 26th and it will be county-wide.
2. He also reported that the Adaptive PE will be moved to another building and participants feel that its segregation.

**VI      APPOINTMENTS**

**A      Rep at Large position**

**(Rodriguez)**

It was moved to create one Representative at Large Position.

M/S/C

**B      ASOOTM**

**(Rodriguez)**

Cherie Maria was appointed as ASOOTM for the month of February.

**VII    OLD    BUSINESS**

**A      Envelopes**

**(Kobayashi)**

It was moved to augment the football income line item by \$3565 and augment the envelope expense line item by \$3565 (postponed from previous week).

M/S/C

**VIII   NEW   BUSINESS**

**A      AGS Request**

**(Sarraf)**

It was moved on the recommendation of Executive Cabinet to loan Alpha Gamma Sigma up to \$4415 out of Spring Special for their fund-raiser to be paid back by April 17, 1996.

M/S/C

It was moved to amend the motion to add a contract of re-payment signed by the Alpha Gamma Sigma Executive Cabinet.

M/S/C

It was moved to close debate.

M/S/C

**B      Financial Aid Resolution**

**(Rodriguez)**

It was moved to adopt the Financial Aid Resolution as presented.

M/S/C

## IX DISCUSSION ITEMS

### A Student Wage Proposal (McGinley)

1. Born gave the assembly a rough draft of a proposal concerning an increase in the student wage to encourage competition among jobs (bringing in more qualified people) and to eliminate the two class two column procedure in accounting. He wanted feedback because the Student Worker's Club wanted to bring the issue forth to the Board of Trustees.
2. The majority wanted to see a more solid plan and more statistics concerning the issues at hand and if the new wage proposals were realistic. They also wanted to see a basic standard set for all the departments if a three-class paying system was developed so that a "spoils system" wouldn't develop.

## X ANNOUNCEMENTS

### A Internal Affairs (Constantine)

1. Lulu announced that she was once again having a contest to see how many times people endorsed the Assembly by wearing their shirts or buttons. Prizes will be given.
2. She announced that there will be another contest to express the most creative way that members are in SGA.

### B Board of Governors (Alvarez)

1. Marisa announced that the Board of Governor's meeting will be held this Thursday, March 14th. She explained that the BOG is like our Board of Trustees, but on a state-wide level.
2. She announced that a large group of students will be attending to support the implementation of SB 450 (common-course numbering) and Affirmative Action changes. Anyone interested in attending should talk to her.

## XI ADJOURNMENT The meeting was adjourned at 4:55 PM.



# Santa Rosa Junior College

OFFICE OF STUDENT ACTIVITIES

To: Political Science 51 Enrollees

From: Bob Flores, Director of Student Activities

Subject: Midterm Paper

Date: March 18, 1996

The Midterm Paper as required for this class will be due on Tuesday, March 26, by 5:00 p.m. This paper is worth 5% of the overall grade and no papers will be accepted for credit after 5:00 pm on the 26th.

The paper shall be a minimum of two (2) pages typed. It is my expectation that this paper reflect college level effort and everyone is encouraged to expand beyond two pages if appropriate.

The content of the paper shall be a narrative of your involvement with and experiences of Student Government and campus leadership to this point in the semester. The narrative should be related to the position that you hold within the Associated Students or campus leadership and address specifically what you have accomplished, what you have learned, and your overall involvement with the campus community, Associated Students, clubs, activities, etc.

**SANTA ROSA JUNIOR COLLEGE COURSE OUTLINE  
INTERDISCIPLINARY STUDIES 51  
LEADERSHIP DEVELOPMENT**

**INT DIS 51 Abbrv Title: LEADERSHIP DEVELOPMENT  
Full Title: LEADERSHIP DEVELOPMENT**

--Units--	Course Hours	Per Week	Nbr of Wks	Course Hours	Total
Max: 4.0	Lecture	2.0	17	Lecture	34.0
3.0	Lab	0.0		Lab	0.0
	Contact DHR	6.0		Contact DHR	102.0
	Contact Total	8.0		contact Total	136.0
	Non-contact DHR	0.0		Non-contact DHR	0.0

Repeat code 25:

May be taken for a total of 16 units

**Faculty Service Areas:**

BAD	BUSINESS ADMINISTRATION
PLS	POLITICAL SCIENCE
INTDIS	INTERDISCIPLINARY STUDIES

**Disciplines:**

BMG	MANAGEMENT	(Master's Req'D)
POLS	POLITICAL SCIENCE	(Master's Req'D)
GUID	COUNSELING	(Master's Req'D)
SPCH	SPEECH	(Master's Req'D)
INTDIS	INTERDISCIPLINARY STUDIES	(Master's Req'D)

**CATALOG DESCRIPTION:**

Course is designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills and have an opportunity of practice these skills through participation in student government meetings, committees, conferences, in planning student activities, and within campus organizations. Emphasis is placed on personal development, understanding of organizational structure, mastery of leadership principles, and acquisition of leadership skills.

## **SCHEDULE DESCRIPTION:**

**Recomm:** Eligibility for Engl 100A or equiv. Designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills by participating in student government meetings, committees, conferences, activities and within campus organizations. (CR/NC Option) (Repeat Code 25)

## **OUTCOMES AND OBJECTIVES**

**Students will:**

- analyze the role leadership plays in the effectiveness of organizations.
- distinguish effective vs. ineffective leadership styles and methods.
- demonstrate their own leadership style and effectiveness.
- analyze their leadership skills and those of others.
- describe the organization and structure of the Student Government Association and the College.
- utilize parliamentary procedures and evaluate how it can increase effectiveness of meetings and organization.
- critique the dynamics and performance of meetings, programs and organizations relative to optimal leadership principles.
- practice methods of both interpersonal and technological forms of communication while actively participating in campuswide, local, and statewide politics.

### ASSIGNMENTS:

- A. Attend one of the SRJC board of Trustees meetings or one meeting of a County or City Council of choice and must submit a summary of the meeting which answers required questions.
- B. Chair or co-chair a program/event and write a summary on a designated form. This can be a college or community event. Summary must be submitted within two weeks after the conclusion of the program/ event.
- C. Class Participation - because this course deals with student government and the shared governance process, participation in the student representation meetings is essential. Attendance, discussion/ debate, voting and investment in the group process is necessary.
- D. Students will analyze a book which focuses on the style, methods and effectiveness of prominent political, business, military, educational, sports or religious leader. Analysis will be done by addressing specific required questions.
- E. Students will prepare a research paper on their personal vision of leadership.
- F. Students will create a personal leadership profile that includes characteristics for the type of leader they are. Students will also develop a plan for how they would effectively lead/ influence others.

### METHODS OF EVALUATION:

- 1. Substantial writing assignments, including:
  - Written homework
  - Term or other papers
  - WRITTEN REPORTS ON READING ASSIGNMENTS
- 2. Computational or non-computational problem-solving demonstrations, including:
  - Field work
- 3. Skill demonstrations, including:
  - Field work
- 4. Objective examinations, including:
  - Multiple choice
  - True/false
  - Matching items
- 5. Other Category:
  - ATTENDANCE IN LECTURE CLASS AND LAB PORTIONS OF THE COURSE.

Leadership Development Course Outline

6. Basis for grades:
- |                                |        |
|--------------------------------|--------|
| Writing Assignments:           | 25-40% |
| Problem Solving Demonstrations | 10-15% |
| Skill Demonstrations           | 10-15% |
| Objective Examinations:        | 5-10%  |
| Other Category:                | 40-50% |

REPRESENTATIVE TEXTS:

On Leadership, by John Gardner, The Free Press 1990

Sturgis Standard Code of Parliamentary Procedure by Alice Sturgis, 3rd Edition, McGraw-Hill, 1988

The Leadership Challenge, James Kouzes, Barry Pozner, Jossey-Bass Publisher 1987

GENERAL ED AND ARTICULATION (EXISTING only):

S.R.J.C. Associate Degree: X None

CAN-None

CSU- Transferable: YES

GE: X NONE

UC - Transferable: NO

GE: None

IGETC Transfer Information: None

Submitted by BOB FLORES

Date: 12/6/95

INTERDISCIPLINARY STUDIES

**ASSOCIATED STUDENTS BUDGET COMMITTEE**  
**BUDGET PREPARATION SCHEDULE**  
**1996-1997**

Announce Budget Requests	<i>Monday, March 18</i>
Preliminary Budget Committee Mtg.	<i>Wednesday, March 27</i> 5:00 p.m. Student Activities Office
Budget Request Deadline	<i>Friday, March 29</i> 5:00 p.m.
Budget Development Session	<i>Wednesday, April 3</i> 5-9:00 p.m. Student Activities Office
Open Hearing on Preliminary Budget	<i>Monday, April 15</i> 12-2 p.m. Student Activities Office
Final Meeting Budget Committee	<i>Monday, April 15</i> 5 p.m. to end Student Activities Office
Budget to Executive Cabinet	<i>Wednesday, April 17</i>
Introduce Budget to SGA	<i>Monday, April 22</i>
SGA Final Action	<i>Monday, April 29</i>

Start of Item 18.

Message.  
Subject: Children/Visitor Draft

Dated: 03/07/96 at 1628.

Sender: Dianne SMITH / SRJC/01

Contents: 2.

TO: Teresa RODRIGUEZ / SRJC/01

TO: DISTRIBUTION

Here is the revised draft of a policy regulating visitors and children on campus. A new sentence ending has been added to paragraph 2 as per suggestions from bra unham. Please route to constituents and return comments to CC at our March 21 meeting. DS

Children and Visitors - DRAFT #2-  
D.Smith, R. Rose, S.Amalia & College Council  
3/7/96

Pol. [Chp.2, 3, or 7?]  
Children and Visitors in the Classroom and Work Areas

---

The occasional adult visitor to the campus may enter a classroom context only with the permission of the instructor. Visitor participation in activity classes, laboratory sessions or studio work is not allowed. Formal auditing of a class is described in \_\_\_\_\_ [New policy pending. To be added.] Visitors to all district facilities and events are subject to all relevant district policies and education codes.

Minors that accompany staff or students to the classroom may not enter the classroom without the express permission of the instructor, acquired in advance of the class session. Under no circumstances are minors to be admitted to activity or lab areas where caustic substances or equipment are stored or in use unless enrolled or participating in a supervised class or program.

Should minors or dependents accompany a parent or guardian to any other work area on campus for a brief visit, they must remain under the continuous supervision of their parent or guardian and their presence should in no way obstruct or interfere with work or duties in the area.

SRJC wishes to foster a positive relationship with minors and other visitors to the campus, especially on those occasions when special events and programs are planned for them. However, it must be understood that visitors to classrooms and other work areas must not detract from the educational environment of the classroom, the efficiency of the work environment, and the safety of all.

There is divided opinion as to whether the last paragraph should open or close this policy statement. It is an issue of tone and presentation rather than content. Comments welcome.]

End of Item 18.

]

Pol. 8.1.15

Auditing

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To attend classes on a continuous or regular basis in the Sonoma County Junior College District, individuals must either enroll as a regular student or register as an auditor.

-----[PAGE BREAK]-----

Proc. 8.1.15

Auditing

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The procedures and conditions for auditing a class are as follows:

1. Selected courses in which auditing is allowed will be posted each semester in Admissions & Records (Bailey Hall, Santa Rosa Campus) and at the Petaluma Center.
2. Appropriate unit fees, based on Educational Code (plus any additional course costs) must be paid.
3. Students regularly enrolled in 10 or more units may audit up to 3 units free of charge.
4. Auditor status will be allowed only if a student has exhausted repeat possibilities as a regular student in selected classes (See Repeat/Policy Codes in the Schedule of Classes or ECS 72252.3 )
5. Auditors must be eligible for admission to college as regularly enrolled students.
6. Auditors must meet the course prerequisite.
7. Instructor must sign an audit card to show approval for student to attend class as an auditor on a space available basis.
8. Auditors will be allowed to register only after the second class meeting and must do in the Office of Admissions and Records.
9. Auditors may NOT change their status to regular student in the class (or reverse).
10. Once the auditor fee is paid, it will not be refunded.
11. Students, registered as auditors only, will not be entitled to the regular health services (other than emergencies).
12. No transcript of record will be maintained.

[If you find this text "broken" on your screen, you might get a clearer copy if you "cut" it out of e-mail and "paste" it on to a Word file. DS]

# ❖ AIDS Awareness Week

## March 25-29, 1996

MON	11:00 - 1:00	Campus and community groups will be distributing information about HIV and AIDS on the Coop Patio. <i>(Sponsored by Associated Students)</i>
	<del>8:00-7:00</del> 8:30-3:30	❖ Quilt Display: The Names Project Quilt will be on display in the Doyle Student Lounge. <i>(Sponsored by Face to Face)</i> ❖
TUE	9:30 - 11:00	Lecture "HIV Testing: Understanding the Issues" by Mallory Gerard, Health Information Specialist, HIV Prevention and Testing Program, Sonoma County Public Health in Room 1 of Plover Library. (Work Experience Seminar Credit)
	11:00 - 1:00	Campus and community groups will be distributing information about HIV and AIDS on the Coop Patio. <i>(Sponsored by Associated Students)</i>
WED	<del>8:00-7:00</del> 9:30-8:30	❖ Quilt Display: The Names Project Quilt will be on display in the Doyle Student Lounge. <i>(Sponsored by Face to Face)</i> ❖
	11:00 - 1:00	Campus and community groups will be distributing information about HIV and AIDS on the Coop Patio. <i>(Sponsored by Associated Students)</i>
	12-1 5:00 - 7:00	ERIC LINDELL'S YOUNG BLOOD BLUES REVUE Interactive presentation by Face to Face, "Families Living with HIV and AIDS" in Room 1 of Plover Library. (Work Experience Seminar Credit)
THU	<del>8:00-7:00</del> 12:30-7:30	❖ Quilt Display: The Names Project Quilt will be on display in the Doyle Student Lounge. <i>(Sponsored by Face to Face)</i> ❖
	11:00 - 1:00	Campus and community groups will be distributing information about HIV and AIDS on the Coop Patio. <i>(Sponsored by Associated Students)</i>
FRI	11:00 - 1:00	Campus and community groups will be distributing information about HIV and AIDS on the Coop Patio. <i>(Sponsored by Associated Students)</i>
	12:00 - 1:00	Theatre Reading: Selected scenes and monologues from plays dealing with AIDS in Burbank Auditorium.
	1:00 - 4:00	❖ Anonymous HIV Testing on campus. Testing will continue every Friday afternoon through the Spring Semester. Call 527-4445 for an appointment.❖

## ❖ FOOD DRIVE: March 25 - April 5

Malnutrition is a contributing factor in AIDS related deaths. Please give generously. Sponsored by GALEAF and the Bi-GALA club for the Sonoma County organizations *Food for Thought* and *PALS (Pets are Loving Support)*. Collection boxes located in various departments and locations on campus.

Suggested donations: Breakfast cereals, rices (brown and white), fruit juices, canned soups, spaghetti sauce, dry beans, tea, coffee (1lb size), canned fruits, powdered milk, tuna (in water), canned vegetables, pasta, peanut butter, toothpaste, hand soap, shampoo, shaving cream, hand lotions. Pet food is also being collected for companion dogs.

**HIV/AIDS Resource Team Committee (H.A.R.T.)**

**ASSOCIATED STUDENTS**  
**Executive Cabinet**  
**Spring 1996**  
**AGENDA**  
**Pioneer Conference Room**

Meeting # 10  
 Date: 3/20/96

- I. CALL TO ORDER:
- H. ROLL CALL:
- III. APPROVAL OF AGENDA:
- IV. APPROVAL OF MINUTES: m/s/c <sup>4p</sup>

**V. REPORTS**

- A. President (Rodriguez)
- B. Advisor (Flores/Eisenhauer)
- C. ICC (Calou)
- D. CAB (Fecteau)
- E. Legislative Committee (Rozovics)
- F. Woolsey Weekly (Barry)
- G. Oak Leaf Conference (Kobayashi)

**VI. APPOINTMENTS**

- A. Petaluma Hiring Committee <sup>recommend to SGA</sup>
- B. Budget Committee <sup>m/s/c to appoint Wendy Powell to P.C. Asst Dean Hiring Com</sup>
- C. Admin Asst <sup>m/s/c to recommend</sup> ~~James Beers~~ (Rodriguez)
- D. <sup>m/s/c to recommend</sup> Andrew Barry, Wendy Powell, Rick Calou (Kobayashi)
- E. <sup>m/s/c to recommend</sup> Jennifer Branham, Frank Kobayashi, (Flores)

**VII. OLD BUSINESS**

- A. <sup>to SGA to approve proposal as presented</sup> Marisa Alvarez, Terese Rodriguez, Janet Rozovics, <sup>m/s/c to send to include Duane DeWitt</sup>

**VIII. NEW BUSINESS**

- A. Approval of S.G.A. agenda <sup>m/s/c to approve SGA agenda</sup> (All)
- B. CAB Line Item Augmentation <sup>m/s/c to recommend to SGA to augment</sup> (Kobayashi)
- C. AGS Conf. Funding <sup>delete</sup> (Sarraf)
- D. College Council <sup>m/s/c to allocate</sup> (Rodriguez)
- E. <sup>m/s/c to allocate \$125 out of D/S for College Council refreshments through Spring Semester</sup> <sup>m/s/c to</sup> <sup>br \$2500 and A.S. card sales br \$2500</sup>

**IX. DISCUSSION ITEMS**

- A. Adult Literacy Program <sup>allocate up to \$400 out of D/S for balloons for Event</sup> (Picton)
- B. SGA Agenda (Rodriguez)
- C. Adult Literacy Program <sup>m/s/c to amend to read \$1,000</sup> (Kobayashi)

**X. ANNOUNCEMENT ITEMS**

- A. E.P.
- B.

**XI. ADJOURNMENT:**

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
MINUTES  
Pioneer Conference Room**

**Meeting # 9**  
**Date: 3-13-96**

- I. CALL TO ORDER:** The meeting was called to order at 3:25PM.
- II. ROLL CALL:** Tanya Gray was absent.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** There were no minutes.

**V. REPORTS**

**A. President (Rodriguez)**

- 1. The Board of Trustees meeting was yesterday. An excellent report was given by Marisa Alvarez.
- 2. Teresa may attend the Phi Theta Kappa National Award Ceremony in Sacramento.
- 3. Lost and Found auction went well today, we may need to consider having security for the next auction.

**B. Advisor (Flores/Eisenhauer)**

**Bob**

- 1. Good job by Marisa Alvarez at the Board of Trustees meeting.
- 2. Next week is election week, we need to recruit people for this very important event.
- 3. District Budget Forum this Friday from 2 to 3 PM.
- 4. For the items that did not get sold at the Lost and Found Auction, we should consider have a "After Event Display" where people can look at the items and probably work this out with the purchasing dept.
- 5. Also, the Project Film Grant money can be extended to a community need so we can make more use of this money.

**Ronda**

- 1. Election petitions will be available beginning Wednesday of next week, March 20.
- 2. People who are not running for elections should consider helping on the election committee.
- 3. Lost and Found Auction made a profit of \$259. This amount exceeds last semester's.
- 4. Blood Drive tomorrow Thursday March 14, 9:30-2:30 PM at the Student Lounge.

**C. I.C.C. (Calou)**

- 1. ICC had its meeting number 9.
- 2. Eighteen out of twenty-eight clubs were present.
- 3. B.A.H.A.I. club was disappointed.
- 4. D.R.A.G.O.N. club changed their name to D.R.A.G.O.N.S.
- 5. All clubs had a discussion about the use of the club room. Main topic was the reduction of noise from the game room.

- D. C.A.B. (Fecteau)**  
1. Lost and Found Auction went well. A great job was done by the master of ceremony. The highest price paid was \$30. There was one missing item.  
2. Blood Drive tomorrow at the Student Lounge.  
3. Aids Awareness Week will start on March 25.  
4. Flea Market will be on Sunday March 24.
- E. Budget Report (Kobayashi)**  
1. Frank gave a hand out of all the expenses done from the Designated Surplus Budget item. Ending balance was estimated to be \$11,827.61 as of 2/22/96.
- F. Budget 96-97 (Kobayashi)**  
1. The budget for the next school year is ready to be formulated, anyone who wants to be involved in the process can meet next week. Contact Frank for date and time.
- G. Project Grant Film Committee (Barry)**  
1. Barry discussed the possibilities of changing the guidelines of the Project Film Grant to change it to a community grant.
- H. Legislative Committee (Alvarez)**  
1. Legislative committee meet last Thursday, Topics were:  
- Student Representation proposal.  
- Washington DC proposals.  
- Computer Modem for the Legislative Committee to be on-line.  
- Washington DC trip confirmations.

## **VI. APPOINTMENTS**

- A. Elections representative (Rodriguez)**  
1. It was moved to appoint Joshua Thompson as Elections Representative.  
M/S/C

## **VII. OLD BUSINESS**

- A. There was no old business.

## **VIII. NEW BUSINESS**

- A. Approval of S.G.A. agenda (All)**  
1. It was moved to approve the S.G.A. agenda as amended.  
M/S/C
- B. Office Chairs (Kobayashi)**  
1. It was moved to allocate up to \$775 for office chairs out of Designated Surplus.  
M/S/C

- C. Election Codes** (Barry)  
1. It was moved to recommend to SGA on the recommendation of Executive Cabinet that we amend the Associated Students Election Code Section 7, Letter D to read, "Candidates for president shall have completed twenty (20) units or more at Santa Rosa Junior College prior to the end of the Spring Semester in which the candidate was elected."  
M/S/F

**IX. DISCUSSION ITEMS**

- A. Reports from Conference** (DeWitt)  
1. Did not show up.
- B. Leadership Development 51** (Flores)  
1. Bob requested some feedback about the hours and schedule for the new Leadership Development 51 class.
- C. Student Wages** (Rodriguez)  
1. It was discussed to meet with members of the Student Wages committee.
- D. CAB Fund-raiser** (Fecteau)  
1. It was discussed to use the remaining items of the Lost and Found Auction at the Flea Market event.
- E. Project and Film** (Barry)  
1. To be discussed at SGA next Monday.
- F. Designated Surplus** (Rozovics)  
1. The Designated Surplus Budget Item was further discussed.

**X. ANNOUNCEMENT ITEMS**

- A. There were no announcements.

**XI. ADJOURNMENT:** The meeting was adjourned at 5:00 PM.



# Santa Rosa Junior College ASSOCIATED STUDENTS

To: Associated Students Executive Cabinet

From:  Bob Flores, Director of Student Activities

Subject: Administrative Assistant Position

Date: March 18, 1996

As we discussed a few weeks ago, I am recommending that the Administrative Assistant position be augmented to a full-time status. I believe this is necessary due to increased volume of the workload as well as the increased sophistication of the area of accounting and finances. The increase of hours will also allow for the Administrative Assistant to become more involved with specific A.S. plans and programs involving A.S. member services, marketing and A.S. recruitment.

The idea of increasing the hours of the Administrative Assistant from 25 to 40 hours per week has been discussed several times over the past few months and it seems like an idea whose time has come. I have attached a copy of the Administrative Assistant job description for your benefit. It is my estimate that the total dollar cost for this augmentation will be approximately \$15,000-16,000 per year. Please remember that the Associated Students pay the entire costs of salary and benefits for this position. The previously mentioned estimate includes all of the applicable costs.

I recommend that you approve this proposal and forward it on to SGA for action.

### Upcoming Campus Activities Board Events

3/27	AIDS Awareness Quilt	\$100
4/17	Safety Day	\$300
5/8	AS Appreciation Day	\$500
N/A	Hypnotist	<del>\$1400</del>
	Miscellaneous	<del>\$200</del> 100

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Total	<del>\$2500</del> \$ 1,000
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SONOMA COUNTY JUNIOR  
COLLEGE DISTRICT

**ADMINISTRATIVE ASSISTANT I/II/III**

**Definition**

Under general supervision of an administrator, supervisor, or department chair; plans, organizes, and performs a wide variety of administrative secretarial/clerical/technical functions and tasks related to assigned office operations; relieves the immediate supervisor of a variety of routine to complex administrative details; may serve as lead person to other office clerical employees and student workers. Incumbents are required to exercise a moderate to high degree of independent judgment and confidentiality.

**Distinguishing Characteristics**

The Administrative Assistant I is the entry level position in the Administrative Assistant job series. An incumbent will exhibit a proficiency in performing routine to above average clerical, secretarial, and bookkeeping tasks and functions; demonstrate effective customer relations and services techniques; possess basic computer knowledge and skills such as operating word processing and spreadsheet software applications; and possess the ability to supervise and train student workers. (Replaces: Secretary I & Operations Assistant I, effective 7/1/93) Errors in judgment and in decision making could negatively impact the incumbent's supervisor and/or institution. (Examples: Costly in terms of lost time or money and poor public relations.)

The Administrative Assistant II position is distinguished from the Administrative Assistant I position by requiring a higher degree of expertise in performing the daily assigned duties in more than one of the areas of office management, fiscal management, or customer relations. An incumbent serves as the lead person for other office employees and student workers. The incumbent is required to apply on a regular basis the principles of accounting in addition to bookkeeping, or handles a large volume of monies and complex financial transactions or must use a higher degree of expertise in the areas of office management and/or customer relations and services in an area with multiple or specialized programs. (Replaces: Secretary II & Service Center Assistant, effective 7/1/93)

The Administrative Assistant III position requires an incumbent to possess and to use expertise in all above areas of administrative assistant work. This position requires a high degree of initiative, independence, and confidentiality as well as extensive knowledge of District-wide function and operations. (This knowledge may be learned on-the-job within the probationary period.)  
(Replaces: Administrative Secretary & Operational Assistant II, effective 7/1/93)

#### Examples of Duties

1. Serves as supervisor's secretary and/or provides office secretarial services.
2. Relieves supervisor of a variety of clerical/technical administrative details.
3. Assists the supervisor in developing the daily office work schedule.
4. Serves in a coordinating capacity in assigned office to troubleshoot immediate problems and recommends solutions.
5. Prepares governing board agenda items for assigned office.
6. Operates standard office machines such as personal computer, typewriter, copier and calculator.
7. Uses a variety of computer software programs including word processing and spreadsheets.
8. Assists employees, students and public in completing a variety of College forms.
9. Explains and interprets district/college policies and procedures related to the assigned office.
10. Serves as office liaison between supervisor and other college officials.
11. Maintains and updates faculty load data.
12. Assists in compiling, developing, and maintaining the area's budget.
13. Provides budget assistance to faculty and staff such as budget coding and monitoring expenditures.
14. Prepares and processes purchase and supplies orders.

15. Greets and screens office visitors and provides requested information.
16. Schedules and coordinates the support tasks for a variety of meetings and conferences arrangements.
17. Attends meetings, takes notes and prepares minutes.
18. Receives, screens and prioritizes visitors and telephone calls.
19. Maintains appointment calendar for supervisor.
20. Compose correspondence independently or from rough copy.
21. Type and process correspondence, memoranda, reports and other documents, including those of a confidential nature.
22. Proofreads and reviews documents for accuracy, completeness and conformity to established procedures.
23. Supervises, trains, evaluates and maintains records of student workers.
24. Maintains attendance records of other employees and student workers including time sheets, as directed by supervisor.
25. Receives, opens, distributes, and sends office mail including "E" mail.
26. Performs other related duties, as required.

#### **Employment Standards**

##### Education and Experience:

**Administrative Assistant I** - Any combination equivalent to graduation from high school and training/ experience in clerical and secretarial work.

**Administrative Assistant II** - In addition to the Adm. Asst. I education, experience supplemented by courses in secretarial science AND two years of increasingly responsible secretarial and administrative assistant experience OR equivalent combination of education and experience which indicates possession of knowledge and skills required.

**Administrative Assistant III** - In addition to the Adm. Asst. I/II education, four years of increasingly responsible secretarial and administrative assistance experience OR equivalent combination of education and experience which indicates possession of knowledge and skills required.

Knowledge and Abilities: Ability to type from clear copy at 45 words per minute (Adm. Asst. I-II), and 60 words per minute (Adm. Asst. III). Ability to take dictation at a rate of 100 words per minute and accurately transcribe it and/or transcribe from a dictating machine with speed and accuracy (Adm. Asst. III). Some Administrative Assistant III positions may require dictation skills due to the nature of the supervisor's assignment. (Examples: A Vice President's Adm. Asst. III may have to take committee minutes where recording is not appropriate and/or the administrator prefers dictation over transcription machines.)

**Ability to:** Perform complex and detailed clerical work with accuracy and speed; analyze situations accurately and take appropriate action; communicate effectively in English; follow and give oral and written directions; establish and maintain effective working relationships; deal with other employees, students and public in a helpful, courteous and friendly manner; perform basic mathematic calculations; act as receptionist and answer the telephone; develop and maintain clerical and statistical records; operate standard office machines including the ability to learn and use computer software (Examples: word processing, spreadsheet and data base programs); work independently with a minimum of supervision; work under pressure to meet deadlines; write accurate and comprehensive reports; learn the duties and relevant policies and procedures of the position; work with regular interruptions; interpret and apply policies and procedures; set work priorities; and compose correspondence and reports from brief notes and/or oral directions.

**Knowledge of:** Modern office practices and techniques including filing, proofreading, formatting, report writing and basic bookkeeping; receptionist and telephone techniques; basic mathematics; operation of personal computer, typewriter, calculator, adding machine and other standard office machines; correct English usage, spelling, punctuation and vocabulary; and basic word processing practices and techniques.

ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

Meeting # 9

Date March 25, 1996

- ☒ I CALL TO ORDER
- ☒ II ROLL CALL
- ☒ III APPROVAL OF AGENDA
- ☒ IV APPROVAL OF MINUTES *m/s/c #8*

V REPORTS

- ☒ A President (Rodriguez)
- ☒ B Advisors (Flores/Eisenhauer)
- ☒ C Executive Cabinet (Grey)
- ☒ D Inter-Club Council (Calou)
- ☒ E Campus Activities Board (Fecteau)
- ☒ F Legislative Committee (Alvarez)
- ☒ G Constitution Committee (Alvarez)
- ☒ H Flea Market *1997 raised* (Maria)
- ☒ I Elections Committee (Thompson/Alvarez)
- ☒ J *Student Wage Increase* (McGinley)

VI APPOINTMENTS

- ☒ A Petaluma Hiring Committee *m/s/c to appoint Wendy Powell* (Rodriguez)
- ☒ B Budget Committee *m/s/c to appoint* (Kobayashi)

VII OLD BUSINESS *the Budget Committee as presented*  
*m/s/c to postpone definitely until next week*

A

VIII NEW BUSINESS

- ☒ A Adult Literacy Program *m/s/c to allocate \$3,000 out of spring special* (Picton) *to the Adult Literacy Program*
- ☒ B Administrative Assistant *m/s/ to augment* (Kobayashi)
- ☒ C CAB Augmentation *95-96 + 96-97 Budget for Admin Assist as presented* (Kobayashi) *m/s/c to amend to give \$1,000 and seek out volunteers through the comm. Involvement program*

IX DISCUSSION ITEMS *by \$1,000 and A.S. Card Sales by \$1,000*

- ☒ A SGA Agenda Process (Alvarez/Ex. Cab.)
- ☒ B Project and Film Grant Committee (Barry)
- ☒ C DC Forum (Leg. Committee)

X ANNOUNCEMENTS

- A *Internal Affairs*
- B
- C

XI ADJOURNMENT

*m/s/c to postpone definitely until next week*

*(Constantine)*  
*m/s/c*  
*close debate*  
*m/s/c*  
*close debate*

**ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
MINUTES**

**Meeting # 8**

**Date March 18, 1996**

- I CALL TO ORDER** The meeting was called to order at 3:10 PM.
- II ROLL CALL** Absent were Tanya Gray, Joshua Thompson, Ricardo Castro, Lulu Constantine, Jamie Gutierrez, and Joelle Fecteau.
- III APPROVAL OF AGENDA** The agenda was approved as amended.
- IV APPROVAL OF MINUTES** The minutes from meetings six and seven were approved as amended.

**V REPORTS**

**A President**

**(Rodriguez)**

- 1. Teresa reported that biology teacher Micki Graham is being fired and many students are in support of the renewal of her contract. She commented that she has never seen support from so many students on one issue.
- 2. Teresa reported that Marisa's report at the recent Board of Trustee's meeting was excellent.
- 3. She reported that she just returned from the Women's Leadership Conference and that it was very motivating and inspirational.
- 4. Teresa reported that a student was needed by March 27th to sit on the hiring committee to hire a new Assistant Dean for the Petaluma Center. The process starts on April 5th. Anyone interested should talk to her.
- 5. She announced that the Work of Literary Merit was starting today and that the new recycling bins had arrived and everyone should see them.

**B Advisor**

**(Flores)**

- 1. Bob passed around a hand-out giving a description of the mid-term that is due next Tuesday.
- 2. He reported on various workshops and activities that were happening this week. Anyone interested in further information should see him.
- 3. Bob announced that there would be a new class next semester that all SGA officers must take. Students can also get credit by taking the course and participating in ICC, also. He gave a hand-out to everyone.

**B Advisor**

**(Eisenhauer)**

- 1. Ronda thanked everyone that helped with the Lost and Found Auction and the Blood Drive.
- 2. She announced that on March 20 petitions would be available for all those running for office. She encouraged everyone to get their friends to run.
- 3. She announced that this Sunday at 8:00 AM the Flea Market would be held.
- 4. Ronda announced that next week was AIDS Awareness Week and Honey Graham needs all the help she can get.

**C Executive Cabinet (Grey)**

1. Thomas reported that at meeting #9 Joshua Thompson was appointed as Elections representative.
2. He reported that money was allocated for the purchase of new chairs.
3. He reported that a motion for the change in the election code failed.

**D Inter-Club Council (Calou)**

1. Rick announced that at meeting #9 eighteen out of twenty-eight clubs attended.
2. He reported that Bahai was disappointed and that March 20 was Agriculture Day.
3. He reported that D.R.A.G.O.N. had changed their name to D.R.A.G.O.N.S.
4. Rick reported that a Clubroom discussion had been held.
5. He announced that the Sonoma County Film Society was showing "The Wild One" this Saturday at 8:00 PM.

**E Campus Activities Board (Kobayashi)**

1. Frank reported that the Lost and Found Auction turned out well.
2. He announced that the Flea Market is being held this Sunday.
3. He reported that 64 pints were collected at the last Blood Drive.

**F Legislative Committee (Rozovics)**

1. Janet reported that at last Thursday's Leg meeting that most of the committee had given their presentations for the Washington trip.
2. She reported that the committee would also try to table to get information about their trip out to the general student body.
3. She reported that the committee decided on an Internet provider and she announced that for anyone who had not already signed the postcards that would be given to Assembly members Feinstein, Boxer, and Riggs about taking an opposition to the cuts in Financial Aid would be available because she would be passing them around.

**G Headwaters Video (Bauman)**

1. Angie showed a ten-minute video presenting the history of the Headwaters Forest and how to fight to preserve it.

**H Blood Drive (Sjoblom/Beers)**

1. Numa and Mike announced that the Blood Drive went very well and 64 pints were collected. There were 23 deferrals. They thanked everyone for their help.

**I Lost and Found Auction (Maria/Beers)**

1. Cherie announced that \$260.00 was raised from the successful Lost and Found Auction and thanks to everyone for the help.

**J Prop 197 (Bauman)**

1. Angie reported that Proposition 197 will be put on the initiative that if voted in, will endanger the mountain lion because it will bring down regulations
2. She reported that only 13 people have been killed by mountain lions in the past hundred years.

3. She reported that it is already legal to kill mountain lions if they are harmful.

**K Constitution Committee (Alvarez)**

1. Marisa announced that people were needed to join the Constitution Committee, the committee that decides on the changes that may be needed. She stressed the importance of knowing the qualifications of running for office.
2. She announced that joining the committee would be a good idea for anyone running for office. She passed around a sign-up sheet.

**L Elections Committee (Alvarez)**

1. Marisa reported that Joshua Thompson was the new Elections Representative, but she was giving the report because he couldn't be there. She stressed the importance of the committee and announced that she needed people to sit on the committee.
2. She passed out a sign-up sheet and said that only people who were not planning on running for a position could sit on the committee.

**M Budget Committee (Kobayashi)**

1. Frank passed out a hand-out of the schedule of meetings for the Budget Committee, who decides the AS budget for the next year. This is very important, so good people and good ideas are needed.

**N Woolsey Weekly (Barry)**

1. Andrew gave updates and briefs about our country's budget and Clinton's view on environmental politics. He told everyone that if they needed any questions answered about issues to see him.

**O DAC (Jeffcoat)**

1. Able reported that the DAC met today and gave a brief about the hot topics discussed. He reported that the suit against the school was also discussed.
2. He reported that it was a very productive meeting.

**P Petaluma Center (Powell)**

1. Wendy introduced herself and reported that she went to the March 6th information meeting on the Petaluma Center, which was not well attended. She reported that they discussed her position as Petaluma Rep and getting clubs on their campus. She announced that the next big meeting would be held on April 2nd.
2. She reported that elections information was being distributed and that nothing was yet decided about having SGA over there.

**Q AIDS Awareness Week (Graham)**

1. Honey announced that AIDS Awareness Week would be held next week (March 25-29) and passed around a schedule of events. She announced that the AIDS quilt will be here for three days and that Eric Lindell will be performing next Wednesday for the event.
2. She announced that she needed help and passed around a sign-up sheet for help with the information booth.

**R Women's Conference (Barry)**

1. Andrew announced the he, Marisa Alvarez, Teresa Rodriguez, and Jennifer Branham attended the Women's Leadership Conference in Santa Monica.
2. He reported that a lot of affirmative action legislation would be on the upcoming ballot and that it was really going to affect women.
3. He announced that Sunday, April 14th was the NOW March.

**VI APPOINTMENTS**

**A Board of Review (Rodriguez)**

It was moved to appoint Lulu Constantine as an alternate Student Representative to the Board of Review.

M/S/C

**VII OLD BUSINESS**

A There was no old business.

**VIII NEW BUSINESS**

**A CAB Fundraiser (Maria)**

It was moved that SGA donate the remaining Lost and Found items to the Campus Activities Board to sell at the CAB Flea Market this Sunday March 24th as a fundraiser for the CAB line item.

M/S/C

**IX DISCUSSION ITEMS**

**A College Council Policy (Rodriguez)**

1. Teresa wanted to get some feedback on whether or not SGA felt that children visitors should be allowed on campus. She handed out some information about the topic with some information about auditing classes. She had to leave early, so she asked the group to read over the given information and get back to her on how they felt about it.

**B Project and Film Grant Com. Guidelines (Barry)**

1. Andrew asked the group whether or not they felt it was appropriate to change the title of the Project and Film Grant to encourage more applicants, and if so, he asked whether or not they wanted to change anything else about it.
2. The assembly said that they wanted to see the finished projects, and one student suggested having an information seminar to answer everyone's questions and to help cut down on incomplete applications.
3. Andrew asked everyone to write their thoughts down on the survey that will be in all of their boxes and to have them in by next Monday.

**X ANNOUNCEMENTS**

**A TAY-Sachs Screening**

**(Rozovics)**

1. Janet announced that free screening for TAY-Sachs disease (an inherited, fatal, infant disorder) will be held on campus on Wednesday, March 20 from 11:00 AM-2:00 PM and from 5:30 PM-7:00 PM and on Thursday, March 21 from 11:00 AM-2:00 PM in the Doyle Student Lounge.

**B SGA Contest**

**(Eisenhauer/Rodriguez)**

1. Denise Clements won for displaying the most creative way to let people know that she is in SGA.

**XI ADJOURNMENT** The meeting was adjourned at 4:55 PM.



# SONOMA COUNTY LIBRARY

## ADULT LITERACY PROGRAM

Third & E Streets, Santa Rosa, CA 95404 (707) 544-2622

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### Program Profile

**Mission Statement:** The Sonoma County Library Adult Literacy Program serves as a provider of literacy tutoring to adults in Sonoma County. This program's purpose is to develop a more literate adult population within our community, a population that, through literacy, is informed and empowered as individuals to enhance the overall quality of life in our county.

**Location and hours:** Central Library Annex, Third & E Streets, Santa Rosa, Monday through Friday, 9:30 a.m. to 4:30 p.m.. Phone (707) 544-2622.

#### Programs offered:

**Basic reading and writing.** Students work individually with a tutor for a minimum of two one-hour sessions per week. Students and tutors plan an individual strategy that will meet the needs and goals of the learner.

**Families for Literacy.** This program introduces *reading as a family* to adult learners who are enrolled in the Adult Literacy Program. In addition to regular tutoring times, learners and tutors meet at the Library once a month for a special Family Hour of stories and activities. Children's literature is incorporated into the basic reading and writing materials.

**Inmate tutoring.** Tutors work individually with inmates on basic reading and writing at the two detention facilities in Sonoma County. A special security orientation and clearance process through the Sonoma County Sheriff's Department is required of all tutors in the inmate program.

**Tutor Training.** Volunteers must complete a 14-hour training workshop. These workshops are held in branch libraries throughout Sonoma County. Volunteers are trained in instructional methods to help non-reading and low-level adult readers improve their skills.

## **Associated Students Budget Committee 1996-1997 Budget**

Chairman: Frank Kobayashi

Advisors: Bob Flores & Rhonda Eisenhower

Members:

1. Andrew Barry
2. Duane DeWitt
3. Wendy C. Powell
4. Janet Rozovics
5. Teresa Rodriguez
6. Marisa Alvarez
7. Rich Calou
8. Jennifer Brahnam

I move on the recommendation of Executive Cabinet to approve the above persons to the Budget Committee.

## Upcoming Campus Activities Board Events

3/27	AIDS Awareness Quilt	\$100
4/17	Safety Day	\$300
5/8	AS Appreciation Day	\$500
	Miscellaneous	\$100

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Total	\$1000
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I move to augment the CAB line item by \$1000 and augment the AS Card

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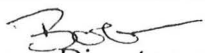
I move to augment the 95-96 Budget for the appropriate pro-ratio sum as presented, and include the Administrative Assistant as a full time position beginning during the 96-97 fiscal year.



# Santa Rosa Junior College

ASSOCIATED STUDENTS

To: Associated Students Executive Cabinet

From:  Bob Flores, Director of Student Activities

Subject: Administrative Assistant Position

Date: March 18, 1996

As we discussed a few weeks ago, I am recommending that the Administrative Assistant position be augmented to a full-time status. I believe this is necessary due to increased volume of the workload as well as the increased sophistication of the area of accounting and finances. The increase of hours will also allow for the Administrative Assistant to become more involved with specific A.S. plans and programs involving A.S. member services, marketing and A.S. recruitment.

The idea of increasing the hours of the Administrative Assistant from 25 to 40 hours per week has been discussed several times over the past few months and it seems like an idea whose time has come. I have attached a copy of the Administrative Assistant job description for your benefit. It is my estimate that the total dollar cost for this augmentation will be approximately \$15,000-16,000 per year. Please remember that the Associated Students pay the entire costs of salary and benefits for this position. The previously mentioned estimate includes all of the applicable costs.

I recommend that you approve this proposal and forward it on to SGA for action.

SONOMA COUNTY JUNIOR  
COLLEGE DISTRICT

ADMINISTRATIVE ASSISTANT I/II/III

Definition

Under general supervision of an administrator, supervisor, or department chair; plans, organizes, and performs a wide variety of administrative secretarial/clerical/technical functions and tasks related to assigned office operations; relieves the immediate supervisor of a variety of routine to complex administrative details; may serve as lead person to other office clerical employees and student workers. Incumbents are required to exercise a moderate to high degree of independent judgment and confidentiality.

Distinguishing Characteristics

The Administrative Assistant I is the entry level position in the Administrative Assistant job series. An incumbent will exhibit a proficiency in performing routine to above average clerical, secretarial, and bookkeeping tasks and functions; demonstrate effective customer relations and services techniques; possess basic computer knowledge and skills such as operating word processing and spreadsheet software applications; and possess the ability to supervise and train student workers. (Replaces: Secretary I & Operations Assistant I, effective 7/1/93) Errors in judgment and in decision making could negatively impact the incumbent's supervisor and/or institution. (Examples: Costly in terms of lost time or money and poor public relations.)

The Administrative Assistant II position is distinguished from the Administrative Assistant I position by requiring a higher degree of expertise in performing the daily assigned duties in more than one of the areas of office management, fiscal management, or customer relations. An incumbent serves as the lead person for other office employees and student workers. The incumbent is required to apply on a regular basis the principles of accounting in addition to bookkeeping, or handles a large volume of monies and complex financial transactions or must use a higher degree of expertise in the areas of office management and/or customer relations and services in an area with multiple or specialized programs. (Replaces: Secretary II & Service Center Assistant, effective 7/1/93)

The Administrative Assistant III position requires an incumbent to possess and to use expertise in all above areas of administrative assistant work. This position requires a high degree of initiative, independence, and confidentiality as well as extensive knowledge of District-wide function and operations. (This knowledge may be learned on-the-job within the probationary period.)  
(Replaces: Administrative Secretary & Operational Assistant II, effective 7/1/93)

#### Examples of Duties

1. Serves as supervisor's secretary and/or provides office secretarial services.
2. Relieves supervisor of a variety of clerical/technical administrative details.
3. Assists the supervisor in developing the daily office work schedule.
4. Serves in a coordinating capacity in assigned office to troubleshoot immediate problems and recommends solutions.
5. Prepares governing board agenda items for assigned office.
6. Operates standard office machines such as personal computer, typewriter, copier and calculator.
7. Uses a variety of computer software programs including word processing and spreadsheets.
8. Assists employees, students and public in completing a variety of College forms.
9. Explains and interprets district/college policies and procedures related to the assigned office.
10. Serves as office liaison between supervisor and other college officials.
11. Maintains and updates faculty load data.
12. Assists in compiling, developing, and maintaining the area's budget.
13. Provides budget assistance to faculty and staff such as budget coding and monitoring expenditures.
14. Prepares and processes purchase and supplies orders.

15. Greets and screens office visitors and provides requested information.
16. Schedules and coordinates the support tasks for a variety of meetings and conferences arrangements.
17. Attends meetings, takes notes and prepares minutes.
18. Receives, screens and prioritizes visitors and telephone calls.
19. Maintains appointment calendar for supervisor.
20. Compose correspondence independently or from rough copy.
21. Type and process correspondence, memoranda, reports and other documents, including those of a confidential nature.
22. Proofreads and reviews documents for accuracy, completeness and conformity to established procedures.
23. Supervises, trains, evaluates and maintains records of student workers.
24. Maintains attendance records of other employees and student workers including time sheets, as directed by supervisor.
25. Receives, opens, distributes, and sends office mail including "E" mail.
26. Performs other related duties, as required.

### **Employment Standards**

#### Education and Experience:

**Administrative Assistant I** - Any combination equivalent to graduation from high school and training/ experience in clerical and secretarial work.

**Administrative Assistant II** - In addition to the Adm. Asst. I education, experience supplemented by courses in secretarial science AND two years of increasingly responsible secretarial and administrative assistant experience OR equivalent combination of education and experience which indicates possession of knowledge and skills required.

**Administrative Assistant III** - In addition to the Adm. Asst. I/II education, four years of increasingly responsible secretarial and administrative assistance experience OR equivalent combination of education and experience which indicates possession of knowledge and skills required.

**Knowledge and Abilities:** Ability to type from clear copy at 45 words per minute (Adm. Asst. I-II), and 60 words per minute (Adm. Asst. III). Ability to take dictation at a rate of 100 words per minute and accurately transcribe it and/or transcribe from a dictating machine with speed and accuracy (Adm. Asst. III). Some Administrative Assistant III positions may require dictation skills due to the nature of the supervisor's assignment. (Examples: A Vice President's Adm. Asst. III may have to take committee minutes where recording is not appropriate and/or the administrator prefers dictation over transcription machines.)

**Ability to:** Perform complex and detailed clerical work with accuracy and speed; analyze situations accurately and take appropriate action; communicate effectively in English; follow and give oral and written directions; establish and maintain effective working relationships; deal with other employees, students and public in a helpful, courteous and friendly manner; perform basic mathematic calculations; act as receptionist and answer the telephone; develop and maintain clerical and statistical records; operate standard office machines including the ability to learn and use computer software (Examples: word processing, spreadsheet and data base programs); work independently with a minimum of supervision; work under pressure to meet deadlines; write accurate and comprehensive reports; learn the duties and relevant policies and procedures of the position; work with regular interruptions; interpret and apply policies and procedures; set work priorities; and compose correspondence and reports from brief notes and/or oral directions.

**Knowledge of:** Modern office practices and techniques including filing, proofreading, formatting, report writing and basic bookkeeping; receptionist and telephone techniques; basic mathematics; operation of personal computer, typewriter, calculator, adding machine and other standard office machines; correct English usage, spelling, punctuation and vocabulary; and basic word processing practices and techniques.



DON'T LET WEEDS  
AROUND YOUR

ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
AGENDA  
Pioneer Conference Room

Meeting # 11  
Date: 3/27/96

I. CALL TO ORDER:

II. ROLL CALL:

III. APPROVAL OF AGENDA:

IV. APPROVAL OF MINUTES:

m/s/c #5

m/s/c #7

V. REPORTS

A. President

(Rodriguez)

B. Advisor

(Flores/Eisenhauer)

C. I.C.C.

58.2% Semester

(Calou)

D. C.A.B.

\$700+ for Flea Market

(Fecteau)

E. Legislative Committee

(Alvarez)

F. W.O.L.M.

(

G.

VI. APPOINTMENTS

A. Board of Review

acting on behalf of SGA on an emergency basis  
m/s/c to appoint Born McGinley & Erica Stone  
(Rodriguez) to BOR

B.

C.

VII. OLD BUSINESS

A.

VIII. NEW BUSINESS

A. Approval of S.G.A. agenda

(All)

B. A.G.S. request for Conference Code. Request for matching funds for Egg Hunt. Request for matching funds for T.A.D.

m/s/c to recommend to SGA to allocate \$1163.00 out of Spring Special as requested  
(Sarraf)

C. Phi Theta Kappa

m/s/c to recommend to SGA to fund PTK funding out of Spring Special @ \$1554

(Garcia)

D. Kent Hall Request

m/s/c to recommend to SGA to endorse the Kent Hall

(Shear)

E. Chicano Art

to endorse the Chicano Art

(Flores)

F. Election Dates

m/s/c to recommend to SGA on behalf of Elections Committee

96-97 Budget proposal  
to approve election dates as presented

IX. DISCUSSION ITEMS

A.

X. ANNOUNCEMENT ITEMS

A.

XI. ADJOURNMENT:

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
MINUTES  
Pioneer Conference Room**

**Meeting: #10  
Date: 3/20/96**

- I. CALL TO ORDER:** Meeting was called to order at 3:27 p.m.
- II. ROLL CALL:** Joelle Fecteau was absent.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** Minutes from meetings 6 and 9 were approved as presented.

**V. REPORTS**

- A. President (Rodriguez)**
  - 1. I was asked to attend the Academic Senate to talk about the issue of Micky Graham.
  - 2. A.S. election petitions are out today, remember to encourage people to run.
  - 3. We just got in new office chairs.

**B. Advisor (Flores/Eisenhauer)**

**Bob**

- 1. There is no competition for President, Vice-President, Executive Vice-President or Treasurer yet.
- 2. Remember to talk to some of the clubs in ICC about elections.
- 3. Met with Barbara Forrest and Sylvia Nance regarding the leadership class. They will be responsible for supervising it. Next Friday is the deadline to give feedback regarding the class hours.

**Ronda**

- 1. Flea Market coming up on Sunday, March 24..
- 2. We need help on the Elections Committee and the Constitution Committee.

- C. CAB (Kobayashi)**
  - 1. Flea Market coming up on March 24th

- D. ICC (Calou)**
  - 1. ICC had its meeting #10.
  - 2. 5 out of 22 clubs were absent.
  - 3. The Coffee Clutchers Club was disappointed.
  - 4. There is a new Womens Political Actions Club on campus.
  - 5. The BAHAI Club was reinstated.

- E. Legislative Committee (Rozovics)**
  - 1. Legislative Committee members are preparing themselves physically and mentally for the Washington D.C. presentations.
  - 2. The group has an appointment with Senator Frank Riggs.
  - 3. Plane tickets were confirmed.

- G. Oak leaf Conference (Kobayashi)**  
1. Frank got a report from the Oak Leaf crew. They returned \$400 to S.G.A. from their latest conference.

## **VI. APPOINTMENTS**

- A. Petaluma Hiring Committee (Rodriguez)**  
1. It was moved to recommend to S.G.A. to appoint Wendy Powell to the Petaluma Assistant Dean Hiring Committee.

M/S/C

- B. Budget Committee (Kobayashi)**  
1. It was moved to recommend to S.G.A. to appoint the following people for the Budget Committee:

Frank Kobayashi  
Jennifer Branham  
Wendy Powel  
Andrew Barry  
Teresa Rodriguez  
Marisa Alvarez  
Rick Calou  
Janet Rozovics

M/S/C

It was moved to amend to include Duane Dewitt.

M/S/C

- C. Administrative Assistant Position (Flores)**  
1. It was moved to recommend to S.G.A. to approve the Administrative Assistant Position Proposal.

M/S/C

## **VII. OLD BUSINESS**

- A.** There was no old business.

## **VIII. NEW BUSINESS**

- A. Approval of S.G.A. Agenda (All)**  
1. It was moved to approve the S.G.A. agenda as amended.

M/S/C

- B. CAB Line Item Augmentation (Kobayashi)**  
1. It was moved to recommend to S.G.A. to augment the CAB Line Item by \$2500 and augment the A.S. card sales item by \$2500.

M/S/C

It was moved to amend the motion to read \$1000.

M/S/C

- C. AGS Conference Funding (Sarraf)**  
Did not show up.

**D. College Council (Rodriguez)**

1. It was moved to recommend to S.G.A. to allocate \$125 out of Designated Surplus for the College Council goodies.

M/S/C

**E. Evelyn Pollard Hospitalization Today (Flores)**

1. It was moved to recommend to S.G.A. to allocate up to \$40 out of Designated Surplus for Evelyn Pollard.

M/S/C

**IX. DISCUSSION ITEMS**

**A. Adult Literacy Program (Picton)**

1. Funds were cut from the Sonoma County Library Adult Literacy Program from \$59,000 to \$15,000. The possibilities of having S.G.A. allocate funds for the program were discussed.

**B. S.G.A. Agenda (Rodriguez)**

1. Teresa reminded us that when adding items to the S.G.A. Agenda they have to pertain to education and be made within 72 hours.

**C. Adult Literacy Program (Kobayashi)**

1. How much money should be recommended to allocate towards the Adult Literacy Program was discussed.

**X. ANNOUNCEMENT ITEMS**

- A.** There were no announcement items.

**XI. ADJOURNMENT:** The meeting was adjourned at 5:30 p.m.

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DA: March 21, 1996

TO: Lamont Royer

FR: Kristin Shear 

RE: Kent Residence Hall Budget for 1996/97

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I am proposing an increase of the daily Kent Hall rental rate from \$6.75 to \$7. The contract covering the school year period would increase from \$1750 to \$1850. The projected revenues for next year include:

72 school year contracts @ \$1850	\$133,200
20 broken leases @\$200	4,000
20 rentals during Spring break @\$60	1,220
Meal coupon book sales for food service	10,000
Summer 96 (48-July, 30-August)	13,780
Summer 97 (30-6/10, 48-6/30)	<u>12,000</u>
Total Projected Revenue for 1996/97	\$174,200.

I have attached a proposed expenditure budget for 1996/97 as well as the adjusted budget development form. Please contact me if you have any questions.

/ks  
att. (2)  
967budrv.doc

Kent Residence Hall  
1996/97 Expenditure Budget  
Proposed

2116	Classified Administrator/Sup.	37635
2300	Classified Hrly/Non-Instr.	2010
2361	Student Salary-Dist/Wk Exp	30000
3220	PERS	2625
3320	OASDHI	2335
3420	H and W	5515
3520	Unemp	80
3620	Work/Comp	700
4390	Supplies	5000
4510	Graphics	750
5190	Other Consultant Services	10000
5210	Staff Travel	350
410	District Insurance	7280
420	Student Insurance	720
5510	Gas and Electric	22000
5520	Waste Disposal (and gas)	5400
5530	Telephone	500
5535	Telephone adds, moves	500
5590	Other Utilities (PNC)	2300
5659	Other Equipment Repair	1000
5680	Repair of Buildings	18000
6452.01	Replace of Equip. non-inst.	5000
	Bonded Indebtedness	11000
	Occupancy Charge	3500
Total Expenditures		174200

Date: March 27, 1996  
To: Executive Cabinet, Santa Rosa Junior College  
From: Alpha Gamma Sigma Honor Society, Executive Board  
Re: Conference Code Funding Request

Dear Executive Cabinet,

On behalf of Alpha Gamma Sigma Honor Socceity - Theta Chapter and its members, we the executive board would like to request Conference Code Funding for our annual state convention, being held in Asilomar, Monterey on April 12 - 14, 1996.

We are requesting funding for six members and our advisor, for a total of 7 attendees, in the amount of \$1163.00. Which includes:

- a. Conference Fee:  $\$150.00/2 = \$75.00 * 7 = \$525.00$  (1/2 cost for total conf. fee for 7 people = \$525.00).
- b. Transportation costs: Miles round trip =  $362 * .31 = \$112.22/2 = \$56.11 * 7 = \$392.77$  (1/2 cost for total tranp. costs for 7 people = \$392.77).
- c. Maximum of \$10 per person per night for lodging:  $7 @ \$10 = \$70.00$  (lodging for two nights for 7 people @ \$10.00 per night = \$140.00).
- d. Maximum of \$5 per person per day for food expenses:  $7 @ \$5 = \$35.00$  (food expenses for three days 7 people @ \$5 per day = \$105.00).

Moreover, all A.G.S. members requesting conference code funding are members of Associated Student Body.

The purposes for this conference are: One, to award scholarships to academically outstanding students who display consistent academic excellence and achievement; to award scholarships to students who have provided their voluntary services and talents and have made leadership contributions to their community college campuses, communities and A.G.S; Secondly, to educate and train students in leadship skills, student activism and academic issues.

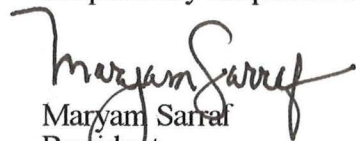
Alpha Gamma Scholastic Honor Society Inc., is a statewide organization established in California in 1926 with its membership consisting of 107 community colleges across the state. The S.R.J.C. Theta Chapter was established in 1926 and we have been active on campus and within the community and the state for 70 years. Moreover, the purpose of A.G.S. is "to promote, maintain, and recognize scholarship; to develop programs offering cultural, social or enrichment experiences; and to promote service to the college and to the community" (per A.G.S. constitution).



Furthermore, Santa Rosa Junior College will be benefitted in many ways. First, by sending a delegation of A.G.S. members and 2 scholarship candidates, S.R.J.C. will receive recognition at the state level among more than 60 other community colleges attending. Secondly, A.G.S. members attending the conference who applied for scholarships, may be awarded with highly prestigious scholarships and thus, S.R.J.C. will receive recognition for its outstanding students, and the recipient of the award will be able to pursue academic and leadership interests either at S.R.J.C., or at another four year institution. Third, all members will get leadership training, which they can come back and use on the S.R.J.C. campus or at another institution of higher education. Lastly, those members who attend will come back and share their experiences with other members. We plan to conduct some sort of an official seminar regarding our experiences at the conference.


In addition, Alpha Gamma Sigma will submit a written report to SGA regarding the benefits derived by members who attended the conference, two weeks after the conference.



Thank you for your time and consideration.

Respectfully Requested Alpha Gamma Sigma Executive Board,

  
Maryam Sarraf  
President  
Alpha Gamma Sigma

  
Erica Stone  
Vice President  
A.G.S.  
  
Tina Pagliarulo  
Treasurer  
A.G.S.

  
Mr. Jim Elrod  
Advisor  
Alpha Gamma Sigma

  
Samantha Eiden-El Maghrabi  
Secretary  
A.G.S.  
  
Phillip Wall  
Inter-Club Council Representative  
A.G.S.

## Phi Theta Kappa Conference Funding Code Request

Four representatives from Phi Theta Kappa, accompanied by our faculty advisor, Dr. Ezbon Jen, have planned a trip to Washington, DC to meet with our congressional representatives and attend Phi Theta Kappa's 78th annual leadership conference. We will depart April 17, 1996, and return April 21; the conference is scheduled for April 18-20. We respectfully request funding from the SGA under the Conference Funding Code.

A) *Total funds needed for the conference.* We are requesting funds required to send four representatives to carry out this project. The Health Sciences Department will sponsor our faculty advisor's expenses.

Discription	Total Cost	
Conference Registration, \$115 ea, 4 people	\$460	<i>3460 / 230</i>
Airfare, \$500 ea, 4 people	\$2000	<i>1000</i>
Airport shuttle(SFO), \$20 ea, 4 people	\$80	<i>40</i>
Airport shuttle(Wash), \$32 ea, 4 people	\$128	<i>64</i>
Hotel, \$192/night(incl. tax), 2 rooms, 3 nights	\$1152	<i>120</i>
Food, \$26 ea/day, 4 people, 5 days	\$520	<i>100</i>
Total funded by Student Representation Fee	-( \$1955)	
<b>Total</b>	<b>\$2385</b>	<i>\$1554</i>

B) *Purpose of the conference.* The purpose of the conference is to develop the leadership and business skills of Phi Theta Kappa chapter officers and advisors. It will be an international forum with opportunity for sharing ideas and skills with a diverse group regarding such issues as dealing with the public and school administration, motivating members, scholarships, and implementing service projects.

C) *Which areas SRJC will benefit.* Santa Rosa Junior College will benefit in the following ways:

- As Beta Gamma Delta is SRJC's newly-chartered chapter of Phi Theta Kappa, this is the first year that the College will be represented in a Phi Theta Kappa International Forum.
- Our presence will enhance Santa Rosa Junior College's reputation by making our school known to a broader population, including influential members of business and government.
- The conference offers 15 intensive study tracks that will offer our officers an excellent opportunity to develop our leadership skills in order to make our chapter more outstanding in the community.
- The tracks will teach us how to motivate members to become involved and how to implement service projects, so that we can become more active serving our community as a club.

- Sharing experiences with representatives from established chapters from around the world will help us to develop new perspectives that will help Phi Theta Kappa cater to the needs of as diverse a student population as possible.

Along with our meetings with our congressional representatives, this trip will be very productive, and well-worth the cost. Thank you for your time and consideration.

**LATINO STUDENT CONGRESS OF SONOMA STATE UNIVERSITY  
& MIGRANT EDUCATION INVITE YOU TO ATTEND**

# **DON JUAN TRAVELING ART GALLERY**

## **"THE BIRTH OF LATINO ART"**

**A Multi-Media Slide Lecture Performance,  
Art Exhibit & Sale**

**Featuring over 200 Fine Art Reproductions**

**DESIGNED TO INSPIRE STUDENTS  
TO HAVE PERSONAL PRIDE, MOTIVATION  
AND SELF-ESTEEM THROUGH THE ARTS**

**Presented By Artists, Performers, Curators & Educators**

**Juan Silverio González & Irma Juana María Nuñez**

**INNOVATORS OF THE EAST LOS ANGELES CHICANO MURAL MOVEMENT &  
CULTURAL ARTS RENAISSANCE**

**FRIDAY, MAY 3, 1996**

**LUTHER BURBANK CENTER FOR THE ARTS**

**EAST AUDITORIUM**

**Santa Rosa, California**

### **PERFORMANCES (limited to 400 seats per show)**

**for students: 9:30 a.m., 11:00a.m. and 1:00p.m.**

**\$3.00 for students/school staff**

**(Pre-Registration required for each of these  
three performances )**

**community at large: 7:00p.m.**

**\$3.00 for students w/school I.D.**

**\$7.00 per adult or two for \$10:00  
(No Pre-Registration required)**

**This event has been made possible by the collaboration of various organizations  
including the Sonoma County Office of Education, Head Start and Even Start Programs.**

**For Pre-Registration forms and/or additional information contact:**

**The Migrant Education Office at (707) 526-1272,**

**Dr. Guillermo Rivas at the Sonoma County Office of Education (707) 524-2803  
or Francisco Vazquez at Sonoma State University (707) 664-3185**

# DON JUAN TRAVELING ART GALLERY

## "THE BIRTH OF LATINO ART"

FRIDAY, MAY 3, 1996

LUTHER BURBANK CENTER FOR THE ARTS

EAST AUDITORIUM

Santa Rosa, California

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### PRE-REGISTRATION FORM

**REGISTRATION DEADLINE: MARCH 15, 1996**

**PAYMENT DEADLINE: APRIL 4, 1996**

NAME OF SCHOOL/ORGANIZATION: \_\_\_\_\_

NAME OF CONTACT PERSON: \_\_\_\_\_ PHONE # \_\_\_\_\_

#### PERFORMANCES (limited to 400 seats per show)

9:30 a.m., 11:00a.m. and 1:00p.m.

\$3.00 for students/school staff /parent volunteers

NUMBER ATTENDING 9:30 AM PERFORMANCE: \_\_\_\_\_

NUMBER ATTENDING 11:00 AM PERFORMANCE: \_\_\_\_\_

NUMBER ATTENDING 1:00 PM PERFORMANCE: \_\_\_\_\_

# OF STUDENTS/SCHOOL STAFF

PARENT VOLUNTEERS: \_\_\_\_\_ @ \$3.00 EACH = \$ \_\_\_\_\_

**NOTE: THERE IS AN EVENING PERFORMANCE AT 7:00 P.M. WHICH IS OPEN  
TO THE COMMUNITY AT LARGE**

\$ 7.00 PER PERSON OR 2 FOR \$10.00

\$3.00 FOR STUDENTS WITH I.D.

**REQUIRES NO PRE-REGISTRATION, TICKETS WILL BE SOLD AT THE DOOR**

**MAKE CHECKS OR PURCHASE ORDERS PAYABLE TO:  
LATINO STUDENT CONGRESS OF SSU**

**For Pre-Registration forms and/or additional information contact:**

Francisco Vazquez at Sonoma State University (707) 664-3185

# EL RITMO DEL MOVIMIENTO

Monthly newsletter published by the Latino Student Congress of Sonoma County

*"Keep this movement going. Keep this movement rolling in spite of the difficulties. And we are going to have a few more difficulties. Keep climbing, keep moving. If you can't fly, run. If you can't run, walk. If you can't walk, crawl, but by all means keep moving." -Martin Luther King, Jr.*

## Youth on The Move

by Lidia Lopez

The California Chicano/Latino Intersegmental Convocation took place at the San Francisco Hyatt Regency Hotel on November 13-14, 1995. The purpose of the conference was to gather educational and community leaders who were prepared to address key issues head-on. Issues such as Affirmative Action and the status of Prop. 187 were hot topics of discussion.

Those who attended the conference were faculty, administrators, staff, students and community/business "leaders" who were concerned with various issues affecting our communities and wanted to make a difference.

Among these 'leaders' were myself and four other Sonoma State students. Our gathering and



**Conference photo:** from left to right: Juan Lemus, Maria Rodriguez, Willie Brown, Dolores Huerta, Fernando Briebieza  
**bottom:** Lidia Lopez

sharing of ideas with others throughout the conference united us and helped us realize that we were not alone in our common struggle for "justicia". It was an incredible feeling to be surrounded by hundreds of other Latinos who were successful in their careers. They represented 'La Raza' with pride and were reaching out to us by letting us know that even as students, we have the power to create "change".

## LOS NUEVOS CIUDADANOS

por Cheryl Wolfe

Quien seria el presidente si el presidente y el vice-presidente se murieran? Esta es una de las cien preguntas que pueden hacer en el examen para la ciudadania y que estudiamos en las clases donde nosotros, El Congreso Estudiantil, ayudamos a los hispano-hablantes no documentados, a prepararse para ser ciudadanos. Hemos dado cinco clases hasta ahora en Sonoma, Santa Rosa, Healdsburg, Rohnert Park, y Windsor. Es muy inspirador ver que tantas personas tienen interes en ser ciudadanos. Espero que estas personas voten contra Pete Wilson en los siguientes anos.

Hay dos cosas que me gustan especialmente en nuestras clases. Una es ver la oportunidad que esta gente tiene para conocer a otras personas de su misma comunidad, que tienen los mismos sueños en hacerse ciudadanos. Otra cosa fascinante es que la gente tiene tanta motivacion. Yo puedo ver esto por el hecho de que ellos han aprendido algunas respuestas, en ingles, a las cien preguntas en solamente cuatro clases.

En la ultima clase que tuvimos en Windsor, hicimos un pequeno juego donde asignamos una pregunta de las cien a una persona de una colonia y la persona tenia que contestar, "I represent New York and the answer is the speaker of the house, Newt Gingrich." De esta forma la gente practicaba habilidad para hablar ingles delante de un grupo de personas. Me gusta ver cuando las personas tienen

**Youth on the Move continued...**

We didn't leave the conference empty handed. Our experience had provided a sentiment of overall empowerment that has lead us towards immediate

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# EDITORIAL

## WHY DO THINGS HAPPEN TO US?

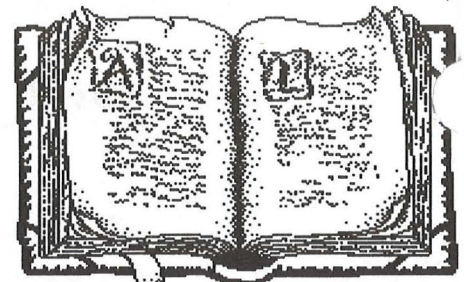
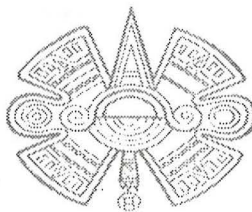
By Dr. Francisco H. Vázquez

Some people believe that things happen to them. "It's fate," they say. Others believe that each one of us is responsible for making things happen. What kinds of "things" am I talking about? It could be as personal as deciding whether to keep one's word about doing your work or deciding to just forget about it. Or it could be the kind of thing that affects all of us, like the upcoming presidential election ("it's all a joke," some say)...or the plan in Sonoma, California to separate, in different schools, students who do not speak English.

When we feel powerless it is easy to think that whatever happens, it was bound to happen "anyways." But in a democratic society, which is supposed to be run by the people, each one of us must believe that WE are the ones that make things happen. Too many times we blame the politicians, or "the gabacho" for calling all the shots. And in fact they have one kind of power to do it. They have the power of money. We may not have much money but we do have the strenght of numbers. In other words, there are two kinds of power: organized money and organized people.

That's why the purpose of the Latino Student Congress is to organize students at all levels, from primary to university. This year we have joined forces with the Faith-Based Community Organizing Project which is into broad-based organizing. They are part of the same group who trained César Chávez (not the boxer, the union organizer). Out of this partnership students have taught citizenship classes and are planning a musical performance ("The Birth of our Art") for Friday May 3 and the Fifth Annual Leadership Conference for Saturday, May 4. Next year we plan to help build organizations at each school.

But if we, as a democratic people, are going to have any power, each one of you who is reading this paper needs to make a commitment to get involved and ORGANIZE. Know what the issues are, learn to discuss them and if you commit yourself to do something, follow through and do it on time. If you want to be trained as a leader, then call us.



## Upcoming Events

### "Black & Brown Get Down"

Dramatic Performance

March 12, 8:00pm

Warren Auditorium, SSU

### " Leadership Training "

March 29 - 30

Sebastopol

### " North Bay Diversity Action Conference "

April 21, Time 9:00 - 5:30pm

SSU

### " Y no se lo tragó la tierra " Film

April 26, 7:30pm

Darwin Theater

SSU

### " The Birth of Latino Art "

Multimedia Show

May 3rd, 7:00pm

Luther Burbank Center

### " Latino Youth Leadership Conf. "

May 4th, 8:30-4:30

SSU

### Citizenship Action Event

March 10th, 4:00-6:00pm

Resurrection Church

Santa Rosa

## EL RITMO DEL MOVIMIENTO

(Rhythm of the Movement)

c/o Dr. Francisco Vazquez  
Hutchins School of Liberal Studies  
Sonoma State University  
Rohnert Park, CA 94928  
(707) 664-3185 / FAX 664-2505

Printing:  
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Technical Editors:  
Matthew Platshorn  
Mette Adams

STAFF:  
Sari Cabral Lidia López  
Emelia Gonzalez Alex Wolpe  
Brenda Livingstone Sarah Stone

Faculty Advisors:  
Dr. Francisco Vázquez  
Dr. Elizabeth Martínez

El Ritmo is produced by students at Sonoma State University, and published three times per semester. Contributions or ideas for stories are gladly accepted, as well as letters to the editor, which can be mailed to the above address and considered for publication in subsequent newsletters.

# STUDENTS VOICES

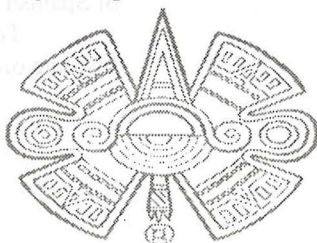
## On Being Informed and Keeping an Open Mind/Sobre La Información y Una Mente Abierta (Part 2 of 2/Parte 2 de 2) By Eloisa Colín, 12th grade, Montgomery High School

When I first heard about the Civil Rights Initiative in a Latino Student Congress meeting where a group of college and high school students meet to discuss the issues affecting the Latino community. It was headed by Francisco Vazquez, a teacher in the Hutchins Department at Sonoma State University, and he called it the "son of Proposition 187". Affirmative Action is something not to be looked on as prejudiced because that is as far from the truth than it could possibly be. It was actually made to decrease prejudice based on race or gender and increase integration of minorities in the work force and education systems. Upon learning a little more about it, although I didn't know as much as I would have like to, I was sure that few, if any people supported the Civil Rights Initiative. I guess I shouldn't have been so surprised when all of those who spoke during my school seminar supported it (with the exception of myself and one other person), since this was basically the same reaction I received from my last seminar group when we spoke about Proposition 187. Only myself and a few others were against it and the rest of the group thought is was the only alternative we had left to fight the steady stream of immigration in California.

When I find out more about Affirmative Action, maybe then I will get my chance to speak out with more assurance and knowledge behind my words. Once I educate myself about the issue, like I know many others should do before making their final decisions, I will be able to educate others. Until then I hope that others, as well as myself, learn to listen and become a little more open-minded, and that we all continue speaking our opinions and sharing our knowledge.

La primera vez que yo oí acerca de la Iniciativa Sobre Derechos Civiles fue en una junta del Congreso de Estudiantes Latinos donde un grupo de estudiantes de secundaria y preparatoria se reunieron para dialogar sobre los asuntos que afectan a la comunidad Latina. Era dirigido por Francisco Vazquez, un maestro en el Departamento de Hutchins en la Universidad Estatal de Sonoma, y llamó a esta iniciativa, "el hijo de Proposición 187." La Acción Afirmativa es algo que no debe verse como prejuicio porque eso esta muy lejos de la verdad. En realidad, esta fue creada para disminuir el prejuicio basado en sexo or raza y aumentar la integración de minorias en la fuerza de trabajo y los sistemas educativos. Despues de aprender un poco sobre de esto, aunque aun no se todo lo que quisiera saber, estaba segura que muy poca gente apoyaría a esta Iniciativa. Yo creo que no debí estar tan sorprendida cuando todos los estudiantes que hablaron en el seminario la apoyaron (con la excepción mia y otro estudiante), puesto esta reacción es basicamente la misma que recibí del otro grupo cuando hablamos sobre la Proposición 187. Solo yo y unas cuantas otras personas estuvimos en contra y el resto del grupo pensó que esta es la unica alternativa para pelear en contra de la corriente continua de imigración en California.

Cuando aprenda mas acerca de Acción Afirmativa, quizaz entonces voy a tener la oportunidad de hablar con mas seguridad y conocimiento detras de mis palabras. Cuando me eduque acerca de este asunto, como se que otros deben de educarse para saber de que estan hablando, va a ser posible educar a otros. Hasta entonces, espero que otra gente, al igual que yo, aprenda a escuchar y que se haga de un criterio mas abierto, y que todos sigamos expresando nuestras opiniones y compartiendo nuestro conocimiento.



## Editorial continued . . .

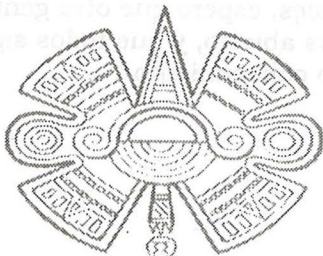
### ¿Por que siempre nos pasan cosas?

Alguna gente cree que las cosas les pasan a ellas/ellos. "Así es el destino," dicen. Otros creen que cada uno de nosotros es responsable por hacer que las cosas pasen. Pero, ¿de qué clase de cosas estoy hablando? Puede ser tan personal como decidir si vamos a cumplir con nuestra palabra y hacer nuestro trabajo o dejarlo para otro día. O puede ser el tipo de cosas que nos afectan a todos como las elecciones presidenciales ("es puro pedo," dicen algunos); o que en la ciudad de Sonoma quieran separar a todos los estudiantes que no saben hablar inglés y mandarlos a escuelas especiales.

Cuando nos sentimos sin poder, es fácil pensar que las cosas que pasan ya estaban escritas, destinadas a pasar. Pero en una sociedad democrática, que debe de ser gobernada por la gente misma, cada uno de nosotros debe creer que NOSOTROS mismos somos los que hacemos que las cosas pasen, que las cosas cambien. Muchas veces culpamos a los políticos, o al "gabacho" por hacer lo que les da la gana. Si, ellos tienen el poder del dinero. Nosotros no tenemos mucho dinero pero tenemos la fuerza de ser muchos. En otras palabras, hay dos tipos de poder: dinero organizado y gente organizada.

Por eso el propósito del Congreso Estudiantil Latino es el de organizar a estudiantes de todos los niveles, desde primaria hasta universidad. Este año hemos unido nuestros esfuerzos con el Proyecto de Organizaciones d Base que se dedica a organizar gente de todas clases sociales y raciales. Esta organización es parte del grupo que entrenó a César Chávez (no el boxeador sino el líder sindical). De esta asociación los estudiantes han enseñado clases de ciudadanía y estan planeando una narrativa musical ("El Nacimiento del Arte Latino") para el viernes, Mayo 3, y el Quinto Simposio Anual de Liderazgo el sábado, Mayo 4 de este año. El año que viene planeamos patrocinar organizaciones en cada una de las escuelas.

Pero si vamos a tener poder, como una gente que quiere gobernarse a si misma, cada uno de ustedes que lee este artículo tiene que comprometerse a ser miembro de alguna organización y ORGANIZAR donde no haya nada. Hay que saber cuáles son los hechos, aprender a discutirlos y comprometerse a hacer algo y a hacerlo bien y a tiempo. Si quieren ser entrenada o entrenado como líder, llamanos por teléfono.



## AVENTURA VERANEA EN LA LENGUA ESPAÑOLA

por Angie Green y Andrea Strate

Quieres un empleo en el español? El "Summer Spanish Language Adventure" (SSLA), un programa del Instituto Californiano en Servicios Humanos de la Universidad de Sonoma State, esta ahora aceptando solicitudes de estudiantes bachilleres y universitarios para trabajar como ayudantes en un acampamiento de verano en las montañas, 9 millas al norte de Calistoga. Hay sesiones de una y dos semanas, la primera es de julio 17-22 y la segunda es de agosto 19-24. Se requiere que los empleados tengan por lo menos 16 años de edad, y con por lo menos dos años de Español, y experiencia acampando.

La misión del programa es para niños de 6 a 14 años de edad para meterse en un país asimulado a ser como un país latinoamericano, donde todo es similar a la vida diaria de la gente en un pueblo hispano, y aprender español mientras adquieren conceptos culturales para prepararlos a ser ciudadanos concientes en nuestra sociedad diversa. Cada participante tendrá la oportunidad de participar en actividades como: deportes acuáticos, baile, arte, drama, deportes, cocinar, y visitar tiendas, restaurantes, y bancos como los que encontrarían en un país latino. No se requiere conocer el español para ir al acampamiento.

Para solicitar trabajo, llame al 664-4231, o vaya al Instituto Californiano de Human Services, Universidad de Sonoma State, 1801 E. Cotati Ave., Rohnert Park.

## SUMMER SPANISH LANGUAGE ADVENTURE

The Summer Spanish Language Adventure (SSLA), a program of the California Institute on Human Services of Sonoma State University, is currently hiring high school and college students to work as camp counselors at the summer camp in the mountains, about 9 miles north of Calistoga. There are one and two week sessions, the first one July 17-22, the second from August 19-24. Counselors are required to be at least 16 years old, to have completed at least two years of language study or equivalent, and have camping experience.

The mission of the camp is for children from ages 6-14 to immerse themselves into a mini-country where everything is similar to the daily life in a Latin American country, and learn Spanish, while acquiring cultural concepts to prepare them to be conscientious citizens in our culturally diverse society. Each participant will have the opportunity to participate in activities such as: aquatics, art, cooking, music, dance, drama, sports, and even interact in situations at a bank, market and restaurant that one would find in a Latin American country. No prior knowledge of Spanish is required to participate in the camp.

To apply for the job call 664-4231, or go to California Institute on Human Services, SSU, 1801 E. Cotati, Rohnert Park.

## DOS CULTURAS, UN CAMINO

por Sari Cabral

Roberto Garcia nacio en el Distrito Richmond en San Francisco. Sus padres eran inmigrantes mexicanos que escogieron criar y educar a su hijo en los Estados Unidos. Resulta que Roberto habla el espanol tan bien como el ingles con toda habilidad y quiere a los dos paises. Toda la vida ha luchado por promover el entendimiento y respeto mutuo en ambos lados de la frontera, y es ejemplo de como puede funcionar con exito una sociedad bilingue como la de California.

Su proyecto predilecto consta de traer la cultura de Mexico a los Estados Unidos tras el arte, la literatura y la musica para que los chicanos, inmigrantes mexicanos, y anglos puedan captar y apreciar el espiritu de Mexico. Durante cuatro tornos como presidente de La Red Hispana del Condado de Napa, una organizacion sin ganancia que se dedica a dar a los hispanos el poder de participar en lo social y politico de E.U. Roberto los invito a varios dignatarios y artistas a Napa para dar discursos informativos y exhibir sus talentos. Gregorio Luke, el agregado cultural del embajado mexicano en Washington D.C. presento una exposicion de diapositivas titulada "La Vida y Las Obras de Frida Kahlo." Jerry Jacobs, el arquitecto mexicano-americano que diseno las tiendas de ropa "Aca Joe," dio un discurso tocanto a los requisitos y las recompensas de su profesion.

Actualmente, Roberto es miembro de la Mesa Directiva del Centro Cultural Mexicano en San Francisco, que obra directamente con Mexico y Los Estados Unidos para mejorar la calidad de la vida para los mexicanos en Estados Unidos, y para asegurarles que el gobierno mexicano les apoya a ellos y a sus descendientes en el extranjero. Tras los esfuerzos de Roberto, El Consul General Mexicano ha venido a Napa en varias ocasiones para responder a preocupaciones y asuntos con relacion a la comunidad mexicana. Roberto tambien ha organizado viajes a San Francisco para hispanos y anglos, para que pudieran asistir a eventos y museos que celebran la diversidad de la cultura mexicana.

Su enfoque principal, considerada la herramienta esencial para el exito en la sociedad, es la educacion. Ha trabajado muchos anos para el Programa de la Educacion Migratoria, que ayuda y anima a los hijos de trabajadores agricolas a lograr el exito escolar. Roberto participo directamente en tratar de resolver el conflicto pandillero en el condado de Napa por conseguir un lugar neutral donde los pandilleros y los lideres de negocios locales pudieran hablar de los problemas y buscar soluciones para mejorar la calidad de la vida de todos.

Segun la filosofia de Roberto, los esfuerzos del exito educativo no terminan con los estudiantes. Ha contribuido a involucrar a los padres en la educacion de sus

hijos para animarles a hacer un papel activo en ella. Tambien les da a conocer cuales son las oportunidades, recursos y derechos que tienen en los aspectos sociales, politicos y legales de la sociedad. Como un buen doctor de la practica general, Roberto trata a la familia entera.

Por ser convencido que un individuo bilingue es esencial a una sociedad bicultural. Roberto ensena el espanol a los anglos en la Escuela para los Adultos, para que puedan participar mejor en una sociedad bilingue. Sus clases no se tratan solo de la gramatica y la pronunciacion, sino de la cultura, historia, musica, y comida mexicana. Ademas, ensena el ingles a los trabajadores del campo, tanto como las necesidades practicas de funcionar en los Estados Unidos.

En su tiempo libre, Roberto viaja a diferentes regiones de Mexico cada ano, sumergiendose en la cultura e historia. En el viaje a Merida, Yucatan el diciembre pasado, conocio a Eduardo Rosado, un cantante tenor de opera. Al escucharle cantar, su primer pensamiento fue "Ay!, tengo que llevarlo a Napa porque la gente necesita oir esto!" Y porque nunca se deja escapar una oportunidad de promover el bi-culturalismo tras el arte, Roberto arreglo un evento patrocinado por La Red Hispana del Condado de Napa y el Centro Cultural Mexicano en el cual el Sr. Rosado cantara arias de la Zarzuela. Tomara lugar el 28 de abril a las 3 p.m. en el Colegio del Valle de Napa. La entrada es de \$15 y los fondos se usaran para las becas que dan La Red Hispana a los estudiantes hispanos que quieren continuar su educacion al graduarse de la secundaria.

Para el verano Roberto ha arreglado otro evento, esta vez para celebrar el arte culinario, titulado "Exposicion Gastronomica de la Comida fina Mexicana." Se llevara a cabo en una vineria en Napa en julio. Dos cocineros del famoso restaurante La Hacienda de los Morales ubicado en la Ciudad de Mexico, vendran para demostrar sus talentos culinario especiales. Para mas informacion tocante a estos dos eventos, favor de llamar a Roberto al 224-6351.

Roberto Garcia trabaja sin cansar para la unificacion de la hendidura entre anglo y mexicano, norteno y sureno, el gringo y la raza, y el espanol y el ingles. Lucha por una sociedad que estime ambas culturas y promueva lo mejor de cada una. Puesto que siempre anda en busqueda de personas para servir como buenos ejemplos a la juventud hispana con quien trabaja, Roberto no necesita mirar mas lajos de su propio espejo.

## TWO CULTURES, ONE GOAL

Roberto Garcia was born in San Francisco's Richmond District to Mexican immigrant parents. Raised and educated in the U.S., he is fluent in both English and Spanish and retains a deep love for Mexico as well as for the country of his birth. He has devoted his life to promoting mutual understanding and respect on both sides of the border, and is an example of how California's dual society can function successfully.

His pet project is to bring Mexican culture to the United States through art, literature, and music, so that Chicanos, immigrants, and Anglos together will all gain a deeper appreciation of Mexico. During four terms as president of the Napa County Hispanic Network, a non-profit organization dedicated to the social and political empowerment of Hispanics, he has invited numerous dignitaries and artists to speak and perform. Gregorio Luke, the cultural attache from the Mexican Embassy in Washington D. C. presented a slide show entitled "The Life and Works of Frida Kahlo." Jerry Jacobs, a Mexican-American architect who designed the "Aca Joe" clothing stores, spoke on the requirements and rewards of his profession.

Roberto currently serves on the board of the Mexican Cultural Center in San Francisco, which works directly with Mexico and the United States to improve the quality of life for Mexicans in the U.S. and to assure them that the Mexican government is supportive of its citizens and their descendants abroad. At his invitation, the Mexican Consul General has come to Napa County on numerous occasions to address concerns specific to the Mexican community. Roberto has also organized excursions for Hispanics and Anglos alike to San Francisco museums and events which celebrate the diversity of Mexican culture.

Roberto's main focus in the empowerment process is on education. He has worked for many years for the Migrant Education Program, in which children of migrant farm workers are aided and encouraged to succeed in school. He worked to help mediate Napa County's gang conflict, procuring a neutral place where rival gang leaders could meet and dialogue with local business leaders who were dedicated to improving the quality of life in the community for all its members. His philosophy of success through education does not stop with the students. He has been instrumental in involving parents in their children's school experience and also in acquainting parents with the opportunities and resources available to them in the social, civic and political aspects of American society. Like a good practitioner of general medicine, Roberto "treats" the entire family.

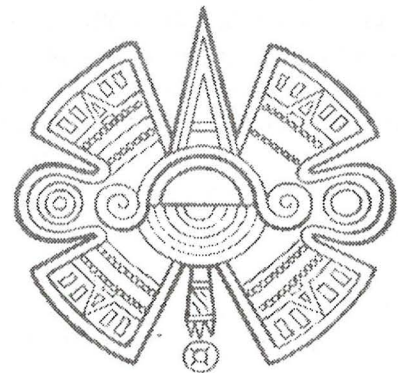
Firmly believing that a bilingual individual is

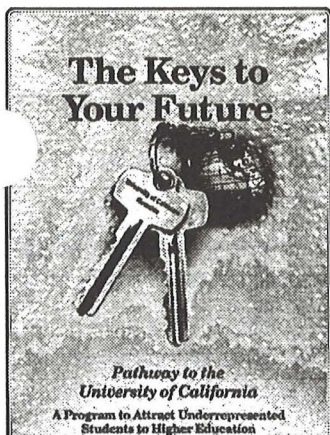
essential to a bicultural society, Roberto teaches non-Spanish speakers through Adult School Spanish classes to better enable them to participate in a dual-language society. His curriculum is not limited to pronunciation and grammar, but includes the study of Mexican culture, history, music and food. On the other hand, he also teaches English to farm workers, as well as the practical necessities of functioning in American society.

In his spare time, Roberto travels to a different part of Mexico each year, immersing himself in the culture and history of each region. It was on just such a trip this past December that he met Eduardo Rosado, an operatic tenor, in Merida, Yucatan. After hearing Sr. Rosado perform, Roberto's first thought was "I must bring him to Napa because the people have to hear this." Never one to miss an opportunity to promote biculturalism through the arts, Roberto has arranged through a joint sponsorship from the Napa County Hispanic Network and the Mexican Cultural Center for the artist to perform arias from the Zarzuela at Napa Valley College on April 28 at 3 p.m. The cost is \$15, with all proceeds going to the Network's scholarship program for Hispanic seniors attending Napa Valley high schools.

With spring devoted to opera, Roberto will turn his attention to the appreciation of fine cuisine for a summer fundraiser proposed for July. Entitled "Fine Mexican Gastronomic Show." The event will feature two Mexican chefs from the famous restaurant La Hacienda de los Morales in Mexico City who will travel to a Napa Valley winery for a demonstration of their special culinary talents. For information regarding both of these events, call Roberto at 224-6351.

Roberto works tirelessly to meld what some see as a cultural chasm of Mexican vs. Anglo; norteno vs. sureno; gringo vs. la raza; English vs. Spanish into a society which appreciates both cultures and promotes the survival of the best within each. Always looking for role models for the Hispanic youth with whom he works, Roberto need look no further than himself.





#### 4TH GRADE

At the fourth grade level, students make the educational transition from learning to read to reading to learn. Reading And Language Arts includes reading, writing, spelling, listening and oral language skills. In the fourth grade a student should receive

instruction covering the following four areas:

1. Grammar and appropriate usage
2. Reading comprehension skills
3. Reference and study skills
4. Literary skills

#### 1. Grammar and Appropriate Usage

Students are expected to:

- a. Use letter sounds, decoding skills and, context, students should be able to get meaning of familiar and unfamiliar words.
- b. Recognize a base word, prefixes, suffixes and inflectional endings.
- c. Know how to use periods, question marks, apostrophes, commas and exclamation marks.
- d. Learn to appropriately use adjectives in sentences and paragraphs.

Be able to identify subject verb agreement in present tense.

#### 2. Reading Comprehension Skills

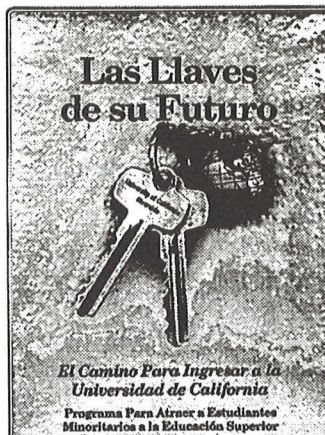
Students should:

- a. Be able to read to note the sequence of events and recognize the clue words that indicate sequence.
- b. Be able to write a paragraph that states the main idea and includes supporting details.
- c. Be able to summarize events and main ideas.
- d. Be able to distinguish between fact and fiction.
- e. Understand the concepts of comparing and contrasting.

#### 3. Reference and Study Skills

Students should be able to :

- a. Use a dictionary.
- b. Learn to use an encyclopedia.
- c. Know how and when to use a magazine.
- d. Learn that an outline is headed by a title and consists of main topics and sub topics.
- e. Learn how to write in a variety of styles: descriptive, biographical, reporting, observation and poetry.



#### GRADO 4

En el cuarto grado, los estudiantes hacen una transición de aprendiendo a leer a leyendo para aprender. Lectura y Lenguaje Incluye lectura, escritura, ortografía, comprensión y comunicación oral. En el cuarto grado, el estudiante debe recibir

enseñanza en las siguientes cuatro áreas:

1. Gramática y uso correcto del lenguaje
2. Lectura y comprensión
3. Habilidades de estudio y uso de materiales de referencia
4. Conocimientos literarios

#### 1. Gramática y Uso Correcto del Lenguaje

Los estudiantes deben:

- a. Poder entender el significado de palabras comunes y desconocidas por medio del sonido de las letras, desciframiento y contexto.
- b. Aprender a reconocer las raíces de las palabras, prefijos, sufijos y terminaciones de palabras.
- c. Aprender a usar el punto, los signos de interrogación, el apóstrofe, la coma y los signos de exclamación.
- d. Aprender a usar adjetivos correctamente en oraciones y párrafos.
- e. Poder identificar la concordancia entre el sujeto y el verbo en la conjugación del presente.

#### 2. Lectura y Comprensión

Los estudiantes deben poder:

- a. Leer identificando la secuencia de eventos y reconociendo las palabras claves que indican la secuencia.
- b. Escribir un párrafo que tenga una idea principal y que incluya ideas secundarias.
- c. Resumir eventos e ideas principales.
- d. Distinguir entre la realidad y la ficción.
- e. Entender los conceptos de comparación y contraste.

#### 3. Habilidades de Estudio y Uso de Materiales de Referencia

El estudiante debe poder:

- a. Usar un diccionario.
- b. Aprender a usar una enciclopedia.
- c. Saber cuándo y cómo usar una revista.
- d. Aprender que un resumen de los puntos principales va encabezado por un título e incluye puntos principales y secundarios.
- e. Aprender cómo escribir, usando varios estilos: descripción, biografía, reportaje, observación y poesía.

## Estudiar en el extranjero

Por

Winter Crissinger y Alex Wolpe

Lidia López es una estudiante de la Universidad de Sonoma State que esta acabando el segundo semestre de su tercer año de estudios. Su área mayor es Letras modernas, pero hoy en día esta ocupada por razones diversas. Es que se halla en la situación urgente de tener que esperar para saber si será admitida al "Programa Internacional de la Universidad de Sonoma State" en Granada, España. Lidia, igual que los otros solicitantes, no sabrá el resultado de su solicitud hasta el mediado de abril. Los estudiantes en el programa internacional pueden escoger entre varios países como por ejemplo el Reino Unido, Alemania, Francia, África y otros. El programa dura un año, y los preparativos de alojamiento varían con cada país. En Granada, Lidia tendrá unos pocos días para encontrar un apartamento que compartiría con otros estudiantes o quizá con una familia. Dice que se está poniendo nerviosa al pensar en la nueva experiencia de estar en un país a donde nunca ha viajado.

Lopez creció en Los Angeles, y ha vivido por dos años en Zapotlanejo, en Jalisco México. Es miembro del "Congreso de Estudiantes Latinos", cuya función actual, entre otras, es ayudarles a los ciudadanos de nuestra comunidad a hacerse ciudadanos norteamericanos decididos. De esa manera Lidia ha participado activamente en la comunidad latina en La Universidad de Sonoma State. Gracias también al programa de "Teacher Diversity", ella ha podido dar clases particulares bilingües a siete alumnos de escuela secundaria.

Otra estudiante que espera participar en el programa internacional se llama Hortencia Diaz. Hortencia tiene 23 años y es salvadoreña. Creció en *la Ciudad de Panama*

## Studying Abroad

by

Winter Crissinger and Alex Wolpe

Lidia Lopez, a second semester junior with a Liberal Studies major at Sonoma State University is busy with many different activities.. Her most pressing circumstance is her awaited acceptance into the International Program at Sonoma State to Granada, Spain. She, along with many other applicants will not know the decision until mid April. The International Program has many other countries students can choose from, like the United Kingdom, Germany, France, Africa and more. The program is for one year, and living arrangements vary from country to country. In Granada, Spain, Lidia will have a few days, with references, to look for an apartment to live with other students or live with a family. She says she is nervous, yet very excited for a new experience of being in a country she has never been to.

Lopez grew up in L.A., and has lived in Zapotlanejo, Jalisco, Mexico for two years. She has been an active member of the Latin community at Sonoma State, by being a member of the Latin Student Congress, which along with other items, is presently helping Latin citizens in the community to become active American citizens. Also, through the Teacher Diversity Program at Sonoma State, Lidia has been given the opportunity to tutor seven high-school students bilingually.

Another student who hopes to participate in the International Program is Hortencia Diaz. Hortencia is 23 and is from El Salvador. She grew up in Panama City but has been living in the U.S. for about 5 years. She is fluent in English and Spanish, but as she would like to become an international business woman, she has started to learn German, which will be her

pero hace unos cinco años que vive en los Estados Unidos. Domina el inglés y el español pero como quiere hacerse mujer de negocios internacionales, se puso a aprender una tercera lengua; el alemán. Es por eso que Hortencia quiere participar en el Programa internacional en Tübingen, Alemania. A ella le gusta el desafío que consta de ponerse en medio de una cultura que a penas conoce, aunque como Lidia, también está preocupada por el nuevo modo de vida que le espera en Alemania. Entre un dormitorio universitario y una familia alemana, prefiere la segunda, porque le parece que al vivir en familia aprenderá más de la cultura y lengua alemanas.

Al comienzo de la guerra civil en El Salvador Hortencia y sus familia extendida que consiste de un hermano, una hermana, una sobrina, los abuelos, su madre y su padrastro, vinieron a Encino en Los Angeles donde viven en una casa de tres habitaciones y un baño. De toda su familia, Hortencia es la única que logra estudiar en la universidad. Aunque recibe una beca que cubre la enseñanza y el alojamiento, está preocupada por los gastos del viaje y de la vida diaria que no son incluidos en su beca. (A los estudiantes de intercambio no se les permiten trabajar legalmente.).

Esperamos que Lidia, Hortencia y los otros solicitantes al Programa internacional tengan buena suerte y buen viaje.

third language. That is why Hortencia wants to participate in the International Program in Tübingen, Germany. She likes the challenge which consists in putting herself in the midst of a culture that she barely knows, although like Lidia, she is also worried about the lifestyle that awaits her in Germany. Between a university dorm and a German family, she prefers the latter because she feels she would learn more about the German language and culture by living with a German family.

At the beginning of the civil war in El Salvador, Hortencia and her extended family consisting in her brother, sister, niece, grandparents, mother and step-father came to Encino, Los Angeles where they live in a three room house with one bathroom. Hortencia is the only one in her family to be able to go to college. Although she receives a scholarship which covers her tuition and lodging, she is worried about the costs of the trip and daily expenses which are not included. (Exchange students may not legally work in the foreign country.).

We wish good luck to Lidia, Hortencia and the other applicants to the International Program, and "bon voyage"!

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## **ESTUDIANTE DE SSU AYUDA EN LA COMUNIDAD HISPANA**

por Nichole Warwick

Jennifer Pearson, una estudiante de SSU, está enseñando primeros auxilios y "CPR" a la comunidad hispana del condado Sonoma, para la Cruz Roja o "Red Cross". Ella es una de dos empleados quienes hablan el español. Enseña como reaccionar a las situaciones cuando una persona no puede hablar, respirar, y . . . También enseña como ayudar a víctimas quemados y . . . grandando hasta que los paramédicos lleguen.

Hay dos programas que se ofrecen en español: CPR y primeros auxilios. La Cruz Roja ofrece los programas para grupos y individuos en la oficina de Red Cross en Santa Rosa.

Las clases tienen más de 6 y menos de 10 personas.

La Cruz Roja también da clases de CPR y primeros auxilios a empleados de ranchos, plantas químicas, y plantas de desperdicios. También ofrecen educación migrante, un programa para los hijos de trabajadores migratorios.

Pearson empezó a trabajar para la Cruz Roja cuando asistía a la universidad de Chico, en California. Ha estudiado la lengua española por más de nueve años. Su especialización en SSU es de español y ciencia política.

"Pienso que es bueno que haya programas bilingües como ESL, pero pienso que necesitamos muchas personas quienes hablan español para otras profesiones. Quiero enseñar el español," dijo Pearson.

Reprinted from Drink Cultura: Chicanismo, with permission of the author, José Antonio Burciaga. José Antonio Burciaga is a Resident Fellow, artist and writer at Stanford University. Raised in the West Texas border town of El Paso, he is a seasoned Chicano cultural activist, muralist, humorist and founding member of the comedy group Culture Clash. His book Undocumented Love (Chusma House) won the Before Columbus American Book Award for poetry in 1991.

## Pendejismo

by José Antonio Burciaga

Most popular Mexican cuss words begin with a "p". Why words such as pinchi, puto, político and pendejo, carry such a harsh negative sound, I don't know. I'm not a linguist.

Pinchi, or pinche, is used to describe someone who is mean-spirited. The degree of insult depends on the intensity, the context, and who is delivering it. I don't know why the word is considered vulgar. In Spain, a pinche is a kitchen helper, and a few restaurants are named El Pinche, which many Mexican and Chicano tourists find hilarious.

Once when I was a kid, my big sister was angry and wanted to pinch me, so I said, "¡No pinching!" She ran to Mom and said, "¡Mamá! ¡Antonio called me a pinchi!"

Well, Mother, proper and educated woman that she was, gave me a tongue-lashing that I never forgot, and I could never convince her or my sister that what I had said was "No pinching!" To this day, my sister will only laugh and say she doesn't remember anything, but my ears still sting.

A puta is a whore in vulgar Spanish, as opposed to prostituta for prostitute. A puto is a homosexual.

Pendejo is probably the least offensive of these P words. In Guadalajara and some other parts of México, it is a common everyday word. For the non-Spanish speaking, the word is pronounced pen-deh-ho (not pen-day-hoe); feminine, pen-deh-ha; plural pendejas or pendejos. The noun, or committed act of a pendejo(a) is a pendejada. The verb is to pendejear. The term pendejo is commonly used outside of polite conversation and basically describes someone who is stupid or does something stupid. It's much stronger to call someone a pendejo than the standard Spanish estúpido. But be careful when calling someone a pendejo. Among friends it can be taken lightly, but for others it is better to be angry enough to back it up. Ironically, the Yiddish word for pendejo is a putz which means the same thing.

In high school I had a friend whose name I consistently forgot. I must have asked him for the umpteenth time when he finally yelled, "¡Olivas! ¡Pendejo!" So I called him Olivas Pendejo. At that same high school, we had a principal, Brother Alphonsus, whose favorite proverb was a reminder to students: Naces pendejo, mueres pendejo; — "You were born a pendejo, you will die a pendejo."

Proverbs on pendejos abound in Mexican culture. Children say what they are doing; old people recall what they did; and pendejos say what they're going to do. Dogs open their eyes in fifteen days, pendejos never do. Of lovers that live far away from each other it is said, Amor de lejos, amor de pendejos — "Love from afar, love for pendejos." The word can also be used to relieve pain: No hay pena que dure veinte años ni pendejo que la aguante — "There is no pain that lasts twenty years nor a pendejo that will endure it."

El Diccionario de la Real Academia de la Lengua Española

(The Dictionary of the Royal Academy of the Spanish Language) defines pendejo as a "pubic hair". The secondary definition of a pendejo is a coward. Then there are tertiary definitions according to country: In Argentina, a pendejo is a boy who tries to act like an adult. In Colombia, El Salvador and Chile, a pendejo is a cocaine dealer. There are a lot of those in this country. Here and in México a pendejo is more likely to be a fool or an idiot.

Señor Armando Jiménez, author of *Picardía Mexicana*, a collection of Mexican picaresque wit and wisdom, is also México's foremost pendejólogo (pendejologist). According to Don Armando, the number of pendejos, even as you read this, is innumerable. It has been estimated that if pendejos could fly, the skies would be darkened and we would enter a new ice age. The pendejos would get a severe sunburn. Some pendejos go so far as to believe that if all pendejos were to be corraled, there would be no one left to close the corral gates. That theory has been discounted by the fact that herding pendejos would be like herding cats. Pendejos have a mind of their own.

The great majority of people regardless of class, color or creed, are pendejos, according to Señor Jiménez. His research studies claim that up to 90% of the world population are pendejos. Of the remaining 10%, 5% are mentally unstable, .5% are geniuses, and 4% are unemployed — the exact amount needed for a sound economy. The remaining .5% are lost.

According to Jiménez, there are countless categories and types of pendejos. The following are but a few:

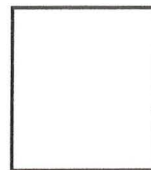
- \* The *políticos*, who think they will change the world with money, charisma or speeches.
- \* The hopeless pendejos, who blame all their problems on bad luck instead of the fact that they are pendejos.
- \* The happy ones, who believe in their superiority over other pendejos who look up to them.
- \* The dramatic pendejos, who can be indentified at a distance of one city block, by their stance and by the way they walk, sometimes carrying a book or two.
- \* The pseudo-intellectuals, who act as if they are deep in thought on some theory when in reality they are wondering where they parked their cars.
- \* The optimistic pendejos, who are naive, happy, and talkative. They look for hidden treasures, mines, underground water. They also buy lottery tickets, bet on everything and believe in television wrestling.
- \* The pessimistic or doubting pendejos, who don't believe anything you tell them. If you don't believe this, you fall into this category. And if you do believe this, then you might fall into the category of those pendejos who believe everything.
- \* Entrepreneurial pendejos, who have grandiose projects, are eloquent, and make great salesmen. If this type convinces you, you are an even bigger pendejo.

This list may be used for self-evaluation, and to classify relatives, friends and lovers. If you did not find yourself in any of these pendejo groups, congratulations! This means you're either a genius, unemployed or mentally unstable. For those on the list, there is still no known cure, but you are not to blame. ¡Naces, pendejo, mueres pendejo!



**RHYTHM OF THE MOVEMENT / EL RITMO DEL MOVIMIENTO**

**c/o Dr Francisco Vazquez  
Hutchins School of Liberal Studies  
Sonoma State University  
1801 East Cotati Ave  
Rohnert Park, CA 94928**



ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

162.3%  
Semester completion rate

Meeting # 10

Date April 1, 1996

I CALL TO ORDER

II ROLL CALL

III APPROVAL OF AGENDA

IV APPROVAL OF MINUTES

V REPORTS

A	President	(Rodriguez)
B	Advisors	(Flores/Eisenhauer)
C	Executive Cabinet	(Grey)
D	Inter-Club Council	(Calou)
E	Campus Activities Board	(Fecteau)
F	Legislative Committee	(Alvarez)
G	Washington DC	(all)

VI APPOINTMENTS

A

VII OLD BUSINESS

\* motion from 3/25/96 m/s/c to augment 1995-96 budget  
A Administration Assistant (Kobayashi)  
B CAB Line Item (Kobayashi)  
C \* motion from 3/25/96 m/s/c to augment

m/s/c  
close debate  
14/4

CAB Expenses by \$1,000  
and A.S. card sales by \$1,000

VIII NEW BUSINESS

A AGS Fund Request m/s/c to allocate \$694 out of Spring Special  
B PTK Fund Request m/s/c to allocate \$800 (Garcia Vetter) \$1094 out of Spring Special  
C AGS Egg Hunt m/s/c to allocate \$800 out of Spring Special (Sarrat)  
D Kent Hall Request m/s/c to endorse (Shear) Kent Hall rent increase as proposed  
E Latino Art m/s/c to allocate (Ramirez)

IX DISCUSSION ITEMS

A

X ANNOUNCEMENTS

A  
B  
C

XI ADJOURNMENT

1) Don Juan Traveling Art Show  
2)

up to \$90 from Spring Special  
to send 30 students to the  
7:00pm Don Juan Traveling Art Show  
m/s/c to amend to allocate  
\$9000 and read students from SRSC  
m/s/c to amend to  
read Associated Students  
members

**ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
MINUTES**

**Meeting # 9**

**Date March 25, 1996**

**I CALL TO ORDER** The meeting was called to order at 3:10 PM.

**II ROLL CALL** Absent were Abel Jeffcoat, Ricardo Castro, Jamie Gutierrez, Keith Walker, and Wendy Powell.

**III APPROVAL OF AGENDA** The agenda was approved as amended.

**IV APPROVAL OF MINUTES** The minutes were approved as amended.

**V REPORTS**

**A President (Rodriguez)**

1. Teresa announced that she needed someone to sit on the Board of Review this Thursday.
2. She announced that there were many summer jobs opening up and people should look into them.
3. She reported that the Legislative Committee was leaving for Washington DC this Wednesday.
4. Teresa reported that the Flea Market was fun and there was good club participation.
5. She reported that the April Board of Trustees would be held April 16 due to Spring Break.

**B Advisor (Flores)**

1. Bob reminded everyone that midterms would be due tomorrow.
2. He also reminded everyone that after your third absence your grade drops.
3. He announced that election petitions were still available.
4. Bob announced that Spring Break was fast approaching and reminded everyone that there would be no SGA meeting on the 8th.

**B Advisor (Eisenhauer)**

1. Ronda reported that the Flea Market went well and that this week was AIDS Awareness Week - everyone should try and get involved.
2. She reported that this coming weekend was the tryouts for the cheerleaders.
3. She reported that for everyone interested in seeing a finished Project and Film Grant Project, there will be an opportunity to see one on April 4th. One of the participants will have a choir at Montgomery High School sing a piece of his written music.

**C Executive Cabinet (Grey)**

1. Thomas reported that three motions were on the floor at the last Exec. Cab. meeting:
  - It was moved to allocate \$40.00 for faculty member Evelyn Pollard.
  - It was moved to rec. to SGA to augment the CAB budget by \$1000.00.
  - It was moved to allocate \$25.00 for College Council snacks.

**D Inter-Club Council (Calou)**

1. Rick reported that twenty-two clubs attended the last ICC meeting and only five

were absent.

2. Koffee Klutchers was disappointed. The Women's Political Action Club was appointed

**E      Campus Activities Board      (Fecteau)**

1. Joelle thanked everyone who attended the Flea Market. She announced that this week was AIDS Awareness Week and Honey Graham will need some help. The AIDS Quilt will be here tomorrow.
2. She announced that many events were approaching. Anyone interested in helping with Safety Day -- there will be a meeting tomorrow at 4:00 PM. The event will be held on April 17th.

**F      Legislative Committee      (Alvarez)**

1. Marisa reported that the Leg Committee spent the better part of their meeting time going over a Phi Theta Kappa Rep Fee Request. They adjourned and readjourned that Saturday after they had their DC training day. They approved the Rep Fee for only half of the requested funding.
2. She announced that they will be leaving this Wednesday for Washington DC at 7:00 PM.
3. She reminded everyone that they should vote tomorrow in the primaries.

**G      Constitution Committee      (Alvarez)**

1. Marisa announced that the Constitution Committee is meeting tomorrow at 5:00PM and said that anyone can be on the committee. She passed around a sign-up sheet.

**H      Flea Market      (Maria)**

1. Cherie announced that the Flea Market went very well and that there was much participation.

**I      Elections Committee      (Thompson)**

1. Joshua introduced himself to the group.
2. He announced that election petitions are due this April 2nd. He added that more help is needed on the committee, as well as help for the polls.
3. He encouraged everyone to help with the polls and to attend tomorrow's meeting at 3:00 PM.

**J      Student Wage Increase      (McGinley)**

1. Born explained to everyone that he was currently working on figuring out the student wage system and plans to meet with John Roberts. He will be contacting committee members about a meeting time soon.

**VI      APPOINTMENTS**

**A      Petaluma Hiring Committee      (Rodriguez)**

On the recommendation of the Executive Cabinet, it was moved to appoint Wendy C. Powell to the Petaluma Assistant Dean Hiring Committee.

M/S/C

**B Budget Committee**

**(Kobayashi)**

On the recommendation of the Executive Cabinet it was moved to appoint the following individuals: Andrew Barry, Duane DeWitt, Wendy Powell, Janet Rozovics, Teresa Rodriguez, Marisa Alvarez, Rick Calou, and Jennifer Branham to the Budget Committee.

M/S/C

**VII OLD BUSINESS**

**A** There was no old business.

**VIII NEW BUSINESS**

**A Adult Literacy Program**

**(Picton)**

It was moved to allocate \$2,000.00 out of Spring Special to the Adult Literacy Program.

M/S/C

It was moved to amend the motion to allocate \$1,000.00 out of Spring Special to the Adult Literacy Program and to seek volunteers on campus to work in the program.

M/S/C

It was moved to close debate.

M/S/C

**B Administrative Assistant**

**(Kobayashi)**

It was moved to augment the 1995-1996 Budget for the appropriate pro-ration sum as presented, and include the Administrative Assistant as a full-time position beginning the 1996-1997 Fiscal year.

M/S/P

It was moved to postpone definitely until the next SGA meeting.

M/S/C

**C CAB Augmentation**

**(Kobayashi)**

It was moved to augment the CAB line item by \$1000.00 and augment the AS card sales by \$1000.00.

M/S/P

It was moved to postpone definitely until the next SGA meeting.

M/S/C

## **IX DISCUSSION ITEMS**

### **A SGA Agenda Process**

**(Alvarez/Ex. Cab.)**

1. Marisa wanted everyone to know about certain procedures that should take place with the SGA agenda:
  - items for the agenda should be placed there by Wednesday before the next meeting
  - if you know you're going to give a report, put it on the agenda
  - be helpful with outsiders who don't know the process
  - bring postponed info to next meeting

### **B Project and Film Grant Committee**

**(Barry)**

1. Andrew announced that there wasn't much interest in the surveys he passed out, but everyone who did respond seemed to want to increase the budget provided.

### **C DC Forum**

**(Leg. Committee)**

1. An open forum was held so that each member of the Leg. Committee could explain what their topic was about. They answered questions from the rest of the assembly.

## **X ANNOUNCEMENTS**

### **A Internal Affairs**

**(Constantine)**

1. Lulu announced that the contest winners were Honey Graham and Lyric Smith.

## **XI ADJOURNMENT**

**ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA**

Meeting # 14

Date April 1, 1996

- I CALL TO ORDER The meeting was called to order at 3:00 PM.
- II ROLL CALL Absent were Marisa Alvarez, Janet Rozovics.
- III APPROVAL OF AGENDA The agenda was approved as amended.
- IV APPROVAL OF MINUTES The minutes were approved as amended.

**V REPORTS**

**A President (Rodriguez)**

- 1. Teresa mentioned that the Board of Trustees meeting was horrible. She added that she had no report to give at the meeting because she's boycotting against giving reports at BOT meetings. Her reasons were vague.
- 2. She said that she would let everyone else say what she wants to say because they always say it anyway.

**B Advisors (Flores)**

- 1. Bob said that the DC trip went well. Only half of the members of the group had been mugged (he was told it would be 80%), and only one got hit by a vehicle. Tom Mathews is reported to be in stable condition. If anyone wants to send flowers or cards, contact Bob after the meeting.
- 2. He also reported that the meeting with President Clinton went well while the Leg Committee was visiting DC. In fact, the President was so impressed with the group's vast knowledge of legislative issues that he felt forced to resign from his position and appoint one of the committee members to complete his term. After feeling much pride and egotism, Clinton took back his offer after the group got into a fist fight because no one could come to a decision about who the appointee would be. Socks the cat was injured in the skirmish.
- 3. He informed everyone that he is now the guru of the Metro System. They will be dedicating a statue soon. Info will be provided later.

**C Executive Cabinet (Grey)**

- 1. Thomas refused to give a report.

**D Inter-Club Council (Calou)**

- 1. Rick reported that only three clubs attended the last ICC meeting. Ski and Snowboard was disappointed again. One of the members of DRAGONS was recently appointed to Congress.
- 2. A memorial will be given to the member of the Koffee Klutchers who finally went insane after too much coffee.

**E The DC Incident (Alvarez/Rozovics)**

- 1. Marisa and Janet apologized to the group for their misbehavior while meeting with Newt Gingrich. Marisa couldn't control her urge to punch him after he

stated his issues. They both locked him in his office after threatening him. He suffered a black eye, a dislocated shoulder, and a piece of his ear was missing due to the fact that, in a fit of rage, Janet bit whatever was closest.

2. They promised to visit him in the hospital at least once. Bob made them say sorry amongst the loud cheers of the Democratic party.
3. They were bailed out of jail with the remainder of the Student Rep fund.

**F Bake Sale (Alvarez)**

1. Marisa announced that the Bake Sale went well. Due to the enormous profits and the students of SRJC, the government did not shut down and we are now in the red. Good job, everyone!

**VI APPOINTMENTS**

- A Saddam Hussein was appointed as Publicity Rep.

**VII OLD BUSINESS**

**A Bail Funding (Rodriguez)**

It was moved to allocate \$5,000.00 to bail Janet Rozovics and Marisa Alvarez out of the DC jail.

M/S/C

It was moved to amend the motion to add \$500.00 more to pay off the cop for the skirmish with one of Gringrich's aides.

M/S/C

**VIII NEW BUSINESS**

- A There was no new business.

**IX DISCUSSION ITEMS**

**A The Andrew Hour (Barry)**

1. Taking a hint from Congressmen, Andrew wanted to develop a time when everyone could speak about whatever issue they wanted to, and he was going to start. He wanted to know how the group felt about the new proposal. He added that the meetings would now extend a few more hours.
2. After reminding him that this should have been under new business, they unanimously approved the new idea. The first topic will be Defense Weapons: How They Should Be Used on the American People Who Oppose Republicans.

**X ANNOUNCEMENTS**


**A Legislative Protest (Alvarez)**

1. Marisa announced that she thought there was no spirit at the school, so the group was going to start a protest for education. They hope that it will

develop into a riot, since that seems to be the only way to get the governor's attention. Bob will be supplying the Motolov cocktails. Teresa and Jennifer Branham will start the looting, and Abel and John Thompson will devise a plan to kidnap Pete Wilson.

XI      ADJOURNMENT    The meeting was adjourned at 7:16 PM.

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DA: March 21, 1996  
TO: Lamont Royer  
FR: Kristin Shear   
RE: Kent Residence Hall Budget for 1996/97

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I am proposing an increase of the daily Kent Hall rental rate from \$6.75 to \$7. The contract covering the school year period would increase from \$1750 to \$1850. The projected revenues for next year include:

72 school year contracts @ \$1850	\$133,200
20 broken leases @\$200	4,000
20 rentals during Spring break @\$60	1,220
Meal coupon book sales for food service	10,000
Summer 96 (48-July, 30-August)	13,780
Summer 97 (30-6/10, 48-6/30)	<u>12,000</u>
Total Projected Revenue for 1996/97	\$174,200.

I have attached a proposed expenditure budget for 1996/97 as well as the adjusted budget development form. Please contact me if you have any questions.

/ks  
att. (2)  
967budrv.doc

Kent Residence Hall  
1996/97 Expenditure Budget  
Proposed

2116	Classified Administrator/Sup.	37635
2300	Classified Hrly/Non-Instr.	2010
2361	Student Salary-Dist/Wk Exp	30000
3220	PERS	2625
3320	OASDHI	2335
3420	H and W	5515
3520	Unemp	80
3620	Work/Comp	700
4390	Supplies	5000
4510	Graphics	750
5190	Other Consultant Services	10000
5210	Staff Travel	350
5410	District Insurance	7280
5420	Student Insurance	720
5510	Gas and Electric	22000
5520	Waste Disposal (and gas)	5400
5530	Telephone	500
5535	Telephone adds, moves	500
5590	Other Utilities (PNC)	2300
5659	Other Equipment Repair	1000
5680	Repair of Buildings	18000
6452.01	Replace of Equip. non-inst.	5000
	Bonded Indebtedness	11000
	Occupancy Charge	3500
Total Expenditures		174200



***Business Services***

**DATE:** March 27, 1996  
**TO:** Bob Flores  
Student Activities  
**FROM:** Eileen Cichocki  
Budget Technician  
**SUBJECT:** Inge Brockbank projections

Inge asked me to calculate salary and benefit projections regarding her position. Here are the figures her position as it is at 62.5% and projected to 100%.

	<u>62.5%</u>	<u>100%</u>
Monthly Salary	1466	2346
Annual Salary	17595	28152
Annual PERS	1161	1858
Annual FICA	1346	2154
Annual SUI	19	31
Annual W/C	172	276
Annual Health and Welfare	1742	2789
Annual Total	\$22,035	\$35,260

Please let me know if you need further information or have any questions.

\$ 13,225

9/21/95

- 20 Min. ready cash register - reconcile to tape  
10 Min. Taylor made - Regina - called reg. copies  
25 Min. Taylor Made: Disc. Bob, Sharon, called T. & A.  
read contract etc  
15 Min. Try to reconcile "Cameroon" revenue  
30 Min. get facts together Taylor made  
40 Min. prepare requisitions, out checks  
5 Min. Southwell - Glendale Festival  
35 Min. Bashara - Cameroon Reconc.  
15 Min. Cash Boxes - Football  
65 Min. Cash Boxes - with Theresa - & alone  
55 Min. out checks, distribute & mail checks  
Lunch break  
90 Min. Pulling data together for Martha &  
writing letter to ~~Best~~ Groninga. Martha  
30 Min. Take care of late deposits & phone calls

9/28/95

Arrived 7<sup>55</sup>

55 Min. Phone calls, reconcile cash register with tape, new city monthly passes arrived.

5 Min. Taylor made reg. copies

15 Min. Barbara - reg. Comm room

1 1/2 hrs Counting money, rolling coins (12 rolls)  
"Used Rev. Fin"

10 Min. Barbara Comm room

~~1 1/2 hrs~~ 15 Min. ready bank deposits

40 Min - to bank

15 Min. Distribute checks, filing  
75 Min. going through, black-out try to reconcile  
bus pass bills for August & September etc  
leave 1<sup>45</sup> no 15 break

9/29/95 arrive 7<sup>55</sup>

70 Min. Reconcile cash register, reconcile bus  
pass bills with my records (incorrect bills)

110 Min. Take care of mail, NSF-check + acctg, cut  
checks, type registrations, prepare deposits,  
off to bank.

60 Min. return from bank, clear my desk, answer  
phone respond to questions & problems.  
Rest of Day working on inputting data into  
computer. Leave 1<sup>35</sup> no 15 break

Date: April 1, 1996  
To: Executive Cabinet and SGA, Santa Rosa Junior College  
From: Alpha Gamma Sigma Honor Society, Executive Board  
Re: Conference Code Funding Request

Dear Executive Cabinet and SGA,

On behalf of Alpha Gamma Sigma Honor Society - Theta Chapter and its members, we the executive board would like to request Conference Code Funding for our annual state convention, being held in Asilomar, Monterey on April 12 - 14, 1996.

We are requesting funding for six members and our advisor, for a total of 7 attendees, in the amount of \$694.00 Which includes:

- a. Conference Fee:  $\$150.00/2 = \$75.00 * 7 = \$525.00$  (1/2 cost for total conf. fee for 7 people = \$525.00).
- b. Transportation costs: Miles round trip =  $362 * .31 = \$112.22/2 = \$56.11 * 3 = \$168.33$  (1/2 cost for total transp. costs for 3 cars = \$168.33).

Moreover, all A.G.S. members requesting conference code funding are members of Associated Student Body.

The purposes for this conference are: One, to award scholarships to academically outstanding students who display consistent academic excellence and achievement; to award scholarships to students who have provided their voluntary services and talents and have made leadership contributions to their community college campuses, communities and A.G.S; Secondly, to educate and train students in leadership skills, student activism and academic issues.

Alpha Gamma Scholastic Honor Society Inc., is a statewide organization established in California in 1926 with its membership consisting of 107 community colleges across the state. The S.R.J.C. Theta Chapter was established in 1926 and we have been active on campus and within the community and the state for 70 years. Moreover, the purpose of A.G.S. is "to promote, maintain, and recognize scholarship; to develop programs offering cultural, social or enrichment

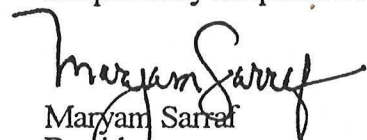
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Furthermore, Santa Rosa Junior College will be benefitted in many ways. First, by sending a delegation of A.G.S. members and 2 scholarship candidates, S.R.J.C. will receive recognition at the state level among more than 60 other community colleges attending. Secondly, A.G.S. members attending the conference who applied for scholarships, may be awarded with highly prestigious scholarships and thus, S.R.J.C. will receive recognition for its outstanding students, and the recipient of the award will be able to pursue academic and leadership interests either at S.R.J.C., or at another four year institution. Third, all members will get leadership training, which they can come back and use on the S.R.J.C. campus or at another institution of higher education. Lastly, those members who attend will come back and share their experiences with other members. We plan to conduct some sort of an official seminar regarding our experiences at the conference.

In addition, Alpha Gamma Sigma will submit a written report to SGA regarding the benefits derived by members who attended the conference, two weeks after the conference.

Thank you for your time and consideration.

Respectfully Requested Alpha Gamma Sigma Executive Board,



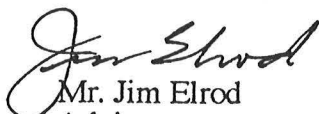
Maryam Sarraf  
President  
Alpha Gamma Sigma



Erica Stone  
Vice President  
A.G.S.



Tina Pagliarulo  
Treasurer  
A.G.S.



Mr. Jim Elrod  
Advisor  
Alpha Gamma Sigma



Samantha Eiden-El Maghrabi  
Secretary  
A.G.S.



Phillip Wall  
Inter-Club Council Representative  
A.G.S.

**ALPHA GAMMA SIGMA  
STATE CONVENTION**

April 12-14, 1996 Asilomar Conference Center  
Pacific Grove, California

**70 YEARS  
OF SUCCESS**



REGISTRATION	Friday	April 12, 3:00-10:00 p.m.
	Saturday	April 13, 7:30-9:00 a.m.
		Please observe Asilomar parking rules carefully!
OST		\$150 - two nights' lodging and six meals
		Fri. dinner; Sat. breakfast, lunch, dinner; Sun. breakfast, lunch
CTIVITIES	Friday	Board of Trustees 5:00 Dinner 6:00-7:00 Opening Activities 8:00 Fundraising Marketplace 6:30-10:30 Dancing & Entertainment 8:30-11:30 Bonfire 9:00-11:00 Concurrent advisors meeting
	Saturday	Fundraising Marketplace 8:00-9:00 a.m., 3:30-5:00 p.m. Keynote speaker Workshops—See next page Awards Reception 5:00 p.m. Banquet/Awards Presentation 6:00 p.m.
	Sunday	Pick up box lunch at breakfast Aquarium* or enjoy the day on your own *Advance reservations required to obtain group rate, see sign up sheet.
CLOTHING		Dress is casual except for Saturday night at the Awards Reception and Banquet; then it is dressy. Weather ranges from cool and damp to warm and sunny.
PAYMENT		Check made out to <b>AGS State Convention</b> accompanied by registration form and Advisor/Student Agreement
END TO		Elsie Reid, AGS Advisor Contra Costa College 2600 Mission Bell Drive San Pablo, CA 94806-3195
DEADLINE		<b>POSTMARKED BY MARCH 5, 1996</b>
QUESTIONS		510-235-7800 x321 510-234-5913
ORMS PACKET		This mailing with full packet of forms sent only to *Advisor on mailing list.

Date: April 1, 1996  
To: Executive Cabinet and SGA, Santa Rosa Junior College  
From: Alpha Gamma Sigma Executive Board  
Re: Egg Hunt event at S.R.J.C. Children's Center

Dear Executive Cabinet and SGA,

On behalf of Alpha Gamma Sigma and its members, we the executive board of AGS, would like to invite you to co-sponsor the egg hunt at the Children's Center S.R.J.C. This event will be held on April 4, 1996.

Last year SGA graciously helped support the egg hunt at the Children's center by purchasing chocolate bunnies for the children. This year again AGS has volunteered to fund and coordinate an egg hunt event for the children. Our members will be involved in this service to the campus. We have purchased:

Stickers, plastic eggs, easter grass, and cellophane, ribbon = \$47.79

chocolate eggs, peanut butter cups, assorted easter candy = \$115.01

Total=\$161.80

If you feel this is an event you would like to again support, please help sponsor the event by funding half the cost, \$80.00.

Thank you for your time and commitment to Santa Rosa Junior College.

Respectfully Requested,

  
Maryam Sarraf  
President  
Alpha Gamma Sigma

## Phi Theta Kappa Conference Funding Code Request

Four representatives from Phi Theta Kappa, accompanied by our faculty advisor, Dr. Ezbon Jen, have planned a trip to Washington, DC to meet with our congressional representatives and attend Phi Theta Kappa's 78th annual leadership conference. We will depart April 17, 1996, and return April 21; the conference is scheduled for April 18-20. We respectfully request funding from the SGA under the Conference Funding Code.

A) *Total funds needed for the conference.* We are requesting funds required to send four representatives to carry out this project. The Health Sciences Department will sponsor our faculty advisor's expenses. The Student Representation Fee has provided \$1955 (half of our expenses) to support the lobbying portion of this project. The attending members will make up the remaining funds required out-of-pocket.

Description	Total Cost
1/2 Conference Registration, \$57.50 ea., 4 people	\$230
1/2 Airfare, <del>\$270</del> <sup>125</sup> ea., 4 people	\$540
1/2 Airport shuttle(SFO), \$10 ea., 4 people	\$40
1/2 Airport shuttle(Wash), \$16 ea., 4 people	\$64
Hotel, \$10/night, 4 people, 3 nights	\$120
Food, \$5ea/day, 4 people, 5 days	\$100

**Total amount requested**

**\$1094**

B) *Purpose of the conference.* The purpose of the conference is to develop the leadership and business skills of Phi Theta Kappa chapter officers and advisors. It will be an international forum with opportunity for sharing ideas and skills with a diverse group regarding such issues as dealing with the public and school administration, motivating members, scholarships, and implementing service projects.

C) *Which areas SRJC will benefit.* Santa Rosa Junior College will benefit in the following ways:

- As Beta Gamma Delta is SRJC's newly-chartered chapter of Phi Theta Kappa, this is the first year that the College will be represented in a Phi Theta Kappa International Forum.
- Our presence will enhance Santa Rosa Junior College's reputation by making our school known to a broader population, including influential members of business and government.
- The conference offers 15 intensive study tracks that will offer our officers an excellent opportunity to develop our leadership skills in order to make our chapter more outstanding in the community.

- The tracks will teach us how to motivate members to become involved and how to implement service projects, so that we can become more active serving our community as a club.
- Sharing experiences with representatives from established chapters from around the world will help us to develop new perspectives that will help Phi Theta Kappa cater to the needs of as diverse a student population as possible.

Along with our meetings with our congressional representatives, this trip will be very productive, and well-worth the cost. Thank you for your time and consideration.

**LATINO STUDENT CONGRESS OF SONOMA STATE UNIVERSITY  
& MIGRANT EDUCATION INVITE YOU TO ATTEND**

# **DON JUAN TRAVELING ART GALLERY**

## **"THE BIRTH OF LATINO ART"**

**A Multi-Media Slide Lecture Performance,  
Art Exhibit & Sale**

**Featuring over 200 Fine Art Reproductions**

**DESIGNED TO INSPIRE STUDENTS  
TO HAVE PERSONAL PRIDE, MOTIVATION  
AND SELF-ESTEEM THROUGH THE ARTS**

**Presented By Artists, Performers, Curators & Educators**

**Juan Silverio González & Irma Juana María Nuñez**

**INNOVATORS OF THE EAST LOS ANGELES CHICANO MURAL MOVEMENT &  
CULTURAL ARTS RENAISSANCE**

**FRIDAY, MAY 3, 1996**

**LUTHER BURBANK CENTER FOR THE ARTS**

**EAST AUDITORIUM**

**Santa Rosa, California**

### **PERFORMANCES (limited to 400 seats per show)**

**for students: 9:30 a.m., 11:00a.m. and 1:00p.m.**

**\$3.00 for students/school staff**

**(Pre-Registration required for each of these  
three performances )**

**community at large: 7:00p.m.**

**\$3.00 for students w/school I.D.**

**\$7.00 per adult or two for \$10:00  
(No Pre-Registration required)**

**This event has been made possible by the collaboration of various organizations  
including the Sonoma County Office of Education, Head Start and Even Start Programs.**

**For Pre-Registration forms and/or additional information contact:**

**The Migrant Education Office at (707) 526-1272,**

**Dr. Guillermo Rivas at the Sonoma County Office of Education (707) 524-2803  
or Francisco Vazquez at Sonoma State University (707) 664-3185**

# Latino Student Congress of Sonoma County

Hutchins School of Liberal Studies


Sonoma State University

Rohnert Park, CA 94928

707/664-3185/FAX 664-2505 Internet: francisco.vazquez@sonoma.edu

March 29, 1996

To: Supporters of the Cesar Chavez Memorial

From: Francisco H. Vazquez, Chair   
Cesar Chavez Memorial Committee

Re: Update on Fundraising for the Mural

As of today, we have raised \$8,000 dollars and we are in the process of soliciting matching funds from foundations in order to complete the \$20,000 that are needed. This coming week, we are also sending out requests for proposals in order to begin selection of the artists.

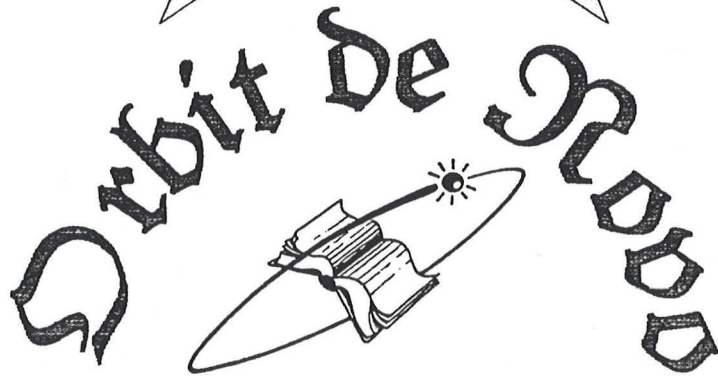
Now that the funds for the Information Center have been approved due to the passing of Proposition 203, we will move much quicker since that is the place where the mural is to be located.

I want to thank all of you who have supported this worthwhile effort and will be keeping you informed of any further developments.

If you have any questions or suggestions for potential donors please do not hesitate to contact me.

Thank you.

El Sexto



¡Atención!

The sixth volume of Sonoma State's illustrious literary journal is now  
Taking submissions thru April 30

Poetry

(No more than 5 per contributor)

Prose

(No longer than 1,500 words)

Graphics

(Preferably line-art, but will accept halftone work)

Please include a brief biography with all submissions, as well as a self-addressed, stamped envelope if you wish your manuscript to be returned. Bring all material to the English Department office in

Nichols 362

OR CAN GIVE TO CAROLINA & I'll TURN IT IN  
(IS my CLASS)

Sue  
2

**FIFTH ANNUAL LATINO YOUTH / PARENT LEADERSHIP CONFERENCE**  
**QUINTO SIMPOSIO ANUAL de LIDERAZGO PARA JOVENES, MADRES y PADRES**  
**SATURDAY, MAY 4, 1996**  
**SONOMA STATE UNIVERSITY**  
**8:30AM-4:30PM**

**STUDENTS, PARENTS AND TEACHERS WELCOME!**  
**¡ESTUDIANTES, PADRES, MADRES Y MAESTROS SON BIENVENIDOS!**

**SEMINARS WILL INCLUDE:**

1. MUSIC/MUSICA
2. ENGINEERING & ARCHITECTURE/INGENIERIA y ARQUITECTURA
3. WRITING/ESCRITURA
4. POLICE & CRIMINAL JUSTICE/FUERZA POLICIA Y JUSTICIA
5. TEACHING/MAESTROS
6. ART/ARTE
7. THEATER/TEATRO
8. LATINOS & MEDIA/LATINOS y MEDIOS MASIVOS
9. BUSINESS/NEGOCIOS
10. ORGANIZING A CLUB & LEADERSHIP SKILLS  
ORGANIZANDO UN CLUB/COMO SER LIDER
11. LAW/LEYES
12. HEALTH & NUTRITION/SALUD y NUTRICION
13. WOMEN'S ISSUES/ASUNTOS de MUJERES
14. MEN'S ISSUES/ASUNTOS de HOMBRES
15. ALCOHOL/DRUG ABUSE -ABUSO de ALCOHOL y DROGAS
16. SEMINAR FOR TEACHERS OF LATINO STUDENTS  
SEMINARIO PARA MAESTROS de ESTUDIANTES LATINOS
17. SCHOOL ISSUES/CUESTIONES de ESCUELAS
18. ORGANIZING A LATINO PARENTS ASSOCIATION  
COMO ORGANIZAR UNA ASOCIACION de PADRES y MADRES
19. DEMOCRACY IN MEXICO /LA DEMOCRACIA en MEXICO
20. POLITICAL LEADERSHIP/LIDERATO POLITICO
21. OBTAINING A COLLEGE EDUCATION  
COMO OBTENER UNA EDUCACION UNIVERSITARIA
22. RESPONSIBLE HOSPITALITY/FIESTAS RESPONSABLES

**ASSOCIATED STUDENTS**  
**Executive Cabinet**  
**Spring 96**  
**Agenda**  
**Pioneer Conference Room**

Meeting # 12  
Date: 4-3-96

- ~~I.~~ CALL TO ORDER:
- ~~II.~~ ROLL CALL:
- ~~III.~~ APPROVAL OF AGENDA:
- ~~IV.~~ APPROVAL OF MINUTES:

**V. REPORTS**

- ~~A.~~ President (Rodriguez)
- ~~B.~~ Advisors (Flores/Elsenhauer)
- ~~C.~~ I.C.C. (Calou)
- ~~D.~~ C.A.B. (Fecteau)
- ~~E.~~ Legislative Committee (Alvarez)
- ~~F.~~ Budget Committee (Kobayashi)
- ~~G.~~ Egg Hunt (Kobayashi)

**VI. APPOINTMENTS**

- A. A.S.O. O.T.M. Rodriguez
- B. m/s/c to appoint Angie Bauman
- C.

**VII. OLD BUSINESS**

- A.
- B.

**VIII. NEW BUSINESS**

- A. Approval of S.G.A. Agenda
- ~~B.~~ Request for Teacher Appreciation Dinner AGS (All) m/s/F to allocate \$1000 out of spring special for AGS dinner
- ~~C.~~ Elections Budget m/s to allocate (always) Kobayashi
- ~~D.~~ Reimbursement up to \$645.00
- ~~E.~~ 5 de Mayo Celebration out of spring special (Kobayashi)

**IX. DISCUSSION ITEMS**

- ~~A.~~ Budget Advisory Com
- ~~B.~~ Adult Literacy Program
- ~~C.~~ SGA Banquet (Rodriguez)

**X. ANNOUNCEMENT ITEMS**

- A. April march (always)
- B. Speaker @ ODM (always)
- C.

**XI. ADJOURNMENT:**

m/s/c to allocate \$178 out of Exec Cab for flowers for Inge & Sharon for and Barbara for Classified Recognition week

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
MINUTES  
Pioneer Conference Room**

**Meeting # 11  
Date: 3/27/96**

- I. CALL TO ORDER:** The meeting was called to order at 3:15PM.
- II. ROLL CALL:** There were no absences.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** There were no minutes.

**V. REPORTS**

- A. President (Rodriguez)**
  - 1. Ready for the trip to Washington DC, feel a little nervous.
- B. Advisor (Flores/Eisenhauer)**

**Bob**

  - 1. Propostion 203 passed and proposition 197 did not which is good.
  - 2. Met with Barbara Forrest and Sylvia Nance this afternoon to talk about the schedule of the new leadership class. It was discussed to have Fridays from 3 to 5pm, to attend two Saturdays, one at the begining of the semester and the other at the end. The rest of the meeting will remain the same as this semester.

**Ronda**

No report.
- C. I.C.C. (Calou)**
  - 1. ICC had its meeting #11.
  - 2. Bi-GALA is having a food drive from March 5 to April 5.
  - 3. Judo Club is having a Judo meet on May 19.
- D. C.A.B. (Fecteau)**
  - 1. The Flea Market event had an income of \$700.
  - 2. AIDS Awareness Week happening now.
  - 3. There was a meeting yesterday regarding Safety Day event.
- E. Legislative Committee (Alvarez)**
  - 1. Twelve people will attend the CalSAAC Spring Conference.
- F. WOLM (Kobayashi)**
  - 1. \$315 were allocated for the WOLM event. Newman Auditorioum was full. It was a great event that dealt with Sarris' book "Grand Avenue."

## **VI. APPOINTMENTS**

- A. Board of Review (Rodriguez)**  
1. It was moved on behalf of SGA to appoint Erica Stone and Born McGinley as Board of Review representatives for March 28.  
M/S/C  
On behalf of SGA emergency basis.

## **VII. OLD BUSINESS**

- A.** There was no old business.

## **VIII. NEW BUSINESS**

- A. Approval of S.G.A. agenda (All)**  
1. The SGA agenda was approved as amended.  
M/S/C
- B. A.G.S. request for Conference Code. Request (Sarraf)**  
**for Matching funds for Egg Hunt. Request for**  
**matching funds for Teacher's Appreciation**  
**Dinner.**  
A detailed and signed contract regarding A.G.S. repayment of conference loan was presented.  
  
1. It was moved to recomend to SGA to allocate up to \$1163 out of Spring Special for the AGS conference.  
M/S/C
- C. Phi Theta Kappa (Garcia)**  
1. It was moved to recommend to SGA to approve the Phi Theta Kappa Conference Funding Code requests of \$1554 out of Spring Special.  
M/S/C
- D. Kent Hall Request (Shear)**  
1. It was moved to recomend to SGA to endorse the Kent Hall Residence budget for 96/97.  
M/S/C
- E. Chicano Art (Flores)**  
An announcement for the Chicano Art event on Friday, May 3 at the Luther Burbank Center for the Arts, will be added to next Monday's SGA agenda.
- F. Election Dates (Alvarez)**  
1. It was moved on behalf of the Legislative Committee to recomend to SGA to approve the presented Election dates.

M/S/C

**IX. DISCUSSION ITEMS**

**A.** There were no dicussion items.

**X. ANNOUNCEMENT ITEMS**

**A. Budget Committee**

**(Kobayashi)**

1. Budget commite will have a meeting today at 5:10 PM.

**XI. ADJOURNMENT:** Meeting was adjourned at 4:40 PM.

1A

## Teacher's Appriecation Dinner/Award's Night (TADAN)

Numbers are based on 400 people attending event.

100 Members, 100 Teachers, 2 Guests/Family per Member.

people @ 8 people per Table= 50 Tables	Cost Per Item or	Cost Per Set	Total Cost	Notes:
Table Clothes (Paper)		\$4.99	\$49.90	pkg. 5x4.99
Place mats		\$8.99	\$8.99	pkg. of 1000
Plastic Cups 9 oz.		\$3.99	\$15.96	pkg. of 100
Coffee Cups		\$12.99	\$12.99	pkg. of 1200
Paper Plates Dixi-10"		\$8.79	\$35.16	pkg. of 125
Paper Plates Dixi-6"(cake)		\$5.69	\$11.38	pkg. of 250
Napkins		\$5.49	\$5.49	pkg. of 1000
Paper Towels		\$12.99	\$12.99	pkg. of 12
Plastic Knives		\$4.59	\$4.59	pkg of 400
Plastic Forks x 2 for cake		\$4.59	\$9.18	
Plastic spoons		\$4.59	\$4.59	
Sub-Total:				\$171.22
Rentals: Big 4 Rents				
Punch Bowl + ladel-7 gal.		\$25.00	\$25.00	
Ladel (one extra)		\$1.50	\$1.50	
Serv. Spoon-10/tongs-2		\$13.00	\$13.00	
Bowls/platters - 6/4		\$4.50	\$45.00	
Cake cutter/server		\$3.00	\$3.00	
Sub-Total:				\$87.50
misc. Items:				
In Book		\$10.00	\$10.00	
Center Pieces		\$20.00	\$20.00	
Ribbon for silverware pkgs.		\$10.00	\$10.00	
Blank Certificates for Mem.		\$5.95	\$23.80	pkg. of 25
Blank Certificates/Teachers		\$5.95	\$23.80	pkg. of 25
Blank Thank You's to Merc.		\$5.95	\$23.80	
Invitations/RSVP/Pref work		\$10.00	\$10.00	Kinkos work
Print Cartrage/prnt. crts.		\$27.95	\$27.95	
Copies/Posters/Advertizing		\$30.00	\$30.00	
Raffel tickets/Merchant lettr.		\$10.00	\$10.00	
Ballons/streams/Confetti,etc		\$50.00	\$50.00	
Sub-Total:				\$239.35
Total combined/group/all	\$0.00	\$310.49	\$498.07	
Tax @ 7.5%	\$0.00	\$23.29	\$37.36	
Total including tax	\$0.00	\$333.78	\$535.43	

355.64  
 891.07

13

Teacher's Appriecation Dinner/Award's Night (TADAN)

Full Price/400 people

Numbers are based on 400 people attending event. (agstad2.wk4)

MENU

100 Members, 100 Teachers, 2 Guests/Family per Member.

Members are to bring a	Cost	Cost	Total	Notes:
Dish that serves six	Per Item or	Per Set	Cost	
Beverages:				
Coffee	\$7.00	\$0.00	\$7.00	one can
Tea	\$7.00	\$0.00	\$7.00	one box
Sugar	\$3.00	\$0.00	\$3.00	one bag
Milk	\$3.00	\$0.00	\$3.00	one gallon
Stirrers		\$6.99	\$6.99	pkg. of 5000
Punch&OJ&Sprite&Sherb		\$7.00	\$28.00	94C per mix
Ice & Water		\$10.00	\$10.00	
Sub-Total:				\$64.99
Snacks: For All				
Tortilla Chips		\$4.00	\$8.00	2 Bags
Salsa		\$4.00	\$4.00	2 Jars
Veggie platter		\$4.00	\$8.00	
Veggie Dip		\$4.00	\$8.00	
Crackers		\$10.00	\$10.00	
Cheese		\$15.00	\$15.00	
Sub-Total:				\$53.00
Food For 100				
Salad		\$2.00	\$26.00	1bag srvs. 13
Tomatos (5lb. box)		\$6.99	\$6.99	
Salad Dressing		\$4.00	\$16.00	
Brad/loaf & Rolls		\$2.00	\$20.00	1 loaf srvs 10
Butter/soft/5 lbs.		\$2.99	\$5.98	1 contrn=50
Lassagna		\$9.29	\$92.90	1 pan srvs 10
Sub-Total:				\$167.87
Dessert for All				
Carrot Cake		\$14.99	\$14.99	
Wt. Cake		\$14.99	\$14.99	
Choclote Cake		\$14.99	\$14.99	
Sub-Total:				\$44.97
Total combined/group/all	\$20.00	\$137.23	\$330.83	
Tax @ 7.5%	\$1.50	\$10.29	\$24.81	
Total including tax	\$21.50	\$147.52	\$355.64	

Date: April 3, 1996  
To: Executive Cabinet, Santa Rosa Junior College  
From: Alpha Gamma Sigma Executive Board  
Re: Teacher Appreciation Dinner

Dear Executive Cabinet,

On behalf of Alpha Gamma Sigma Honor Society, its officers and members, I would like to request for funding support from SGA for the AGS Teacher Appreciation Dinner. This semester in coordination with our AGS Awards Night Dinner, we will also be hosting the TAD. The purpose of the TAD is to honor past and present teachers who inspire us to our accomplishments by recognizing the contributions they make in our lives. Moreover, this provides our members with an opportunity to thank their teachers.

This semester we have been diligently organizing fundraisers in order to increase our club budget. Our core income is received from the membership dues and from the fundraisers we have every semester. Although some of our funds are recycled back into the club, the majority of our money goes back to the members in the form of scholarships at the end of each semester.

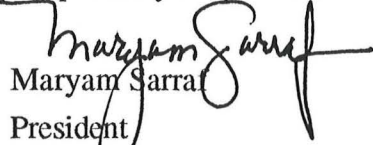
This semester we conducted a major membership recruitment drive which increased our membership by 54 new members for a total of 84. We also raised membership dues from \$5 for active membership to \$15 and from \$5 for inactive membership to \$20. We accomplished our goal of increasing our budget with both these fundraiser projects. However, we are currently in the process of creating new scholarships and scholarship amounts, from providing two scholarships a semester to providing approximately 6 new scholarships and increasing the two already existing. Therefore the money that we were able to generate from our membership recruitment efforts will go directly back to the students.

Equally important, we plan to have a TAD fundraiser, by conducting an "opportunity drawing." Our members are currently soliciting local businesses for donations which will be offered as drawing prizes during the event; but <sup>since</sup> ~~we~~ we have never done this in the past, ~~we~~ we can not anticipate the possible outcome or success of such a fundraiser. In addition, we are going to engage in the Day Under the Oaks event. This event in particular will require at least \$500 commitment from our budget. Therefore, in order to secure the success of all these events we need financial support.

Lastly, we plan to invite Dr. Agrella, the Board of Trustees members, and other members that have been particularly supportive of AGS. We plan to make this a campus wide event. We would appreciate any support which you may feel is appropriate.

Thank you for your time and energy.

Respectfully Requested,

A handwritten signature in black ink, appearing to read "Maryam Sarraf", written over the printed name.

Maryam Sarraf

President

Alpha Gamma Sigma

## 1996 - 1997 ELECTIONS BUDGET

### Elections

Balloons	\$30.00
I Voted Stickers	\$40.00
Vote Here Posters	\$30.00
Table Skirts	\$20.00
Puff -n- Stuff	\$320.00
Helium Tank	\$30.00
Photo Development	<u>\$30.00</u>
	\$500.00

### Reception

Cake	\$32.99
Cheese Board	\$40.00
Veggie Tray	\$40.00
Drinks	\$20.00
Misc.	<u>\$10.00</u>
	\$142.99

500.00  
142.99  
642.99

I move to allocate up to 645.00 out of Spring Special for the 1996-1997 Elections.

# Cinco de Mayo

10:00 to 11:00	Baile Flokorico: Grupo Rivera de Panuco	\$150.00
11:00 to 12:00	Aztec Music: Carlos Lopez	\$500.00
12:00 to 1:00	Musica Mexicana: Los Tepitos	\$300.00
1:00 to 2:00	Xicano Theater: Teatro Familia Aztlan	\$200.00
2:00 to 3:00	Aztec Dancers: Huitzilopotchli	\$500.00
All day D.J.	D.J. Vato Loco	\$100.00
<hr/>		
	Cinco de Mayo - Total Budget	\$1,300.00
	Funds already acquired:	- <u>\$1,050.00</u>
	We need this amount:	\$250.00

Multicultural Events Committee: \$800.00  
 MEChA 5 de Mayo : \$250.00  
 \$1050.00

# TEENAGERS BE IN A MOVIE!!

RON HOWARD'S

## **"Inventing the Abbotts"**

**STARRING JOAQUIN PHEONIX, LIV TYLER  
& BILLY CRUDUP**

**Will be shooting in mid May in the Petaluma -Santa  
Rosa area.**

**MUST BE 18 OR OVER**

We are immediately looking for 18-21 year old men and women  
who look younger who can work at least one 12 hour day for pay.

Please mail ASAP a current snapshot with your name, phone # and  
AGE & sizes to:

**Attention: "INVENTING THE ABBOTTS"**

**Beau Bonneau Casting  
84 First Street  
San Francisco, CA 94105**

ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

Meeting #11

Date April 15, 1996

- ☒ I CALL TO ORDER
- ☒ II ROLL CALL
- ☒ III APPROVAL OF AGENDA
- ☒ IV APPROVAL OF MINUTES

V REPORTS

- |                                       |                           |                     |
|---------------------------------------|---------------------------|---------------------|
| <input checked="" type="checkbox"/> A | President                 | (Rodriguez)         |
| <input checked="" type="checkbox"/> B | Advisors                  | (Flores/Eisenhauer) |
| <input checked="" type="checkbox"/> C | Executive Cabinet         | (Grey)              |
| <input checked="" type="checkbox"/> D | Inter-Club Council        | (Calou)             |
| <input checked="" type="checkbox"/> E | Campus Activities Board   | (Fecteau)           |
| <input checked="" type="checkbox"/> F | Legislative Committee     | (Alvarez) Rozovics) |
| <input checked="" type="checkbox"/> G | AS Scholarships           | (Flores)            |
| <input checked="" type="checkbox"/> H | SGA Banquet               | (Rodriguez)         |
| <input checked="" type="checkbox"/> I | Budget Committee          | (Kobayashi)         |
| <input checked="" type="checkbox"/> J | Egg Hunt                  | (Kobayashi)         |
| <input checked="" type="checkbox"/> K | Elections                 | (Thompson)          |
| <input checked="" type="checkbox"/> L | Community Involvement Rep | (DeWitt)            |

VI APPOINTMENTS *Student wage Increase (McGinty)*

- |   |        |             |
|---|--------|-------------|
| A | ASOOTM | (Rodriguez) |
|---|--------|-------------|

VII OLD BUSINESS

A

VIII NEW BUSINESS

A

IX DISCUSSION ITEMS

- |                                       |                |                 |
|---------------------------------------|----------------|-----------------|
| <input checked="" type="checkbox"/> A | Laguna Uplands | (Nosker/Bauman) |
| <input type="checkbox"/> B            |                |                 |
| <input type="checkbox"/> C            |                |                 |

X ANNOUNCEMENTS

A  
B  
C

XI ADJOURNMENT

Semester is  
73.77%  
Completed

**ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
MINUTES**

**Meeting # 10**

**Date April 1, 1996**

- I CALL TO ORDER** The meeting was called to order at 3:14 PM.
- II ROLL CALL** Absent were Tanya Gray, Mike Sjoblom, Jaime Gutierrez, Joelle Fecteau, and Born McGinley
- III APPROVAL OF AGENDA** The agenda was approved as presented.
- IV APPROVAL OF MINUTES** There were no minutes to approve.

**V REPORTS**

**A President (Rodriguez)**

- 1. Teresa reported that petitions were still available and reminded everyone to vote in the upcoming AS election.
- 2. She reported that the Leg Committee returned from Washington, DC, yesterday and that it was well worth the money and time spent.

**B Advisor (Flores)**

- 1. Bob reported that the AS Budget process was underway as well as the elections process.
- 2. He announced that there would be a Board of Trustees meeting on April 16th.
- 3. He reported that the Leg Committee returned from Washington, DC and that the last four days were pretty hectic. He reported that the group did a tremendous job and gave 150%.

**B Advisor (Eisenhauer)**

- 1. Ronda reported that a Project and Film Grant project can finally be seen this Thursday night at 7:00 PM at Montgomery High School.

**C Executive Cabinet (Grey)**

- 1. Thomas reported that there were five motions on the floor at the last Executive Cabinet meeting:
  - It was moved to allocate money for the AGS Conference
  - It was moved to approve funding request
  - It was moved on behalf of the elections committee to approve election dates.

**D Inter-Club Council (Calou)**

- 1. Rick reported that meeting number eleven of ICC went well - the attendance was good.
- 2. He reported that Bi-GALA would be hosting a canned food drive and Able Explorers would be selling food.

**E      Campus Activities Board      (Fecteau)**

1. There was no meeting today.

**F      Legislative Committee      (Alvarez)**

1. Marisa reported that there was a brief Leg Committee meeting held to approve the Spring Leg Conference Rep Fee Request and they went to Washington, DC.

**G      Washington DC      (all)**

1. Each member gave a brief about what they learned in Washington and what they felt they accomplished. Congressman Riggs seemed to have made an impression on the group as well as Congress as a whole. They announced that they will be holding a forum to discuss the issues they lobbied on in the near future.

**VI      APPOINTMENTS**

- A      There were no appointments.**

**VII      OLD BUSINESS**

**A      Administrative Assistant      (Kobayashi)**

It was moved to augment the 1995-1996 Budget for the appropriate pro-rata sum as presented, and include the Administrative Assistant as a full-time position beginning during the 1996-1997 fiscal year.

M/S/C

It was moved to close debate.

M/S/C

**B      CAB Line Item      (Kobayashi)**

It was moved to augment the CAB line item by \$1000.00 and augment the AS card sales line item by \$1000.00.

M/S/C

**VIII      NEW BUSINESS**

**A      AGS Fund Request      (Sarraf)**

It was moved to allocate \$694.00 out of Spring Special for the AGS Conference Funding Request.

M/S/C

**B      PTK Fund Request      (Vetter)**

It was moved to allocate \$1094.00 out of Spring Special for the PTK Conference Funding Request.

M/S/C

It was moved to allocate \$80.00 out of Spring Special for the AGS Egg Hunt.  
M/S/C

**It was moved to endorse the Kent Hall rate increase as proposed.**  
**M/S/C**

It was moved that SGA allocate up to \$90.00 from Spring Special to send up to thirty students to the Don Juan Traveling Art Gallery.  
M/S/C

It was moved to amend the motion to read: \$90.00 and thirty SRJC students.  
M/S/C

It was moved to amend the motion to read: thirty Associated students.  
M/S/C

**A** There were no discussion items.

**A** There were no announcements.

**XI ADJOURNMENT** The meeting was adjourned at 5:05 PM.

## *Athletic Rep Report*

### *A. Coaching updates*

#### *1. FOOTBALL*

*The process of hiring a new Football Coach is under way for the hiring of a new Head Football Coach/Instructor. The first level of screening has happened and the hiring committee has sent the list of candidates to the President and Vice President for their selection. We should know by April 18.*

#### *2. WOMEN'S SOCCER*

*See below*  
*The process of hiring a new Head Women's Soccer Coach/Instructor. The first level of screening has happened and the hiring committee has sent the list of candidates to the President and Vice President for their selection. We should know by April 18.*

#### *3. BASKETBALL*

*No decision has yet been made on the process of hiring the vacated spot of Men's Basketball Coach. The P.E. Staffing Team is working on ideas for this process.*

*New women's head soccer coach is Karen Stanley from USC*

## **B. Sports Schedules**

### ***1. Fall***

***Fall 96 Sports Schedules are Currently being developed by Coaches and Athletic Directors and will be finalized by May.***

## **C. Spring Sports**

***All Spring Sports are doing well and are going smooth.***

## **D. Changes**

***Cook/Sypher The Baseball/Soccer Field should be seeded by May.***

## **E Board Facilities**

***On Tuesday the 2nd of April the Board Facilities Committee did a walk through Tauzer Gymnasium to check its current condition***

15 April 1996

Community Involvement Representative  
Report for Spring 1996

The charge to the Community Involvement Representative as stated in the Constitution of the Associated Students is to:

Act as a liason between community groups and the Student Government Assembly.

As such I have been working with the principal of Steele Lane Elementary School to involve the students from SRJC in a volunteer project to upgrade the playing fields at Steele Lane school.

So far I have attended numerous meetings to try and find the appropriate way for JC students to be involved.

Besides meeting frequently with Mrs. Lockner of Steele Lane I have also attended meetings of the Santa Rosa Youth Athletic Field Trust, various community service meetings such as Lions Clubs and Kiwana Clubs.

At this time the project is being planned to begin in the month of May. The goal is to try and involve students as workers on the project rather than solicit funds from the Associated Students.

Sincerely,  
Duane DeWitt

## *Athletic Rep Report*

### *A. Coaching updates*

#### *1. FOOTBALL*

*The process of hiring a new Football Coach is under way for the hiring of a new Head Football Coach/Instructor. The first level of screening has happened and the hiring committee has sent the list of candidates to the President and Vice President for their selection. We should know by April 18.*

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*\*New Womens Soccer Coach is Caren Stanley from USC*

## **B. Sports Schedules**

### ***1. Fall***

***Fall 96 Sports Schedules are Currently being developed by Coaches and Athletic Directors and will be finalized by May.***

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***All Spring Sports are doing well and are going smooth.***

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***Cook/Sypher The Baseball/Soccer Field should be seeded by May.***

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***On Tuesday the 2nd of April the Board Facilities Committee did a walk through Tauzer Gymnasium to check its current condition***

ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
AGENDA  
Pioneer Conference Room

Meeting # 13  
Date: 4-17-96

- ~~I.~~ CALL TO ORDER:
- ~~II.~~ ROLL CALL:
- ~~III.~~ APPROVAL OF AGENDA:
- ~~IV.~~ APPROVAL OF MINUTES:

V. REPORTS

- ~~A.~~ President (Rodriguez)
- ~~B.~~ Advisor Board / End of Year / Elections (Flores/Eisenhauer)
- ~~C.~~ I.C.C. (Calou)
- ~~D.~~ C.A.B. (Fecteau)
- ~~E.~~ Legislative Committee (Alvarez)
- ~~F.~~ Budget Committee (Kobayashi)
- G.

VI. APPOINTMENTS

- A. ~~ASOOTM~~ (Rodriguez)
- B.
- C.

VII. OLD BUSINESS

- A.

VIII. NEW BUSINESS

- A. Approval of S.G.A. agenda *m/s/c to approve SGA agenda*
- ~~B.~~ Spirit Team Coach Funding *m/s/c to allocate (All) \$1,200 out of D/s for (Balding) spirit team coach*
- ~~C.~~ Book Loans Committee *(Cheung/Beers)*
- ~~D.~~ CalSACC President Race *m/s/c to recommend (Rodriguez)*
- ~~E.~~ 96/97 Budget *to SGA to (Kobayashi) endorse Marisa Alvarez for CalSACC Presidential candidate*
- F. *m/s/c upon recommendation of Budget Committee to recommend to SGA the adoption of 1996-97 A.S. Budget*

IX. DISCUSSION ITEMS

- A.
- B.

X. ANNOUNCEMENT ITEMS

- A.

XI. ADJOURNMENT:

*m/s/c to recommend to SGA to donate \$150.00 out of S.S. to Marisa Alvarez campaign*

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
MINUTES  
Pioneer Conference Room**

**Meeting # 12  
Date: 4-3-96**

- I. CALL TO ORDER:** The meeting was called to order at 3:25PM.
- II. ROLL CALL:** There were no absences.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** There were no minutes.

**V. REPORTS**

- A. President (Rodriguez)**
  - 1. Please encourage your friends to vote and to participate in elections.
  - 2. Got a letter from President Agrella thanking us for our the participation on proposition 203.
  - 3. Teresa read us a letter from Senator Diane Feinstein.

- B. Advisor (Flores/Eisenhauer)**

**Bob**

- 1. The items on each meeting need to be given more discussion time. It looks like we are not spending enough time on each.
- 2. The Budget committee met yesterday. A number one issue was the money unspent which cannot be used in the new years budget.
- 3. Bob will be leaving tomorrow and won't be back until April 15.

**Ronda**

- 1. Ronda got a letter from one of the vendors that participated at the Flea Market. They give thanks for the wonderful atmosphere at the event.
- 2. Ronda passed a flyer that requested extras for a movie called "Inventing the Abbotts."
- 3. Elections are in process, four candidates are running for President. People who are not running for any position are encouraged to participate on the Election Committee.
- 4. Sonoma State University will have a play called "The Meeting" on April 19. All students are invited.

- C. I.C.C. (Calou)**
  - 1. ICC had good attendance, only two clubs did not show up.
  - 2. Phi Theta Kappa had their trip approved for Washington DC.

- D. C.A.B. (Fecteau)**
  - 1. CAB did not meet last week.
  - 2. Appreciation Day coming up.
  - 3. AIDS Awareness Week coming up.

- E. Legislative Committee** (Alvarez)  
1. Legislative Committee will meet tomorrow from 1:30 to 3pm.  
2. Spring Leg. Conference information will be available after Spring Break.  
3. Marisa is working on finding the best time to present the video and photos taken at the Washington DC trip.
- F. Budget Committee** (Kobayashi)  
1. Two people that never showed up to the Budget Committee were disappointed.  
2. Budget Committee will meet today at 5:10 PM.
- G. Egg Hunting** (Kobayashi)  
1. Egg Hunting event was great, kids were very happy. It was FUN!  
2. SGA contributed with \$80.

## **VI. APPOINTMENTS**

- A. ASOOTM** (Rodriguez)  
1. It was moved to recommend to S.G.A. to appoint Angie Bauman as ASOOTM for March '96.  
M/S/C

## **VII. OLD BUSINESS**

- A.** There was no old business.

## **VIII. NEW BUSINESS**

- A. Approval of S.G.A. Agenda** (All)  
1. It was moved to approve the S.G.A. agenda as amended.  
M/S/C
- B. Request for Teacher's Appreciation Dinner** (Sarraf)  
1. It was moved to allocate \$100 towards AGS' Teacher's Appreciation Dinner out of Spring Special.  
M/S/F  
It was moved to close debate.  
M/S/C
- C. Elections Budget** (Alvarez)  
1. It was moved to allocate up to \$645 out of Spring Special for the 1996-1997 Elections.  
M/S/C
- D. Reimbursement** (Kobayashi)  
1. It was moved to allocate \$17.78 out of Executive Cabinet Line Item for flowers for Ingam and Sharon for Classified Appreciation Week.

- E. 5 de Mayo celebration (Gutierrez)**  
Funds were already available. Motion was not required.

**IX. DISCUSSION ITEMS**

- A. Adult Literacy Program (Grey)**  
1. Picton said that the people from the Adult Literacy Program are thankful for the money donated from S.G.A.
- B. SGA Bankquet (Rodriguez)**  
1. Teresa will bring sign-up sheets for Bankquet on Monday at the S.G.A. meeting.

**X. ANNOUNCEMENT ITEMS**

- A.** There were no announcements.

**XI. ADJOURNMENT:** The meeting was adjourned at 4:50PM.

# CHEERLEADING BUDGET

## CHEERLEADER EXPENSES

Uniform	\$400.00
Camp	\$200.00
Sno-Cone Sale	\$200.00
Decorations For Games	\$35.00
<b>TOTAL</b>	<b>\$835.00</b>

## COACH EXPENSES

Salary ( \$200.00 per month)	\$2000.00
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<b>COMBINED TOTAL</b>	<b>\$2835.00</b>
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\* This does not include transportation for camp, additional expenses for fundraisers, gas and for food for away games or competition fees.

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# California Student Association of Community Colleges

Candidate for state-wide executive office

## ENDORSEMENT FORM

### Organization Information:

\_\_\_\_\_  
Name of Organization or Individual (Please Print)

\_\_\_\_\_  
Date

I, Hereby endorse \_\_\_\_\_  
(Name of candidate)

For the position of: \_\_\_\_\_  
(Name of position)

He/She may use my name or organization name in support of his/her campaign. I give my permission to use this endorsement.

Signed, \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
(President of Organization or Individual)

### Please note:

**In order to use an endorsement in your campaign, you MUST hand this form to the Elections Committee Chair. It must be on file in the Election Headquarters at the Spring Legislative Conference.**

m/s/c

4/17/96

SRJC ASSOCIATED STUDENTS			
1996-1997 BUDGET WORKSHEET			
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
<b>INCOME ACCOUNTS:</b>			
Activities/Assemblies (C.A.B.)	0.00		1,000.00
A S Card Sales	78,000.00		85,000.00
Basketball	2,000.00		3,000.00
Football	4,000.00		7,000.00
Game Room	15,000.00		15,000.00
Vending Machines	4,000.00		4,000.00
Miscellaneous Income	2,165.00		5,300.00
***RESTRICTED INCOME***			
Recycling	1,000.00	1,000.00	1,000.00
Student Rep Fee	33,000.00	30,000.00	30,000.00
<b>TOTAL INCOME</b>	<b>129,555.00</b>	<b>133,720.00</b>	<b>151,800.00</b>
<b>EXPENSE ACCOUNTS</b>			
<b>CAMPUS SUPPORT:</b>			
A Day Under The Oaks	500.00	500.00	500.00
Arts & Lectures	475.00	475.00	475.00
Child Day Care	1,500.00	3,000.00	1,500.00
Cultural Film Festival	450.00	450.00	450.00
Graduation Ceremony/Recep	1,000.00	1,000.00	1,000.00
Native American Museum	850.00	850.00	850.00
Pep Band	500.00	500.00	125.00
Reentry Programs	350.00	350.00	350.00
Women's History Month	400.00	400.00	400.00
<b>INSTRUCTIONAL SUPPORT:</b>			
Adaptive P. E.	800.00	800.00	800.00
Aggie Judging Team	1,200.00	1,200.00	1,200.00
Band	300.00	300.00	300.00
Concert Choir	800.00	800.00	800.00
EOPS Student Travel	900.00	1,000.00	1,000.00
ESL Student Travel	500.00	500.00	500.00
Enabling Services	1,200.00	1,200.00	1,200.00
Forensics	950.00	950.00	950.00
Puente Project	1,500.00	2,000.00	1,500.00
Theatre Arts	3,750.00	3,750.00	3,750.00

SRJC ASSOCIATED STUDENTS			
1996-97 BUDGET WORKSHEET - PAGE 2			
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
<b>MEN'S INTERCOLLEGIATE ATHLETICS:</b>			
Baseball	720.00	720.00	720.00
Basketball	720.00	720.00	720.00
Cross Country	720.00	720.00	720.00
Football	1,100.00	1,100.00	1,100.00
Golf	720.00	720.00	720.00
Soccer	720.00	720.00	720.00
Swimming	720.00	720.00	720.00
Tennis	720.00	720.00	720.00
Track	720.00	720.00	720.00
Water Polo	720.00	720.00	720.00
Wrestling	720.00	720.00	720.00
<b>WOMEN'S INTERCOLLEGIATE ATHLETICS:</b>			
Basketball	720.00	720.00	720.00
Cross Country	720.00	720.00	720.00
Soccer	720.00	720.00	720.00
Softball	720.00	720.00	720.00
Swimming	720.00	720.00	720.00
Tennis	720.00	720.00	720.00
Track	720.00	720.00	720.00
Volleyball	720.00	720.00	720.00
<b>STUDENT PROGRAMS/EVENTS/SERVICES:</b>			
Assemblies/Concerts	3,500.00	3,500.00	3,000.00
A.S. Promotions Printing	3,000.00	3,000.00	2,500.00
Campus Activities Board	6,625.00	6,625.00	6,500.00
Chicano Culture	750.00		750.00
Club Room	0	5,260.00	3,180.00
Game Security	2,000.00	1,446.00	1,445.00
Multicultural Awareness	475.00	500.00	500.00
Native American Culture	500.00	850.00	500.00
Parking Program	4,500.00	4,500.00	4,500.00
Spirit Team	800.00	2,000.00	800.00
Student Health Care	150.00	150.00	150.00
Student Project/Film Grants	1,500.00	1,500.00	1,500.00
Student Ticket Crew	3,060.00	2,450.20	2,400.00

	SRJC ASSOCIATED STUDENTS		
	1996-97 BUDGET WORKSHEET - PAGE 3		
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
LEADERSHIP DEVELOPMENT:			
Conferences & Conventions	4,000.00	4,000.00	1,500.00
Leadership Retreats	4,000.00	4,000.00	500.00
Professional Assoc. Dues	700.00	700.00	550.00
Skill Development Training	500.00	500.00	500.00
A S ADMINISTRATIVE EXPENSES:			
Bertolini Scholarship	500.00	500.00	500.00
Equipment Repair/Replace	1,500.00	1,500.00	1,500.00
Executive Cabinet	200.00	200.00	100.00
Inter-Club Council	500.00	500.00	500.00
Internal Affairs	0.00	400.00	200.00
Legislative Committees	0.00	800.00	500.00
Office Supplies	600.00	600.00	600.00
Postage	500.00	700.00	700.00
Public Relations	3,000.00	3,000.00	2,500.00
Registration Envelopes	3,000.00	6,565.00	6,565.00
Salaries & Fringe Benefits	21,300.00	35,300.00	35,300.00
Student Cards	1,000.00	1,000.00	1,000.00
Student Employees	200.00	200.00	200.00
Student Travel	0.00	500.00	300.00
Student Trustee	200.00	200.00	100.00
Telephone	1,000.00	1,000.00	1,200.00
Theft Insurance	300.00	300.00	300.00
Miscellaneous	400.00	400.00	200.00
SPECIAL ALLOCATIONS:			
Community Donation	3,000.00	3,000.00	3,000.00
Campus Organization	3,000.00	3,000.00	3,000.00
***RESTRICTED***			
Recycling	0	1,000.00	1,000.00
Student Rep Fee	33,000.00	30,000.00	30,000.00
TOTAL EXPENSES	108,245.00	165,731.20	151,800.00

ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

75.190  
24.990

Meeting # 12

Date April 22, 1996

- ☒ I CALL TO ORDER
- ☒ II ROLL CALL
- ☒ III APPROVAL OF AGENDA
- ☒ IV APPROVAL OF MINUTES

m/s/c # 9 e March 25, 1996

V REPORTS

- ☒ A President (Rodriguez)
- ☒ B Advisors (Flores/Eisenhauer)
- ☒ C Executive Cabinet (Grey)
- ☒ D Inter-Club Council (Calou)
- ☒ E Campus Activities Board (Fecteau)
- ☒ F Legislative Committee (Alvarez)
- ☒ G Day Under the Oaks (Rodriguez)
- ☒ H Elections Report (Alvarez)
- ☒ I SGA Banquet (Rodriguez)
- ☒ J AS Appreciation Day (Kobayashi)
- ☒ K General Motor Marketing Event <sup>May 1</sup> (Fecteau)
- ☒ L Internal Affairs <sup>12:45pm</sup> (Constantine)
- ☒ M Enabling Affairs (Scffcont)

VI APPOINTMENTS

A

VII OLD BUSINESS

- ☒ A Student Wage Increase

m/s/c that SGA endorse the student wage increase as presented (McGinley)

VIII NEW BUSINESS

- ☒ A CalSACC Prez Race Endorsement
- ☒ B CalSACC Prez Campaign Funding
- ☒ C 1996-1997 Budget

m/s/c on recommendation of Exec Cub that SGA endorse Marisa Alvarez as candidate for Cal SACC Pres (Rozovics) (Rozovics) (Kobayashi)

IX DISCUSSION ITEMS

A

m/s/c to approve 96-97 A.S. Budget as presented  
m/s/c to postpone definitely until April 29 SGA meeting

on recommendation of Exec Cub to allocate \$15000 out of Spring Special for marris

X ANNOUNCEMENTS

- ☒ A Earth Day
- ☒ B
- ☒ C

(Bauman)

XI ADJOURNMENT

**ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
MINUTES**

**Meeting #11**

**Date April 15, 1996**

**I CALL TO ORDER** The meeting was called to order at 3:15 PM.

**II ROLL CALL** Absent were Marisa Alvarez, Tanya Gray, Andrew Barry, Joshua Thompson, Ricardo Castro, Lulu Constantine, Jamie Guiterraz, and Keith Walker.

**III APPROVAL OF AGENDA** The agenda was approved as amended.

**IV APPROVAL OF MINUTES** There were no minutes to approve.

**V REPORTS**

**A President (Rodriguez)**

1. Teresa welcomed everyone back and hoped that they had a nice vacation, and since everyone should be so rested she asked that they helped with the Elections Committee because they needed it.
2. She announced that there would be a Board of Trustees meeting tomorrow at 4:00 PM and that students will be speaking there on behalf of the Micki Graham issue.
3. She reported that she attended the Phi Theta Kappa awards on Monday at 8:00 PM and that they were very inspiring.
4. Teresa reported that the "Fight the Right" women's rights parade went on last Sunday and that about 20-25 people from SRJC were there, including herself.
5. She warned everyone to set their pace because even though it was the end of the semester, there were still many projects coming up.
6. Teresa reported that the members of the Leg Committee had been receiving thank-you letters from their reps and senators for meeting with them in Washington, DC.
7. She announced that the water polo team brought last year's poster with their picture on it.

**B Advisor (Flores)**

1. Bob hoped that everyone had a nice break and announced that there were only four more SGA meetings left and that mid-terms would be returning soon.
2. He announced that there would be a Board of Trustees meeting tomorrow.
3. He announced that Day Under the Oaks will be on May 5th, encouraged everyone to come and asked those that could help to help in the office.
4. Bob wished everyone that was running in the elections good luck and thanks for participating.

**B Advisor (Eisenhauer)**

1. Ronda welcomed everyone back and asked that people help with the Elections Committee and other upcoming events.

**C Executive Cabinet (Grey)**

1. Thomas announced that there were three motions at the last meeting:
  - It was moved to allocate \$100.00 towards the AGS Faculty Appreciation dinner out of Spring Special. (motion failed)
  - It was moved to allocate up to \$645.00 out of Spring Special for the 1996-97 elections. (motion passed)
  - It was moved to allocate \$17.78 out of the Executive Cabinet line item for flowers for Inge and Sharon for Classified Appreciation Week. (motion passed)

**D Inter-Club Council (Calou)**

1. Rick announced that meeting #12 was held yesterday and only four clubs were absent. He reported that the meeting was uneventful.
2. He reported that AGS got their Egg Hunt approved and PTK got their Washington, DC trip approved.
3. Rick announced that the semester was 73.77% over.

**E Campus Activities Board (Fecteau)**

1. Joelle welcomed everyone back and announced that Safety Day was coming up. Mike Sjoblom passed around a sign-up sheet for help.
2. She announced that AS Appreciation Day will be May 8th and the Blood Drive will be on May 9th.
3. She reported that a member of CAB resigned today.

**F Legislative Committee (Rozovics)**

1. Janet reported that at their last meeting the group discussed their upcoming DC forum to inform all the students about their trip to DC. Also, they will be making folders with info about their trip to DC for anyone's use.
2. The group appointed people to attend the 1996-97 CalSACC Legislative Conference, and a friendly amendment was added to include an AGS rep.
3. Abel Jeffcoat was disappointed as secretary and Cherie Maria was appointed as the secretary.

**G AS Scholarships (Flores)**

1. Bob announced that he needed three to five students to sit on the AS Scholarship Committee. The committee determines who get the scholarships, but that also means that participants will not receive one.
2. He announced that if anyone is interested to let Teresa know. The committee will meet for about two hours.

**H SGA Banquet (Rodriguez)**

1. Teresa announced that it was time to plan for the SGA Banquet. She passed around a sign-up sheet for all those interested in helping.

**I Budget Committee (Kobayashi)**

1. Frank announced that the preliminary AS budget is done – the committee

stayed until 10:00 PM before Spring Break to finish it. The real budget will be approved next week.

**J Egg Hunt**

**(Kobayashi)**

1. Frank reported that he attended the AGS Egg Hunt that was co-sponsored by SGA. It took place at the Child Development Center and he said it went well and was money well spent.

**K Elections**

**(Eisenhauer)**

1. Ronda announced that elections are next week and absentee ballots will be available this Wednesday from 9 AM - 4 PM for those who can't make it.
2. She announced that this Monday is the Elections Assembly (from 12-1PM) and this Tuesday the Elections Forum will be taking place from 12:30-1:30 PM.
3. She announced that elections will be held on the main campus on Wednesday and Thursday from 10-3:15 PM and from 6-9 PM. On Wednesday from 6-8 AM and on Thursday from 10-1 PM.
4. Ronda announced that the results will be posted next Friday by noon.

**L Community Involvement Rep**

**(DeWitt)**

1. Duane reported that he has been attending numerous meetings to see how he can get SRJC involved in the community and that he is currently working with Mrs. Lockner of Steele Lane School.

**M Athletic Report**

**(Sjoblom)**

1. Mike reported that the Athletics Department is working on getting a new football coach and men's basketball coach. The new women's soccer coach is from USC and her name is Karen Stanley.

**N Petaluma Center**

**(Powell)**

1. Wendy reported that the last meeting at the Petaluma Center was not well attended, but she thanked Bob for being there.
2. They focused on publicizing AS elections there and bringing public knowledge about SGA.
3. She announced that the first screening meeting for the new Assistant Dean will be held next Wednesday and they hope to finish the process by May 15th.

**O Student Wage Increase**

**(McGinley)**

1. Born reported that he had met with John Roberts and Dr. Agrella about the student wage increase.
2. He reported that there wasn't enough time this semester, but the committee will meet this Wednesday at 2 PM to decide on how much the increase should be and the thought process behind it. The committee should meet only about once or twice and anyone interested should attend.
3. He reported that on April 23rd they will present the info to the Budget Advisory Committee.

## **VI APPOINTMENTS**

### **A ASOOTM (Rodriguez)**

Angie Bauman was appointed as ASOOTM for the month of March.

## **VII OLD BUSINESS**

A There was no old business.

## **VIII NEW BUSINESS**

A There was no new business.

## **IX DISCUSSION ITEMS**

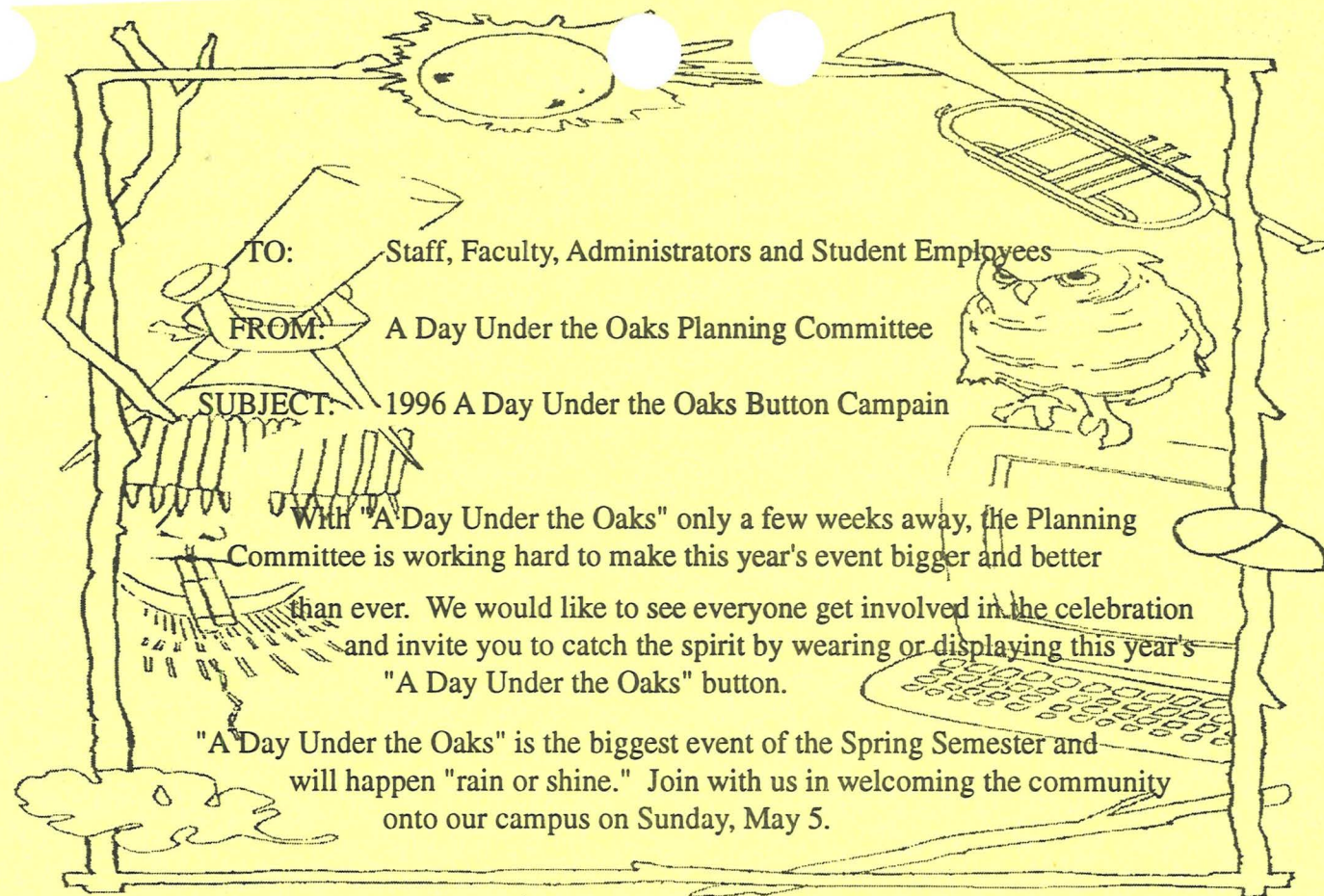
### **A Laguna Uplands (Nosker/Bauman)**

1. Sue Nosker, a speaker fighting for Laguna Uplands, informed everyone that the largest wetland in California (15,000 acres protected) is currently in danger and the land can only be saved if \$1.5 million can be raised to purchase the land from the owners. She wanted suggestions on how to raise the rest of the money.
2. Duane suggested money jars, where people can just drop change or whatever they can afford.

## **X ANNOUNCEMENTS**

A There were no announcements.

## **XI ADJOURNMENT** The meeting was adjourned at 4:00 PM.

A hand-drawn illustration of a forest scene. At the top center is a sun with rays. On the left, a tree trunk is visible. In the center, a stream flows downwards. On the right, a keyboard is depicted. A large, stylized letter 'U' is drawn over the stream and keyboard area. The entire scene is enclosed in a simple rectangular frame.

TO: Staff, Faculty, Administrators and Student Employees

FROM: A Day Under the Oaks Planning Committee

SUBJECT: 1996 A Day Under the Oaks Button Campaign

With "A Day Under the Oaks" only a few weeks away, the Planning Committee is working hard to make this year's event bigger and better than ever. We would like to see everyone get involved in the celebration and invite you to catch the spirit by wearing or displaying this year's "A Day Under the Oaks" button.

"A Day Under the Oaks" is the biggest event of the Spring Semester and will happen "rain or shine." Join with us in welcoming the community onto our campus on Sunday, May 5.

CalSACC '96-'97 Legislation Recommendations  
March 23, 1996

California State Assembly Bills

AB5 (Boland)	Local Agencies: Civil Actions Initiative-Oppose
AB52 (Johnson)	Public Entities: Expenditure of Public Moneys: Statewide- <b>Oppose</b>
AB94 (Murray)	Enrollment Growth FTES-Support
AB116 (Speier)	Relief from Mandated Reports by the Legislature-No Recommendation
AB136 (Pringle)	School Finance: Investment Policy Statement-Support
AB352 (McDonald)	Education Code Revision Commission-Watch
AB367 (Hannigan)	*Solano Community College Biotechnology Program-No Recommendation
AB444 (Archie-Hudson)	Charter Colleges- <b>Oppose</b>
AB445 (Archie-Hudson)	Joint BA Degrees between C.C. and CSU-Oppose
AB447 (Archie-Hudson)	CPEC Designated as SPRE until 1998-Support
AB562 (Campbell)	*Contra Costa CCD: Telecommunications Grant-No Recommendation
AB649 (Davis)	Pupil Testing; Postsecondary Math and English Proficiency-Watch
AB766 (Kaloogian)	Public Employees: Political Activity Prohibition-Oppose
AB810 (Allen)	Health Insurance for Part-Time Faculty-Support
AB824 (Ducheny)	Adult Education Appropriation-Support
AB861 (Ducheny)	Education: Federal Funds: Disbursement-Support
AB929 (Battin)	Transportation Technology Initiative Program-Support if Amended
AB1001 (Kuehl)	Affirmative Action: Sexual Orientation-Support
AB1145 (Morrissey)	Transportation Technologies-Support if Amended
AB1433 (Firestone)	Divide the Education Code-Watch
AB1543 (McPherson)	Property Tax Backfill; Future Guarantee-Support
AB1593 (Brewer)	Funds for Innovation-Support
AB1638 (Caldera)	Tuition & Fees; Juvenile Court Dependent Exemption-Support
AB1641 (Knox)	Middle College High School Program-Watch
AB1721 (Ducheny)	Student Records Under Subpoenas-Oppose
AB1995 (Ducheny)	Public Post-secondary Education-Watch
AB2162 (Murray)	Reduce Enrollment Fees-Support if Amended
AB2186 (Conroy)	Post-secondary Education; Admissions Eligibility-Oppose
AB2216 (Murray)	College Presidents; Dismissal; Authority
AB2252 (Poochigian)	*State Center CCD; Renovation-No Recommendation
AB2305 (Firestone)	Restoration of Prop. 98 Statutory Split-Support
AB2307 (Firestone)	State Guaranteed Loan Reserve; Study Council-Watch
AB2333 (Bates)	*Alameda County CCD-No Recommendation
AB2336 (Knox)	Middle College High Schools-Watch
AB2397 (Archie-Hudson)	Competitive Industries Act-Oppose
AB2421 (Baca)	Community Colleges; Economic Development Program
AB2422 (Knight)	Post-secondary Education; Differential Fees-Support
AB2463 (Caldera)	Charter Schools & Colleges-Oppose
AB2468 (Baugh)	Civil Rights; Affirmative Action-Oppose
AB2477 (Archie-Hudson)	Higher Education Innovation Act-Oppose
AB2591 (Harvey)	*Kern CCD Facilities-No Recommendation
AB2672 (Ducheny)	Workforce Preparation System Implementation-Watch
AB3063 (Knight)	Post-secondary Education; Armed Forces Training-Oppose
AB3099 (Campbell)	Health Insurance for Part-Time Faculty-Support in Amended
AB3211 (Morrow)	Booking Fees; Criminal Practices-Support
AB3239 (Sher)	*San Mateo County; Taxes
AB3399 (Knox)	Public-Private Job Creation-Oppose
AB3448 (Ducheny)	Student Voting Rights Act of 1996-Support
AB3457 (Alpert)	Community Colleges: Employees-Support

## California State Senate Bills

SB225 (Haynes)	Representation Fee; Political Practices-Watch
SB323 (Kopp)	Access to Public Records; Inspection-Oppose
SB569 (Maddy)	Bonded Indebtedness; School Facilities-Support
SB1543 (Peace)	Post-secondary Education: Fees-Support if Amended
SB1762 (Spot Bill)	Budget Trailer Bill for Education-Watch
SB1809 (Polanco)	Community College Economic Development-Support if Amended
SB1920 (Alquist&Dills)	Post-secondary Education: Fees-Oppose

\* - These Bills are specific to individual Community College Districts. Because CalSACC represents ALL California Community Colleges we did not take a position on them but encourages each College to lobby their Legislators on behalf their constituents.

**Bold Print** - These bills are carried over from last year and we have taken the same positions as last years Policy board.

--Prepared by : M. Alvarez on 4/11/96

**I move, on the recommendation of Executive Cabinet, that SGA endorse Marisa Alvarez as a candidate for CalSACC president.**

**I move, on the recommendation of Executive Cabinet, to allocate \$150.00 out of Spring Special to contribute to Marisa Alvarez's campaign for presidency.**

**California Student Association of Community Colleges**  
Candidate for state-wide executive office  
**ENDORSEMENT FORM**

**Organization Information:**

\_\_\_\_\_  
Name of Organization or Individual (Please Print)

\_\_\_\_\_  
Date

I, Hereby endorse \_\_\_\_\_  
(Name of candidate)

For the position of: \_\_\_\_\_  
(Name of position)

He/She may use my name or organization name in support of his/her campaign. I give my permission to use this endorsement.

Signed, \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
(President of Organization or Individual)

**Please note:**

**In order to use an endorsement in your campaign, you MUST hand this form to the Elections Committee Chair. It must be on file in the Election Headquarters at the Spring Legislative Conference.**

4/23/96

To: Dr. John Roberts  
Budget Advisory Committee(BAC)

From: Theresa Rodriguez AS President  
Born McGinley Student Wage Committee Chair  
Student Government Assembly(SGA)

Subject: Student Wage Increase Proposal

Background

1. Over a thousand signatures have been gathered from students, faculty, and staff expressing concern that the student wage at SRJC is too low.
2. In a April 10 meeting with Dr. Roberts we were informed that:
  1. A 1% increase to the student wage requires a \$15,000 expenditure
  2. Funds necessary for the expenditure would be accounted for by Dr. Roberts
  3. The AS Proposal would be reviewed by BAC. Recommendations would be sent to president Agrella for presentation to the Board as part of the regular budget process.
  4. The budget for 96'-97' would be one of the healthiest in recent years.
3. Data obtained through the accounting office shows a YTD expenditure on student wages of \$1,016,678. Dr. Roberts estimates an additional \$250,000 will be needed to complete the fiscal year( see figure 1 )
4. Data obtained through the personal department and Students Activities Office shows a large discrepancy between the increase in student wages and the increase in other SRJC employee's wages( see figure 2 )

Request

1. We, the students, request a pay raise of 12.00 %( see figure 3 ). We feel this raise is appropriate and necessary in light of the figures presented
2. All department budgets shall be augmented accordingly
3. Any of the four represented groups on campus may make additional student work proposals during the 96'-97' fiscal year.

**Figure 1 (Current Expenditures)**

	Column I	Column II
<b>Class 1</b>		
% of Student Employees	17%	32%
Current Wage	\$4.30/hr	\$5.20/hr
95'-96' payroll estimate	\$189,074	\$416,312
<b>Class 2</b>		
% of Student Employees	20%	31%
Current Wage	\$4.45/hr	\$5.50/hr
95'-96' payroll estimate	\$223,020	\$438,274
<b>Total payroll</b>	<b>\$1,266,678</b>	

**Figure 2 (Raises 88' to present)**

	88-89	89-90	90-91	91-92	92-93	93-94	94-95	95-96
Faculty	4.7%	6%	5.5%	1.5%	3.65%	2.37%	.56%	3.54%
Classified	6%	6%	5.5%	2.75%	4%	2.37%	2%	3.54%
Management	4.7%	6%	5.5%	2%	3%	2.37%	.56%	3.54%
Students	0%	0%	0%	2.49%	1.67%	0%	0%	0%
<b>Totals</b>								
Faculty	27.82%							
Classified	32.16%							
Management	27.67%							
Student	4.16%							

**Figure 3 (Proposed wage)**

	Column I	Column II
<b>Class 1</b>		
% of Student Employees	17%	32%
Proposed Wage	\$4.82/hr	\$5.82/hr
% of Wage Increase	12%	12%
<u>Estimated cost of Increase</u>	\$22,689	\$49,958
96'-97' payroll estimate	\$211,763	\$466,269
<b>Class 2</b>		
% of Student Employees	20%	31%
Proposed Wage	\$4.98/hr	\$6.16/hr
% of Wage Increase	12%	12%
<u>Estimated cost of Increase</u>	\$26,762	\$52,593
96'-97' payroll estimate	\$249,782	\$490,867

Total cost of Increase \$152,001

Total Estimated payroll

\$1,418,679

SRJC ASSOCIATED STUDENTS			
1996-1997 BUDGET WORKSHEET			
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
<b>INCOME ACCOUNTS:</b>			
Activities/Assemblies (C.A.B.)	0.00		1,000.00
A S Card Sales	78,000.00		85,000.00
Basketball	2,000.00		3,000.00
Football	4,000.00		7,000.00
Game Room	15,000.00		15,000.00
Vending Machines	4,000.00		4,000.00
Miscellaneous Income	2,165.00		5,300.00
***RESTRICTED INCOME***			
Recycling	1,000.00	1,000.00	1,000.00
Student Rep Fee	33,000.00	30,000.00	30,000.00
<b>TOTAL INCOME</b>	<b>129,555.00</b>	<b>133,720.00</b>	<b>151,800.00</b>
<b>EXPENSE ACCOUNTS</b>			
<b>CAMPUS SUPPORT:</b>			
A Day Under The Oaks	500.00	500.00	500.00
Arts & Lectures	475.00	475.00	475.00
Child Day Care	1,500.00	3,000.00	1,500.00
Cultural Film Festival	450.00	450.00	450.00
Graduation Ceremony/Recep	1,000.00	1,000.00	1,000.00
Native American Museum	850.00	850.00	850.00
Pep Band	500.00	500.00	125.00
Reentry Programs	350.00	350.00	350.00
Women's History Month	400.00	400.00	400.00
<b>INSTRUCTIONAL SUPPORT:</b>			
Adaptive P. E.	800.00	800.00	800.00
Aggie Judging Team	1,200.00	1,200.00	1,200.00
Band	300.00	300.00	300.00
Concert Choir	800.00	800.00	800.00
EOPS Student Travel	900.00	1,000.00	1,000.00
ESL Student Travel	500.00	500.00	500.00
Enabling Services	1,200.00	1,200.00	1,200.00
Forensics	950.00	950.00	950.00
Puente Project	1,500.00	2,000.00	1,500.00
Theatre Arts	3,750.00	3,750.00	3,750.00

	SRJC ASSOCIATED STUDENTS		
	1996-97 BUDGET WORKSHEET - PAGE 2		
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
<b>MEN'S INTERCOLLEGIATE ATHLETICS:</b>			
Baseball	720.00	720.00	720.00
Basketball	720.00	720.00	720.00
Cross Country	720.00	720.00	720.00
Football	1,100.00	1,100.00	1,100.00
Golf	720.00	720.00	720.00
Soccer	720.00	720.00	720.00
Swimming	720.00	720.00	720.00
Tennis	720.00	720.00	720.00
Track	720.00	720.00	720.00
Water Polo	720.00	720.00	720.00
Wrestling	720.00	720.00	720.00
<b>WOMEN'S INTERCOLLEGIATE ATHLETICS:</b>			
Basketball	720.00	720.00	720.00
Cross Country	720.00	720.00	720.00
Soccer	720.00	720.00	720.00
Softball	720.00	720.00	720.00
Swimming	720.00	720.00	720.00
Tennis	720.00	720.00	720.00
Track	720.00	720.00	720.00
Volleyball	720.00	720.00	720.00
<b>STUDENT PROGRAMS/EVENTS/SERVICES:</b>			
Assemblies/Concerts	3,500.00	3,500.00	3,000.00
A.S. Promotions Printing	3,000.00	3,000.00	2,500.00
Campus Activities Board	6,625.00	6,625.00	6,500.00
Chicano Culture	750.00		750.00
Club Room	0	5,260.00	3,180.00
Game Security	2,000.00	1,446.00	1,445.00
Multicultural Awareness	475.00	500.00	500.00
Native American Culture	500.00	850.00	500.00
Parking Program	4,500.00	4,500.00	4,500.00
Spirit Team	800.00	2,000.00	800.00
Student Health Care	150.00	150.00	150.00
Student Project/Film Grants	1,500.00	1,500.00	1,500.00
Student Ticket Crew	3,060.00	2,450.20	2,400.00

	SRJC ASSOCIATED STUDENTS		
	1996-97 BUDGET WORKSHEET - PAGE 3		
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
LEADERSHIP DEVELOPMENT:			
Conferences & Conventions	4,000.00	4,000.00	1,500.00
Leadership Retreats	4,000.00	4,000.00	500.00
Professional Assoc. Dues	700.00	700.00	550.00
Skill Development Training	500.00	500.00	500.00
A S ADMINISTRATIVE EXPENSES:			
Bertolini Scholarship	500.00	500.00	500.00
Equipment Repair/Replace	1,500.00	1,500.00	1,500.00
Executive Cabinet	200.00	200.00	100.00
Inter-Club Council	500.00	500.00	500.00
Internal Affairs	0.00	400.00	200.00
Legislative Committees	0.00	800.00	500.00
Office Supplies	600.00	600.00	600.00
Postage	500.00	700.00	700.00
Public Relations	3,000.00	3,000.00	2,500.00
Registration Envelopes	3,000.00	6,565.00	6,565.00
Salaries & Fringe Benefits	21,300.00	35,300.00	35,300.00
Student Cards	1,000.00	1,000.00	1,000.00
Student Employees	200.00	200.00	200.00
Student Travel	0.00	500.00	300.00
Student Trustee	200.00	200.00	100.00
Telephone	1,000.00	1,000.00	1,200.00
Theft Insurance	300.00	300.00	300.00
Miscellaneous	400.00	400.00	200.00
SPECIAL ALLOCATIONS:			
Community Donation	3,000.00	3,000.00	3,000.00
Campus Organization	3,000.00	3,000.00	3,000.00
***RESTRICTED***			
Recycling	0	1,000.00	1,000.00
Student Rep Fee	33,000.00	30,000.00	30,000.00
TOTAL EXPENSES	108,245.00	165,731.20	151,800.00

ASSOCIATED STUDENTS  
EXECUTIVE CABINET  
SPRING 1996  
AGENDA

8/15/90

Meeting # 14

Date 4/24/96

- ☒ I CALL TO ORDER
- ☒ II ROLL CALL
- ☒ III APPROVAL OF AGENDA
- ☒ IV APPROVAL OF MINUTES

V REPORTS

- ☒ A President (Rodriguez)
- ☒ B Advisors (Flores/Eisenhauer)
- ☒ C Inter-Club Council (Calou)
- ☒ D Campus Activities Board (Fecteau)
- ☒ E Budget Advisory Committee (Kobayashi)
- ☒ F

VI APPOINTMENTS

- ☒ A AS Scholarship Committee m/s/c to appoint Janet R, Bob, Porda + Sharon R (Flores)
- ☒ B officers m/s/c to recommend to (Rodriguez)

VII OLD BUSINESS

- ☒ A SGA to remove Andrew Barry as Freshman Senator upon grounds of non-attendance
- ☒ B
- ☒ C

VIII NEW BUSINESS

- ☒ A Approval of SGA Agenda m/s/c to approve as presented
- ☒ B AS Scholarships m/s/c to allocate up to \$1,750 out of D/S for 4 scholarships @ \$250 each
- ☒ C SAY Dinner m/s/c to allocate 500.00 (all) for (Flores)
- ☒ D GATA/Earth Day m/s/c to allocate 500.00 (Rodriguez)

IX DISCUSSION ITEMS

- ☒ A Union Summer between 1-5 allow GATA use of amplifier (Kelly)
- ☒ B Bank Week pending appropriate technical assistance (Fecteau)
- ☒ C Banquet (Rodriguez)

X ANNOUNCEMENTS

- ☒ A
- ☒ B
- ☒ C

XI ADJOURNMENT

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
MINUTES  
Pioneer Conference Room**

**Meeting # 13  
Date: 4-17-96**

- I. CALL TO ORDER:** The meeting was called to order at 3:10PM
- II. ROLL CALL:** Andrew Barry was absent.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** There were no minutes.

**V. REPORTS**

- A. President (Rodriguez)**
  - 1. The Board of Trustees meeting was yesterday, many people gathered to discuss the Micki Graham issue.
  - 2. Attended today the meeting for the Student Wages Work Proposal.
  - 3. If you are not running for elections, please volunteer for the different elections committees.

- B. Advisor (Flores/Eisenhauer)**
  - Bob**
    - 1. A big number of faculty and students were present supporting instructor Micki Graham at the Board of Trustees meeting.
    - 2. The end of the school year is near, any goals need to be done during this time.
    - 3. SGA elections have four people running for President, this is unusual compared to previous years. People from Executive Cabinet have to watch any comments or inferences during this time.

- Rohnda**
    - 1. Sign up sheet for Day Under the Oaks booth need to be presented at SGA.
    - 2. There will be an informational meeting tomorrow for Day Under the Oaks.
    - 3. Election Representative resigned verbally.
    - 4. Absentee ballots are here and look very nice.
    - 5. Next week will be very busy, people who are not running should try to help during elections.

- C. I.C.C. (Calou)**
  - 1. ICC had meeting #13 with good attendance.
  - 2. Women Political Action club was disappointed.
  - 3. Sonoma County Film Show will present the film "DIABOLIQUE" on May 11.
  - 4. Ables Explore activity will be on April 26 with the purpose of educating students about disabilities.
  - 5. GAIA is having an environmental hemp education film in Newman Auditorium April 17 from 3 to 5PM.

- D. C.A.B. (Fecteau)**  
1. GM marketing will be on May 1, 12-4PM  
2. Able Explorers Barrier Awareness Event activity will be on April 26 with the purpose of educating students about disabilities.  
3. Safety Awareness Day today from 10 to 2 PM.  
4. Blood Drive on May 9th.
- E. Legislative Committee (Rodriguez)**  
1. The Legislative Committee has not met since the week before Spring Break. There will be a meeting tomorrow from 12:30 to 3:00PM.
- F. Budget Committee (Kobayashi)**  
1. The Budget Committee met yesterday on April 16 to approved the 96/97 budget.

## **VI. APPOINTMENTS**

- A.** There were no appointments.

## **VII. OLD BUSINESS**

- A.** There was no old business.

## **VIII. NEW BUSINESS**

- A. Approval of S.G.A. agenda (All)**  
1. It was moved to approve the S.G.A. agenda as amended.  
M/S/C
- B. Spirit Team Coach Funding (Balding)**  
1. It was moved to allocate \$1200 out of Designated Surplus for the 96/97 cheer leading team coach.  
M/S/C
- C. Book Loans Committee (Cheung/Beers)**  
Did not show up.
- D. CalSACC President Race (Rodriguez)**  
1. It was moved to recommend to SGA to endorse Marisa Alvarez as candidate for the President of CalSACC.  
M/S/C  
2. It was moved to recommend to SGA to allocate \$150.00 out of Spring Special to contribute to Marisa Alvarez's campaign.  
M/S/C
- E. 96/97 Budget (Kobayashi)**  
1. It was moved on the recommendation of the Budget Committee to recommend to SGA to approved the 96/97 budget as presented.  
M/S/C

**IX. DISCUSSION ITEMS**

- A. Elections** (Rodriguez)  
1. Concerns about next week's busy schedule were discussed.

**X. ANNOUNCEMENT ITEMS**

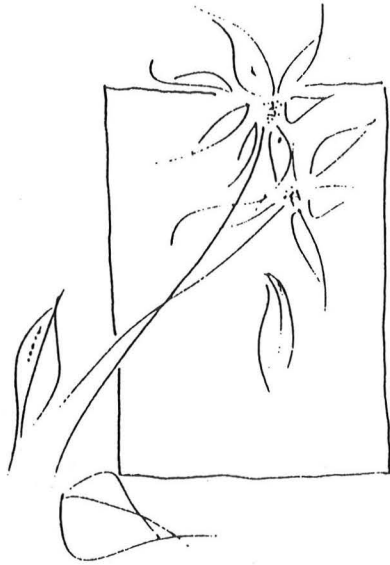
- A.** There were no announcement items.

**XI. ADJOURNMENT:** The meeting was adjourned at 4:00 PM.

# Social Advocates for Youth

*Invites You To Join Us*

*Thursday, May 9, 5:30 to 7:30 p.m.*



*To Honor*

***Carole Ellis, Principal***

*Lawrence Cook Middle School and*

***Mike Runyan***

*Food For Guns Program*

*With Master of Ceremonies*

***Keith Woods, President***

***Santa Rosa Chamber of Commerce***

***Silent Auction***

***Sports Celebrity Items***

*(Montana, Mays, Ripken, Young)*

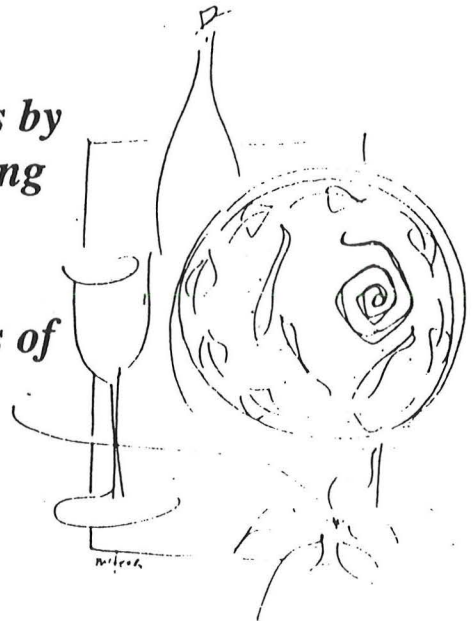
***Sip Paradise Ridge Wines***

***Delight in Elegant Hors d'Oeuvres by  
"Everything's Hunky-Dori" Catering***

***Enjoy the Hilltop View while  
Listening to the Wine Country Sounds of  
"Classical Jazz "***

***Meet SAY Board Members:***

Lew Alsobrook	Caroline Banuelos
Julie Bickford	Dennis Carrera
Lyn de l'Eau	Ray Ferro
Jack Fitzpatrick	Mark Ihde
Joseph Kitts	J. Michael Mullins
Betty Jean Olsen	Phyllis Onstad
Peter Ottenweller	Arnold Rosenfield
Everett H. Shapiro	Ellen Swenson



6-3 13  
3.19  
ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

Semester = 85.25% finished

Meeting # 13

Date April 29, 1996

~~I~~ CALL TO ORDER

~~II~~ ROLL CALL

~~III~~ APPROVAL OF AGENDA

~~IV~~ APPROVAL OF MINUTES

V REPORTS

<del>A</del>	President	(Rodriguez)
<del>B</del>	Advisors	(Flores/Eisenhauer)
<del>C</del>	Executive Cabinet	(Grey)
<del>D</del>	Inter-Club Council	(Calou)
<del>E</del>	Campus Activities Board	(Fecteau)
<del>F</del>	<del>Legislative Committee</del> delete	(Alvarez)
<del>G</del>	Athletic Rep	(Sjoblom)
<del>H</del>	Budget Advisory Committee	(Kobayashi)
<del>I</del>	AS Appreciation Day	(Kobayashi)
<del>J</del>	Blood Drive II	(Graham)
<del>K</del>	Banquet	(Rodriguez)
<del>L</del>	Evaluations	(Flores)
<del>M</del>	Leadership Development 51	(Flores)
<del>N</del>	CalSACC Conference	(Rodriguez)

VI APPOINTMENTS

~~A~~ ~~Disappointment~~ delete (Rodriguez)

VII OLD BUSINESS

\*\*\* postponed from 4/22/96 meeting  
~~A~~ Budget m/s/c upon recommendation of Executive cabinet to approve the 1996-97 A.S. Budget (Kobayashi)

VIII NEW BUSINESS

~~A~~ ~~Elections~~ delete (Alvarez) m/s/F to postpone definitely until next week

IX DISCUSSION ITEMS

~~A~~ The Human Race (Constantine) m/s/c close debate

X ANNOUNCEMENTS

<del>A</del>	Award	(Mathews)
<del>B</del>	Internal Affairs delete	(Constantine)
<del>C</del>	Earth Day Celebration	

XI ADJOURNMENT

## **Athletic Rep Report**

### **A. New Coaches**

#### **1. Women's Soccer**

A new head coach has been selected. Karen Stanley is here on campus making the transition from USC to SRJC

#### **2. Football**

A new Football Coach selected. He is Keith Simmons from Wayne State, Nebraska and is contingent until the Board of Trustees meeting on May 14th.

### **B. Other Late Breaking News**

#### **1. Fall Schedules**

Fall schedules are still being developed.

#### **2. Spring sports**

1. Men's Tennis won the BVC Title. They also won doubles and singles.

2. Women's Tennis won doubles in the BVC finals.

3. Golf is in its final stretch.

4. Track had their "last chance meet" last week and they did alright..

5. Baseball is in 2nd place and also in their final stretch of the season the record so far is :15-10

Quote of the week : "Everything is Awesome " from Asst. Dean Ben Partee

**SANTA ROSA JUNIOR COLLEGE COURSE OUTLINE  
INTERDISCIPLINARY STUDIES 51  
LEADERSHIP DEVELOPMENT**

**INT DIS 51 Abbrev Title: LEADERSHIP DEVELOPMENT  
Full Title: LEADERSHIP DEVELOPMENT**

--Units--	Course Hours	Per Week	Nbr of Wks	Course Hours	Total
Max: 4.0	Lecture	2.0	17	Lecture	34.0
3.0	Lab	0.0		Lab	0.0
	Contact DHR	6.0		Contact DHR	102.0
	Contact Total	8.0		contact Total	136.0
	Non-contact DHR	0.0		Non-contact DHR	0.0

Repeat code 25:

May be taken for a total of 16 units

**Faculty Service Areas:**

BAD	BUSINESS ADMINISTRATION
PLS	POLITICAL SCIENCE
INTDIS	INTERDISCIPLINARY STUDIES

**Disciplines:**

BMG	MANAGEMENT	(Master's Req'D)
POLS	POLITICAL SCIENCE	(Master's Req'D)
GUID	COUNSELING	(Master's Req'D)
SPCH	SPEECH	(Master's Req'D)
INTDIS	INTERDISCIPLINARY STUDIES	(Master's Req'D)

**CATALOG DESCRIPTION:**

Course is designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills and have an opportunity of practice these skills through participation in student government meetings, committees, conferences, in planning student activities, and within campus organizations. Emphasis is placed on personal development, understanding of organizational structure, mastery of leadership principles, and acquisition of leadership skills.

### **SCHEDULE DESCRIPTION:**

**Recomm:** Eligibility for Engl 100A or equiv. Designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills by participating in student government meetings, committees, conferences, activities and within campus organizations. (CR/NC Option) (Repeat Code 25)

### **OUTCOMES AND OBJECTIVES**

**Students will:**

- analyze the role leadership plays in the effectiveness of organizations.
- distinguish effective vs. ineffective leadership styles and methods.
- demonstrate their own leadership style and effectiveness.
- analyze their leadership skills and those of others.
- describe the organization and structure of the Student Government Association and the College.
- utilize parliamentary procedures and evaluate how it can increase effectiveness of meetings and organization.
- critique the dynamics and performance of meetings, programs and organizations relative to optimal leadership principles.
- practice methods of both interpersonal and technological forms of communication while actively participating in campuswide, local, and statewide politics.

### ASSIGNMENTS:

- A. Attend one of the SRJC board of Trustees meetings or one meeting of a County or City Council of choice and must submit a summary of the meeting which answers required questions.
- B. Chair or co-chair a program/event and write a summary on a designated form. This can be a college or community event. Summary must be submitted within two weeks after the conclusion of the program/ event.
- C. Class Participation - because this course deals with student government and the shared governance process, participation in the student representation meetings is essential. Attendance, discussion/ debate, voting and investment in the group process is necessary.
- D. Students will analyze a book which focuses on the style, methods and effectiveness of prominent political, business, military, educational, sports or religious leader. Analysis will be done by addressing specific required questions.
- E. Students will prepare a research paper on their personal vision of leadership.
- F. Students will create a personal leadership profile that includes characteristics for the type of leader they are. Students will also develop a plan for how they would effectively lead/ influence others.

### METHODS OF EVALUATION:

1. Substantial writing assignments, including:  
Written homework  
Term or other papers  
WRITTEN REPORTS ON READING ASSIGNMENTS
2. Computational or non-computational problem-solving demonstrations, including:  
Field work
3. Skill demonstrations, including:  
Field work
4. Objective examinations, including:  
Multiple choice  
True/false  
Matching items
5. Other Category:  
ATTENDANCE IN LECTURE CLASS AND LAB PORTIONS OF THE COURSE.

6. Basis for grades:
- |                                |        |
|--------------------------------|--------|
| Writing Assignments:           | 25-40% |
| Problem Solving Demonstrations | 10-15% |
| Skill Demonstrations           | 10-15% |
| Objective Examinations:        | 5-10%  |
| Other Category:                | 40-50% |

**REPRESENTATIVE TEXTS:**

On Leadership, by John Gardner, The Free Press 1990

Sturgis Standard Code of Parliamentary Procedure by Alice Sturgis, 3rd Edition, McGraw-Hill, 1988

The Leadership Challenge, James Kouzes, Barry Pozner, Jossey-Bass Publisher 1987

**GENERAL ED AND ARTICULATION (EXISTING only):**

S.R.J.C. Associate Degree: X None

CAN-None

CSU- Transferable: YES

GE: X NONE

UC - Transferable: NO

GE: None

IGETC Transfer Information: None

Submitted by BOB FLORES

Date: 12/6/95

**INTERDISCIPLINARY STUDIES**

### **Advisor Feedback /Input Process**

In an effort to gain some timely and clear feedback from student representatives, we are providing you with this opportunity to give us some formal input regarding our working relationship. We have drafted some topics as possible areas for discussion but feel free to provide whatever information you would like us to know. This effort of creating written communication is intended to supplement the direct verbal feedback that we receive and always value. We encourage you to take the time to assist us all by giving us information we can utilize in our roles to support you.

PLEASE DO NOT SIGN THESE FORMS UNLESS YOU WISH TO BE NOTED BY NAME.

**ADVISOR: Bob Flores**

1. Please comment on your experience with the Advisor/Advisee relationship so far.
2. What areas of the Advisor/Advisee relationship would you suggest needs to be changed and/ or discussed?
3. Comment on specific channels of communication that could be developed to better assist our overall communication.
4. Please provide any additional comments and/or ideas that you would like to add.
5. Are you satisfied with the Advisor's role and work with Associated Student representatives?

**PLEASE RETURN TO BOB FLORES' MAILBOX**

SRJC ASSOCIATED STUDENTS			
1996-1997 BUDGET WORKSHEET			
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
<b>INCOME ACCOUNTS:</b>			
Activities/Assemblies (C.A.B.)	0.00		1,000.00
A S Card Sales	78,000.00		85,000.00
Basketball	2,000.00		3,000.00
Football	4,000.00		7,000.00
Game Room	15,000.00		15,000.00
Vending Machines	4,000.00		4,000.00
Miscellaneous Income	2,165.00		5,300.00
<b>***RESTRICTED INCOME***</b>			
Recycling	1,000.00	1,000.00	1,000.00
Student Rep Fee	33,000.00	30,000.00	30,000.00
<b>TOTAL INCOME</b>	<b>129,555.00</b>	<b>133,720.00</b>	<b>151,800.00</b>
<b>EXPENSE ACCOUNTS</b>			
<b>CAMPUS SUPPORT:</b>			
1 Day Under The Oaks	500.00	500.00	500.00
Arts & Lectures	475.00	475.00	475.00
Child Day Care	1,500.00	3,000.00	1,500.00
Cultural Film Festival	450.00	450.00	450.00
Graduation Ceremony/Recep	1,000.00	1,000.00	1,000.00
Native American Museum	850.00	850.00	850.00
Pep Band	500.00	500.00	125.00
Reentry Programs	350.00	350.00	350.00
Women's History Month	400.00	400.00	400.00
<b>INSTRUCTIONAL SUPPORT:</b>			
Adaptive P. E.	800.00	800.00	800.00
Aggie Judging Team	1,200.00	1,200.00	1,200.00
Band	300.00	300.00	300.00
Concert Choir	800.00	800.00	800.00
EOPS Student Travel	900.00	1,000.00	1,000.00
ESL Student Travel	500.00	500.00	500.00
Enabling Services	1,200.00	1,200.00	1,200.00
Forensics	950.00	950.00	950.00
Puente Project	1,500.00	2,000.00	1,500.00
Theatre Arts	3,750.00	3,750.00	3,750.00

SRJC ASSOCIATED STUDENTS			
1996-97 BUDGET WORKSHEET - PAGE 2			
	FUNDED	REQUEST	RECEIVE
	1995-96	1996-97	1996-97
<b>MEN'S INTERCOLLEGIATE ATHLETICS:</b>			
Baseball	720.00	720.00	720.00
Basketball	720.00	720.00	720.00
Cross Country	720.00	720.00	720.00
Football	1,100.00	1,100.00	1,100.00
Golf	720.00	720.00	720.00
Soccer	720.00	720.00	720.00
Swimming	720.00	720.00	720.00
Tennis	720.00	720.00	720.00
Track	720.00	720.00	720.00
Water Polo	720.00	720.00	720.00
Wrestling	720.00	720.00	720.00
<b>WOMEN'S INTERCOLLEGIATE ATHLETICS:</b>			
Basketball	720.00	720.00	720.00
Cross Country	720.00	720.00	720.00
Soccer	720.00	720.00	720.00
Softball	720.00	720.00	720.00
Swimming	720.00	720.00	720.00
Tennis	720.00	720.00	720.00
Track	720.00	720.00	720.00
Volleyball	720.00	720.00	720.00
<b>STUDENT PROGRAMS/EVENTS/SERVICES:</b>			
Assemblies/Concerts	3,500.00	3,500.00	3,000.00
A.S. Promotions Printing	3,000.00	3,000.00	2,500.00
Campus Activities Board	6,625.00	6,625.00	6,500.00
Chicano Culture	750.00		750.00
Club Room	0	5,260.00	3,180.00
Game Security	2,000.00	1,446.00	1,445.00
Multicultural Awareness	475.00	500.00	500.00
Native American Culture	500.00	850.00	500.00
Parking Program	4,500.00	4,500.00	4,500.00
Spirit Team	800.00	2,000.00	800.00
Student Health Care	150.00	150.00	150.00
Student Project/Film Grants	1,500.00	1,500.00	1,500.00
Student Ticket Crew	3,060.00	2,450.20	2,400.00

<b>SRJC ASSOCIATED STUDENTS</b>			
<b>1996-97 BUDGET WORKSHEET - PAGE 3</b>			
	<b>FUNDED</b>	<b>REQUEST</b>	<b>RECEIVE</b>
	<b>1995-96</b>	<b>1996-97</b>	<b>1996-97</b>
<b>LEADERSHIP DEVELOPMENT:</b>			
Conferences & Conventions	4,000.00	4,000.00	1,500.00
Leadership Retreats	4,000.00	4,000.00	500.00
Professional Assoc. Dues	700.00	700.00	550.00
Skill Development Training	500.00	500.00	500.00
<b>A S ADMINISTRATIVE EXPENSES:</b>			
Bertolini Scholarship	500.00	500.00	500.00
Equipment Repair/Replace	1,500.00	1,500.00	1,500.00
Executive Cabinet	200.00	200.00	100.00
Inter-Club Council	500.00	500.00	500.00
Internal Affairs	0.00	400.00	200.00
Legislative Committees	0.00	800.00	500.00
Office Supplies	600.00	600.00	600.00
Postage	500.00	700.00	700.00
Public Relations	3,000.00	3,000.00	2,500.00
Registration Envelopes	3,000.00	6,565.00	6,565.00
Salaries & Fringe Benefits	21,300.00	35,300.00	35,300.00
Student Cards	1,000.00	1,000.00	1,000.00
Student Employees	200.00	200.00	200.00
Student Travel	0.00	500.00	300.00
Student Trustee	200.00	200.00	100.00
Telephone	1,000.00	1,000.00	1,200.00
Theft Insurance	300.00	300.00	300.00
Miscellaneous	400.00	400.00	200.00
<b>SPECIAL ALLOCATIONS:</b>			
Community Donation	3,000.00	3,000.00	3,000.00
Campus Organization	3,000.00	3,000.00	3,000.00
<b>***RESTRICTED***</b>			
Recycling	0	1,000.00	1,000.00
Student Rep Fee	33,000.00	30,000.00	30,000.00
<b>TOTAL EXPENSES</b>	<b>108,245.00</b>	<b>165,731.20</b>	<b>151,800.00</b>

***Make A Big Splash!***

## ***LEAP into the HUMAN RACE***



Be Part of the SRJC Human Race Team  
and join Sonoma County's  
Most Successful Community Fundraising Event

### **What is the Human Race?**

- ♥ A 3k and 10k walk and run through Howarth and Spring Lake Parks and a mountain bike ride through Annadel Park sponsored by the Volunteer Center.
- ♥ Sonoma County's Human Race raised over \$500,000 for over 400 agencies in 1995, more than any other Human Race in the state for the seventh year in a row!
- ♥ The Human Race donations are collected by individuals, businesses, and community groups. Money raised stays in the county to be used for local nonprofit programs.

### **HOW DO YOU JOIN?**

- ♥ Return the team member form below to receive a pledge sheet and join the team.
- ♥ Choose your non-profit agency and let them know you will be supporting them. (Ask me for an agency list if you need help choosing an agency.)
- ♥ Choose your activity. You can walk, run, ride, roll or just collect pledges for your favorite agency.
- ♥ Fill up your pledge sheet (ask me for more if you need them).
- ♥ Come to race day, May 11, 1996, starting at Herbert Slater Junior High at 8:00 a.m.
- ♥ Celebrate your success. SRJC won a Top Corporate Champion honorable mention in 1995 with total pledges of \$4,600. Let's work together to raise that to \$6,000 in 1996.

XX

**To: Sandi Reed, Work Experience Department, Ext. 4972**

- ☐ Yes, sign me up. I am very excited about joining the SRJC's Human Race Team. Send a pledge sheet right away. I'm raring to get started.
- ☐ No, I'm not too interested in joining the SRJC Human Race Team. However, please contact me for a pledge.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Dept. and Phone

# Pell Grants Made All the Difference for Many Community College Students

By FRANK MENSEL

Pell grants work. In countless lives, they spell the difference between marketable skills and rewarding careers, and the hopeless cycles of joblessness and welfare.

The latest verification of this has come from a survey of Pell grant alumni at North Central Technical College, Wausau, WI. North Central is the third community college to make the survey, which was instigated last year by the American Student Association of Community Colleges, with the cooperation of the American Association of Community Colleges, the Association of Community College Trustees, the American Association of State Colleges and Universities and The College Board.

"This sample confirms our belief that the country is realizing a very substantial economic return on its Pell grant investment," said North Central President Robert Ernst.

The Wisconsin responses fit closely the findings of two earlier participants in the survey—Snow College of Ephraim, UT, and Southwestern Community College of Creston, IA.

In each study, the school mailed the ASACC questionnaire to small random samples of former Pell grant recipients in three equal groups—those enrolled 15 years ago, 10 years ago and five years ago. Each college saw roughly half its mailing returned unopened because the recipients had changed addresses. "The fact that most community college are not tracking alumni very well has been a major obstacle to the survey," said Rob Sewell, president of ASACC. "ASACC asked more than 60 colleges to participate, but most begged off for lack of adequate alumni records."

The returns at all three colleges showed dramatic economic gain among the grant recipients after college. Among the Wisconsin

returns were these examples:

- A 1984 graduate with an associate's degree in nursing, whose family income in her college years was \$6,900 a year, is now earning \$34,000 a year.

- Another woman who completed her associate's degree in 1987 now is making \$50,000 a year, even as she studies toward a bachelor's degree in business and marketing. Her family's income in her college years was \$25,000.

- A 1986 graduate who had maximum Pell grants for three years in earning his associate's degree is now making \$55,000 a year.

The findings at the Utah and Iowa colleges were no less remarkable.

At Snow, the responses showed that two-thirds of the Pell recipients completed their associate's degree or specific certificate program, and one third had since completed their bachelor's degrees. One has completed

medical school.

At Southwestern, 31 of 35 respondents had completed a two-year degree. All rated Pell grants as "very important" to their accomplishments.

An Iowa mother first trained at Southwestern as a licensed practical nurse, who graduated three years later as a registered nurse, penned this comment on her questionnaire: "I went from AFDC (Aid to Families with Dependent Children) raising three children by myself, to RN and ADN. My income went from \$5,000 to \$35,000. I could not have made it without help at Southwestern with Pell grants." Along with supporting her family, she is making monthly payments of \$191 on her student loans of \$14,000.

*Frank Mensel, former federal relations chief of the American Association of Community Colleges and the Association of Community College Trustees, is ASACC's national policy advisor.*

ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 96  
AGENDA  
Pioneer Conference Room

Meeting # 15  
Date: 5-1-96

06.970

- ~~I.~~ CALL TO ORDER:
- ~~H.~~ ROLL CALL:
- ~~III.~~ APPROVAL OF AGENDA:
- ~~IV.~~ APPROVAL OF MINUTES: *postpone*
- ~~V.~~ REPORTS

- ~~A.~~ President (Rodriguez)
- ~~B.~~ Advisors (Flores/Elsenhauer)
- ~~C.~~ I.C.C. (Calou)
- ~~D.~~ C.A.B. (Fecteau)
- ~~E.~~ CalSAAC conference (Rodriguez)
- ~~F.~~ *leg Comm* (moved to discussion)

VI. APPOINTMENTS *DC Forum May 9 2-3 Pioneer Hall*

- ~~A.~~ Resignation *wendy Powell → petaluma center* (Rodriguez)
- ~~B.~~ Officer (Rodriguez)
- ~~C.~~ *m/s/c to recommend to SGA to remove*

VII. OLD BUSINESS *Andrew Barry as Soph Rep to Exec Cab*

- A.
- B.

VIII. NEW BUSINESS

- A. Approval of SGA agenda *m/s/c to approve SGA agenda*
- B. Swim Team Request *m/s/c to allocate \$1000 out of D/S* (All)
- ~~C.~~ *Cinco de Mayo* *m/s/c to allocate \$1000 out of D/S* (Ischmael)
- ~~D.~~ *Book Loans* *m/s/c to raise Book Loans* (Rodriguez)

IX. DISCUSSION ITEMS

- ~~A.~~ Book Loan Committee *(move to New Business)* *m/s/c to postpone* (Cheung/Beers/Constantine)
- ~~B.~~ Transition Retreat (Rodriguez)
- ~~C.~~ Rose Parade Float (Fecteau)
- ~~D.~~ CalSAAC conference

X. ANNOUNCEMENT ITEMS

- A.
- B.

XI. ADJOURNMENT:

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
MINUTES  
Pioneer Conference Room**

**Meeting #14  
Date: 4-24-96**

- I. CALL TO ORDER:** The meeting was called to order at 3:40PM.
- II. ROLL CALL:** Andrew Barry and Thomas Grey were absent.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** There were no minutes.

**V. REPORTS**

- A. President (Rodriguez)**
  - 1. Elections are going well.
  - 2. Have attended several classes to encourage people to vote. People had very interesting question about what SGA does.
- B. Advisor (Flores/Eisenhauer)**
  - Bob**
    - 1. Elections are happening under a very good weather.
    - 2. Student Wage Increase have been accepted for discussion and review.
  - Ronda**
    - 1. Elections are going well, pools have been very consistent. Marisa, Janet and Joelle have given great assistance to the event.
    - 2. Ronda and Bob will pool the box with the votes at the end of the meeting.
- C. I.C.C. (Calou)**
  - 1. ICC had meeting #14.
  - 2. LDSSA at Kent Hall.
  - 3. Play Wrights Club wants to plan a Race Awareness Day for next semester.
  - 4. MEchA is having a car wash on Saturday, May 4 and they will have a Sonoma County "Chicano/Chicana" film festival Friday April 26 and Saturday April 27 from 6:00 to 9:30 PM at Newman Auditorium.
  - 5. The semester is 18.85% from ending.
- D. C.A.B. (Fecteau)**
  - 1. AS appreciation day will be next week.
  - 2. Blood Drive comming up on May 9.
- E. Budget Advisory Committee (Kobayashi)**
  - 1. Born McGinley gave a presentation about the Students Wage Increase. It was agreed that Born and John Roberts will meet and talk about the issue.

## **VI. APPOINTMENTS**

- A. AS Scholarship committee** (Flores)  
1. It was moved to appoint Janet Rozovics, Bob Flores, Ronda Eisenhower, Sharon Rawson, to the Scholarship Committee.  
M/S/C
- B. Officers** (Rodriguez)  
1. It was moved to recommend to SGA to disappoint Andrew Barry as Freshman Senator on the grounds of none-attendance.  
M/S/C

## **VII. OLD BUSINESS**

- A.** There was no old business.

## **VIII. NEW BUSINESS**

- A. Approval of S.G.A. agenda** (All)  
1. It was moved to approve the S.G.A. agenda as amended.  
M/S/C
- B. AS Scholarships** (Flores)  
1. It was moved to allocate up to \$1750 for up to 7 students at \$250 each out of Designated Surplus to the AS Scholarship Committee.  
M/S/C
- C. SAY dinner** (Rodriguez)  
1. It was moved to allocate \$500 out of Designated Surplus for the Social Advocates of the Youth center.  
M/S/C
- D. Earth Day** (Bauran)  
1. It was moved to release the use of amplification equipment for May 3 between 1PM to 5PM pending appropriate technical assistance for the GAIA club.  
M/S/C

## **IX. DISCUSSION ITEMS**

- A. Union Summer** (Kelly)  
Proposal to have AFLCLL (a labor organizer) to speak before SGA regarding their Union Summer.
- B. Bank Week** (Fecteau)  
The structure of the Bank Week event was discussed.

## **X. ANNOUNCEMENT ITEMS**

- A.** There were no announcements.

## **XI. ADJOURNMENT:** The meeting was adjourned at 5:10PM

**ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA**

**Meeting # 14**

**Date May 6, 1996**

- I CALL TO ORDER**
- II ROLL CALL**
- III APPROVAL OF AGENDA**
- IV APPROVAL OF MINUTES**

*m/s/c #10  
m/s/c #11*

**V REPORTS**

- A President** (Rodriguez)
- B Advisors** (Flores/Eisenhauer)
- C Executive Cabinet** (Grey)
- D Inter-Club Council** (Calou)
- E Campus Activities Board** (Fecteau)
- F Legislative Committee** (Alvarez)
- G AS Appreciation Day** (Kobayashi)
- H Blood Drive** (Graham)
- I Grant Project** (Giles/McBride)
- J Banquet Committee** (Rodriguez)
- K Calendar and Registration CWC** (Alvarez)

*student wage Increase  
Earth Day*

*(McGinley)  
(Bauman)*

*Exec Cab  
recommends*

**VI APPOINTMENTS**

- A Disappointment** (Rodriguez)

*m/s/F to recommend to SGA to remove  
Andrew Barry as Fresh Senator to  
Exec Cab*

**VII OLD BUSINESS**

- A The Human Race** (Constantine)

*m/s/c to sponsor up to \$300.00  
out of Spring Special  
m/s/c to award a person at  
at \$2500/person*

*m/s/c  
close debate*

**VIII NEW BUSINESS**

- A Election Certification** (Rozovics)

*m/s/c that SGA certify the Election Results as presented  
close debate*

**IX DISCUSSION ITEMS**

- A Book Loans** (Cheung/Beers/Constantine)

*B. student wage Increase (McGinley)*

**X ANNOUNCEMENTS**

- A Internal Affairs** (Constantine)

**B**  
**C**

**XI ADJOURNMENT**

*• what happened over  
the years?*

*• purpose  
• time limit*

**SANTA ROSA JUNIOR COLLEGE COURSE OUTLINE**  
**INTERDISCIPLINARY STUDIES 51**  
**LEADERSHIP DEVELOPMENT**

**INT DIS 51 Abbrev Title: LEADERSHIP DEVELOPMENT**  
**Full Title: LEADERSHIP DEVELOPMENT**

All elected and appointed representatives in Student Government Assembly must sign up for the appropriate section of Leadership Development, Interdisciplinary Studies 51. Any other student may sign up for the class and therefore receive credit for their involvement in the Associated Students Legislative Committee, Campus Activities Board, Inter-Club Council or any other leadership activity agreed upon with the Instructor of the class. The two sections of Interdisciplinary Studies 51 are concurrently enrolled and the difference between the two sections is the number of Laboratory Hours required each week (3 or 6 hours) outside of the Lecture Hours, Friday 3:00-5:00 p.m. Consult the Instructor to determine in which class you should register or for any further clarification.

**SECTION 1781**

Interdisciplinary Studies 51	3 units
Lecture Hours	Friday 3:00-5:00 p.m.
Laboratory Hours	Monday 3:00-5:00 within Student Government Assembly or by arrangement with Instructor.

\* This class includes two Saturday sessions on 9/7 and 12/7 for 4 hours each session.

**SECTION 1782**

Interdisciplinary Studies 51	4 units
Lecture Hours	Friday 3:00-5:00 p.m.
Laboratory Hours	Monday 3:00-5:00 pm. within Student Government Assembly,  Wednesday 3:00-5:00 p.m. within Executive Cabinet or by arrangement with Instructor.

\* This class includes two Saturday sessions on 9/7 and 12/7 for 4 hours each session.

Repeat code 25:

May be taken for a total of 16 units

### **CATALOG DESCRIPTION:**

Course is designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills and have an opportunity of practice these skills through participation in student government meetings, committees, conferences, in planning student activities, and within campus organizations. Emphasis is placed on personal development, understanding of organizational structure, mastery of leadership principles, and acquisition of leadership skills.

### **SCHEDULE DESCRIPTION:**

Recomm: Eligibility for Engl 100A or equiv. Designed for students currently involved in student government. Through the study and practice of parliamentary procedures and group dynamics, students will learn leadership skills by participating in student government meetings, committees, conferences, activities and within campus organizations. (CR/NC Option) (Repeat Code 25)

### **OUTCOMES AND OBJECTIVES**

Students will:

- analyze the role leadership plays in the effectiveness of organizations.
- distinguish effective vs. ineffective leadership styles and methods.
- demonstrate their own leadership style and effectiveness.
- analyze their leadership skills and those of others.
- describe the organization and structure of the Student Government Association and the College.
- utilize parliamentary procedures and evaluate how it can increase effectiveness of meetings and organization.
- critique the dynamics and performance of meetings, programs and organizations relative to optimal leadership principles.
- practice methods of both interpersonal and technological forms of communication while actively participating in campuswide, local, and statewide politics.

### **ASSIGNMENTS:**

- A. Attend one of the SRJC board of Trustees meetings or one meeting of a County or City Council of choice and must submit a summary of the meeting which answers required questions.
- B. Chair or co-chair a program/event and write a summary on a designated form. This can be a college or community event. Summary must be submitted within two weeks after the conclusion of the program/ event.
- C. Class Participation - because this course deals with student government and the shared governance process, participation in the student representation meetings is essential. Attendance, discussion/ debate, voting and investment in the group process is necessary.
- D. Students will analyze a book which focuses on the style, methods and effectiveness of prominent political, business, military, educational, sports or religious leader. Analysis will be done by addressing specific required questions.
- E. Students will prepare a research paper on their personal vision of leadership.
- F. Students will create a personal leadership profile that includes characteristics for the type of leader they are. Students will also develop a plan for how they would effectively lead/ influence others.

### **METHODS OF EVALUATION:**

- 1. Substantial writing assignments, including:  
Written homework  
Term or other papers  
**WRITTEN REPORTS ON READING ASSIGNMENTS**
- 2. Computational or non-computational problem-solving demonstrations, including:  
Field work
- 3. Skill demonstrations, including:  
Field work
- 4. Objective examinations, including:  
Multiple choice  
True/false  
Matching items
- 5. Other Category:  
**ATTENDANCE IN LECTURE CLASS AND LAB PORTIONS OF THE COURSE.**

Leadership Development Course Outline

6. Basis for grades:
- |                                |        |
|--------------------------------|--------|
| Writing Assignments:           | 25-40% |
| Problem Solving Demonstrations | 10-15% |
| Skill Demonstrations           | 10-15% |
| Objective Examinations:        | 5-10%  |
| Other Category:                | 40-50% |

REPRESENTATIVE TEXTS:

On Leadership, by John Gardner, The Free Press 1990

Sturgis Standard Code of Parliamentary Procedure by Alice Sturgis, 3rd Edition, McGraw-Hill, 1988

The Leadership Challenge, James Kouzes, Barry Pozner, Jossey-Bass Publisher 1987

GENERAL ED AND ARTICULATION (EXISTING only):

S.R.J.C. Associate Degree: X None

CAN-None

CSU- Transferable: YES  
GE: X NONE

UC - Transferable: NO  
GE: None

IGETC Transfer Information: None

Submitted by BOB FLORES

Date: 12/6/95

INTERDISCIPLINARY STUDIES

To: Political Science 51 Enrolles  
Community Involvement 51 Enrollees

From: Bob Flores, Director of Student Activities

Subject: Final Paper and Co-Curricular Activity Report

Date: May 6, 1996

The Final Paper and Co-Curricular Activity Report as required for this class will be due on Friday, May 17 by 5:00 p.m. The paper is worth 10% of the overall grade and no papers will be accepted for credit after 5:00 p.m. on the 17th. The Co-Curricular Activity Report is worth 5% of the overall grade and no reports will be accepted for credit after 5:00 p.m. on the 17th.

The paper shall be a minimum of two (2) pages typed. It is my expectation that this paper reflect college level effort level effort and everyone is encouraged to expand beyond two pages if appropriate.

The content of the paper shall be a narrative of your involvement with and experiences of Student Government and campus leadership during the semester. The narrative should be related to the position that you hold within the Associated Students or campus leadership and address specifically what you have accomplished, what you have learned, and your overall involvement with the campus community, Associated Students, clubs, activities, larger community, etc.

The Co-Curricular Activity Report is attached, or available at the Student Activities Office, and must be filled out completely in order for you to receive full credit.

## Student Activities Co-Curricular Activity Report

Semester/ Year: \_\_\_\_\_

Name: (please print) \_\_\_\_\_  
First Last Social Security #

Student Government Offices Held: (present semester) \_\_\_\_\_

Student Government Committees or Projects:

\_\_\_\_\_

Club Memberships: \_\_\_\_\_

Club Offices Held: \_\_\_\_\_

Participation in Club Events: \_\_\_\_\_

Participation in Co-Curricular (eg. Music, Forensics, Theatre Arts, Oak Leaf, Athletics)  
and extra-curricular activities: \_\_\_\_\_

Participation in Department/ College Sponsored Events: \_\_\_\_\_

Participation in Community Sponsored Events/organizations: \_\_\_\_\_

College-wide Committees Membership: \_\_\_\_\_

\_\_\_\_\_

Other Activities/ Events: \_\_\_\_\_

\_\_\_\_\_

Scholarships/ Awards Received: \_\_\_\_\_

\_\_\_\_\_

Student's Signature \_\_\_\_\_

Date: \_\_\_\_\_

Director of Student Activities \_\_\_\_\_

Date: \_\_\_\_\_



# Santa Rosa Junior College

## ACADEMIC YEAR 1997-98

### FALL SEMESTER 1997

August	11-22.....	In-person registration
August	13... <del>WEDNES</del> ...	New Faculty Orientation Day
August	14,15... <del>FLEX DAY</del> ...	Professional Development Day, No Classes, Limited Services
August	18... <del>Monday</del> .....	Classes begin
August	22.....	Last day to register/add without instructor's signature
September	1.....	Labor Day Holiday
* September	5.....	Last day to register/add with instructor's signature *
September	8.....	First census day
September	12.....	Last day to drop a class without "W" symbol
October	16... <del>Thursday</del> ...	Second eight-week classes begin
October	22.....	Midterm reports issued to students
November	10.....	Veterans' Day Holiday
November	21.....	Last day to drop a class with "W" symbol
November	27-30.....	Thanksgiving Day Holiday
December	3.....	Last day to petition to graduate, December 1996
December	15-19.....	Final examinations
December	22-January 9.....	Semester Break

### SPRING SEMESTER 1998

January	7-21.....	In-person registration
January	12,13... <del>FLEX DAY</del> ...	Professional Development Days, No classes, Limited Services
January	14... <del>WEDNESDAY</del> ...	Classes begin
January	19.....	Martin Luther King Holiday
January	21.....	Last day to register/add without instructor's signature
January	30.....	Last day to register/add with instructor's signature
February	2.....	First census day
February	6.....	Last day to drop a class without "W" symbol
February	13.....	Lincoln's Day Holiday (on 6, 9, 11, 13+)
February	16... <del>Monday</del> ?	Washington's Day Holiday
March	23.....	Second eight-week classes begin
March	25.....	Last day to petition to graduate, May 1998
April	12-18.....	Midterm reports issued to students
April	24.....	Spring Break
May	18-22.....	Last day to drop a class with "W" symbol
May	23.....	Final examinations
May	25.....	Commencement exercises
May		Memorial Day Holiday

### SUMMER SESSION 1998

June	15.....	Summer session begins
July	4.....	Independence Day holiday
July	27,28.....	6 weeks final examinations
August	10,11.....	8 weeks final examinations

1997

AUGUST						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1998

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

04/26/96

## ELECTION REPORT

PAGE 1

PRESIDENT	VOTES CAST	PERCENT
Sierra Lesjack	259	32.0
Jennifer Branham	281	35.0
Abel Jeffcoat	83	10.0
Born McGinley	174	22.0

( ~~\*\*\* A RUNOFF IS REQUIRED FOR THIS OFFICE \*\*\*~~ )

TOTAL VOTES 797

EXECUTIVE VICE PRESIDENT	VOTES CAST	PERCENT
* Andrew Barry	518	100.0

TOTAL VOTES 518

VICE PRESIDENT	VOTES CAST	PERCENT
Numa Beers	342	49.0
* Samantha Eiden-El Maghrab	362	51.0

TOTAL VOTES 704

TREASURER	VOTES CAST	PERCENT
* Frank Kobayashi	617	100.0

TOTAL VOTES 617

04/26/96

## ELECTION REPORT

PAGE 2

CORRESPONDING SECRETARY	VOTES CAST	PERCENT
* Denise Clements	593	100.0

TOTAL VOTES 594

FRESHMAN SENATORS	VOTES CAST	PERCENT
Mike Sjoblom	384	52.0
William Wood	350	48.0

~~\*\*\* A RUNOFF IS REQUIRED FOR THIS OFFICE \*\*\*~~

TOTAL VOTES 734

SOPHOMORE SENATORS	VOTES CAST	PERCENT
Mira Wonderwheel	389	43.0*
Duane DeWitt	259	29.0*
William "Jay" Conrad	255	28.0 *

~~\*\*\* A RUNOFF IS REQUIRED FOR THIS OFFICE \*\*\*~~

TOTAL VOTES 903

STUDENT MEMBER - BOARD OF TRUSTEES	VOTES CAST	PERCENT
* Teresa Rodriguez	600	100.0

TOTAL VOTES 600

~~\*\*\*\*\* NUMBER OF STUDENTS VOTING \*\*\*\*\*~~

Certified by:

Janet H. Books

of the Elections Committee

I move that SGA endorse  
the elected officers as  
presented.



RESIDENT	VOTES CAST	PERCENT
Sierra Lesjack	357	48.0
Jennifer Branham	391	52.0
TOTAL VOTES		748
TOTAL NUMBER OF STUDENTS VOTING		755

Marisa Alvarez

- ☐ DEANS
- ☐ PARKER
- ☐ VETERANS
- ☐ SEARS
- ☐ ASB
- ☐ BOOK

## A ROSA JUNIOR COLLEGE LOAN APPLICATION REVIEW FORM

Date \_\_\_\_\_

Last Name	First Name	M.I.	Date of Birth	ASB #	Social Security Number
Local Address	City	State	Zip	Local Phone #	Permanent Phone #
Permanent Address	City	State	Zip	Drivers License #	Prev. No. of loans/sem.

Financial Aid Applicant? \_\_\_\_\_

Grant Eligibility: FPELL ..... AMOUNT \$ \_\_\_\_\_ FSEOG ..... AMOUNT \$ \_\_\_\_\_  
 BIA ..... AMOUNT \$ \_\_\_\_\_ EOP ..... AMOUNT \$ \_\_\_\_\_  
 DOYLE SCHOLARSHIP .... AMOUNT \$ \_\_\_\_\_ OTHER ..... AMOUNT \$ \_\_\_\_\_

Total Obligations: \$ \_\_\_\_\_ (i.e., Library, parking, gym, other)

Information verified by: \_\_\_\_\_

No. of Units: \_\_\_\_\_

Full Signature (No stamps permitted)

I understand and agree that secured loans will be deducted from my grants/scholarships. I also agree that if this loan is not paid on time, my transcript will be withheld and my registration cancelled. I promise to pay, without interest, the SRJC Revolving Fund, the sum of \$ \_\_\_\_\_ on or before \_\_\_\_\_ Month / \_\_\_\_\_ Day / \_\_\_\_\_ Year.

Student's Signature: \_\_\_\_\_

Approved: \_\_\_\_\_ (x:\eloansht.pm5)

**Santa Rosa Junior College**  
**Associated Students**  
**Book Loan Voucher Procedure**

**Step 1:**

- A. Check Social Security Number to see that the student is enrolled, is an A.S. member, and has no debts at the college.
- B. Have the student sign the voucher in agreement to the terms of agreement.
- C. Have a student volunteer verify the information and sign the voucher.
- D. Have an employee of the District approve the voucher.
- E. Tear off the top copy for the A.S. records, and hand the packet to the student.
- F. Student Activities Office makes a spreadsheet containing student info. from voucher.

**Step 2:**

- A. Student goes to the bookstore and selects the books.
- B. Student goes to the front counter and shows their student I.D. and turns in the voucher.
- C. Bookstore employee checks student I.D. and takes the voucher.
- D. Bookstore employee writes the total amount spent on the voucher (not to exceed \$100.) and hands the student the bottom copy of the voucher.
- E. Bookstore employee stamps the inner cover of the book "S '96".
- F. Bookstore keeps the second to the last copy of the voucher and turns over the remaining 2 copies of the voucher back to the Student Activities Office.

**Step 3:**

- A. Student Activities Office receives the 2 remaining vouchers and turns 1 voucher over to the Accounting Office.
- B. Student Activities Office adds the total obligation amount to the spreadsheet.
- C. Student Activities Office sends a copy of the voucher to the Accounting Office, along with a copy of the spreadsheet.

**Step 4:**

- A. Accounting pays bookstore for total loan amounts.

**Step 5:**

- A. At 60 days get printout from Accounting of loan amounts unpaid.
- B. Send collection letter to students who haven't paid.
- C. Create spreadsheet showing names and amounts owed.
- D. Students who haven't paid will be unable to sell their books back.

**Step 6:**

- A. Established collection procedures will apply to all unpaid balances.

**DRAFT**  
Collection Notice

DATE\_\_\_\_\_

Dear \_\_\_\_\_,

You have taken out an A.S. Book Loan at the beginning of the  
\_\_\_\_\_ semester 199\_\_\_\_. It now is \_\_\_\_\_ days past due, and you are  
delinquent on your loan in the amount of \$\_\_\_\_\_.

Your repayment must be submitted immediately.

Sincerely,

**ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 96  
AGENDA  
Pioneer Conference Room**

Meeting # <sup>16</sup>~~15~~  
Date: 5-8-96

*Scarsdale 92.670*

- ~~I.~~ CALL TO ORDER:
- ~~II.~~ ROLL CALL:
- ~~III.~~ APPROVAL OF AGENDA:
- ~~IV.~~ APPROVAL OF MINUTES:
- ~~V.~~ REPORTS

- ~~A.~~ President
  - ~~B.~~ Advisors *Timetiming*
  - ~~C.~~ I.C.C.
  - ~~D.~~ C.A.B.
  - ~~E.~~ Leg Comm
  - ~~F.~~ Budget Advisor
- m/s/c #10  
m/s/c #11  
m/s/c #12  
m/s/c #13  
m/s/c #14*
- (Rodriguez)  
(Flores/Elsenhauer)  
(Calou)  
(Fecteau)  
(Rozovics)  
(Kobayashi)*

**VI. APPOINTMENTS**

- ~~A.~~ Officer Communication
  - ~~B.~~ ASOOR *m/s/c Mike Sjoberg*
  - ~~C.~~
- (all)*

**VII. OLD BUSINESS**

- ~~A.~~ Book Loan *m/s/c to raise Book Loans from \$75 to \$100*
  - ~~B.~~
- (Constantine) m/s/c to postpone indefinitely*

**VIII. NEW BUSINESS**

- ~~A.~~ Safe Grad *m/s/c to allocate up to \$1000 out of D/S*
  - ~~B.~~ Com Involvement *delete*
  - ~~C.~~ Typewriter Room *delete*
  - ~~D.~~ SRJC TEAM SHIRT *m/s/c to allocate up to \$3850 out of D/S for swim team t-shirt*
  - ~~E.~~ Banquet Budget *m/s/c to allocate \$1830 out of D/S*
  - ~~F.~~ Fall Calendar
- (Alvarez)  
(DeWitt)  
(DEWITT)  
(Ismael)  
(Kobayashi)*

**IX. DISCUSSION ITEMS**

- ~~A.~~ Summer Leadership Training
  - ~~G.~~ SGA Agenda
- approve Fall Calendar of Events as amended*
- (All)*
- m/s/c to amend to read a loan of \$360 to be repaid by Aug 31*
- m/s/c to approve*

**ASSOCIATED STUDENTS**  
**Executive Cabinet**  
**Spring 1996**  
**MINUTES**  
**Pioneer Conference Room**

**Meeting # 15**  
**Date: 5-1-96**

- I. CALL TO ORDER:** The meeting was called to order at 3:45PM
- II. ROLL CALL:** Andrew Barry was Absent.
- III. APPROVAL OF AGENDA:** The agenda was approved as amended.
- IV. APPROVAL OF MINUTES:** There were no minutes.

**V. REPORTS**

- A. President (Rodriguez)**
  - 1. Thanks to everybody that participated at the elections.
  - 2. The GMC event was a lot of fun.
  - 3. The SGA Banquet is coming very soon, invitations are still going out.
  - 4. Rick Iawata from Financial Aid received the 96/97 budget report from Washington. It looks very good.
  - 5. Very soon I'll be back with the Academic Senate to lobby for the inclusion of more diversity classes.
- B. Advisor (Flores/Eisenhauer)**  
**Bob**
  - 1. There will be a Board of Trustees meeting on May 14.  
**Ronda**
  - 1. Thanks to all the people that helped with election, will need more help on Friday when the results are announced.
  - 2. Blood Drive and SGA Appreciation Day are coming soon.
  - 3. Three projects from the Film Grant are done and may be presented on Monday's SGA meeting.
- C. I.C.C. (Calou)**
  - 1. AS appreciation Day coming next week on Wednesday.
  - 2. Blood Drive on May 9.
  - 3. GAIA's Earth Day celebration will be held on Friday May 3, from 10 to 5 PM at the Coop Patio.
  - 4. Bi-GALA will have their Pride Picnic on June 9th from 11 to 4 PM.
  - 5. Christians on Campus club will participate in the 45th annual day of prayer on May 2 at Country House Square from 12 to 1 PM.
  - 6. Sonoma County Film Society will show the film "Diabolique" on May 11 at 8pm in Newman Auditorium.
- D. C.A.B. (Fecteau)**
  - 1. AS appreciation Day coming next week on Wednesday.
  - 2. Blood Drive on May 9.

- E. **Legislative Committee** (Alvarez)  
1. The Legislative Committee will have a Washington DC Forum on May 9 at Pioneer Hall from 2 to 3PM

**VI. APPOINTMENTS**

- A. **Resignation** (Rodriguez)  
1. A letter of resignation was received from the Petaluma Representative, Wendy Powel.
- B. **Officer** (Rodriguez)  
1. It was moved to recommend to SGA to disappoint Andrew Barry from Executive Cabinet on the grounds of non-attendance.  
M/S/C

**VII. OLD BUSINESS**

- A. There was no old business.

**VIII. NEW BUSINESS**

- A. **Approval of S.G.A. agenda** (All)  
1. It was moved to approve the SGA agenda as amended.  
M/S/C
- B. **Swim Team Request** (Ischmael)  
Did not show up.
- C. **5 de Mayo** (Rodriguez)  
1. It was moved to donate \$250 out of Designated Surplus for the 5 de Mayo festival of the Hispanic Chamber of Commerce.  
M/S/C  
It was moved to close debate  
M/S/C
- D. **Book Loan Committee** (Cheung/ Beers/ Constantine)  
1. It was moved to recommend to SGA that we increase the Book Loan amount from \$75 to \$100.  
It was moved to postpone in definitely until next Executive CAB meeting.  
M/S/C

**IX. DISCUSSION ITEMS**

- A. **Rose Parade Float** (Fecteau)  
1. Joelle spoke to the group about the idea of building a float for the Rose Parade.

**X. ANNOUNCEMENT ITEMS**

- A. There were no announcements.

**XI. ADJOURNMENT:** The meeting was adjourned at 5:30 PM.

May 8, 1996

Associated Student Body  
Santa Rosa Junior College

To: Student Body Council

I'm a member of the Santa Rosa Junior College Swim & Diving Team of 1996. On April 26 and 27 the swim team at Sierra College won Bay Valley Conference both in Men's and Women's division. We would like to celebrate by making up T-Shirts like we did last year. The cost of these shirts as of today is as follows:

Art & Camera work \$30.00 per hour, 8 hours of work	\$240.00
\$25.00 per screen, 4 screens	\$100.00
Power-T Shirts 100% cotton all white	
6 dozen S, M, L, XL - \$5.22 each	\$375.84
XXL \$7.05 each, 4 Shirts	\$ 28.20
	<u>\$744.04</u>
Swim & Diving Team are willing to pay \$5.00 per shirt	
if the above amount is too much, total amount.	\$360.00
The amount asked from the Student Body then would	
be \$5.35 per shirt, rounded off to be.	\$385.20
Amount asking for to the penny is.	\$384.04

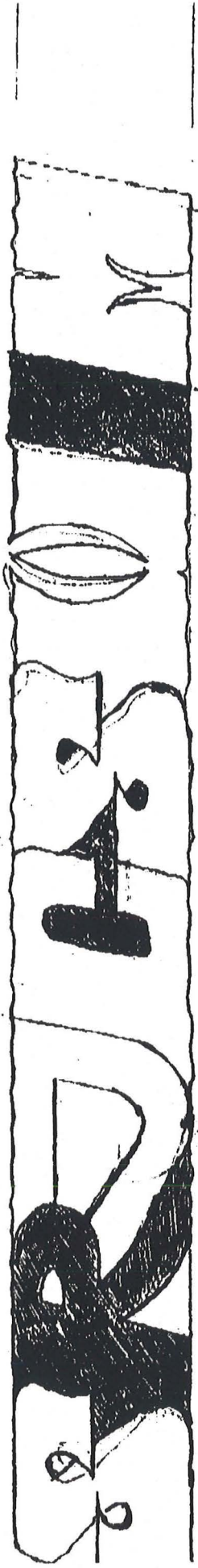
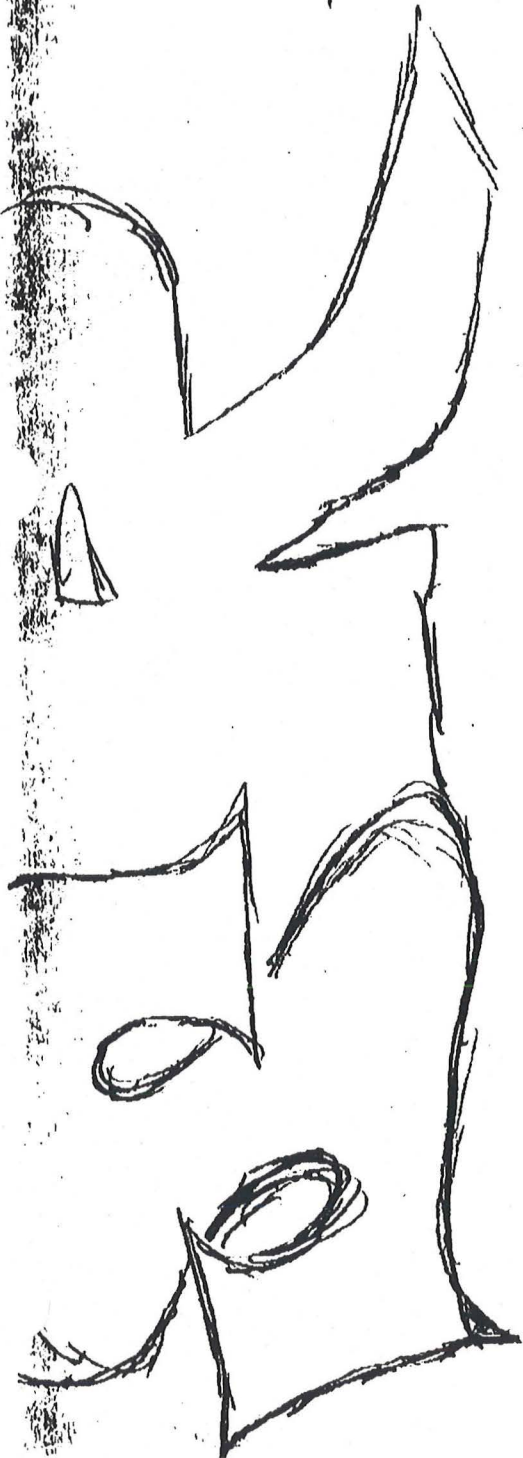
We're hoping that the student body will help us with the amount of money needed to make this project of ours work.

Sincerely,



Robert David Ishmael

Handwritten notes at top left, possibly "2 tone T-shirts" and "BLUE & WHITE".



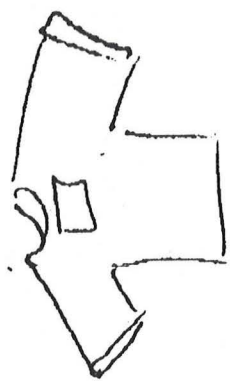
2 tone T-shirts

BLUE & WHITE

ATTN: DAVID  
ISMAEL  
SPICER  
- 96  
CANNON



FRONT CHEST



BACK NECK  
(VERISMAUS  
Zinkin)  
L W

Justify Right & Left

RAY VALLEY  
CONFESSIONS  
CHAMPIONS  
MENS AND  
WOMENS  
SESS '96

»

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**Novato High School  
Safe Grad Celebration**

P.O. Box 1183  
Novato, CA 94948

Marisa Alvarez  
160 Daryl Avenue  
Novato, CA 94947

Dear Marisa,

The annual all-night safe and sober graduation celebration will take place on Saturday, June 15, 1996. For the past eight years Novato High parents have raised money and organized a safe and sober party for all graduating seniors the night of high school graduation. The party provides a drug/alcohol free environment for the class to celebrate graduation, reminisce and "play" one last time together. We parents have been working long hours to prepare for this event.

In anticipation of this event, we are writing to request your support of our volunteer efforts by donating merchandise, gift certificates or money. All proceeds will benefit the Novato High Safe and Sober Graduation Party.

Any consideration you can give our cause as a tax deductible donation for 1996 would be gratefully acknowledged. Please direct all donations to the address above, making money contributions payable to Novato High Safe Grad.

We appreciate your support of our endeavors and we look forward to your participation.

Sincerely,

*Heidi Eberle*      *Patsy Fleisch*

Heidi Eberle/Patsy Fleisch  
883-9711/892-7086  
Co-Chair Persons

1 - 0 2

→ more that to increase book  
loan from 75 to 100 under the new  
guideline as recommended presented by  
book loan committee

**Santa Rosa Junior College  
Associated Students  
Book Loan Voucher Procedure**

**Step 1:**

- A. Check Social Security Number to see that the student is enrolled, is an A.S. member, and has no debts at the college.
- B. Have the student sign the voucher in agreement to the terms of agreement.
- C. Have a student volunteer verify the information and sign the voucher.
- D. Have an employee of the District approve the voucher.
- E. Tear off the top copy for the A.S. records, and hand the packet to the student.
- F. Student Activities Office makes a spreadsheet containing student info. from voucher.

**Step 2:**

- A. Student goes to the bookstore and selects the books.
- B. Student goes to the front counter and shows their student I.D. and turns in the voucher.
- C. Bookstore employee checks student I.D. and takes the voucher.
- D. Bookstore employee writes the total amount spent on the voucher (not to exceed \$100.) and hands the student the bottom copy of the voucher.
- E. Bookstore employee stamps the inner cover of the book "S '96".
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- C. Student Activities Office sends a copy of the voucher to the Accounting Office, along with a copy of the spreadsheet.

**Step 4:**

- A. Accounting pays bookstore for total loan amounts.

**Step 5:**

- A. At 60 days get printout from Accounting of loan amounts unpaid.
- B. Send collection letter to students who haven't paid.
- C. Create spreadsheet showing names and amounts owed.
- D. Students who haven't paid will be unable to sell their books back.

**Step 6:**

- A. Established collection procedures will apply to all unpaid balances.

**DRAFT**  
Collection Notice

DATE\_\_\_\_\_

Dear \_\_\_\_\_,

You have taken out an A.S. Book Loan at the beginning of the  
\_\_\_\_\_ semester 199\_\_\_\_. It now is \_\_\_\_\_ days past due, and you are  
delinquent on your loan in the amount of \$\_\_\_\_\_.

Your repayment must be submitted immediately.

Sincerely,

1996 SGA Banquet

Food and Facility @ \$22.02 a person x 50 \$1102.50

Decorations \$100.00

Awards \$500.00

Frames \$125.00

---

\$1827.5

Handwritten calculations and signatures on the right margin, including a vertical sum of 1102.50 and a signature.

# August 1996

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14 Book Loans	15	16	17
18	19	20	21 ↓	22	23	24
25	26	27	28 Welcome Day 12pm-1pm	29	30	31

# September 1996

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2 No School	3	4 Hypnotist' 5:30pm-?	5	6	7
8	9	10	11 SR Club Days	12 SR Club Days	13	14
15	16	17	18 Petaluma Club Days	19	20	21 Tailgate Party
22	23	24	25	26	27	28
29	30					

# October 1996

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2 Used Book Faire 10am-2pm	3 Petaluma Used Book Fair 11am-1pm	4	5
6	7	8	9	10	11	12
13	14	15	16 Lost and Found Auction 12-1pm	17	18 Dance 8pm-12pm	19
20	21	22	23 Alcohol Awareness Day	24	25	26
27	28	29	30	31		

# November 1996

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3 Flea Market 8am-3pm	4	5	6	7	8	9
10	11 No School	12	13	14	15	16
17	18	19	20 Comedian 12-1pm	21	22	23
24	25	26	27	28 Thanks	29 Giving	30

# December 1996

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4 Winterfest 11am-1pm	5	6	7
8	9	10	11	12	13	14
15	16 Finals	17 Finals	18 Finals	19 Finals	20 Finals	21
22	23	24	25	26	27	28
29	30	31				

ASSOCIATED STUDENTS  
STUDENT GOVERNMENT ASSEMBLY  
SPRING 1996  
AGENDA

Meeting # 15

Date May 13, 1996

- ~~I~~ CALL TO ORDER
- ~~II~~ ROLL CALL
- ~~III~~ APPROVAL OF AGENDA
- ~~IV~~ APPROVAL OF MINUTES

V REPORTS

- |              |                           |                     |
|--------------|---------------------------|---------------------|
| <del>A</del> | President                 | (Rodriguez)         |
| <del>B</del> | Advisors                  | (Flores/Eisenhauer) |
| <del>C</del> | Executive Cabinet         | (Grey)              |
| <del>D</del> | Inter-Club Council        | (Calou)             |
| <del>E</del> | Campus Activities Board   | (Fecteau)           |
| <del>F</del> | Legislative Committee     | (Alvarez)           |
| <del>G</del> | Community Involvement     | (DeWitt)            |
| <del>H</del> | Human Race                | (Constantine)       |
| <del>I</del> | Budget Advisory Committee | (Kobayashi)         |
| <del>J</del> | AS Appreciation Day       | (Kobayashi)         |
| <del>K</del> | Blood Drive               | (Fecteau)           |

VI APPOINTMENTS

- |              |                      |             |
|--------------|----------------------|-------------|
| <del>A</del> | ASOOTM               | (Rodriguez) |
| <del>B</del> | Officer Appreciation | (Rodriguez) |

VII OLD BUSINESS

A

VIII NEW BUSINESS

A

IX DISCUSSION ITEMS

- |              |            |               |
|--------------|------------|---------------|
| <del>A</del> | Book Loans | (Constantine) |
|--------------|------------|---------------|

X ANNOUNCEMENTS

- |              |                   |             |
|--------------|-------------------|-------------|
| A            | Banquet           | (Rodriguez) |
| B            | Type writers Zoom | (DeWitt)    |
| <del>C</del> | Nuclear Test Ban  | (Bauman)    |
| D            | Photos            |             |

XI ADJOURNMENT

# **NUCLEAR TEST BAN CALL-IN DAY**

## **May 13, 1996**

May 13 marks the start of the most crucial round of Comprehensive Test Ban Treaty negotiations at the Geneva Conference on Disarmament. After over 2,000 nuclear test explosions at more than 20 locations around the globe, isn't it time to finally seal the deal on the test ban?

Much is at stake. If the nations of the world fail to reach agreement on a Comprehensive Test Ban Treaty this summer, our best and perhaps last chance to permanently end nuclear testing may slip away forever.

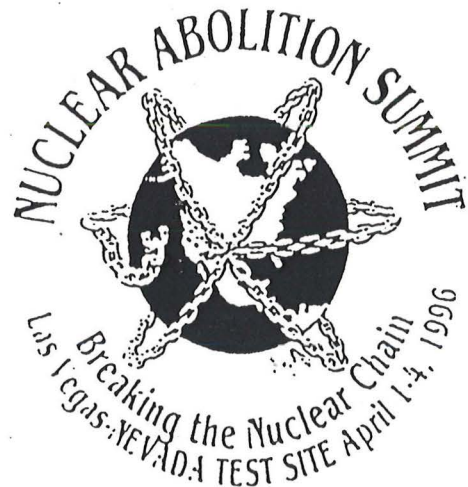
**Call President Clinton  
Monday, May 13, 1996  
202.456.1111**

- Tell the president to seal the deal on a zero-yield Comprehensive Test Ban Treaty by the end of June 1996 - no exceptions.
- Urge him to make the test ban treaty truly permanent by closing down the Nevada Test Site. Remind him that French President Jacques Chirac is closing the French test sites in the South Pacific.
- Tell the President to lay the groundwork for a nuclear weapons free 21st century.

Fax: 202.456.2461

E-Mail: [president@whitehouse.gov](mailto:president@whitehouse.gov)

**SONOMA COUNTY  
CENTER FOR PEACE & JUSTICE**  
540 Pacific Ave.  
Santa Rosa, CA 95404



*For more information contact: Peace Action at 202.862.9740 ext. 3044 or Greenpeace at 202.319.2514*

ASSOCIATED STUDENTS  
Executive Cabinet  
Spring 1996  
AGENDA  
Pioneer Conference Room

Meeting # 17  
Date: 5-15-96

Semester 1. 8590

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. APPROVAL OF AGENDA:
- IV. APPROVAL OF MINUTES:
- V. REPORTS

- A. President (Rodriguez)
- B. Advisor (Flores/Eisenhauer)
- C. I.C.C. (Calou)
- D. C.A.B. (Fecteau)
- E. Legislative Committee (Alvarez)
- F.
- G.

VI. APPOINTMENTS

- A. Hiring Committee
- B.

*m/s/c to appoint Janet Rozouars to Personnel Director hiring with (Rodriguez) Teresa Rodriguez as alternate on behalf of SGA*

VII. OLD BUSINESS

- A.
- B.

VIII. NEW BUSINESS

- A. Approval of S.G.A. agenda
- B. Student Lounge Funding *m/s/c to allocate \$480 out of D/S for student employee wages for lounge open*
- C. Calculator *m/s/c to allocate up to \$1000 (All) Sure to keep the*
- D. Summer Workshops *m/s/c to allocate (Rodriguez) out of D/S for Admin Asst*
- E. Food *m/s/c to allocate \$4630 to send 8 members to attend NSGW workshop out of Conference (Flores) m/s/c to*
- F. *+ \$150 out of Exec Cab*

IX. DISCUSSION ITEMS

- A. Routes for Youth
- B. President's Address
- C. Transitional Retreat
- D. June 4

*m/s/c to amend to read either NSGW or Leadership West*

X. ANNOUNCEMENT ITEMS

- A.

XI. ADJOURNMENT:

\*500 / approx

# Leadership West Workshop

June 20-24, 1996 • University of San Diego  
San Diego, California

## Route to:

- ✓ Programming Board ✓
- ✓ Student Government Officers ✓
- ✓ Director of Campus Activities
- ✓ Leadership Development Specialist
- ✓ Dean of Student Life
- ✓ Other \_\_\_\_\_

## Workshop Description:

The 1996 **Leadership West Workshop** offers students and staff an intensive educational experience designed to enhance individual and shared understanding of leadership theory and practice. Delegates will:

- learn about intermediate and advanced leadership concepts and practices
- network with other delegates for ideas and resources
- participate in experiential learning activities
- process workshop concepts in small and large group discussions
- gain insight into leadership skill building and training
- work in interactive educational sessions to gain immediate practical training and broaden understanding of leadership
- receive a leadership resource notebook
- gain a wealth of information to take back home

Staff attending Leadership West will have the opportunity to participate in a professional development seminar to explore advanced leadership theories and program models as well as attend other workshop sessions of interest.

## Workshop Sessions:

Educational sessions will address key concepts for both intermediate and advanced leaders. Topics include, but are not limited to:

- gender influences on leadership
- social responsibility as an ethic of care
- effective communication styles
- cultural understanding and influences in group interaction
- ethical and shared decision-making
- group structure and development
- volunteer member development
- personality differences and their interactions
- developing positive assertiveness

Sessions will be interactive with follow-up discussions in both small and large groups. Delegates will participate in special interest roundtables to network and share ideas and experiences with other delegates.

## Workshop Staff:

The facilitators for Leadership West are chosen yearly for their expertise in leadership training and development, and with diversity of institution type, geographic region, and professional responsibilities in mind. Collectively, they offer delegates breadth of educational background and specialization.

Project manager for the workshop is **Brad Crownover**, Director of Student Activities at Pratt Institute (NY). Host Coordinator is **Susan Payment**, Assistant Director of Student Activities at the University of San Diego. Other facilitators will be **Rebecca Gutierrez Keeton**, Associate Director of Residence Life at California State Polytechnic University; **Linda Morrison**, Assistant Professor of Psychology at Wright State University (OH); **Rueben Perez**, Director of Student Activities at Emporia State University (KS); **Cheryl Evans**, Director of Student Activities at California State University-San Marcos; **Mike Walker**, Administrator for Student Judicial Services at George Washington University (DC); and **Bob Flores**, Director of Student Activities at Santa Rosa Junior College (CA).

## Special Activities:

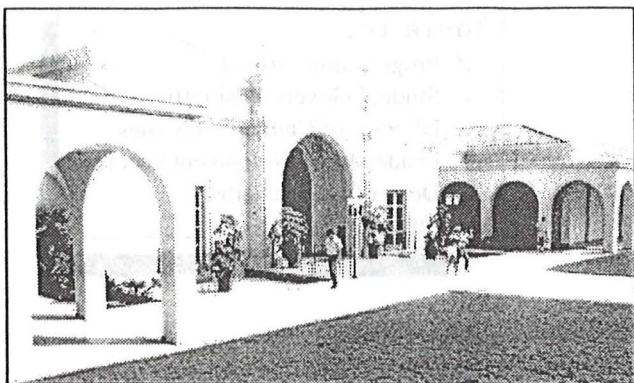
The workshop will have various special events which include an evening trip to a local area of interest, outdoor team building activities, and on-site evening entertainment.

Participants are encouraged to bring resources from their institutions to place in the Leadership Resource Center. This Center will be open throughout the workshop for use by participants.

## Workshop Site:

The University of San Diego's 180 acre, hilltop campus commands inspiring views of the Pacific Ocean, Mission Bay, San Diego harbor, and the surrounding hills. Its 16th century Spanish Renaissance architecture makes the campus unique and picturesque. The University is within 15 minutes drive of the San Diego airport, as well as some of the city's major attractions.

Workshop educational sessions will be held in the University Center. Delegates will be housed in San Dimas Missions "A," a residence hall located near the University Center.



University of San Diego — University Center

## Multicultural Scholarship

Scholarships to cover workshop registration costs are available for members of the Black, Latino, Asian American, Pacific Islander, or Native American ethnic minorities. Up to three scholarships are awarded annually on a competitive basis. Application deadline is May 1, 1996. For additional information contact the NACA Educational Foundation, 13 Harbison Way, Columbia, SC 29212-3401, 803-732-6222.

## Workshop Registration

The 1996 Leadership West Workshop is open to all interested individuals, both NACA members and

non-members, on a first-come, first-served basis. The workshop will be limited to 100 delegates.

The registration fee is \$400 for members and \$480 for non-members until May 30, 1996. After that date the fee increases to \$480 for members and \$576 for non-members. Non-members who join NACA prior to October 1, 1996, may apply the additional charge for the workshop toward the cost of their membership.

The registration fee includes tuition, lodging, most meals and educational materials. Refunds will be made only for requests received in writing by May 30, 1996; however, \$50 will be deducted for administrative costs. Delegates will need cash for transportation to and from the airport to campus, one dinner on their own, social activities, incidentals and souvenirs. A \$40 key deposit will be collected from each delegate upon check-in and returned when keys are returned at check-out.

Workshop registration must be made in writing; reservations and registration may not be completed by telephone. Schools that need invoicing for payment should make this request when they send in their registration. A purchase order number is required on all invoice requests.

A delegate packet, including a workshop schedule, housing information and other details will be mailed to delegates' campuses upon receipt of registration forms. Delegates may check-in between 3 p.m. and 5 p.m. on June 20, 1996. The first session will begin at 5:45 p.m. Delegates should plan for an afternoon departure on June 24. Delegates should not make travel arrangements until their registration is confirmed.



## Leadership West Workshop June 20-24, 1996 • University of San Diego • San Diego, California

To register for the Leadership West Workshop, complete this form and return it to the NACA Educational Foundation, 13 Harbison Way, Columbia, SC 29212, 803-732-6222. The registration fee is \$400 for NACA members and \$480 for non-members until May 30, 1996. The workshop is limited to 100 delegates.

School \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Name of school contact \_\_\_\_\_  
Position \_\_\_\_\_

Please indicate whether delegate is staff (S), graduate student (G) or undergraduate student (U), and male (M) or female (F).

Delegates' names	Status	Sex	Home telephone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Check in the amount of \$ \_\_\_\_\_ enclosed.

☐ Invoice requested. Purchase order # \_\_\_\_\_

*Note: Delegate information will be mailed to the address above unless otherwise specified.*

*This form may be photocopied.*

# National Student Government West Workshop

June 29 - July 2, 1996 • Willamette University  
Salem, Oregon

## Route to:

- ✓ Student Government President
- ✓ Student Government Officers
- ✓ Student Government Adviser
- ✓ Committee Chairs
- ✓ Other: \_\_\_\_\_

## Workshop Description:

The 1996 National Student Government West Workshop, "The Politics of Power," focuses on power and its uses and abuses in student government. Designed to challenge participants to explore their own power bases and develop skills for utilizing multiple power bases to advance both individual and organizational goals. This workshop will take advantage of its location (Willamette University is located across from the Oregon State Capitol) to develop an understanding of the political system. In addition to developing a network of peers and colleagues to share ideas, resources and problem solving strategies, all delegates will receive a complete notebook of workshop resources. Delegates will participate in workshops, experiential activities and focus groups that will explore seven core student government issues:

- leadership skill development
- ethical decision making
- serving their communities
- impacting institutional governance
- fiscal management
- incorporating diversity, and
- structure, function and processes of student governments

In addition to the seven core topics, participants in this workshop will:

- explore the relationship of personal and positional power
- develop an understanding of the seven bases of power and develop skills to effectively use multiple power bases
- learn strategies for empowering others
- explore the relationship of power and oppression
- examine elements of political leadership
- engage in grass-roots lobbying and coalition building
- explore the concept of social responsibility

## Workshop Sessions:

Workshop sessions will include large group presentations, small group discussions and experiential activities. Session topics include:

- the seven bases of power: expert power, information power, referent power, legitimate power, reward power, connection power, and coercive power
- empowering others
- power and oppression
- political leadership
- grassroots lobbying and coalition building
- social responsibility

- leadership skills
- ethical decision making
- representing constituencies
- institutional governance
- fiscal management
- incorporating diversity
- structure, function and processes of student governments, and
- team building and group dynamics

## Workshop Staff:

The facilitators for the 1996 National Student Government West Workshop have solid knowledge of student government, diverse backgrounds in student activities and are committed to enhancing student involvement on college campuses. Selected from a variety of institutions, including public, private, community colleges, and large and small institutions, collectively the facilitators offer a wealth of knowledge and experiences.

The workshop project manager is **Michelle Howell**, Assistant Director for Student Activities at the University of Florida. Host coordinator from Willamette University is **Scott Greenwood**, Director of Student Activities and the University Center. Other facilitators will be **Denice Heuberger**, Advisor for Student Government, Clubs and Programming from Chemeketa Community College (OR); **Bonnie Ketcham**, Director of Campus Life from St. Martin's College (WA); **Steve Møller**, Graduate Assistant from the University of Florida; **Matt Morton**, Student Intern from St. Martin's College (WA); and **Rich Shintaku**, Director of Multicultural Affairs from Willamette University.

## Special Activities:

Special activities planned for participants will include team building activities, a site seeing tour of the Willamette Valley and the Oregon Coast, a trip to the Oregon Coast Aquarium for a behind the scenes tour of Keiko's (of *Free Willy* fame) new home, a trip to an authentic north west coffee house and a dinner featuring northwestern cuisine. Participants are encouraged to plan an early arrival in order to explore the natural beauty of the Columbia Gorge, Mount Hood and Silver Creek Falls or to take advantage of the absence of sales tax in Oregon by spending a day shopping in Portland.

## Workshop Site:

Willamette University, the oldest college in the West, is a small private liberal arts university. Originally founded in 1834 as a school for Indian children, Willamette has grown

to be recognized as one of the top liberal arts institutions in the country. Willamette's motto, "Non Nobis Solum Nati Sumus," which means, "not unto ourselves alone are we born," is modeled in the school's commitment to community service and participation in the political process. Located 50 miles south of Portland and across the street from the State Capitol of Oregon, Willamette's 57 acre campus includes the meandering Mill Stream and statuesque Star Trees.

Delegates will be housed in the Baxter Residence Hall, a traditional-style building located on the northeast corner of campus. Workshop sessions will be held at the Atkinson Graduate School of Management, the College of Law and the newly renovated Putman University Center. The campus features a full service recreational center including tennis courts, weight room, basketball court and pool.

### Multicultural Scholarships

Scholarships to cover workshop registration costs are available for members of the Black, Latino, Asian American, Pacific Islander, or Native American ethnic minorities. Up to three scholarships are awarded annually on a competitive basis. Application deadline is May 1, 1996. For additional information contact the NACA Educational Foundation, 13 Harbison Way, Columbia, SC 29212-3401, 803-732-6222.

### Workshop Registration

The 1996 National Student Government West Workshop is open to all interested individuals, both NACA members and non-members, on a first-come, first-served basis. The workshop will be limited to 100 delegates.

The registration fee is \$375 for members and \$450 for non-members until June 7, 1996. After that date the fee increases to \$450 for members and \$540 for non-members.



## National Student Government West Workshop June 29 - July 2, 1996 • Willamette University • Salem, Oregon

To register for the National Student Government West Workshop complete this form and return it to the NACA Educational Foundation, 13 Harbison Way, Columbia, SC 29212-3401, 803-732-6222.

The registration fee is \$375 for NACA members and \$450 for non-members until June 7, 1996. The workshop is limited to 100 delegates.

School \_\_\_\_\_

Address \_\_\_\_\_

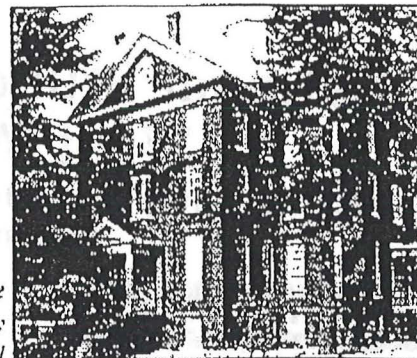
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Name of school contact \_\_\_\_\_

Position \_\_\_\_\_

What is the approximate enrollment of your campus?  
\_\_\_\_\_



Willamette  
University  
Waller Hall

Non-members who join NACA prior to October 1, 1996, may apply the additional charge for the workshop toward the cost of their membership.

The registration fee includes tuition, lodging, most meals and educational materials. Refunds will be made only for requests received in writing by June 7, 1996; however, \$50 will be deducted for administrative costs.

Workshop registration must be made in writing; reservations and registration may not be completed by telephone. Schools that need invoicing for payment should make this request when they send in their registration. A purchase order number is required on all invoice requests.

A delegate packet containing a workshop schedule, housing information and other details will be mailed to delegates' campuses upon receipt of their registration forms. Participants will need cash for ground transportation, one meal, social activities, incidentals, souvenirs and a \$45 key deposit. Door-to-door shuttle service from the Portland Airport is available through the HUT Airport Limousine, Inc. (503)363-8059.

Delegates should arrive as early as possible on June 29 and plan departure for after noon on July 2. Delegates should not make travel arrangements until their registration is confirmed.

*Note: Delegate information will be mailed to the address opposite unless otherwise specified.*

Please indicate whether delegate is a staff member (SM) or a student (S) in "status" column.

Delegates' names/SGA position	Status	Home telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check in the amount of \$ \_\_\_\_\_ enclosed.

☐ Invoice requested. Purchase order # \_\_\_\_\_

*This form may be photocopied.*

# Programming: Building On The Basics

July 20-24, 1996 • St. Norbert College • De Pere, Wisconsin

\$ 758 /

## Route to:

- ✓ Programming Board
- ✓ Programming Committee Chairs
- ✓ Advisers
- ✓ Director of Campus Activities
- ✓ Other \_\_\_\_\_

## Workshop Description:

The 1996 Programming Workshop: Building on the Basics offers both students and new staff the opportunity to develop and enhance their basic programming skills through hands-on practice. Delegates to this workshop will:

- learn basic programming skills through an experiential format
- gain hands-on experience developing, promoting, implementing and evaluating events
- receive a working notebook of resources ready for implementation
- learn through reflection
- develop a network of peers and colleagues to rely upon for ideas, resources, and problem-solving strategies

This workshop is geared toward new student programmers and advisors who have recently assumed campus programming responsibilities. In addition to the above list, advisors will acquire new perspectives on advising techniques along with exciting and creative training formats.

## Workshop Sessions:

Participants will learn programming basics through a series of developmental sessions on the following topics:

- personal leadership styles
- creativity development
- team building strategies
- publicity and promotion
- interaction and communication skills
- meeting management etiquette

In conjunction with the above sessions, participants will form working program boards with advisors and actually develop and present events during the workshop.

## Workshop Staff:

The facilitators for Programming: Building on the Basics have been selected for their creativity in training, diversity in professionalism, and expertise in program planning. Workshop project manager is **Jodi Lane Heimerl**, Activities Coordinator at Georgia Southern University. Host coordinator is **Tamie Paquet Klumpyan**, Director of College Programming at St. Norbert College (WI). Other facilitators include **Cindy Faith**, Director of Student Activities at Lyon College (AR); and **Hayward Guenard**, Director of Activities and Leadership at Lynchburg College (VA).

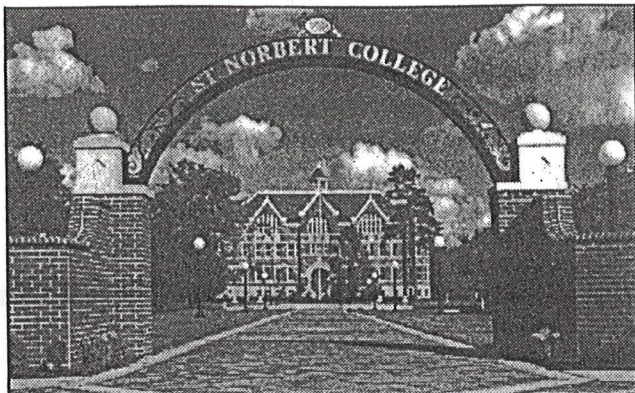
## Special Activities:

This workshop is loaded with special activities planned so participants may learn through playing! Delegates will experience an interactive, outdoor leadership activity. Special attractions will also include an evening of gambling fever, a trip to a local amusement park and wildlife refuge, and maybe a chance to see the local farm-league baseball team in action!

## Workshop Site:

St. Norbert College is part of the greater Green Bay area. Park and recreational opportunities abound. Nearby is Lambeau Field, home of the Green Bay Packer football team, and the Packer Hall of Fame.

Participants will be housed in two-room suites in the Mary Minahan McCormick Residence Hall. Workshop sessions will be held in the International Center.



St. Norbert College

## Multicultural Scholarships

Scholarships to cover workshop registration costs are available for members of the Black, Latino, Asian American, Pacific Islander, or Native American ethnic minorities. Up to three scholarships are awarded annually on a competitive basis. Application deadline is May 1, 1996. For additional information contact the NACA Educational Foundation, 13 Harbison Way, Columbia, SC 29212-3401, 803-732-6222.

## Workshop Registration

The 1996 Programming: Building on the Basics Workshop is open to all interested individuals, both NACA members and non-members on a first come, first served basis. The workshop will be limited to 90 delegates.

The registration fee is \$400 for NACA members and \$480 for non-members until June 28, 1996. After that date the fee increases to \$480 for members and \$576 for non-members. Non-members who join NACA prior to October 1, 1996, may apply the additional charge for the workshop toward the cost of their membership.

The registration fee includes tuition, lodging, most meals and educational materials. Refunds will be made only for requests received in writing by June 28, 1996; however, \$50 will be deducted for administrative costs.

Workshop registration must be made in writing; reservations and registration may not be completed by telephone. Schools that need invoicing for payment should make this request when they send in their registration. A purchase order number is required on all invoice requests.

A delegate packet, containing a workshop schedule, housing information, a programming self-assessment, and other details, will be mailed to delegates' campuses upon receipt of registration forms. Delegates will need cash for transportation to and from the airport to campus, social activities, incidentals and souvenirs. Delegates may **check in between 10 a.m. and 3 p.m. on July 20, 1996**. The first session will begin at 4 p.m. Delegates may check out no earlier than noon on July 24. Participants should not make travel arrangements until their registration is confirmed.



## Programming: Building On The Basics July 20-24, 1996 • St. Norbert College • De Pere, Wisconsin

To register for Programming: Building on the Basics complete this form and return it to the NACA Educational Foundation, 13 Harbison Way, Columbia, SC 29212, 803-732-6222.

The registration fee is \$400 for NACA members and \$480 for non-members until June 28, 1996. The workshop is limited to 90 delegates.

School/Firm \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Name of school contact \_\_\_\_\_

Position \_\_\_\_\_

What is the approximate enrollment of your campus?  
\_\_\_\_\_

*Note: Delegate information will be mailed to the address opposite unless otherwise specified.*

Please indicate whether delegate is a staff member (SM) or student (S).

Delegates' names	Status	Home telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check in the amount of \$ \_\_\_\_\_ enclosed.

☐ Invoice requested. Purchase order # \_\_\_\_\_

activity and the ultimate objective of advocating for student interests. Obviously some nexus is required, but for the reasons set forth below, we believe indirect support of the kind provided by the enumerated activities is sufficient.

First, we observe that all financial support for student representatives is indirect in a certain sense. For example, if the president of a student body association testifies before a legislative committee, the costs associated with his or her travel to the capitol can be said to "support" this legislative activity and there seems little doubt that these costs could be paid from revenue generated by the student representation fee. But these expenses are not incurred for activities which occur at the capitol at the moment the testimony is being delivered--they are incurred for activities which occur at other locations either before or after the actual legislative hearing. Travel expenses are only payable from student representation fee revenue because they indirectly support and make possible the representation activity.

Attending a conference or using a computer to obtain information necessary to prepare to give testimony would seem no less directly related. Indeed, it would seem absurd to suggest that student representation fee revenue could be used to get a student representative to a hearing but not to prepare him or her to speak intelligently to the issues at hand.

It should be noted that disseminating legislative information to students presents a slightly different issue. Here we are not dealing with supporting representatives in their efforts to advocate, but Section 54805 seems to encompass even this activity because it states that funds can be used to support "students or representatives." If individual students are to express their views to elected officials, they must have information and paying for the costs of disseminating this information would seem to be an appropriate use of student representation fee revenue.

This reasoning is consistent with the approach we took in Legal Opinion L 91-15 in which we concluded that, in view of the permissive code, Section 54805 should be interpreted to "afford districts the maximum flexibility" in use of student representation fee revenue.

### **Conclusion:**

Thus, we find that student representation fee revenue can properly be used to pay for all of the listed expenses since they directly or indirectly support students or student representatives in presenting their views to governmental entities.