#### OPPORTUNITY INVOLVEMENT PROGRAM

## PERCEIVED ISSUES MARCH 10, 1991

- 1) MORE CONTROL OVER THE MEETINGS; SOME QUESTIONS ARE REDUNDANT.
- 2) WE NEED INCREASED PARTICIPATION FROM SOME MEMBERS
- 3) SOME OF THE VETERAN C.S.A. PEOPLE INTIMIDATE SOME OF THE NEWER PEOPLE; eg: CUTTING PEOPLE OFF, MAKING MOTIONS BEFORE OTHERS GET A CHANCE, VETERANS TAKING CHARGE OF THE MEETING BECAUSE THEY KNOW HOW IT RUNS.
- 4) FACILITATOR OF THE MEETINGS CUTTING PEOPLE OFF BEFORE THEIR FINISHED TALKING.
- 5) TIME LIMITS ON SPEAKERS; HOW DO WE POLITELY STOP PEOPLE SPEAKING WHEN WE HAVE LIMITED TIME?
- 6) FACILITATOR NEEDS TO SLOW THE MEETING DOWN A LITTLE SO NEW MEMBERS HAVE A CHANCE TO ASK QUESTIONS AND MAKE MOTIONS.
- 7) TALKING BETWEEN MEMBERS IS DISTRACTING. HOW DO WE LIMIT UNNECESSARY TALK WHILE GIVING PEOPLE THE OPPORTUNITY TO DISCUSS ISSUES WITH MEMBERS SITTING NEXT TO THEM?
- 8) PREOCCUPATION WITH LESS ACTIVE PEOPLE. SOME PEOPLE WORRY TOO MUCH ABOUT MEMBERS WHO DON'T SPEAK UP.
- 9) GUESTS WHO COME IN AND ARE UNFAMILIAR WITH THE RULES OF OPERATION IN C.S.A.
- 10) SOME PEOPLE ASK QUESTIONS AS IF THEY ALREADY KNOW THE ANSWER; eg: "ISN'T IT TRUE THAT WE'VE DONE THIS BEFORE?" INSTEAD OF "HAVE WE EVER DONE THIS BEFORE?".
- 11) FRUSTRATION WITH INDIVIDUALS WHO HAVE MISSED A MEETING OR TWO AND ARE UNINFORMED DUE TO LACK OF ATTENDANCE.
- 12) LACK OF A FEELING OF A "GROUP" IN C.S.A.

## THE CHRONICLE

of Higher Education.

March 6, 1991 • \$2.75 Volume XXXVII, Number 25

## ews Emmary

Articles on inside pages

anthropologists are shifting cus from more exotic sites to ies closer to home: Page A5.

search for a new president es a college with a chance to s itself and challenge its asons, a report says: Page A11.

**tral-awareness programs** are ing more popular on campuscolleges try to help faculty ers understand the needs of ty students: Page A11.

nges in federal support for rehave prompted the University bama at Birmingham to rete its programs: Page A15.

ference from politicians has he search for a new chancellor U. of Illinois at Chicago a mare," say faculty members istees: Page A15.

'y revenues from patented es have increased dramatiay the nation's biggest reuniversities: Page A23.

e colleges blame the profesleagues for some of the probof intercollegiate athletics, the ay the way colleges structure rograms is at fault: Page A29.

ing to pressure, the College of an and Mary has decided not to our sports: Page A29.

astern Germany, professors idents are angry over the "rering" of their institutions by a officials: Page A31.

Pages A1-40

N 1

s	A29-30
	A9
ss & Philanthrop	y A23-25
Events	A36
ters	A14
ies	A37
	A36
е	A13
	A35
ment & Politics	A15-22
	- A25
ional	A31-33
al & Professional	A11-14
ship	A5-10
S	A26-28
N 2	Pages B1-64
Board	B6-63
er	B64
& Letters	B1-5

#### PRESSURE ON PUBLIC INSTITUTIONS

## 1991 Tuition Increases Expected to Outpace Inflation, but Some Private Colleges Will Slow the Upward Trend

By JEAN EVANGELAUF

Tuition increases will vary widely in 1991-92. Some private colleges will announce the lowest percentage increases in years, while many public institutions plan hefty increases to make up for shortfalls in state appropriations.

Over all, the rise in tuition is likely to outpace inflation in the next academic year, according to those who follow college financial trends.

For the 12 months that ended in January, inflation as measured by the Consumer Price Index was 5.7 per cent. Observers predict that at four-year private colleges, the average tuition will rise 7 per cent to 8 per cent. At four-year public institutions, the average rate of increase could approach double digits.

Throughout most of the 1980's, tuition rose faster than the C.P.I. at all types of institutions except public two-year colleges. Last year, the pace of tuition increases slowed but still exceeded the rate of inflation.

Tuition setting has been especially painful this year, college officials report. With the economy in a slump, administrators fear that raising tuition too sharply would drive financially strapped applicants to less-expensive competitors or discourage Continued on Page A27

### Applications Down at Private Campuses, Up at Public Colleges

By MICHELE N-K COLLISON

Many private colleges are receiving fewer applications from high-school seniors for the coming academic year, while public institutions are reporting increases of as much as 15 per cent.

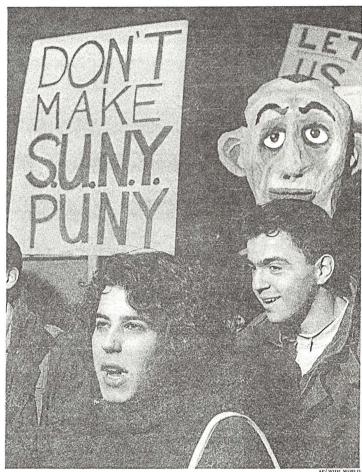
Although some private-college officials interviewed for this story report increases, many say applications are down—by from 5 to 16 per cent. Small colleges seem to be hurting the most.

Uncertainty over the economy and a decline in the number of high-school graduates are contributing to the drop, admissions officials say. The recession, they say, is forcing parents and students who might otherwise consider enrolling at private colleges to look more seriously at lower-cost state institutions.

#### 'Parents Thinking Long and Hard'

"It's a brand new ball game," says Neill F. Sanders, dean of undergraduate admissions at Vanderbilt University. "Parents are thinking long and hard about that four-year investment of time and money and are telling their children they ought to consider applying to their local college."

Says Tom Wieckowski, dean of enroll-Continued on Page A28



State University of New York students rally outside the office of Gov. Mario M. Cuomo to protest budget cuts and a \$500 tuition increase that the Governor has proposed.

### Bleak Economic Outlook Forces Many States to Seek More Revenue From Their Public-College Students

By GOLDIE BLUMENSTYK

Gov. Mario M. Cuomo has long portrayed himself as a champion of low tuition at New York's public universities. When the Legislature proposed a \$200 tuition increase for the State University of New York and the City University of New York two years ago, the Governor vetoed it and said he wished he could climinate tuition altogether.

Now, with his state facing a potential \$6-billion deficit, Governor Cuomo is seeking a \$500 tuition increase. Together with the mid-year increases already approved—\$200 at CUNY and \$300 at SUNY—public-college tuition would rise by more than 56 per cept within a single year after remaining unchanged for eight years.

The situation is not unique to New York. Public colleges throughout the nation are

proposing unusually large tuition increases. Crippled by budget woes, states are abandoning policies set by college officials and lawmakers that limited tuition increases or required tuition to cover a certain share of the cost of education.

#### 'There Must Be a Change'

In many cases, state officials say they can no longer abide by the old policies because they need more tuition revenue. They say they are already saving as much money as possible through program cuts. The financial squeeze is even creating pressure for higher tuition in California and North Carolina, where traditions of low tuition have long been regarded as inviolable political tenets.

"There must be a fundamental change,"

Continued on Page A26

### All Expenses Sorted by Categories

DESCRIPTION	A	MOUNT	
. = = = = = = = = = = = = = = = = = = =	======		=====
Audio Visual fee for Newman.	1	06.05	
Academy Theatrical: Headsets	1	76.00	
Academy Theatrical: black drapes	1	47.20	
Sound hardware		72.78	
AJ Printing: program cover	1	06.25	
Christmas tree		15.28	
Audio tape		13.27	
T-Shirts		90.75	
Three rolls of gaffer's tape		45.00	
Red gel for Exit signs		4.75	
Sconces, globes, bulbs, & AC plugs		35.25	
Sunset Truck Rentals: gas		20.00	
Copies of ad contracts for program		8.50	Ť.;
Over budget amount for sets		26.97	
Academy Theatrical:		19.20	
3.5" elipsoidal spotlight rental			
		64.00	
Rental of 4 more Fresnel spotlights			
	=====		
TOTAL EXPENSES:	\$ 9	51.25	
	Academy Theatrical: black drapes Sound hardware AJ Printing: program cover Christmas tree Audio tape T-Shirts Three rolls of gaffer's tape Red gel for Exit signs Sconces, globes, bulbs, & AC plugs Sunset Truck Rentals: gas Copies of ad contracts for program Over budget amount for sets Academy Theatrical: 3.5" elipsoidal spotlight rental Academy Theatrical: Rental of 4 more Fresnel spotlights	Audio Visual fee for Newman.  Academy Theatrical: Headsets  Academy Theatrical: black drapes  Sound hardware  AJ Printing: program cover  Christmas tree  Audio tape  T-Shirts  Three rolls of gaffer's tape  Red gel for Exit signs  Sconces, globes, bulbs, & AC plugs  Sunset Truck Rentals: gas  Copies of ad contracts for program  Over budget amount for sets  Academy Theatrical:  3.5" elipsoidal spotlight rental  Academy Theatrical:  Rental of 4 more Fresnel spotlights	Audio Visual fee for Newman.  Academy Theatrical: Headsets Sound hardware AJ Printing: program cover Academy Theatrical: 106.25 Christmas tree Audio tape T-Shirts Three rolls of gaffer's tape Red gel for Exit signs Sconces, globes, bulbs, & AC plugs Sounset Truck Rentals: gas Over budget amount for sets Academy Theatrical: 3.5" elipsoidal spotlight rental Academy Theatrical: Rental of 4 more Fresnel spotlights

:

·: 02/28/91

#### ASSOCIATED STUDENTS INCOME STATEMENT

Page 1

BUDGET REPORT AS OF FEBRUARY 28, 1991

VALUE OF STATE OF STA	8 Months End: Feb/91	8 Months End: Feb/91 ===Budget==	Fav/ <unf></unf>	% Var
ME tivities/Assemblies B Card Sales sketball Income ncessions Income otball Income cycling Income nding Machine Income scellaneous Income	224.07 101190.00 1573.50 3794.45 6824.55 698.63 4000.00 144.64	0.00 93151.23 2500.00 4000.00 4000.00 0.00 4000.00	224.07 8038.77 <926.50> <205.55> 2824.55 698.63 0.00 144.64	8.6 -37.1 -5.1 70.6
L INCOME	118449.84	107651.23	10798.61	10.0
** NET INCOME	118449.84	107651.23	10798.61	10.0
** GROSS PROFIT	118449.84	107651.23	10798.61	10.0
rensics eatre Arts N'S ATHLETICS seball sketball oss Country otball f cer imming N'S ATHLETICS (cont) nnis ack	0.00 1000.00 850.01 0.00 100.00 281.90 346.65 2990.50  91.88 2000.00 0.00 49.40 0.00 450.00 3075.42  0.00 485.00 653.00 1110.00 0.00 750.00 0.00	200.00 1000.00 4000.00 500.00 200.00 600.00 400.00 3900.00 2000.00 300.00 700.00 1450.00 700.00 1450.00 755.00 755.00 755.00 755.00 755.00 755.00 755.00	100.00 318.10 53.35 909.50 808.12 0.00 300.00 700.00 1400.60 700.00 1000.00 924.58 755.00 270.00 102.00 0.00 755.00 755.00 195.00 755.00	100.0 96.6 100.0 69.0 23.1 100.0 35.8 13.5 0.0 100.0 0.7 100.0
nnis	560.00		195.00	

#### BUDGET REPORT AS OF FEBRUARY 28, 1991

	8 Months End: Feb/91	8 Months End: Feb/91 ===Budget==	Variance Fav/(Unf>	% Var
WOMEN'S ATHLETICS	the same	0.00	0.00	
Basketball	485.00	755.00	270.00	35.8
Cross Country	620.00	755.00	135.00	17.9
Soccer	755.00	755.00	0.00	0.0
Softball	0.00	755.00	755.00	100.0
Swimming	0.00	755.00	755.00	100.0
Tennis	0.00	755.00	755.00	100.0
Track	0.00	755.00	755.00	100.0
Volleyball	755.00	755.00	0.00	0.0
ACTIVITIES/SERVICES	9.40	0.00	0.00	empani
Assemblies/Concerts	5616.26	4000.00	<1616.26>	-40.4
Chicano Culture	0.00	500.00	500.00	100.0
Game Security	1022.24	1382.00	359.76	26.0
Multi Cultural	290.00	500.00	210.00	42.0
Native American Cultur	0.00	500.00	500.00	100.0
Parking Program	160.00 436.62	4800.00	4640.00	96.7
Project/Film Grants Student Health Care	12.40	2000.00	1563.38	78.2 91.7
Student Ticket Crew	1415.00	2028.00	613.00	30.2
LEADERSHIP DEVELOPMENT	1410.00	2020.00	010.00	00.2
Association Conference	2108.00	2500.00	392.00	15.7
Leadership Retreat	2960.00	2960.00	0.00	0.0
Professional Assoc	50.00	700.00	650.00	92.9
Skill Development W/S	530.00	400.00	<130.00>	-32.5
ADMINISTRATIVE EXPENSE	0.00			
Equipment Repair/Purch	0.00	900.00	900.00	100.0
Executive Cabinet	119.29	200.00	80.71	40.4
Inter-Club Council	220.99	250.00	29.01	11.6
Office Supplies	386.71	600.00	213.29	35.5
Postage	141.19	1000.00	858.81	85.9
Public Relations	1371.34	1500.00	128.66	8.6
Salaries & Fringes	16755.98	33790.00	17034.02	50.4
Student Cards	0.00	1000.00	1000.00	100.0
ADMINISTRATIVE EXPENSE	-000.080	0.00	0.00	
Student Employees	339.53	500.00	160.47	32.1
Student Trustee	66.74			66.6
Telephone		1000.00		42.9
Theft Insurance				100.0
Depreciation Expense	0.00		0.00	
Miscellaneous	0.00			100.0
SPECIAL ALLOCATIONS	0.00		0.0	
Fall 1990		2381.23	0.00	0.0
Spring 1991		2000.00		76.4
ASB Loan & Grant Fund	0.00	2000.00	2000.00	100.0
TOTAL EXPENSES	56340.72		51310.51	47.7
***** OPERATING PROFIT	62109.12	0.00	62109.12	

# ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 AGENDA

Meeting #7
Spring 1991
March 13, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President

(MVG)

B. Advisors

(Flores/ Lewman)

C. D. U. T. O. / Parade (?)

VI. APPOINTMENTS

A. ASBOOTM for Feb nominate

nominate Sharon Ginsberg
Ros Fernandez

B. Opportunity Involvement frogram

VII. OLD BUSINESS

A. 2000.

VIII. NEW BUSINESS

A. Football Request (Flores)

IX. ANNOUNCEMENTS

A. Friday Night

X. ADJOURNMENT

## ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 6 March 6, 1991

- I. The meeting was called to order at 3:15 p.m.
- II. Everyone was present for this meeting.
- III. The agenda for this meeting was approved
- IV. Minutes #5 were approved.

#### V. REPORTS

A. President: Last CSA meeting went well. There was a good response with all the officers in Exec Cab and what was discussed with communications. Congrats Bob on your MPA. Mike Dolin got accepted to UCLA as did Dave Fuette!!!

B. Advisors: As of today the SAO will not be accepting lost items, all items will be directed to Campus Police.

\$167.61 was made at the Lost and Found Auction today, very good considering there weren't too many items. At least everything was sold off. The Used Book Faire is coming up soon.

- C. SAG: Dena, Maria, Bob and Ronda met with the SAG people to discuss the debts. It is recommended by Maria that SAG be held not accountable for the \$1000.00 loan. SAG will be in CSA on Monday.
- D. Arena Registration: Mary met with Michelle. It will cost \$4,000.00 for new envelopes, a new envelope size will be needed as well as other details to be worked out. Exec Cab also discussed the problems with early registration volunteers and impacted programs.

#### VI. APPOINTMENTS

#### A. Committees Comm:

It was moved to appoint Romona Danos to the position of Committees Commissioner.

M/S/C

B. Publicity Comm:

It was moved to appoint Sharon Ginsberg to the position of Publicity Commissioner.

M/S/C

C. Book Faire Chair:

It was moved to appoint Dena Benway to the position of Used Book Faire Chair.

M/S/C 1-abstention

D. There was extensive discussion in Exec Cab regarding CSA meetings.

VII. OLD BUSINESS

A. None

## VIII. NEW BUSINESS

A. Noni Re: Bands: Noni Rohrman came to the Exec Cab meeting to discuss some bands that wanted to play for above the usually allowed amount of money.

It was moved to approve to allocate \$200.00 out of assemblies and concerts to both DOE and Mekka to play on campus.

D. Arena Registration: Mary met with Michelle. It will cos

problems, with early registration volunteers and impacted programs

te was moved to appoint Romona Danis to the gosulon of

M/S/C

### IX. ANNOUNCEMENTS

A. Hat day next Monday.

B. Eu amo te

## X. ADJOURNMENT

A. This meeting was adjourned at 4:30 p.m.

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 AGENDA

MEETING #7 March 18,1991

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

V. REPORTS
A. President (MVG)
B. Advisors (Flores/Lewman)
C. ICC Veteran's reactivated; CIA (Buck) > chicanos In Action; GAIA
D. Program Chair (Dolin)
E. Marin Institute Survey (Flores)
F. Cmtee Commiss. & College Wide Cmtees (Danos)
G. Day Under The Oaks (Troyna)
to Educational Equity
VI. APPOINTMENTS
A. February ASOOTM
G. Day Under The Oaks  W. APPOINTMENTS  A. February ASOOTM  Sophonore Rep + Freshman Rep positions  VII. OLD BUSINESS  A. Day Under The Oaks Male to sell flavored popeoser
VII. OLD BUSINESS
A. Day Under The Oaks Me to sell flavored popular
B. Boat Day m/s/c to appoint crais (J. Scott) to committee  Mis/c to allocate \$8002 for the Boat Dance according to budget
MSIC to allocate 8002 for the Boly Special
D. Dudget Augmentation 400
by 2,000, Skill Development mys by 130=
and to any
A. The Deterioration of Education  B. Intermurals  (Buck)  (Jim)
X. OLD BUSINESS B.  A & Execusions  definitely until
A. H.S. 07-20131013
MISIF to extend the deadline next week
until Friday
m/s/c to close debate

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #6

Date: March 11,1991

I. The meeting was called to order at 3:14 p.m.

II. Absent were: Kim Barnes, Amy Haddix, Amy O'Brien, Kevin Miller, Monique Epps, Mike O'Donnell.

III. The agenda was approved as amended.

IV. The minutes were approved as amended.

#### V. REPORTS

A. President: Mark welcomed everyone to Hat Day. Anyone wishing to participate in the graduation ceremony needs to complete a petition and turn it in. Amy O'Brien won first place at a speech contest and Mark Bice came in second for a poetry reading. Opportunity Involvement Program lists 12 issues of concern. Please use the suggestion box to help resolve and express issues. Some people who have expressed an interest to run for an office are missing meetings and should make greater efforts to attend.

B. Advisors: Attending the Board of Trustees meeting tomorrow will give an inside look at how decisions are made and how AS is involved with the decision making. Any and all volunteers will be needed for Day Under The Oaks. There will be a meeting this Wednesday at 7:00am in the Oak Room. The Italian Film Festival started today at noon. Its Gala Celebration will be next Wednesday.

There are still CSA binders that need to be rechecked out. An Election Commissioner is still needed.

- C. ICC: United American Indian Council is cosponsoring a Pow Wow With Behavioral Science Saturday September 21, 1991. AGS sponsored "'Til They All Come Home". The Mid East Action Coalition will be selling cookies, juices and table space for its Teach In this Friday March 15 12:00 4:00pm.
- D. Program Chair: Michael expressed thank yous to Ros Fernandez for a successful Lost and Found Auction and to Sharon Ginsberg for a successful Blood Drive. The Used Book Faire will be Wednesday March 20, 1991. A sign up sheet was passed around for the Spring Event Committee.

E. Used Book Faire: Dena will need help with the Book Faire especially with set-up. Please sign up and help. The books will cost ten cents each.

F. Cal Sacc: California Student Association of Community Colleges will be expecting a representative from SRJC to attend its next meeting which will be held in Alameda. There is a state wide conference coming up also. If interested in both or either events, contact Steve Thomas.

G. Lost and Found Auction: Ros Fernandez thanked all those who helped and participated with the auction. The auction earned \$167.00.

#### VI. APPOINTMENTS

A. ICC: The ICC Band Bondfire Bonanza has been rescheduled for April 13th.

It was moved to form a Band Bondfire Bonanza Committee consisting of Kevin Miller, Christina Caruso, Robert Carlisle, Brian Buck, Ramona and Sharon Ginsberg as chair. M/S/C

B. It was moved to form a Spring Event Committee. M/S/C 1 abstention

It was moved to have Ramona Danos, Rusty Troyna, Jim Garcia, Morgan Macrose, Christina Caruso, Sean Kasler, David Fernandez, Sharon Ginsberg and with Noni Rohrman and Michael Dolin as cochairs on the Spring Event Committee. M/S/C 3 abstentions

#### VII. OLD BUSINESS

A. SAG: After a discussion with SAG, it was Maria Bushey's and Dena Benway's recommendation to consider the original loan of \$1000.00 CSA allocated to SAG for their fall production of "Burn This" to be a "grant".

It was moved to view the \$1000.00 loan to SAG for their production of "Burn This" as a grant.

M/S/C 1 abstention

**B.** AS Scheduling: It was moved to allocate \$4000.00 from Spring Special for 1991 fall TLC envelopes. M/S/C

#### VIII. NEW BUSINESS

A. AS Today: This is a newsletter that tells students what the AS does.

If interested in helping out, please sign up or contact Jim Garcia.

B. Teach In: It was moved to have CSA place the Mid East Action Coalition's flyer on poster board and place in the AS glass case.

Motion Withdrawn

It was moved to allow Mid East Action Coalition to use the AS Banners to advertise the Teach-in March 15th 12:00pm- 4:00pm.

M/S/C

C. AGS: In spring there is an AGS convention on April 19th-21st. AGS plans to send 4 student officers and 2 advisors to the convention and asked CSA for a one-third cosponsorship of \$360.00 towards the event.

It was moved that CSA cosponsor 4 student officers and 2 advisors by allocating \$360.00 out of Spring Special.

M/S/C (As Amended) 3 Abstentions

It was moved to amend the motion to cosponsor 4 student officers and not the advisors and to cosponsor one-half of the students' fee instead of one-third totalling \$360.00 M/S/C

It was moved to close debate. M/S/C

It was moved to amend the motion that CSA provide one-third of the AGS convention fee for the 4 student officers only totalling \$240.00 M/S/C 2 Abstention

IX. Announcements

A. Fun: Next meeting is Sunglasses Day.

**B.** AS Excursions: A reminder that March 15th is the last day to buy tickets for the As vs. Giants game. 26 people have already signed up. the trip needs 30 people to make the game.

C. Budget: Look over the budget for next week before augmentations.

#### IX. ADJOURNMENT

A. The meeting was adjourned at 5:04pm.



## SANTA ROSA JUNIOR COLLEGE DEPARTMENT OF ATHLETICS

1501 MENDOCINO AVENUE SANTA ROSA, CALIFORNIA 95401 - - - 527-4237

March 11, 1991

To:

Bob Flores

From:

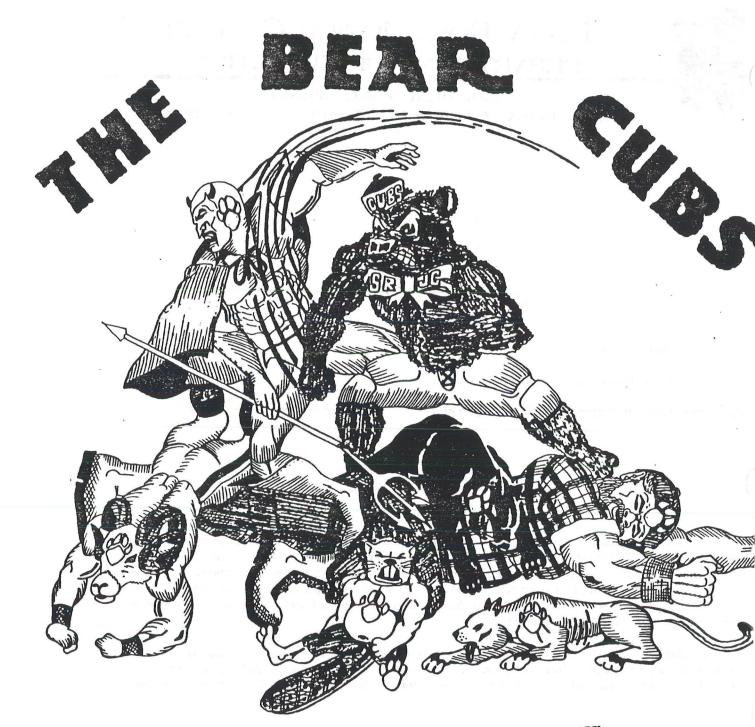
Marv Mays, Head Football Coach

Subject: Loan For Off-Season "T" Shirts

As in the past we would like to encourage your support in our quest to put some "LIFE" and "SPIRIT" into our Football Program in the off-season. We are not on Athletic Scholarships, etc. so we are attempting other methods of team unity and commitment this spring, hence — one of our plans is a sharp "T" shirt to emphasize the power of this Football Conference we are currently in and may well be in for the next 3 years.

A sketch of our design is attached - my boosters \$ is spent as of now - but we are on an enterprising program id sales now. To get the Shirts early (A.S.A.P.) we would like to borrow \$ 617.04 to be paid back from our program sales.

Thank you for your consideration on the request.



OF THE 90'S



## INVOICE

	DATE	NUMBER	PAGE
21	4/11	21	1

Executive Ave. ste Finnert Park CA 94928

707) 586-1409

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ORDER NUMBER	ORDE DAT		DELIVERY DATE	SALESMAN	SHIP VIA	SHIP DATE		Т	ERMS
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SALE AMT. MISC. SALES TAX **FREIGHT** 

Thank You

TOTAL



FOOTBALL
© 1997 MARAMA"

70 % 65 %

#### MEMO

DRAFT

TO:

Charles Miller

FROM:

Educational Equity Committee

That for the more of the

DATE:

SUBJECT: SPRING 1992 INSTRUCTIONAL IMPROVEMENT DAYS

This is a formal request that the three Instructional Improvement Days in Spring 1992 support the theme of Educational Equity and Collegiate Diversity.

As a new district-wide committee, the Educational Equity Committee has agreed that its initial focus will be on ethnicity, race, color, and national origin. Topics that may be addressed include: campus climate, inclusive curriculum, cross-cultural awareness, global implications, multi-cultural success, intercultural communication, etc.

Towards this end we are requesting the IID committee to consider our proposal. We invision the following:

Day 1 -

Campus-wide address by an SRJC faculty member with expertise to do a presentation in one of the topics listed above to set the tone for the three Instructional Improvement Days. The theme of IID be included in all campus-generated workshops.

Shall incorpted

(input and Concerns)

I was it had a more

#### Day 2 -

All workshops on this day focus on educational equity and/or collegiate diversity including a series of 5 to 7 workshops led by outside speakers funded by 1725 grants.

#### Day 3 -

Encourage departments to meet. Meeting to include time to prepare a written evaluation (probably through a form they will be provided) of the previous two days of training; i.e. initial department discussion of application of materials/information received and suggestions for future training that would be most helpful.

All of the members of the Educational Equity Committee are listed below and fully endorse this proposal.

(list all members of committee in alphabetical order)

In addition, the following committees/individuals have reviewed this proposal and have given their initial support to the idea.

Name	Representing
Name	Representing
Name	Representing
Name	Representing

edequity.!id

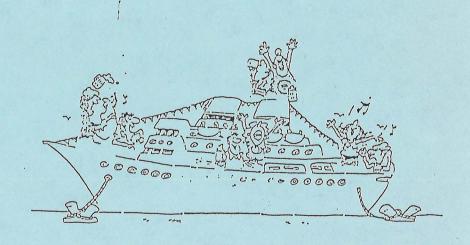
### BOAT DANCE BUDGET (PREDICTED) PREPARED BY JULIAN SCOTT

## EXPENSES: .

1)	FOOD  a. Party Trays (8) b. Vegetable Trays (5)	- 450.00
	c. Refreshments d. Bread	
2)	TICKETS a. Printed Tickets	-60.00
3)	CONDOMENTS  a. Napkins b. Table Clothes c. Balloons d. Streamers e. Toothpicks f. Plastic Silverware	-125.00
4)	MUSIC	-400.00
5)	PUBLICITY a. Bids b. Posters c. Flyers	-125.00
(6)	SECURITY a. Four men at \$7.00 an hour x 4	-112.00
7)	BOAT (RED and WHITE FLEET) a. The Royal Star (350 inside, 150 outside)	-6675.00
8)	MISCELLANEOUS	-55.00
TOTAL I	EXPENSES =  JE:	-8002.00
\$18.00 a	person with ASB discount person without ASB discount	and my

LOWEST PROJECTED INCOME:	450 <u>x18</u> \$8100
HIGHEST PROJECTED INCOME:	450 <u>x20</u> \$9000
LOWEST PROJECTED INCOME -EXPENSES REVENUE =	\$8100 <u>-8002</u> +98
HIGHEST PROJECTED INCOME -EXPENSES REVENUE =	\$9000 -8002 +998

SO IN PLAIN ENGLISH WE ARE ASKING FOR ... \$8002



# ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 AGENDA

Meeting #8 Spring 1991 March 20, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President (Gio)

B. Advisors (Flores/ Lewman)

C. P/F Grant Com (Gio)

D. Program Chair (Dolin)

VI. APPOINTMENTS

A. Elections Comm m/s/c to appoint Felecia Valente

B. Opp Involv. Program

VII. OLD BUSINESS

A.

VIII. NEW BUSINESS

A. Condoms on Campus (Flores) refer to CSA

B. Refund for Boat Look m/s/c to reimburge Sean Kaslar 1100 for 500 5

C. Approve Greivance Policy out of Spring Special for travel

M/S/c to approve policy

to see the Boat Dance boat.

IX. ANNOUNCEMENTS

X. ADJOURNMENT

# ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 7 March 13, 1991

- I. The meeting was called to order at 3:15 p.m.
- II. Everyone was present for this meeting.
- III. The agenda for this meeting was amended and approved.
- IV. Minutes #6 were approved.

#### V. REPORTS

A. President: Mark had a brief talk about the last CSA meeting. He also thought that today's band was fine.

B. Advisors: Bob will be meeting at 5 p.m. to talk about the final plans for the Middle East teach-in on Friday.

Ronda is not here today.

C. D. U. T. O: The deadline for the AS concession stand petition is Friday. A discussion of possible foods was held. Rusti will be bringing this issue to CSA.

#### VI. APPOINTMENTS

#### A. AS OOTM

By consensus it was decided to elect Sharon Ginsberg as AS OOTM for Feb.

#### VII. OLD BUSINESS

A. NONE

#### VIII. NEW BUSINESS

A. Football request: Bob explained to the Cabinet a letter received by Coach Mays for a request of funds for T-Shirts. Mays will be in CSA on Monday.

#### IX. ANNOUNCEMENTS

#### STUDENT GRIEVANCE PROCEDURES

## oes Junior College, students who feel their rights as a student have been aldman?

A grievance may rise out of a decision or action reached or taken in the course of official duty by a member of the faculty, staff, or administration of Santa Rosa Junior College. A grievable action is defined below. The purpose of the grievance procedure is to provide a process for an impartial review and to ensure that the rights of students are properly recognized and protected. The procedures are not intended to initiate disciplinary action against a member of the faculty, staff, or administration, or to alter college policy.

In the case of a grade appeal, students are directed to Section I.B. of this procedure. In the case of sexual harassment, or discrimination on the basis of race, sex, creed, color, religion, sexual preference, national origin, age, marital status, pregnancy, Vietnam era veteran's status or disabling condition, the Director of Affirmative Action is designated as the person responsible for receiving student complaints. Student appeals relating to Financial Aid decisions, rules, and regulations are directed to the Financial Aid Office in order to initiate the Financial Aid Appeal Process which follows the guidelines established.

Under no circumstances will the filing of a grievance result in retaliation by the party being grieved against or his/her Department.

#### Definition of Grievable Actions

A grievable action is an action that:

a. Is in violation of written campus policies or procedures, or

If the matter is not resolved at Step 2 the student may then

whom the gravence is being brought: in the case of a student, the Dean of Student Services; in the case of a faculty member, the Y-ce-president of Academic Affairs; in the case of a classified employee, the department supervise candro the Vice-president of Business Services;

b. Constitutes arbitrary, capricious, or unequal application of written campus policies or procedures.

#### PROCEDURES FOR STUDENT GRIEVANCES/COMPLAINTS

#### PROPOSED

Sonoma County Junior College District shall provide a means by which student formal grievances may be heard.

At Santa Rosa Junior College, students who feel their rights as a student have been violated may follow this outlined formal procedure. (If the complaint deals with the assignment of a grade, please consult Section I.B.). The following definitions are listed for clarification of this policy.

#### **DEFINITIONS:**

#### STUDENT

Student means a person who has been admitted to enroll at SRJC including continuing status.

#### FORMAL GRIEVANCE:

A formal grievance means a written complaint filed by one or more students which allege a violation of rights, policy, treatment or wrongful action.

#### GRIEVANT:

Grievant means a student who alleges that he or she is personally wronged.

#### STATUTE OF LIMITATION:

This means that a grievance will only be permitted through the end of the sixth week of the semester following the semester in which the alleged incident occurred.

#### I. FORMAL GRIEVANCE PROCESS

- A. When a student feels that he/she has a grievance, the student shall first attempt to resolve it with the following steps in order:
  - Step 1 Confer with the person against whom he/she has the grievance. At the request of either party, the immediate supervisor may, after consulting with both parties, name a facilitator acceptable to both parties to attend the meeting with both parties.

If the matter is not resolved at Step 1 the student may then

Step 2 confer with the immediate supervisor of the person toward whom the grievance is being brought.

If the matter is not resolved at Step 2 the student may then

Step 3 confer with the senior administrator appropriate to the individual toward whom the grievance is being brought: in the case of a student, the Dean of Student Services; in the case of a faculty member, the Vice-president of Academic Affairs; in the case of a classified employee, the department supervisor and/or the Vice-president of Business Services; in the case of an administrator, his/her immediate supervisor.

- Step 4 If the student feels that the issue has not been satisfactorily resolved by any of the above actions, a signed statement should be submitted to the Dean of Student Services within six (6) school days after completion of Step 3. Copies of the complaint must be forwarded to the appropriate Dean or administrator of the area involved. This statement should specify the time, place, and nature of the incident which resulted in the complaint.
- Step 5 The Dean of Student Services shall, within five (5) school days after receiving a signed statement of a grievance, deliver a copy to the person whom the grievance is against and call for formation of a Hearing Board and convene it for a formal hearing to establish facts and recommend action.

#### B. Grades and Academic Evaluations

- 1. A complaint involving academic evaluation should be referred to the Vice-president of Academic Affairs for consideration.
- 2. No instructor may be directed to change a grade except in narrow circumstances authorized by Education Code Section 76224: "When grades are given for any course of instruction taught in a community college, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." In the absence of mistake, fraud, bad faith, or incompetency, formal grievances will not be accepted on grading issues.
- C. Formal grievances involving Affirmative Action or District Compliance, or equal opportunity issues should be referred to the District Compliance Officer.

#### II. COLLEGE GRIEVANCE HEARING BOARD - COMPOSITION

- A. A Hearing Board is composed of two faculty members appointed by the Academic Senate, one administrator chosen by the Dean of Student Services, two students appointed by the College Student Assembly. Alternates will be chosen for each position to serve in cases of conflict of interest.
- B. A Hearing Board shall be convened upon written request by the Dean of Student Services.
- C. One of the members of the College Hearing Board will be elected as chair person by the Hearing Board.
- D. All members of the Hearing Board must be present for it to take any action. Those members voting will have been present during all testimony and deliberation.
- E. If the Hearing Board is unable to arrive at recommendation within two weeks of the opening of the hearing, then the Board will be dissolved and a new Hearing Board appointed.

#### III. COLLEGE GRIEVANCE HEARING BOARD - PROCESS

- A. The information in the possession of the Dean of Student Services shall be provided to the Hearing Board by the Dean.
- B. The hearing will be scheduled within twenty (20) school days of receipt of signed statement of formal grievance. The Hearing Board may postpone the hearing if they feel one or both parties needs more time to prepare their cases. The Hearing Board shall discuss issues, hear testimony, examine witnesses' and consider all available evidence pertaining to the charge.
- C. Arguments about legal validity or constitutionality of college policies or procedures will not be entertained by the Hearing Board and the hearing will not be interrupted for their presentation.
- D. Attendance at the hearing shall be limited to current Hearing Board Members and the active parties of the grievance. Both parties have the right to representation and to question witnesses present to testify. Witnesses will be present only while testifying.
- E. The hearing need not be conducted according to technical rules relating to evidence and witnesses. Any relevant evidence shall be admitted if it is the sort of evidence on which responsible persons are accustomed to relying on in the conduct of serious affairs.
- F. The Hearing Board shall judge the relevance and weight of testimony and evidence and make its findings of facts, limiting its investigation to the formal charge. A vote of the Hearing Board will be taken by open written ballot and the votes recorded by name. A majority vote of those present is required for a decision. The decision of the Hearing Board must be presented within two days of the close of the testimony.
- G. The Hearing Board may make recommendations as appropriate with the individual's standing in the college community and the severity of the offense.
- H. A tape recording made of the proceedings shall be submitted by the Hearing Board and kept in a confidential file by the Dean of Student Services and shall be available at all times to both parties of the grievance. A written transcript will also be filed at the request of either party at that person's expense.

#### IV. Final Action

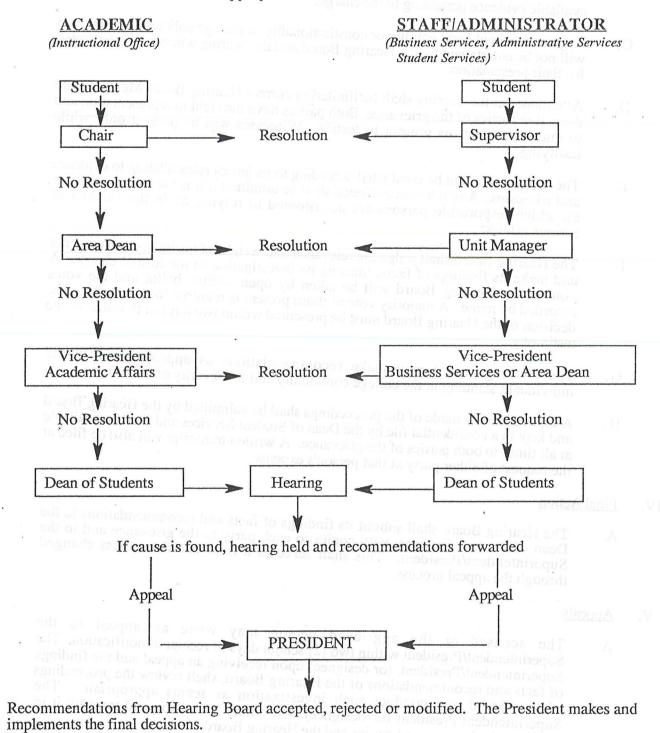
A. The Hearing Board shall submit its findings of facts and recommendations to the Dean of Student Services, with copies to each party to the grievance and to the Superintendent/President. This shall serve as a final decision unless changed through the appeal process.

#### V. Appeals

A. The accused or the aggrieved person may write an appeal to the Superintendent/President within two (2) school days of receipt of notification. The Superintendent/President, (or designee) upon receiving an appeal and the findings of facts and recommendations of the Hearing Board, shall review the proceedings of the Board and conduct such investigation as seems appropriate. The Superintendent/President (or designee) will render a decision and transmit it in writing to both concerned parties and the Hearing Board.

## STUDENT GRIEVANCE PROCEDURE FLOW CHART

Any student who believes he/she has grounds for a grievance shall make an attempt in good faith to resolve the problems with the faculty, staff or administrator who is the source of the complaint. If the resolution is not attained, the student should follow either the Academic or the Staff/Administrator flow chart as appropriate.



#### STUDENT GRIEVANCE FORM

Information and assistance in completing the grievance statement may be obtained from the Dean of Student Services. This form, when completed, should be presented to the Dean of Student Services.

TO: Dean of Student Services	Date:
Grievance Hearing Board	Date:
Grievance Hearing Board Committee Formed	Date:
Student Name	Major
Local Address	Grade Level
	SSN
Telephone ( Message	Phone ()
GRIEVANCE AGAINST THE A	CTION/DECISION OF
Name(s)	
Department or Administrative Unit	
Specific Allegation(s):	
1	L'àppitsbasen no
2	
3	
Narrative data and factual support (include names, depadata sheets to this form.	
Remedy sought:	nganan ibat ammilee:
Informal efforts have been made to resolve the issue(s) Students)	being grieved: (to be filled out by Dean of
Faculty/Staff member	Date:
Dept. Chair/Manager	
Area Dean/Administrative Head	Date:
Vice President/Area Dean	Date:

## STUDENT GRIEVANCE COMMITTEE REPORT

Nature of the allegations:			gre is accommission but an investment
	•		es. This fame, when consultred
		×	Dean of Student Simples
	. Date:		Grievance Hearing Board
			Grievance Hearing Brand C
Relevant facts on the case:			
Findings:		ART TEMANA	GRAVIDRO
			(3)00
			sutment or Administrative
Recommendation(s)		•,	oific Allegation(s):
ics, times records, etc.). Attach		pert (incluse names, di	ous largest bas sub sub
Signature of the Committee:			
1			Date:
2. To be filled out by Deen vi. 2.	vojno ovieta.		Date:
3		ade to recover as abs	Date:
Report sent to the President			Date:
Report sent to Dean of Students			Date:
Report sent to all parties of grievand	ce	brol	Date:

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 AGENDA

MEETING #8 March 25,1991

#### I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES m/s/c to postpone until meeting

V. REPORTS A. President (MVG) B. Advisors (Flores/Lewman) C. ICC (Buck) D. Program Chair (Dolin) E. Saftey Committee (Benway) F. Used Book Faire (Benway) G. Calender/Reg Comm. (GIO) H. Committees Update (Danos) I. AS Excursions Comm. (Lewis) J. Cal Sacc (Ginsberg/Garcia)

VI. APPOINTMENTS

A. Election Committee MSC to appoint sona Benuary mare Brown, many Giorado

B. Removals

VII. OLD BUSINESS

(postponed from \$/18 meeting)

A. Budget Augmentation

MSC

FOR Grant Approval MSC

B. Condoms on Campus

C. SAY Meeting Proposal MSC

IX. ANNOUNCEMENTS

A. FUN

(Buck)

(Buck)

(Perella)

(Benway)

(Benway)

M/s/c to remove monique Epps, michael Halley, Robert Carlisle

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #7

Date: March 18,1991

I. The meeting was called to order at 3:14 p.m.

II. Absent were: Amy Haddix, Steve Thomas, Monique Epps, Melissa McCune, Mike Hally, Tina Oakley and Robert Carlisle.

III. The agenda was approved as amended.

IV. The minutes were approved as amended.

#### V. REPORTS

A. President: Susan Baldi from the Instructional Office informed Mark of an Occupational Deans Conference Scheduled for Monday April 11th at College Farm. Four students will be needed to help serve dinner and take part of a tour. If interested, contact Susan or Bea Griffith on campus ext. 4687. AGS President Thor Larsen sent a letter of thanks for the donation for four students to attend the AGS Conference in April. Mark encouraged feedback from the assembly on the 12 issues addressed in the Opportunity Involvement Program. Suggestions can be anonymous.

B. Advisors: The Italian Film Festival is into its second week. The Gala for this event will be Wednesday March 20th. The Thursday Night Market still needs a student representative to sit on its committee. This is a one year commitment. Bob attended the Hispanic Chamber of Commerce Banquet and numerous SRJC students as well as SRJC staff were presented awards. The Board of Trustees was impressed with Mark's report.

Used Book Faire will be this Wednesday March 20th. The first candidates to turn in his or her petitions will have their names placed first on the ballot. An Elections Commissioner is still needed. Thank you to Maria Bushey, Christina Caruso, and Mary Giovando for their help on the Project Film Grant Committee.

C. ICC: The Veteran's Club was activated as well as the Chicano's In Action. GAIA is planning an Earth Week Scheduled for the first week of May.

Brian will be helped with the Recycling Program by a paid assistant.

- D. Program Chair: Michael reminded everyone that petitions for candidates will be available Thursday March 21st. The Book Faire will be Wednesday March 20th. There will be a short Spring Event Committee meeting directly after CSA today to establish a meeting time. If interested in helping with the upcoming AIDS awareness week, contact Mike.
- E. Marin Institute Survey: The Marin Institute is asking students to collect flyers advertising spring break events Involving alcohol consumption promoted by alcoholic companies. The Institute is conducting a survey to find out what companies are sponsoring these events.
- F. Committees Commissioner: Ramona Danos is the new Committees Commissioners. There are still many college wide committees that do not have student representation. Ramona's goal is to have representatives for all the committees by the end of today's meeting.
- G. Day Under The Oaks: The committee met last Wednesday. It was decided to alloww Santa Rosa Museum and the Bird Rescue Center to be the only community agencies represented at Day Under The Oaks. The committee also discussed the possibility of a float entry for the Rose Parade.
- H. Educational Equity: Ed. Equity is putting together a report on the committee for the Board of Trustees. They also are planning Instructional Improvement Days for Spring 1992. Dave Fernandes gave a draft of this plan and asked for feedback.
- I. Used Book Faire: The Book Faire is this Wednesday March 20th. If it rains, the faire will be postponed until Wednesday March 27th.

#### VI. APPOINTMENTS

A. Sharon Ginsberg was honored as the February AS Officer Of The Month.

#### VII. OLD BUSINESS

- A. Day Under The Oaks: It was moved to sell flavored popcorn as a concession for Day Under The Oaks. M/S/C
- B. Boat Dance: SSU will not be cosponsoring the dance. A position is open on the Boat Dance Committee.

It was moved to appoint Craig Bradley to the Boat Dance Committee. M/S/C 1 Abstention

Jullian Scott presented a Boat Dance Budget.

It was moved to allocate \$8002.00 out of the Boat Dance Account for the May 11,1991 Boat Dance. M/S/C

It was moved to close debate. M/S/C

Jullian reminded everyone that word of mouth is the best publicity and a person doesn't have to be on the committee to help out. If anyone has any suggestions, contact Jullian.

C. AS. Excursions: Last Friday March 15, 1991 was the deadline to purchase tickets to the A's vs. Giants game. 31 tickets were sold. Linda Cannella of Rohnert Park Travel was unable to get a bus seating 30 people. The only bus available seats 49 people.

It was moved to extend the AS Excursions ticket sale deadline until March 22nd.

M/S/F

It was moved to close debate.

M/S/C

The Associated Students Made \$113.00 on AS Excursions.

#### VIII. NEW BUSINESS

A. Football Request: Coach Marv Mays presented a proposal to purchase T-Shirts for the football team as an incentive program to motivate the players.

It was moved to allocate \$617.04 out of Spring Special to puchase 48 T-shirts as an ;incentive program for the football team. M/S/C

B. It was moved to augment Assemblies and Concerts expense by \$2000.00, Skill Development Worrdshops expense by \$130.00 and Caard Sales Inccome By \$2130.00. M/S/

It was moved to postpone the motion definitly until next meeting. M/S/C

#### IX. Announcements

A. The Deterioration of Education postponed until next meeting.

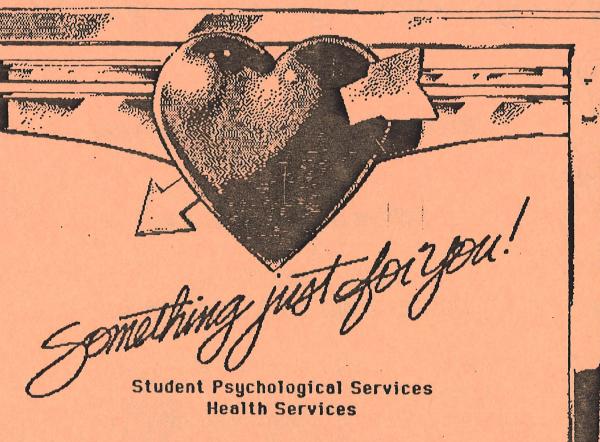
**B.** Intramurals' 5 on 5 basketball sign ups start Wednesday March 27, 1991. See Mr. Myers if interested.

C. Fun: Next meeting is Luau Day.

D. Congratulations to Amy O'Brien for placing first in the speaker competition and the Forensic Team for placing third in the state competitions. Great Job!

#### IX. ADJOURNMENT

A. The meeting was adjourned at 5:15pm.



offers a short group on:

### Managing stress

When:

Mondays: May 6, 13, 20

Time:

Noon to 1:30pm

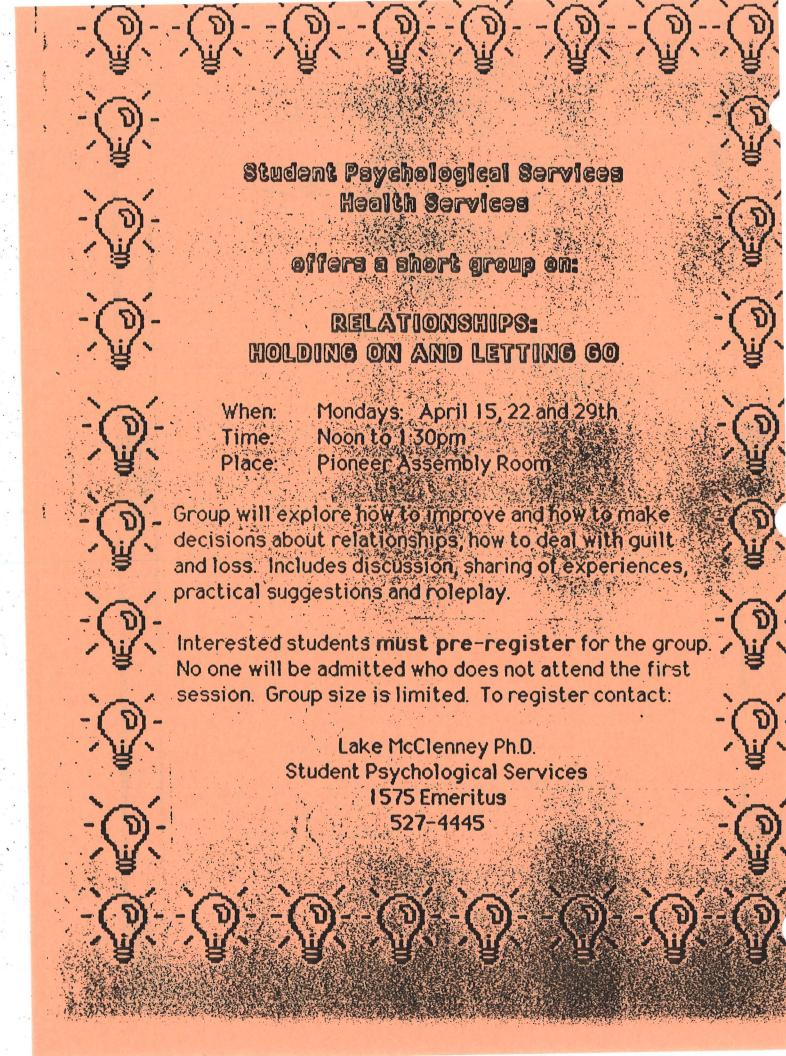
Place:

Pioneer Assembly Room

Group will include instruction and practice in progressive relaxation, autogenic training, use of imagery, self-hypnosis, stretching and movement exercises. Wear comfortable clothes and bring a towel or mat.

Interested students **must pre-register** for the group. No one will be admitted who does not attend the first session. Group size is limited. To register contact:

Lake McClenney Ph.D.
Student Psychological Services
1575 Emeritus
527-4445





Philosophically, our programs are based on the understanding that focused contact with our professional staff enables our clients to achieve greater self-reliance, thereby avoiding the need for more costly and disruptive interventions in their lives. S.A.Y. offers four general types of services. These services are integrated within the agency and coordinated with schools, other service providers, citizens groups and public agencies which are addressing similar or related issues.

Counseling Services target the continuum of problems that face youth and their families, including, but not limited to, substance abuse, runaway, suicide, depression, physical abuse, beyond parental control, etc. Services include 24 hour crisis response, same day crisis sessions, and family group and individual counseling. Counseling services are provided at four sites in Sonoma County.

Prevention Education programs are primarily school and community based. Included are classroom alcohol and drug abuse prevention presentations, training and supervising peer counseling programs, organizing community presentations and forums, parenting education programs and independent living skills training.

Employment Training programs are offered to high risk and aconomically disadvantaged youth. We currently provide services to atrisk youth in conjunction with schools. Our Summer Youth Conservation Corps provides economically disadvantaged youth with a structured work experience which benefits the community, and our teen parents program provides continuing education, childcare and employment experience.

Shelter Care and Residential Treatment services are available for youth. Short term emergency shelter care is available for runaway youth throughout the county. Our group home for Dependents of the Juvenile Court serves youth who are in need of short term crisis residential treatment and assessment.

In addition to specific services mentioned above, S.A.Y. is committed to working closely with local communities, schools, and citizens groups to promote cooperative efforts to address the needs of youth and their families. To this end, S.A.Y. staff regularly provide training and technical assistance to groups throughout the county. We have participated in cooperative efforts to fight alcohol and drug abuse in cooperation with schools and law enforcement agencies. We are actively involved in the Sonoma County Children's Network. Other examples of these types of efforts include our annual Youth Forum for close to 200 youth and our first annual forum to educate individuals active in drug prevention efforts on how to understand and access local resources. S.A.Y. was one of the founders of the county wide crisis response network which offers schools a coordinated response in the case of suicide or death of a student or faculty member.

1303 College Avenue Santa Rosa, CA 95404-3299 707/544-3299





#### PROJECT/FILM GRANTS SPRING 1991

#### FILMS:

Brett Murray - (\$300) Documentary on the St. Vincent de Paul Soup Kitchen.

Dan Bluthardt - (\$225) Documentary on the life of Luther Burbank.

Phillip Giles - (\$225) Fictional play called, "The Skeleton in the Cupboard."

Shawn Forbes - (\$150) Fictional story about the homeless.

#### PROJECT:

Michael Ashlock - (\$100) Falcon Belt Buckle to benefit endangered species.

#### ASSOCIATED STUDENTS EXECUTIVE CABINET **SPRING 1991** AGENDA

Meeting #9 Spring 1991 March 27, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President

B. Advisors

(MVG)

(Flores/ Lewman)

VI. APPOINTMENTS

to appoint Andrey Heinesen A. Treasurer MISIC B. Asst. Dean / Liberal Arts Hiring Committee m/s/c to appoint VII. OLD BUSINESS maria Busher pending CSA approval

VIII. NEW BUSINESS A, G.A.I.A. Poster Kit B. Cal SACC Conference

2. Fun Flicks Fall 91

D. Phil Wang

(Flores) M/S/C

(Rohrman)

IX. ANNOUNCEMENTS

to recommend to CSA to Sponsor Fur Flicks in Fall 91 and authorize Bob Flores to nesotiate with the agency

X. ADJOURNMENT

## ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 8 March 20, 1991

- I. The meeting was called to order at 3:15 p.m.
- II. MVG and Cheryl DeLa Cruz were absent for this meeting.
- III. The agenda for this meeting was approved.
- IV. Minutes # 7 were amended and approved.

#### V. REPORTS

A. President: Mark is out sick today. Mary reports that Calender Registration met. Student input was given that volunteers for arena reg. are the only option for AS. The AS ad for the reg envelopes will still be there, for Fall '91 only a little bit smaller then before. TLC Fall '91 might have the credit card option, and summer reg TLC will have add/drop.

B. Advisors: Brian, Mave, MVG and Bob will meet tomorrow for the student payraise proposition draft. There will be a CSA recommendation. The Italian Film Gala is tonight.

Ronda- Tomorrow at 8 a.m. AS election petitions will will be available. The Used Book Faire has been rescheduled for next week. The United American Indian Council will be having a guest speaker Wilma Mankiller.

- C. Project Film Grant The committee met for the last time. A recommendation of allocations will be brought to CSA next Monday.
- D. Program Chair- The Spring Event Committee will meet Monday and Friday 2-3 p.m. They are in touch with a L.A. agency at this time. AIDS awareness week is April 23-May 3. It is in conflict with Earth Week, so they will look into it further.
- E. Student Services- There will be a meeting with Dr. Wolf on 3-28 at 11:00 a.m. to review services offered to students.

#### VI. APPOINTMENTS

A. Elections Comm-

It was moved to appoint Felicia Valente to the position of Elections Commissioner for Spring 1991.

M/S/C

B. There was further discussion of the Opportunity Involvement in CSA.

VII. OLD BUSINESS A. NONE

#### VIII. NEW BUSINESS

A. Condoms on Campus- Options on what can be done with the machine mantainence were discussed. This issue will be brought to CSA for decision.

B. Refund For Boat Look-

It was moved to reimburse \$11.00 out of Spring Special to Sean Kaslar for transportation of the Boat Committee.

M/S/C

C. Grievance Policy- Mary brought in the proposal for the student grievance policy.

It was moved to approve the Student Grievance Policy as presented.

M/S/C

#### IX. ANNOUNCEMENTS

#### X. ADJOURNMENT

A. This meeting was adjourned at 4:35 p.m.

#### ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 **AGENDA**

MEETING #9 APRIL 9,1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES m/s/c to postpone reading of minutes

V. REPORTS

A. President

B. Advisors

C. ICC

D. Program Chair

E. Service Committee

F. A's vs Giants Excursion

G. Boat Dance

(MVG)

(Flores/Lewman)

(Buck)

(Dolin)

(Bushey)

(Bushey)

(Scott)

VI. APPOINTMENTS

A.

VII. OLD BUSINESS

A. 'Condoms

VIII. NEW BUSINESS.

A. Veterans Club m/s to allocate 25000 out of Spring Special B. Peunte Request Info 7 request to come Ms misic to postpone definitely

C. Beach Blanket BBQm/s/c to allocate \$290.55 a budget breakdown

C. Beach Blanket BBQ m/s/c to allocate \$290.55

IX. ANNOUNCEMENTS

A. Buttons Anyone?

B. Elections

C. A. S.B.TOBAY

D. Budget

to the event as requested except the

(Benway)

A.S. speakers

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #8

Date: March 25,1991

I. The meeting was called to order at 3:13 p.m.

II. Absent were: Amy Haddix, Steve Thomas, Monique Epps, Pagette Valcour, Sean Kaslar, Mike O'Donnell, Mike Hally, Tina Oakley, and Robert Carlisle.

III. The agenda was approved as amended.

IV. The approval of the minutes for meeting #7 were postponed until next meeting.

#### V. REPORTS

A. President: Dena Lash the Director of the Youth 2000 Mentoring Program sent a letter thanking the assembly for its \$300.00 donation. Anyone interested in the Office of Treasurer needs to submit a letter of interest no later than Wednesday March 27th.

B. Advisors: Bob reminded everyone there will not be a meeting next week. Offices for elections are filling up rapidly. There will be two seminars offered through Health Services. One is Managing Stress on May 6,13, and 20. The other is Relationships: Holding on and Letting Go on April 15,22, and 29th. Both seminars will be held at the Pioneer Assembly Room from noon to 1:30pm.

Ronda encourage everyone to participate with the Used Book Faire. The Elections Commissioner is Felicia Valente. Someone will be needed to change the banners. Richard Lewis who is currently doing it will be undergoing knee surgery next week, and therefore, will be unable to continue the task.

- C. ICC: The clubs New Americans and Aggies were deactivated due to lack of attendance. GALA will be sponsoring the Sonoma County Memorial Candlelight Commission for its AIDS Memorial Vigil on May 19th 6pm-10pm.
- D. Program Chair: Election petition need to be filled out and returned by April 10th. The Used Book Faire will take place Wednesday March 27th. The Spring Event Committee will be having a meeting today immediately after CSA for confirmation of members. AIDS

Awareness Week needs an organizer. If interested, contact Michael Dolin.

- E. Safety Committee: A disaster plan will be presented during Instructional Improvement Day April 17th. The Theatre Arts Building is the least safe building on campus. The safety of the Life Science cadavers has been questioned due to their high content of famaldehyde.
- F. Used Book Faire: Please check your name on the sign up sheet it you are still available to help out.
- G. Calender/Reg Committee: The AS Logo was only shrunk by one fourth its original size. There was a discussion whether students who volunteer to help out with arena registration should be able to pre-register for impacted classes.
- H. Committees Update: Ramona Danos encouraged the assembly to participate on a committee. Several committees need student representation.
- I. AS Excursions Committee: 34 tickets were sold for the As vs Giants game. A trip to the Monterey Bay Aquarium on May 4th is tentatively scheduled as the next AS excursion.
- J. CAL SACC: Jim Garcia and Sharon Ginsberg reported that CAL SACC is looking for a student trustee to lobby in Sacramento. The proposed Basic Skills Exam for financial aid assistance was discussed. The meeting was mainly an informative meeting regarding issues at a state wide level.

#### VI. APPOINTMENTS

A. Election Committee: It was moved to appoint Dena Benway, Darin Brown, Mary Giovando, Rusty Troyna, to the Elections Committee.

M/S/C 3 Abstentions

Poll workers will be needed to help during elections. Please sign-up and voluteer.

B. Removals: It was moved to remove Monique Epps, Mike Hally, and Robert Carlise, from office due to lack of attendance.

M/S/C

#### VII. OLD BUSINESS

A. It was moved to augment Assemblies and Concerts expense by \$2000.00, Skill Development Workshops expense by \$130.00 and Card Sales Income By \$2130.00. M/S/C

**B.** P/F Grant: It was moved that CSA approve \$1000.00 for Project Film Grants listed on the Project Film Grant Report for Spring 1991 out of the Project Film Grant Fund. M/S/C 1 Abstention

#### VIII. NEW BUSINESS

A. P/F Grant: Moved to Old Business

- B. Condoms on Campus: The three condom machines on campus are not being actively maintained. Executive Cabinet suggested allowing ICC to present the issue to the clubs on campus and seeing if any one club would be interested in maintaining the machines as a fund raiser. It was decided for Brian Buck to go ahead and make the suggestion to ICC and report back to CSA at the next meeting.
- C. SAY: Social Advocates for Youth, an outreach program for adolescents and their families, requested AS sponsorship for its April 1991 reception.

It was moved to allocate \$100.00 out of Spring Special to cosponsor the Social Advocates for Youth's April 1991 reception. M/S/C

#### IX. Announcements

- A. Fun: Next meeting is Button Day!
- B. Spring Event meeting today directly after today' meeting.
- C. Friday March 29th new carpet will start being installed in the SAO and the Doyle Center.
- D. AS Today needs your input. IF not input is given, there will be no AS Today.

#### X. ADJOURNMENT

A. The meeting was adjourned at 4:45pm.

#### Veterans Club Goals

- 1. Current Bills Research (What bills are currently being voted on)
  - A. Disabled American Veterans
  - B. American Legion
  - C. Veterans of Foreign Wars
  - D. Vietnam Veterans of American
  - E. Local Congressional Officials
- 2. Issues To Change
  - A. Chapter 32 refund Demands for 2 years
  - B. D.D. Extension 10 year limit
  - C. Lump sum payments for academy training
    - 1. Fire acad.
    - 2. Police acad.
  - D. Dental plan 90 day termination period needs to extended 12 months
  - E. Business loans for veterans
- 3. Raise Money For
  - 1. Veterans scholarship
  - 2. Book grant
  - 3. Stress reduction events
    - A. Repelling
    - B. Parachuting
    - C. Bungee jumping
  - 4. Postage (letters to congress)
  - 5. Off campus speakers
  - 6. Veterans emergency loans
- 5. Services
  - 1. Referrals
    - A. Housing
    - B. Jobs
    - C. Book exchange

#### BEACH, BLANKET, BBQ--BUDGET SPONSORED BY: A.G.S.,G.A.I.A. AND POSSABLY C.I.A.

#### REQUEST FOR DONATION FROM C.S.A.:

FOOD	150.00
FIREWOOD (1/4 CORD)	32.00
5K GENERATOR (BIG 4)	61.48
ICE (CRUSHED 50LB BAGS)5.01x5	25.05
(DRY ICE 40LBS)	25.50

\$ 290.55

#### ITEMS NEEDED FROM THE S.A.O. OFFICE:

ICE TUB BOX OF WRIST BANDS SPEAKERS USE OF COPIER & PAPER

TOTAL CLUB MEMBERSHIP 306 (ESTIMATED)

Page 1

#### BUDGET REPORT AS OF MARCH 31, 1991

	9 Months	9 Months	Variance	
		- End: Mar/91		% Var
		===Budget==	name about often below below these decide course defined about which decide course decide about	
/ities/Assemblies	224.07	0.00	224.07	
Card Sales		93151.23		12.4
etball Income	1573.50	2500.00	(926.50)	-37.1
essions Income	3794.45	4000.00	(205.55)	
pall Income		4000.00	2824.55	70.6
cling Income				10.0
ing Machine Income	4000.00	0.00 4000.00		0.0
ellaneous Income	193.64	0.00	0.00 193.64	
erraneous income				
INCOME	122147.60	107651.23	14496.37	13.5
NET INCOME	122147.60	107651.23	14496.37	13.5
GROSS PROFIT	122147.60	107651.23	14496.37	13.5
		weak area bean local local data back data strick talls. NAT		
S CURRORE				
JS SUPPORT	. 0.00	200 00	200.00	100.0
' Under The Oaks	1000.00	200.00	0.00	0.0
1 Day Care		4000.00	3149.99	
books & Calendars	850.01	500.00		100.0
mural Sports 'e American Museum	100.00	200.00		50.0
Band	281.90	600.00		53.0
ry Programs	346.65	400.00		
t Team	3091.50	3900.00		20.7
UCTIONAL SUPPORT	0071.00	0,00,00		
ive P E	172.44	900.00	727.56	80.8
Judging Team	2000.00	2000.00	0.00	0.0
		300.00		
rt Choir		700.00		100.0
ing Services	49.40	1450.00	1400.60	96.6
Leaves	700.00	700.00	0.00	0.0
sics	1450.00	1450.00	0.00	0.0
re Arts	3325.42	4000.00	674.58	16.9
ATHLETICS				
all.	365.00	755.00	390.00	51.7
tball	755.00	755.00	0.00	0.0
Country	653.00	755.00	102.00	13.5
all .	1110.00	1110.00	0.00	0.0
	560.00	755.00	195.00	25.8
	750.00	755.00	5.00	0.7
ing	294.00	755.00	461.00	61.1
ATHLETICS (cont)	560 00	755.00	195.00	25.8
S	560.00	755.00	755.00	100.0
Polo	755.00	755.00	0.00	0.0
ling	750.00	755.00	5.00	0.7
11119	100.00	100100	J. 00	

#### 03/31/91 ASSOCIATED STUDENTS INCOME STATEMENT

#### BUDGET REPORT AS OF MARCH 31, 1991

	9 Months	9 Months	Variance	
	End: Mar/91	End: Mar/91	Fav/ <unf></unf>	% Var
	Sound should which should which the control of the bridge should which the control of the contro	===Budget==	NAME AND ADDRESS OF THE PARTY O	
N'S ATHLETICS		755 00	0.00	0.0
etball	755.00	755.00	0.00	0.0
s Country	620.00	755.00	135.00	17.9
er	755.00	755.00 755.00	0.00 321.00	42.5
ball	434.00	755.00	461.00	61.1
ming	294.00	755.00	615.00	81.5
nis	140.00	755.00	755.00	100.0
;k	0.00 755.00	755.00	0.00	0.0
eyball	755.00	155.00	0.00	0.0
VITIES/SERVICES emblies/Concerts	5841.26	4000.00	<1841.26>	-46.0
ano Culture	500.00	500.00	0.00	0.0
	1022.24	1382.00	359.76	26.0
Security Cultural	290.00	500.00	210.00	42.0
	0.00	500.00	500.00	100.0
ve American Cultur	160.00	4800.00	4640.00	96.7
ing Program ect/Film Grants	436.62	2000.00	1563.38	78.2
ect/Film Grants  Ment Health Care	12.40	150.00	137.60	91.7
nt Ticket Crew	1415.00	2028.00	613.00	30.2
ARSHIP DEVELOPMENT	1415.00	2020.00	013.00	00.2
ciation Conference	2108.00	2500.00	392.00	15.7
lership Retreat	2960.00	2960.00	0.00	0.0
essional Assoc	50.00	700.00	650.00	92.9
1 Development W/S	784.67	400.00	<384.67>	-96.2
NISTRATIVE EXPENSE	704.07	400.00	(001.01)	,0.2
pment Repair/Purch	0.00	900.00	900.00	100.0
utive Cabinet	119.29	200.00	80.71	40.4
r-Club Council	220.99	250.00	29.01	11.6
ce Supplies	401.71	600.00	198.29	33.0
age	248.47	1000.00	751.53	75.2
ic Relations	1675.30	1500.00	<175.30>	-11.7
ries & Fringes	22306.02	33790.00	11483.98	34.0
ent Cards	0.00	1000.00	1000.00	100.0
NISTRATIVE EXPENSE				
ent Employees	339.53	500.00	160.47	32.1
ent Trustee	66.74	200.00		
phone		1000.00		
t Insurance	0.00			100.0
eciation Expense	0.00	0.00	0.00	
ellaneous	0.00	400.00	400.00	100.0
IAL ALLOCATIONS				
1990	2381.23	2381.23	0.00	0.0
ng 1991	3497.83	2000.00		
Loan & Grant Fund	0.00	2000.00	2000.00	
KPENSES	71278.78	107651.23	36372.45	33.8
OPERATING PROFIT	50868.82	0.00	50868.82	

of: 03/31/91

## ASSOCIATED STUDENTS INCOME STATEMENT

Page 3

#### BUDGET REPORT AS OF MARCH 31, 1991

9 Months 9 Months Variance

	End: Mar/91	End: Mar/91	Fav/ <unf></unf>	% Var
	these mines place state bases stope makes place whose states datase which makes distant datase stope have been been maked thanks	===Budget==		======
her Income & Expenses				
Frozen Reserve Expense	0.00	0.00	0.00	
Misc Income/Expense	64.97	0.00	64.97	
Cash Over/Short	4.78	0.00	4.78	
Interest Earned	7890.84	0.00	7890.84	
TAL Other Income & Expenses	7960.59	0.00	7960.59	
**** PROFIT BEFORE TAXES	58829.41	0.00	58829.41	
**** NET PROFIT	58829.41	0.00	58829.41	

#### ASSOCIATED STUDENTS EXECUTIVE CABINET FALL 1990 AGENDA

Meeting # 4/0 10
Fall 1990 Date 4-10-90.

V. REPORTS

A. President

(MVG)

B. Advisors (Flores/ Lewman)

isors (Flores/ Lewman)
calsacc Scholarship, Don Henry Concret, Fun Flicks, Grad
speakers,

CofC

C. Program Chair

VI. APPOINTMENTS

Ros Fernandez ASOOTM

VII. OLD BUSINESS

A. Cal SACC conference

VIII. NEW BUSINESS A. EARTHWEEK.

IX. ANNOUNCEMENTS

# ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 9
Date 3/27/91

- I. The meeting was called to order at
- II. Mike Dolin was absent for this meeting.
- III. The agenda for this meeting was approved.
- IV. Minutes #8 were approved.

#### V. REPORTS

A. President: Mark has received a thank you letter from Jim DeMeyer from SSU regarding the Erin Fisher scholarship. Mark continued with the student payraise issue and it's continuing complications.

B. Advisors: Bob let everyone know that they need to clean off their desks for the new carpet installation.

Ronda let the cabinet know that the Book Faire went well, and that tomorrow at 8 a.m. is a Boat Dance meeting. Deadlines for election petitions will be May 10th, and Wednesday there will be a candidate meeting.

#### VI. APPOINTMENTS

A. Treasurer: There were three applicants for the position of treasurer.

It was moved to appoint Audrey Heinesen to the position of A.S. Treasurer.

M/S/C

B. Assistant Dean of Liberal Arts Hiring Comm:

A student needs to be appointed to the committee.

It was moved to appoint Maria Bushey to sit on the Assistant Dean of Liberal Arts Hiring Committee, pending CSA approval.

M/S/C 1- abstention

#### VII. OLD BUSINESS

A. None

#### VIII. NEW BUSINESS

A. Poster Kit: G.A.I.A. discussed some reasons why a poster kit was needed for there club. It was suggested that G.A.I.A. go to CSA and ask that the AS co-sponsor Earth Week for access to the poster kit that is here.

B. Cal SACC: Exec Cab had an informal discussion regarding sending people to a Ca SACC conference at the L.A. Marriott April 26, 27, and 28.

C. Fun Flicks '91: Fun Flicks would like to book themselves in November at the college. It is a company that makes lip-sync videos for the students. The cost is \$2000.00 plus hotel.

It was moved to recommend to CSA to sponsor Fun Flicks to come to campus in November, allowing Bob to set up the date with the agency.

M/S/C

D. Phil Wang: Noni came to Exec Cab to request \$150.00 for Phil Wang, but according to the commissioner guidelines that can be done through Ronda.

IX. ANNOUNCEMENTS A. Bye Cheryl!!!!

X. ADJOURNMENT

A. This meeting was adjourned at 5:15 p.m.

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 AGENDA

MEETING #10 APRIL 15,1991

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

V. REPORTS		
A. President	(MVG)	
B. Advisors	(Flores/Lewman)	
C. ICC	(Buck)	
D. Program Chair	(ZUCH)	
E. Human Race	(Buckley)	
F. Elections	Mester to create the Budget Commark to mark to scoto state to see	Has with
	1 Ridget Comm	" Gardier
VI. APPOINTMENTS	to create the sus mark to	an mack-Rost
A. March ASOOTM	MISI many Heinesen scotissisis	+2,000
B. Budget committee	Fron Buck; Julian poor. 35 Sim Fron Buck; Julian poor. 35 Sim Funflicks for next Fally and com (Flores) (Navarrette)	rogram
VII. OLD BUSINESS	or Funflicks for he towards the t	. 3
A. Fun Flicks	(Flores)	in for
D. A defice Project Project	maranound) the frente	Frogram
D. Condom Machine	ent Boat (Scott) Awards di	
D. Condom Machine	DE Service QUAKE M/S/C to en	ot brisn
council to take over maintenance.  VIII. NEW BUSINESS. their	+ servicing as per read up to	1000
VIII. NEW BUSINESS. + meir	proposal allocate 3	.00 for
A. Elections Budget MS/C 40 all	ocate up (Flea)	
B. Earth Week MISIC TO TO	0.59 (GAIA) decoration	A
that CSA en	dorse Earthweek up to 50	
B. Earth Week MISIC to all	Food pond	
IX. ANNOUNCEMENTS		
A. Round Up At The Rodeo	(DCHWay)	
B. D.U.O.	recicpts	
C. SRHS Speaker,		nitchnests
D. No School wednes	sday MUG, Ramonall	B. Monique
OLD BUSINESS	sday Tickets Andreyt, Rex ecception , Lotter , maria, mor	rgan.
E SAY Gother Pe	eception, Lotter, maria,	
7	- L MCC 1	0 =

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

MEETING #9
APRIL 8, 1991

- I. The meeting was called to order at 3:15 pm
- II. Absent were: Amy O'Brien, Richard Lewis, Steve Thomas, and Craig Bradley.
- III. The agenda was approved as amended
- IV. It was moved to postpone approval of the minutes for meeting #8. M/S/C

The minutes for meeting #7 were approved as amended.

#### V. REPORTS

- A. President: Mark reported that FUN FLICKS has been tentatively scheduled for November 25, 1991. A meeting with Dr. Agrella was reassuring. Work with the Board of Trustees and faculty in the past was discussed including issues that have not been resolved for 3,2, and 1 years such as wheelchair ramps on Bailey Field, allowing the Student Trustee to vote, acquiring a study hall in Barnett Hall, The recycling project, and student pay raises.
- **B.** Advisors: Bob reported there are only 7 more meetings of CSA. There will be a Board of Trustees meeting tomorrow April 9th at 4pm in Library rm #1. Day Under The Oaks needs volunteers to help set up in the morning. Election petitions are due Wed. April 10th by 5pm. Contact Audrey Heinesen if interested in being involved with the Budget Committee. This committee will be working on the budget for the 91/92 school year. The Santa Rosa Chamber of Commerce's Student of the Month Award went to Mary Giovando.

It is not too late to petition to run for an office. Richard Lewis will be out all week due to knee surgery. In his place, Julian Scott will deliver the Bear Facts.

- C. ICC: Proposals to maintain the condom machines were submitted by SAM, Kent Hall, and AGS. Mid East Action Coalition changed its name to Students Against World Odor. The Veterans Club will be selling candy bars to reach a \$2500.00 goal.
- **D.** Program Chair: Mike Dolin complimented Dena Benway for the excellent job she did for the Used Book Faire. Hot Dog Day is coming up a chair is needed. If there is no response from anyone who would like to facilitate the AIDS Awareness Week, then the event will not take place.
- E. Service Committee: Maria Bushey presented a detailed list of services offered to students. She asked that the services be reviewed and if there are any questions or improvement ideas to contact either herself or Christina Caruso.
- F. As vs Giants: The first excursion had positive responses, but improvements need to be made for the next excursion. AS made approximately \$100.00 from ticket sales.
- G. Boat Dance: "Rock the Bay" will be the Boat Dance Theme. Tickets will be on sale starting April 29th. Volunteers will be needed to help sell tickets. Boat Dance Committee meetings will be held on Mondays and Fridays at 1pm. The food booths will need volunteers for half hour intervals. Alcohol will stop being served at 12am and only one drink can be purchased at a time.
- H. Graduation: Petitions to graduate this semester are due at 5pm today.

#### VI. APPOINTMENTS

#### VII. OLD BUSINESS

A. Condoms: Brian Buck presented and read three club requests to maintain the condom machines from SAM, AGS and Kent Hall. A decision will be made at the next meeting.

#### VIII. NEW BUSINESS

A. Veterens Club: A donation was requested for \$250.00 to help achieve club goals.

It was moved to allocate \$250.00 out of Spring Special to the Veterans Club. M/S/

It was moved to postpone this decision until next meeting pending a budget breakdown. M/S/C

- B. Peunte Request: Luz Navarette and Lily Castillo provided information about the Peunte Club. The club provides directional and supportive assistance for Mexican- American students, from families that have historically limited educations, as they plan to transfer to a four year college primarily the UC system. A banquet is planned to honor students who have been academically successful because of their participation with the Peunte Program.
- C. Beach Blanket BBQ: The Bonfire Bonanza has been cancelled. In its place will be the Beach Blanket BBQ this Saturday from 4pm 9pm at Goat Rock. This event will be sponsored by the clubs GAIA, AGS and CIA.

It was moved to allocate \$290.55 out of Spring Special and the use of an ice tub, a box of wrist bands and the use of paper and the copier for the Beach Blanket BBQ. M/S/C

#### IX. ANNOUNCEMENT

A. FUN: Next meeting is Cowboy Day!

- **B.** Elections meeting this Wednesday April 10th 12pm-1pm. Petitions are due April 10th no later than 5pm. April 11th candidate statements are due.
- C. AS Today: Please put a "blurb" on the computer in Jim's file.
- D. Budget: Review budget this week. If any questions, bring them to the next meeting.

#### X. ADJOURNMENT

The meeting was adjourned at 4:55pm.

#### **BUDGET REQUEST**

<u>ASB</u>

Puente Berkeley

Multi-Cultural Committee

\$300 Awards

\$500 Food

\$500 Entertainment

\$200 Decorations

\$500 Food

\$1,000 Total

\$500 Total

\$500 total

Budget Total = \$2,000



# California Association of Community Colleges

2017 "O" Street Sacramento, California 95814-5285

> (916) 444-8641 FAX (916) 444-2954

COS. 55.5.

Ernest H. Berg, Interim Executive Director

To Officers

STUDENT STRUCTS

STRUCTS

DATE:

June 13, 1990

TO:

California Community College Chief Executive Officers

FROM:

Kevin Ramirez, Chair, CACC Commission on Instruction

Patricia Griffin, Chair, CACC Commission on Student Services

Attached please find a checklist of items affecting campus climate which was developed this year by a joint task force of the Commissions on Instruction and Student Services. This is not a research document but rather the product of a "think tank" process. We hope you will find it useful in reviewing the climate of your institution, especially in conjunction with the accreditation process, and it is with the self-study in mind that we offer this check list to you for your consideration as a resource.

KM:jrl

Att.

Representing the world's-finest network of postsecondary education

#### INVENTORY OF ELEMENTS INFLUENCING CAMPUS CLIMATE

#### I. Campus Climate

- 1) Collaborative and positive working relationship between faculty, staff, students, and administration.
- 2) Community involvement by administration and faculty.
- 3) Accessibility of President and administration to faculty. staff, and students.
- 4) Accuracy and quality of publications.
- 5) Accessibility of faculty to students.
- 6) Committee involvement by faculty and administration.
- 7) Recruitment and retention of minority faculty, staff, and students.

#### II. Elements for Effective Institutions

- 1) Board policies reviewed and up-to-date.
- 2) Formalized committee structure in place.
- 3) Commitment to shared governance.
- 4) Process for planning in place.
- 5) Short and long range goals and mission mutually developed and publicized.
- 6) Rolls of constituencies defined (Academic Senate and Union).
- 7) Workable organizational structure.
- 8) High quality of leadership.
- 9) Positive attitude toward change.

## INVENTORY OF ELEMENTS INFLUENCING CAMPUS CLIMATE Continued Page - 2 -

#### III. Academic Practices

- 1) Classroom standards defined.
- 2) Degree and certificate standards and requirements defined and publicized.
- 3) Evaluation methods for instructional programs and methods for change.
- 4) Course outlines current and followed for all courses.
- 5) Faculty members articulate clear criteria for student performance.
- 6) Articulation agreements in place with transfer institutions.
- 7) Course prerequisites clearly defined.

#### IV. Curriculum

- 1) Faculty monitor and revise requirements for certificate and degree programs.
- 2) Transfer courses articulate with four year institutions.
- 3) Curriculum committee is representative of faculty and is actively involved in curriculum review and development.
- 4) Hourly faculty involved in curriculum development process.

#### V. Staffing

- 1) Institution encourages and supports staff development.
- 2) Recognition for employees.
- 3) Current and functioning staff evaluations.
- 4) Active Affirmative Action Plan for recruitment and hiring.
- 5) Cooperation between instruction and student support.

## INVENTORY OF ELEMENTS INFLUENCING CAMPUS CLIMATE Continued Page - 3 -

#### V. Staffing Continued

- 6) Staff participation in key decision-making.
- 7) Formalized procedures fur grievances.
- 8) Faculty members on campus and available to students.
- 9) Student-oriented staff courteous and helpful to students.

#### VI. Academic and Student Support Services

- 1) Library collection and hours sufficient to meet student needs.
- 2) Adequate publicity for support services meeting special student needs (child care, financial air, foreign students, EOPS, etc.)
- 3) Assessment services function to place students properly.
- (4) Institutional support and assistance for student government.
  - Variety of student activities to meet student needs.
  - 6) Counseling services address range of student concerns.
  - 7) Training for faculty, staff, and students to deal with student diversity.

#### VII. Facilities

5)

- 1) Facilities and equipment adequately maintained for staff and students.
- 2) Adequate parking facilities for students and staff.
- 3) Public transportation to and from campus available during the day and evening.
- 4) Bookstore and Cafeteria services adequate to meet the needs of resident and non-resident students.

## INVENTORY OF ELEMENTS INFLUENCING CAMPUS CLIMATE Continued Page - 4 -

#### VII. Facilities Continued

- 5) Comfortable places available where students can meet and study.
- 6) Recreational and athletic facilities open evenings and weekends.
- 7) Library provides evening and weekend hours.
- 8) Administrative and Student Services Offices are open for students who take night or weekend courses.



NOW YOU CAN BE THE STAR OF A MINI-MOVIE WITH SOUND EFFECTS AND MUSIC BACKGROUND

FINALLY, A VIDEO RECORDING EVENT EVERYONE WILL WANT TO PARTICIPATE IN. THROUGH THE USE OF INCREDIBLE SPECIAL EFFECTS WE CAN CREATE A PERSONALIZED MINI-MOVIE (APPROXIMATELY 3-5 MINUTES) ON VIDEO, OF YOU AND YOUR FRIENDS, DOING XCITING, FUNNY, CRAZY, UNBELIEVABLE AND JUST PLAIN FUN STUNTS AND VISUAL FANTASIES OF ALL TYPES.

WATER SKI or SKIN DIVE and never get wet RIDE A MOTORCYCLE as "Leader of the Pack" "SHOOT IT OUT" with gunfighters in the Old West

WALK on the moon

FLY LIKE SUPERMAN over the city SNOW SKI at breakneck speeds

- SURF the big waves
- FLY A MAGIC CARPET or hot air balloon
- STAR in your own music video while you lip sync your favorite song or just dance and let our special effects do the rest.
- BE A COUNTRY STAR
- BE A ROCK STAR



Exclusively represented by the Kramer/Magnan Agency.



- 1. Moderate space requirements: All camera movement is generated with "joystick" controls. The subject moves very little in relation to the background. This is how the illusion of movement is created.
- 2. Titles for each video are chosen by the participant. They can name or title their own band or movie.
- 3. Video productions include full costumes, props, etc.
- 4. Exciting and varied backgrounds are custom generated for each video. This gives each product a unique quality.
- 5. Hundreds of songs are available to choose from.
- 6. All aspects of production are handled by professional engineers with studio quality equipment thus insuring a "top-shelf" product.
- 7. An area of about  $15^{\prime} \times 25^{\prime}$  is required for our chroma key background, lights, cameras, speakers, monitors and control panel.
- 8. The audience is able to view the video as it is being produced. It's <u>educational</u> and great fun to watch.

THE 1990 AGENCY OF THE YEAR-N.A.C.A.

KRAMER

3849 LAKE MICHIGAN DRIVE GRAND RAPIDS, MICHIGAN 49504 (616) 791-0095 • FAX (616) 791-4419

EXCLUSIVELY REPRESENTED BY:





## Santa Rosa Junior College KENT RESIDENCE HALL

April 15, 1991

TO: College Student Assembly

FR: Kent Hall Council

RE: Proceeds from Condom Machine Sales

#### MEMO:

At our April 11th Council meeting, it was decided that any profits derived from stocking the condom machines would go toward a "Condom/A.I.D.S. Awareness Fund" that would:

- help defray the costs of sponsoring A.I.D.S. Awareness Week/National Condom Week annually

 help defray the cost of purchasing additional condom machines for the campus, if possible

- be used for other speakers, activities, etc. associated with condom usage, AIDS awareness, safe sex, and related issues.

Kent Hall Council, if it is chosen to service the condom machines on campus, would not be performing this as a fundraiser, but instead, as a service to SRJC students.

We would like to explore the possibility of reducing the price of condoms on campus, to make them more readily available to lower income students. If this is not possible, we would use the funds generated from condom sales to help support the dissemination of information to students regarding condom usage and AIDS awareness. The Council would then consider part of its charge to be cosponsoring AIDS Awareness Week and/or National Condom Week with CSA and/or Health Services.

Pagette Valcour

CSA Representative for Kent Hall Council

## PROPOSED BUDGET ELECTIONS SPRING '91

#### RECEPTION FOR NEWLY ELECTED OFFICERS:

decorated 1/2 sheet cake \$25.59
vegetable tray \$22.50
lemonade( 4 gallons) \$20.00
coffee(1 1/2 gallons) \$ 7.50

Total \$75.59

#### **MISCELLANEOUS EXPENDITURES:**

anything not taken into acct. \$25.00

#### **GRAND TOTAL:**

\$75.59

\$25.00

\$100.59

VETERANS SCHOLARSHIPS	\$35.00
BOOK GRANTS	\$50.00
STRESS REDUCTION EVENTS	
REPELLING	\$100.00
POSTAGE /OFFICE SUPPLIES	\$80.00
LETTERS TO CONGRESS	
LETTERS TO MILITARY/ VA SUPPORTERS	
LETTERS TO MILITARY PERSONNEL	

\$265.00

ASSOCIATED STUDENTS
COLLEGE STUDENT ASSEMBLY
Meeting #11
April 22,1991

#### AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES

```
U. REPORTS
                                                  (Van Gorder)
   A. President
                                                  (Flores/Lewman)
  B. Advisors
  C. ICC
                                                  (Buck)
  D. Election
                                                  (Valente & Co.)
   E. Boat Dance
                                                  (Scott & Co.)
   F. Calender/Reg.
                                                  (Gio)
   6. Retreat 1991 -> camp Gualala
                                                 (Flores)
   H. Services Committee (Busher)
Thorsday Wight market (Garcia)
  H. services committee
UI. APPOINTMENTS m/s/c to appoint to Recycling

A. Recycling Committee Craig Bradler, Jim Garcia, Morgan Mack-Ross

B. Commissioner David Frenandez, Dena Benuar, Ramone

UII. OLD BUSINESS Time only

Brian Buck (Chair)
UII. OLD BUSINESS Time calley
   A. AS Today
   B. Goals to the Board m/s/c to forward letter written by mark
                                     van Gorder to the Board of Trustees with CSA approval
UIII. NEW BUSINESS
  A. AS Golf Balls

B. Bud Welch - Memorial MS/C + 0 al(MUG) = 30 for flowers for MUG) the family of Bud welch
        M/s/c to donate 20% A.S. Concessions income
                  to the Rotary club of S.R.
IX. ANNOUNCEMENTS
                                                 (R. Fernandes)
    A. Ramsey Clark Video
    B. Tours R Us
                                                 (Bushey)
* Wew Business
                                                  (Bradley)
H. ADJOURNMENT D. Thursday Night market (Garcia)

MS/c to allocate $10000 gat of Spring

Special Adactions to bea Friend
```

craig Bradler Bike Trip of the TNM

MISIC to send 1009 to children's Help Center in Florida

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

#### MEETING #10 APRIL 15, 1991

- I. The meeting was called to order at 3:15 pm
- II. Absent were: Kim Barnes, Amy Haddix, Michael Dolin, Noni Rohrman, Valerie Charles, Felicia Valente, and Craig Bradley.
- III. The agenda was approved as amended
- IV. The minutes for meeting #8 was approved as amended.

  The minutes for meeting #9 was postponed until next meeting.

#### V. REPORTS

- A. President: There will be an Educate The State Rally and Lobby in Sacramento April 16th starting at noon. There will be a meeting with the student pay raise AD Hoc Committee to finish what was started.
- B. Advisors: May 2nd the Thursday Night Markets begins its '91 season. California Association of Community Colleges has an inventory of elements that influence campus climate.
- \$239.00 was raised from the Used Book Faire.
- C. ICC: Stoplight AD Hoc Committee still working on pedestrian stop light on Mendocino Ave. Dominic Isaac from the Triangle Platform Party would like club sponsorship to distribute party literature.
- D. Program Chair: A chair is needed for Hot Dog Day scheduled for May 20th. The Spring Event Committee is undecided when to have its planned event.
- E. Human Race: Ed Buckley, representing the volunteer center, brought to CSA's attention the May 11th 10th annual Human Race Walk/Run. He encouraged SRJC student participation.

F. Elections: Next Monday April 22nd candidates will be allowed to give a 3 minute speech at 12pm. Also, there will be an open forum for all opposed candidates Tuesday April 23rd at noon. Elections are April 24th and 25th.

#### VI. APPOINTMENTS

A. Ros Fernandes was awarded as the March ASOOTM.

- B. It was moved to reappoint Monique Epps as the Ethnic Minorities Officer. M/S/C
- C. Budget Committee: It was moved to create a 91/92 Budget Committee with Audrey Hienesen, Mark Van Gorder, Maria Bushey, Julian Scott, Jim Garcia, Brian Buck and Morgan Mack-Rose. M/S/C

#### VII. OLD BUSINESS

A. Fun Flicks: An Event with 6 hours of interactive video.

It was moved to sponsor Fun Flicks for November 23, 1991 and commit \$2000.00 toward the event. M/S/C

B. Puente Project: A proposed budget was presented for the Puente Project's Awards Banquet.

It was moved to allocate \$1000.00 out of Spring Special to the Puente Project for their May 31st Awards Banquet. M/S/C

It was moved to amend the motion to allocate \$300.00 for awards, \$200.00 for decorations and up to \$500.00 for food pending return of receipts.

#### M/S/C

C. Boat Dance: The theme will be "Rockin the Bay". The D.J. will be the Quake which will cost \$100.00 more than anticipated.

It was moved to allocate \$100.00 to augment the Boat Dance budget for the D.J. fee. M/S/C

Ticket sales begin April 29th. Sign up and help.

D. Condoms: Brian read Kent Hall's proposal to maintain the service of the condom machines.

It was moved that CSA allow Kent Hall Student Council to maintain the service of the Condoms machines as per their proposal. M/S/C

- E. SAY Lottery: Tickets for the Social Advocates for Youth awards reception on April 20th were distributed.
- F. Veteran's Club: A proposed budget was presented.

It was moved to allocate \$265.00 out of Spring Special for the Veteran's Club. M/S/F 3 Abstentions

#### VIII. NEW BUSINESS

A. Election Budget: The Elections Committee presented a budget for a reception for the candidates elected.

It was moved to allocate up to \$100.54 for the Election Committee's budget. M/S/C

**B.** Earth Week: GAIA will be having an Earth Week April 29th to May 2nd. Through out the week there will be speakers and demonstrations.

It was moved that CSA sponsor Earth Week. M/S/C

#### IX. ANNOUNCEMENT

A. FUN: Next meeting is Disneyland Day!

- B. Day Under The Oaks: Rex and Pagette reported that several flavors of popcorn will be donated.
- C. A senator who is in opposition of prop. 98 will be speaking and having an open forum about the issue on May 3rd at 7:00pm at SRHS.

#### X. ADJOURNMENT

The meeting was adjourned at 5:01pm.

### THE COMMITTEE FOR OPEN GOVERNMENT & THE CENTER FOR PEACE & JUSTICE

HOSTS VIDEO SHOWINGS

### RAMSEY CLARK THE BOMBING OF IRAQ

A FILM THE NETWORKS REFUSED TO SHOW - THEY FIRED AN EXECUTIVE

AND

#### THE INVASION OF PANAMA

INCLUDES UNRELEASED NEWS FOOTAGE

AND

### COVERT OPERATIONS AND THE CONGRESS

THE BOXER AMENDMENT DEBATE

SATURDAY \* APRIL 27,1991 \* 7:00 P.M. \* FREE NEWMAN AUDITORIUM (NEAR LIBRARY OFF ELLIOT)
SANTA ROSA JUNIOR COLLEGE

Co-sponsored by Global Awareness In Action at Santa Rosa Junior College For more information contact the Center for Peace & Justice - 575-8902



#### Santa Rosa Junior College NEW COLLEGE CALENDAR

#### **ACADEMIC YEAR 1992-93**

#### FALL SEMESTER 1992

August	10-28	In- person registration
August	17	New Faculty Orientation Day
August	18	Instructional Improvement Day, No Classes
August	19	Classes begin
August	28	Last day to register/add without instructor's signature
September	7	Labor Day holiday
September	8	First census day
September	8	Last day to register/add with instructor's signature
September	11	Last day to drop a class without "W" symbol
October	14	Second eight-week classes begin
October	23	Midterm reports issued
October	26	Second census day
November	13	Veterans' Day holiday
November	23	Last day to drop a class with "W" symbol
November	26-28	Thanksgiving Day holiday
December	7	Last day to petition to graduate, December 1992
December	14-18	Final examinations
December	21-January 8	Semester Break

#### **SPRING SEMESTER 1993**

January	4-20	Registration
January	6-8	Instructional Improvement Days, No classes
January	90 11	Classes begin
January	15	Last day to register/add without instructor's signature
January	18	Martin Luther King holiday
February	1	First census day
February	1	Last day to register/add with instructor's signature
February	5	Last day to drop a class without "W" symbol
February	12	Lincoln's Day holiday
February	15	Washington's Day holiday
March	5	Midterm reports issued
March	15	Second eight-week classes begin
March	19	Last day to petition to graduate, May 1993
March	22	Second census day
April	12-16	Spring Break
April	23	Last day to drop a class with "W" symbol
May	17-21	Final examinations
May	22	Commencement exercises

#### **SUMMER SESSION 1993**

31	Memorial Day holiday
1	Summer classes begin
29	4 weeks final examinations
<u>on</u>	
14	Summer classes begin
5	Independence Day holiday
27	6 weeks final examinations
10	8 weeks final examinations
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#### Santa Rosa Junior College NEW COLLEGE CALENDAR

#### ACADEMIC YEAR 1993-94

#### FALL SEMESTER 1993

August	9-27	In-person registration
August	16	New Faculty Orientation Day
August	17	Instructional Improvement Day, No Classes
August	18	Classes begin
August	27	Last day to register/add without instructor's signature
September	6	Labor Day holiday
September	7	First census day
September	7	Last day to register/add with instructor's signature
September	10	Last day to drop a class without "W" symbol
October	13	Second eight-week classes begin
October	22	Midterm reports issued
October	25	Second census day
November	12	Veterans' Day holiday
November	22	Last day to drop a class with "W" symbol
November	25-26	Thanksgiving Day holiday
December	6	Last day to petition to graduate, December 1993
December	13-17	Final examinations
December	20-January 7	Semester Break

#### SPRING SEMESTER 1994

January	3-14	Registration
January	5-7	Instructional Improvement Days, No classes
January	10	Classes begin
January	14	Last day to register/add without instructor's signatur
January	17	Martin Luther King holiday
January	31	First census day
January	31	Last day to register/add with instructor's signature
February	4	Last day to drop a class without "W" symbol
February	11	Lincoln's Day holiday
February	21	Washington's Day holiday
March	4	Midterm reports issued
March	14	Second eight-week classes begin
March	18	Last day to petition to graduate, May 1994
March	21	Second census day
April	4-8	Spring Break
April	22	Last day to drop a class with "W" symbol
May	16-20	Final examinations
May	21	Commencement exercises

#### **SUMMER SESSION 1994**

First Session	<u>on</u>	
May	30	Memorial Day holiday
May	31	Summer classes begin
June	28	4 weeks final examinations.
Second Ses	ssion	
June	13	Summer classes begin
July	4	Independence Day holiday
July	26	6 weeks final examinations
August	9	8 weeks final examinations
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#### ASSOCIATED STUDENTS **EXECUTIVE CABINET SPRING 1991** AGENDA

Meeting # 11 pring Fall 1991 APRIL 24, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President (MVG)

B. Advisors (Flores/ Lewman)

C. Panly Shore Show (Flores) D. Florence Howe Resolution (Flores)

E. Phil Wang (Dolin)

(MVG) F. Golf Balls

G. S.F. State Confirence (Buck)

VI. APPOINTMENTS

A.

VII. OLD BUSINESS

(Giovando) MISIC to allocate up to A. Boat Dance Allocation

\$7500 each for Bob + Fonda to use for clothes for Boat Dance

VIII. NEW BUSINESS

VIII. NEW BUSINESS

A. Banquet Plans M/s/cto hold Banquet e La Gare

B. Agrella to lunch m/s/e (MVG)
c. Phil wars for allocate 4500 for (much w) Dr. Agrelle

IX. ANNOUNCEMENTS

MISIC to amend to read up to \$10000 and add Brian

X. ADJOURNMENT and mary

> m/s/c to allocate up to \$30000 for Phil wang for noontine concert 5/17/91

# ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 10 April 10. 1991

- I. The meeting was called to order at
- II. Everyone was present for this meeting.
- III. The agenda for this meeting was amend and approved.
- IV. Minutes #9 were approved.

#### V. REPORTS

A. President: The board meeting went well. Four new dumpsters for the recycling project have been purchased. The program has cleared \$853.00 in profit, so far. Mark will be meeting with Dr. Agrella Re: the list of objectives.

B. Advisors: Bob informed the Cabinet of a Cal SACC scholarship that is available now. Grad Speakers Committee will be meeting soon. Fun Flicks can be scheduled possibly for Nov 25, 1991, possible fundraisers here folks... Congrats Mary Giovando for winning Student of the Month of the Santa Rosa Chamber of Commerce.

Ronda reports that between now and the 24th elections stuff will be going on. United American Indian Council speaker 12-1:30 p.m.in Neuman. SAG will be having a film festival Fri and Sat 6-10 p.m.

C. Program Chair: The Spring Event Committee is thinking of a "Spring Fling" for May 15.

#### VI. APPOINTMENTS

A. AS OOTM; It was decided by consensus to appoint Ros Fernandes as AS OOTM for March 1991.

#### VII. OLD BUSINESS

A. Cal SACC: Brian talked to Jim and Sharon who have decided not to go to the Cal SACC conference. The money will be used for NACA.

#### VIII. NEW BUSINESS

A. EarthWeek: David Fernandes will be bringing EarthWeek to CSA.

#### IX. ANNOUNCEMENTS

A. DUO Alumni Golf Tourney is May 17.

#### X. ADJOURNMENT

A. This meeting was adjourned at 4:30 p.m.

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 AGENDA

MEETING #12 APRIL 29,1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS	
A. President	(MVG)
B. Advisors	(Flores/Lewman)
C. ICC	(Buck)
D. Program Chair	(Dolin)
E. DUO	(Valcour)
F. Recycling Report	(Buck)
G. Safety Committee	(Benway)
H. Boat Dance	(Scott)
J. AGS Convention Report	(Mack-Rose)
J. Elections	(valente) u/22/91 pt
VI. APPOINTMENTS	(valente)  (valente)  4/22/9/ of  H-10
	the motions indeed
VII. OLD BUSINESS	rescind tion tonge
A. Human Race postpone	misle + 2 10000 floration to mischildrenis  (valente)  misle + 2 10000 floration to mischildrenis  (mack-Rose)  allocate 10000  ction Sadd (valente)
B. Missing Children's Help Center	misie Flore allocate 10000
VIII. NEW BUSINESS.	alto as posted ( valente) out of spring
VIII. NEW BUSINESS.	c cood for 3 of (200 each)  Special to meth
VIII. NEW BUSINESS.  A. AS Scholarships Male Constants  B. Letter Writing Campaign	pending departure
B. Letter Writing Campaign Post Por	(MVG)  The scholarship
C. Banquet at La Gare with Secret	taries ( salarting on the
D. Maria Bushey to Lunch with DF	R. Agrella Marketice, Ramona Danos, Rush Tropus
-E. Molly Lynch From Health SVC	estpone (Guest)
F. Thursday Night Market Radios	15/c to all (Flores)
G. Human Race	(R. Fernandes) direction of The
H. Phil wang ASF	
IX. ANNOUNCEMENTS to all	ocate 5000 out of Assemblics for
	rell for Phil wang
- m/s/c to hold Bung.	ret e ha Gare e #12/person and include

to include moria Broker in the lunckery Dr. Agrella

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #11 Date: April 22,1991

I. The meeting was called to order at 3:15 p.m.

II. Absent were: Ramona L. Whitehurst, Rex Burton, Pagette Valcour, Sean Kaslar, and Mike O'Donnell.

III. The agenda was approved as amended.

IV. The approval of the minutes for meeting #8 were approved as amended until next meeting.

#### V. REPORTS

- A. President: Secretary's week this week. Small recycling effort began almost one year ago by Brian Buck and now thanks to Brian, Dave Fuette and Dave Fernandes, the adiministration has offered to take over the recycling program and make it a college wide program. This is a major break thru for CSA!!! Thanks to Bob and Mark the work on a possible student pay raise for the student employees on campus looks reasonable.
- B. Advisors: The election assembly went well today. Dr. Agrella's introduction and emphasis on the importance of voting was appreciated. Bob agreed with Mark on the great surprise and excitement about the recycling program taken over by the administration. Details concerning plans for a student pay raise were mentioned. A student Advisory committee to aid in recycling program with administration was encouraged.

People are still needed to chair the Hot Dog Day and the Blood Drive. The elections committee needs someone to fix the election booths.

- C. ICC: The Cultural Historical Society was activated as a club on campus. SAM made constitution changes.
- **D.** Elections: Assembly went well today. Felicia thanked the committee and encouraged candidates to campaign. Tuesday at noon will be an Open Forum for candidates. Elections will be Wed. April 24th and Thursday April 25th. A Reception for elected candidates will be May 3rd. People are still needed to help work the polls.

- E. Boat Dance: Help is really needed to sell tickets and work the food booth, so please sign up!
- F. Calender Reg: Mary brought 1992/93 and 1993/94 calender for review and input by CSA. Also mentioned was the add/drop and credit card options for phone registration for fall '91.
- G. Retreat 1991: Brian mentioned possibility of having two weekend retreats next year. He requested CSA to submit preferences of going to Camp Gualala and Point Bonita.
- H. Study of Services Committee: Christina reported on a list of services wanted on campus and will be presented to the Board of Trustees on June 7th. Also, the Knocti Retreat was dicussed with Bob Flores.
- I. Thursday Night Market: Empire Waste will be doing the clean-up. First aid training will be required of workers of the market.

#### VI. APPOINTMENTS

A. Recycling Committee: Brian mentioned that a Recycling Committee is needed to give imput to the administration. There will be two meetings on Fridays 11-12pm to discuss set-up and recycling guidelines by CSA.

It was moved to appoint Crraig Bradley, Jim Garcia, Morgan Mack-Rose, Ramona Danos, Dena Benway, Dave Fernandes and Brian Buck as chair to the Recycling Committee. M/S/C

B. It was moved to remove Tina Oakly because of lack of attendance. M/S/C

#### VII. OLD BUSINESS

- A. AS Today: Jim Garcia still needs articles! Without any help the newsletter will die. Articles on any AS events and programs would be greatly appreciated ASAP!!!!!
- B. Goals To The Board: Mark wrote a 3 page letter to Dr. Agrella concerning the major goals of CSA that we wish to continue work on and eventually accomplish within the next year of so. Now he wishes to send the letter to the Board of Trustees and make a formal report at the next board meeting.

It was moved that CSA approve Mark's letter to be presented at the Board of Trustee meeting next month. M/S/C

#### VIII. NEW BUSINESS

A. AS Golf Balls: Last year CSA obtained a gross amount of golf balls with the AS seal printed on each one. Someone will be needed to sell

the balls at the Alumni Association Golf Tournament at Bennett Valley beginning 11am on Friday May 17th. If anyone is interested, contact Bob.

**B.** Bud Welch: Campus custodian Bud Welch's wife died on April 14th.

It was moved to allocate up to \$30.00 out of Spring Special for the death of Bud Welch's wife. M/S/C

C. Rotary Concessions: The Rotary Club is sponsoring Sonoma County All-Star Basketball game on June 17th. The Rotary Club is asking CSA to donate 20% of the concession profits to the Rotary Club of Santa Rosa for them to use for their project.

It was moved to donate the Associated Students' 20% of the concession profits to the Rotary Club of Santa Rosa for them to use for their project. M/S/C

D. Craig Bradley: Craig requested a \$200.00 CSA donation for the Missing Children's He (p) Center.

It was moved to allocate \$100.00 out Spring Special Allocations to the Missing Children's He Po Center. M/S/C 1 Abstention.

E. Thursday Night Market: It was moved that allocate \$100.00 out of Spring Special Allocations to the Thursday Night Market as a "Friend of the Market". M/S/C

#### IX. Announcements

A. Ramsey Clark Video: A video about bombing of Iraq will be shown April 27th at 7pm at Newman Hall along with "The Invasion of Panama" and "Covert Operations".

- B. Tours R Us: May 10th Friday 250 high school students need tours on campus. 12 tour guides are needed 8am 12pm.
- C. Next meeting Toga Party!

#### X. ADJOURNMENT

A. The meeting was adjourned at 4:45pm.







Presents

### Cinco de Mayo Festival

uneic Vine Saturday, May 4, 1991 12 noon to 7 p.m. Mexican Village Sonoma County Fairgrounds



#### Food!

#### **Authentic Mexican Food From**

- Taqueria Santa Rosa
- El Caporal
- Nuñez Tamale factory
- Old Mexico

GAMES & RIDES

REFRESHMENTS

Adults \$3.00 / Children under 10 are "FREE"

Tickets available at the gate or in advance at Video Tepa, Sebastopol Road Luna Market, Healdsburg Radio La Rosa Studios, Neotomas Ave.

### In pursuit of excellent luck



Several readers have criticized some recent columns that suggested business success was largely a matter of luck. They miss my point: If you believe success is mostly due to luck, there are strategies you can pursue to lure luck out of hiding.

(By contrast, if you believe that orderly plans and getting up an hour earlier than the next person are the answer, then by all means arise before the rooster and

ant to get lucky? Try following these 50 (!)

strategies:

1. At bats. More times at the plate, more hits. 2. Try it. Cut the baloney and get on with (ital) something (end ital).

3. Ready. Fire. Aim. (Rather than Ready. Aim. Aim.

Aim. ...)
4. "Anything worth doing is worth doing poorly."
Foods CEO Ralph Stayer, w Courtesy Johnsonville Foods CEO Ralph Stayer, who reminds us that the first phone and airplane were nothing to write home about — but you have to start somewhere.

5. Read odd stuff. Look anywhere for ideas.

6. Visit odd places. Want to "see" speed? Visit CNN.

7. Make odd friends.

8. Hire odd people. Boring folks, boring ideas. 9. Cultivate odd hobbies. Raise orchids. Race yaks.

10. Work with odd partners.

- 11. Ask dumb questions. "How come computer commands all come from keyboards?" That's how the mouse was born.
- 12. Empower. Folks who "own" the task take more at
- 13. Train without limits. Pick up the tab for training unrelated to work — keep everyone engaged, period.

14. Applaud passion. "Dispassionate innovator" is an oxymoron.

15. Pursue failure. Failure is success' only launching

- pad. (The bigger the better!) . 16. Root out "not invented here." Swipe from the best.
- 17. Constantly reorganize. Mix, match. Shake things
- up.
  18. Listen to everyone. Ideas come from anywhere.
- 19. Don't listen to anyone. Trust your inner ear. 720. Get fired. (More than once is OK.) If you're not pushing hard enough to get sacked, you're not pushing
- 21. Nurture intuition. If you can find an interesting idea that's come from a rational plan, I'll eat my hat.
- \$22. Forget the same, tired trade association meetings, talking with the same, tired people about the same, tired things.
- 23. Decentralize. At bats are proportional to autonomy.

. \$24. Decentralize again.

+25. Smash all functional barriers. Unfettered contact among people from different disciplines is magic.

· 26. Destroy hierarchies.

27. Open the books. Make everyone a "businessperson," with access to all the financials. 28. Share all information. The more real-time information front-line people have, the more "neat stuff" happens. 7.29. Take sabbaticals.

30. "Repot" yourself every 10 years.

31. Spend half your time with "outsiders." Distributors and vendors will give you more ideas in five minutes than another five-hour committee

32. Spend half your "outsider time" with (ital)

whacko (end ital) outsiders.

33. Pursue alternative rhythms. Spend a year on a farm, six months building houses in Costa Rica. 34. Spread confusion in your wake. Keep people off balance: Don't let the ruts get deeper than they already

35. Dis-organize. Bureaucracy takes care of itself. The boss should be "chief dis-organizer," says Quad/Graphics CEO Harry Quadracci.

36. "Dis-equilibrate ... create instability, even chaos." Good advice to "real leaders" from Professor Warren

37. Stir curiosity. Igniting youthful curiosity in followers is the lead dog's top task, per Sony Chairman Akio Morita.

38. Start a Corporate Traitors Hall of Fame. "Renegades" are not enough; you need people who despise what you stand for.

·39. Give out "Culture Scud Awards." Your best friend is the person who attacks your corporate culture head-on. Wish her well!

- 40. Vary your pattern. Eat a different breakfast cereal. Take a different route to work.
  - 41. Take off your jacket.
  - 42. Take off your tie.
  - 43. Roll up your sleeves.
  - 44. Take off your shoes.
- 45. Get out of your office. Tell me, honestly, the last time something creative happened at that big

table in your office?!

46. Get rid of your office.

- 47. Spend a work day each week at home.
- 48. Nurture peripheral vision. Most interesting "stuff" goes on beyond the professional's ever narrowing line of sight.

49. Don't "help." Let people slip and trip - and grow and learn. As a manager, you earn the bulk of your pay for zipping your lips and letting them stumble forward.

50. Avoid moderation in all things.

Intray

U / Young / SRJC/ SRJC/81 GORDON **'+** Month FLORES \_ \_ \_ \_ \_ Ū 0 0 Sender. Subject \_ \_

N ## [j] Content

> ---Part

SRJC/B GORDON J 006 FROM:

DISTRIBUTION

designated ļĤ .--Apr. ナカダナ つ の 入 to inform America. ----드 ild Development Dept, would Month of the Young Child in Ch: 1d s the 

T an awar Board of Trustees who County community Also receiving Sonoma Child Care Award Contributor, Also rec The county children's 0 contributions the 1991 end we would like to congratulate the 1991 in designated as recipients of the 1991 in the category of Significant Contribunct instructor Penny Dalton. The courtive of the college's significant confitive of the college's significant was adjunct instructor appreciative of the col appreciative families. have been County in 七九点 七 Ū

What ica's children, unfortunately that just isn't true join us in becoming an advocate for our children. our children. Defense Fund′ state 1 about Children's ] () () , , , , from the rosy things are a few facts s Children:1991. '+ U While we wish we had lots o California's and America's Tere We ask you to America' today. We ask yo are the issues? The State of Amer While we wish we

- 二 D childr one out of four American faster 40 are the poorest Americans. Almost one out of four A live in poverty. Here in California the proportion living in poverty is increasing almost five times fa ve in poverty.
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- education, Special for later 44,75 childhood education or other costs. \$1 on quality early crime, welfare, and

for children. Many community agencies serving children need your financia support. Perhaps you would like to write a letter in support of a program you think is doing a good job. Sonoma County has some excellent programs providing support to our children and families. If you're looking for a w to get involved please call the Child Development department.

CANAL A SELECTION OF THE CONTROL OF

eyes amangong word! . nohor for gard bre trades or as as menuly us not

End of Item 3.

Intray >

# BIAGERATE



Black Tuxedo \$3995

BOAT DANCE SPECIAL Black Tails \$4995

CLUB JES FORMALWEAR

"Tuxedo Headquarters"

517 4th Street Santa Rosa Expanding Mid-March to 7th & Mendocino 571-8343

"WE KNOW FORMALWEAR"

#### ASSOCIATED STUDENTS **EXECUTIVE CABINET SPRING 1991** <u>AGENDA</u>

Meeting #12 Spring 1991 April 24, 1991 May 1

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President

(MVG)

B. Advisors

(Flores/ Lewman)

VI. APPOINTMENTS A. ASOUTM/B

VII. OLD BUSINESS

A.

to lef EFS Fachian Show use I Radios 5/8 VIII. NEW BUSINESS A. Radio Use (Flores) misi (Heinsen) as presented to CSA B. 1991-92 budget C. Paula Couson Flowers (Flores) misic to allocate up to 5000 for flowers/plant/etc. IX. ANNOUNCEMENTS

X. ADJOURNMENT

## ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 11 April 24, 1991

- I. The meeting was called to order at 3:15 p.m.
- II. Kim Barnes was absent for this meeting.
- III. Minutes for meeting #10 were postponed until next week.
- IV. The agenda was amended and approved.

#### V. REPORTS

- A. President: Mark informed the cabinet that College Council is coming up with a computerized teacher evaluation program to review faculty members in tenure. Summer Doyle's will be discontinued as of this summer.
- B. Advisors: Bob reported on the fall reg TLC envelope situation with Admin and Records.
- C. Pauly Shore Show: SSU is sponsoring the Pauly Shore Show at the Phoenix Theater in Petaluma on May 16. SSU is asking for 3 or 4 volunteers form the JC for publicity in exchange for some tickets to sell at the JC.
- D. Florence Have Resolution: An honorary award received by Molly Lynch for outstanding female staff person at the JC.
- E. Phil Wang: Mike has met Phil in L.A. at the conference and is requesting that CSA sponsor him to come to campus for a special noontime event for May 17.
- F. Golf Balls: MVG and Brian will be selling As golf balls at the Alumni Association Golf Tourney for DUTO on May 17.
- G: SF State: Brian went to the SF State recycling conference and everything went great.

#### VI. APPOINTMENTS

#### A. none

#### VII. OLD BUSINESS

A. Boat Dance Allocation:

It was moved to allocate \$150.00,(\$75.00 ea.) out of Special Allocations for Bob and Ronda to look good at the Boat Dance.

M/S/C

#### VIII. NEW BUSINESS

A. Banquet Plans: The CSA banquet will be held on May 20.

It was moved to recommend to CSA to go to La Gare for the end of the year CSA banquet.

M/S/C

Exec Cab discussed the possibility of inviting some special guests too.

B. Agrella to Lunch: MVG talked about going to lunch with Dr. Agrella one more time before the end of the year.

It was moved to allocate \$45 out of Exec Cab for Mark and Dr. Agrella to go to lunch.

M/S/C

It was moved to amend the motion to allocate up to \$100.00 for Mary and Brian to go too.

M/S/C

#### C. Phil Wang:

It was moved to allocate \$300.00 out of Spring Special to hire Phil Wang to come to campus and perform at noon on May 17.

#### IX. ANNOUNCEMENTS

- A. Maria needs 6 more tour guides for Friday.
- B. Matriculation Meeting will be Monday at 3:30 p.m.

#### X. ADJOURNMENT

A. This meeting was adjourned at

M/2

### SRJC ASSOCIATED STUDENTS 1991-1992 BUDGET WORKSHEET

	.7		
	FUNDED 1990-91	REQUEST	RECEIVE 1991-92
COME:			MATERIAL DE SANSANCION DE LA CANTRACTURA DEL CANTRACTURA DE LA CAN
CARD SALES	90110.00		92865.00
SKETBALL	2500.00		2500.00
NCESSIONS	4000.00		4000.00
TBALL	4000.00		4000.00
NDING MACHINES	4000.00		4000.00
'AL INCOME	104610.00		107365.00
			With the days aren note that the same and
ENSE ACCOUNTS CAMPUS SUPPORT:			
A DAY UNDER THE OAKS	200.00	200.00	200.00
ARTS & LECTURES	-0-	500.00	500.00
CHILD DAY CARE	1000.00	1000.00	1000.00
CULTURAL FILM FESTIVAL	-0-	500.00	500.00
HANDBOOKS & CALENDAARS	4000.00	4000.00	3000.00
INTRAMURAL SPORTS	500.00	500.00	500.00
NATIVE AMERICAN MUSEUM	200.00	200.00	200.00
PEP BAND	600.00	600.00	500.00
REENTRY PROGRAMS	400.00	400.00	400.00
SPIRIT TEAM	3900.00	3900.00	3900.00

#### 1991-1991 BUDGET WORKSHEET - PAGE 2

	FUNDED	REQUEST	RECEIVE
	1990-91	1991-92	1991-92
NSTRUCTIONAL SUPPORT:			
ADAPTIVE P E	900.00	900,00	900.00
AGGIE JUDGING TEAM	2000.00	2000.00	2000.00
BAND	300.00	300.00	300,00
CONCERT CHOIR	700.00	700.00	700.00
ENABLING SERVICES	1450.00	1450.00	1450.00
FIRST LEAVES	700.00	800.00	800.00
FORENSICS	1450.00	1450.00	1450.00
THEATRE ARTS	4000.00	4000.00	4000.00
EN'S ATHLETICS:			9
BASEBALL	755.00	755.00	755.00
BASKETBALL	755.00	755.00	755.00
CROSS COUNTRY	755.00	755,00	755.00
FOOTBALL	1110.00	1110.00	1110.00
GOLF	755.00	755,00	755.00
SOCCER	755.00	755.00	755.00
SWIMMING	755.00	755.00	755.00
TENNIS	755.00	755.00	755.00
TRACK	755.00	755.00	755.00
WATER POLO	755.00	755.00	755.00
WRESTLING	755.00	755.00	755.00

1991-92 BUDGET WORKSHEET - PAGE 3

	FUNDED 1990-91	REQUEST 1991-92	RECEIVE 1991-92
EN'S ATHLETICS:			
BASKETBALL	755.00	755.00	755.00
CROSS COUNTRY	755.00	755.00	755.00
SOCCER	755.00	755.00	755.00
SOFTBALL	755.00	755.00	755.00
SWIMMING	755.00	755.00	755.00
TENNIS	755.00	755.00	755.00
TRACK	755.00	755.00	755.00
VOLLEYBALL	755.00	755.00	755.00
/ITIES/SERVICES:			
ASSEMBLIES/CONCERTS	3000.00	3500.00	3500.00
CHICANO AWARENESS	500.00	700.00	500.00
GAME SECURITY	1382.00	1382.00	1382.00
MULTICULTURAL AWARENESS	500.00	500.00	500.00
NATIVE AMERICAN CULTURE	500.00	500,00	500.00
PARKING PROGRAM	4800.00	4800.00	4800.00
STUDENT HEALTH CARE	150.00	150.00	150.00
STUDENT PROJ/FILM GRANTS	2000.00	2000.00	2000.00
STUDENT TICKET CREW	2028.00	2028.00	2028.00

#### 1991-92 BUDGET WORKSHEET - PAGE 4

*	FUNDED	REQUEST 1991-92	RECEIVE 1991-92
DERSHIP DEVELOPMENT:			
ASSOCIATION CONFERENCES	2500.00	2500.00	2500.00
LEADERSHIP RETREATS	2000.00	2500.00	2500.00
PROFESSIONAL ASSOC DUES	700.00	700.00	700.00
SKILL DEVELOPMENT W/S	400.00	400.00	400.00
. ADMINISTRATIVE EXPENSES:		,	
EQUIPMENT REPAIR/REPLACE	900.00	900.00	900.00
EXECUTIVE CABINET	200.00	200.00	200.00
INTER-CLUB COUNCIL	250.00	250.00	500.00
OFFICE SUPPLIES	600.00	600.00	600.00
POSTAGE	1000.00	1000.00	500.00
PUBLIC RELATIONS	1000.00	1000.00	1000.00
SALARIES/FRINGE BENEFITS	33790.00	35480.00	35480.00
STUDENT CARDS	1000.00	1000.00	1000.00
STUDENT EMPLOYEES	300.00	500.00	500.00
STUDENT TRUSTEE	200.00	200.00	200.00
TELEPHONE	1000.00	1000.00	1000.00
THEFT INSURANCE	510.00	525.00	525.00
MISCELLANEOUS	400.00	400.00	400.00

### SRJC ASSOCIATED STUDENTS 1991-1992 BUDGET WORKSHEET - PAGE 5

44	FUNDED	REQUEST	RECEIVE
	1990-91	1991-92	1991-92
CIAL ALLOCATIONS:			
FALL	2000.00	2000.00	2000.00
SPRING	2000.00	2000.00	2000.00
A. S. LOAN & GRANT F	UND 2000.00	2000.00	2000.00
			gyandanian and an analysis and
AL EXPENSES	104610.00	108815.00	107365.00
		Makes Mark Street Street Area Street Winds (1990) Work	

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLEY SPRING 1991 AGENDA

Meeting #13 May 6, 1991

I.	CAL	TT	0	DD	TD
1.	CAL		UU		LI

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS	
A. President	(MVG)
B. Avisors	(FLORES/LEWMAN)
C. ICC	(BUCK)
D Program Chair	(DOLIN)
E. Earthweek	(D. FERNANDES)
P. Volleybast 9	(Garcia)
VI. APPOINTMENTS H. Book Dane	e (Georgia)
A A SOOTM FOR APPH	
J. 3100d	Dris et one (Economorphone)
VII. OLD BUSINESS	(TCOROMO-Plantam)
A. HUMAN RACE MISIC + had assisted	(FERNANDES)
WII. OLD BUSINESS  A. HUMAN RACE MISIC to allocate is a  B. POP CORN BAGS TO to allocate is a  C. PROP 08	al (VALCOUR)
C. PROP 98	(BUCK) who donate the
D. Recycling	(Duck) most & begand
VIII. NEW BUSINESS	berond \$3500 min
A. SONOMA COUNTY R & R PROJECT	(McGUNAGLE) out of Spring
	(HEINESEN)
C. M. INGRAM SCHOLARSHIP	(LEWMAN) 2 Budget as presented
MISIC to allocate \$25000 out of	
X. ANNOUNCEMENTS	
A. AS SCHOLARSHIP MTG	(FLORES) for Black Awareness
B. FUN	(BENWAY) be added to the
	1991-92 Budget
XI. ADJOURNMENT	
	m/s/c to postpone
	definitely until next meeting
	ATTI

## ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #12

Date: April 29,1991

I. The meeting was called to order at 3:12 p.m.

II. Absent were: Mark Van Gorder, Amy O'Brien, Michael Dolin, Monique Epps, Rex Burton, Melissa McCune, Sean Kaslar, Craig Bradley, and Mike O'Donnell.

III. The agenda was approved as amended.

IV. The approval of the minutes for meetings #10 and #11 were approved as amended.

#### V. REPORTS

A. President: Mark was absent today. Mary Giovando reported on how well the elections went. 290 Boat Dance tickets were sold today. Exec Cab allocated \$150.00 so Bob and Ronda can buy some "Cool Duds" for the Boat Dance. Rex Burton resigned. Ramps for Bailey Field will be a summer project.

B. Advisors: There will be a Cinco de Mayo Festival from noon to 7pm at the Mexican Village at the Fairgrounds.

Friday May 10th is the Blood Drive. May 22nd is Hot Dog Day. Ronda thanked Felicia Valente, the Elections Committee, and the poll workers for all their help during elections.

- C. ICC: The Karate Club will be using Tauzer Gym for belt exams and clinic. GAIA 's Earthweek started today well.
- D. DUO: Day Under The Oaks is less than three weeks away. Please sign up and help. Pop corn has been donated.
- E. Recycling Report: The committee is putting a draft proposal together to present to administration.
- F. Safety Committee: People are using the gym without supervisers. The shower floors in the swim center will be repaired. Stair chairs will be installed for the physically challenged and in case of an emergency.

- G. Boat Dance: Help is really needed to sell tickets and work the food booth, so please sign up!
- H. AGS: Morgan thanked CSA for allocating funds for the AGS convention. The convention went well and a lot was learned.
- J. Elections: Felicia thanked all those who ran for office and who helped with the polls. There will be a reception May 3rd 12pm-1pm for those who were elected. Everyone is invited.

It was moved that CSA certify the election results as posted. M/S/C

#### VI. APPOINTMENTS

#### VII. OLD BUSINESS

A. Missing Children's Help Center: It was moved to rescind the motion to allocate \$100.00 out of Spring Special to the Missing Children's Help Center. M/S/C 1 abstention

It was moved to allocate \$100.00 out of Spring Special to the Missing Children's Help Center pending Craig Bradley's departure.

M/S/C 2 abstention

#### VIII. NEW BUSINESS

A. AS Scholarships: Three CSA students will be chosen for AS Scholarships:

It was moved to allocate \$600.00 out of spring special for three scholarships of \$200.00 each for continuing or transferring CSA students. M/\$/C 1 abstention

It was moved to create an AS Scholarship Committee with Ramona Danos, Rusty Troyna, and Mark Bice. M/S/C 1 abstention

B. Banquet at La Gare with Secretaries: The May 20th CSA Banquet will include the SAO secretaries.

It was moved to hold the CSA Banquet including the SAO secretaries at La Gare's Restaurant on May 20th at an estimated cost of \$12.00 per person.

M/S/C 1 abstention

C. Maria Bushey to Lunch with Dr. Agrella: Exec Cab approved lunch with Dr. Agrella to include Mark Van Gorder, Mary Giavondo, and Brian Buck. They would like Maria to be included also.

It was moved to include Maria Bushey to have lunch with Dr. Agrella.

#### M/S/C 1 abstention

D. Thursday Night Market: The Assoc. Students have 4 radios the Thursday Night Market would like to use.

It was moved to allow The Thursday Night Market to use the AS radios for the duration of the Thursday Night Market. M/S/C

E. Human Race: Ros encouraged participation with the Human Race walk/run on May 11th.

F. Phil Wang: Phil wants an extra \$75.00 for expenses above the \$300.00 he wants for his possible performance.

It was moved to allocate \$50.00 out of Assembly for Phil Wang. M/S/F 2 abstentions

#### IX. Announcements

A. Next meeting Animal Day!!!

#### X. ADJOURNMENT

A. The meeting was adjourned at 4:39pm.

#### Santa Rosa Junior College Office of Admissions & Records

#### Memorandum

April, 1991

TO: FROM: All Faculty and Staff Ricardo D. Navarrette

SUBJECT:

New College Calendar: 1991-92



Last November the Board of Trustees adopted a new college calendar that will go into effect for the academic year, 1991-92.

The Calendar Committee recommends that all faculty and staff become familiar with the specifics of the new calendar and thereby assist the total college efforts in communicating such to our students.

Attached is a copy of the 1991-92 calendar. On the reverse side of this memo is a comparison of the actual teaching days in the former "traditional" calendar and in the new "college" calendar.

Please note these key features in the 1991-92 calendar:

- 1. There will be four (4) Instructional Improvement Days. All of the IID dates are planned prior to the start of each semester.
- . <u>Final exams will take place five (5) days each semester.</u> The exams will be maintained at the same duration, up to three (3) hours per exam.
- 3. Actual instructional hours will be virtually the same as prior years.
- 4. The Fall semester will end by Christmas break. This strengthens the continuity of instruction, eliminates calendar conflicts for mid year transfers and enables students to begin the Spring semester with their Fall grades.
- 5. <u>The Spring semester will end the third week in May.</u> Students will have an advantage for summer employment. Faculty and staff will have a break before summer session.
- 6. <u>There will be an additional 4 week summer session in June.</u> While most departments will probably schedule courses mainly during the six week session, the 4 week session provides an option that some students and faculty will find beneficial.

If you have any questions about the new college calendar for 1991-92 please contact myself or one of the members of the Calendar Committee.

Noel Adams Lloyd Onyett Joe Shoemaker Cheryl de la Cruz Ricardo Navarrette Faculty Senate Faculty Senate SCOPE Student/SAO Administrator

Galen George Ann Miller-Jones Mary Giovando Roberta Dunham AFA SCOPE Student/SAO Administrator

#### A COMPARISON OF TEACHING DAYS

FALL SEMESTER

	Traditional	College
Mondays	15	14
Tuesdays	16	16
Wednesdays	18	17
Thursdays	16	16
Fridays	16	16
MWF (hrs)	49	47
TTh (hrs)	48	48
MTThF (hrs)	63	62
Daily (hrs)	81	79

Final exam days are not included in these counts.

#### SPRING SEMESTER

	Traditional	College
Mondays	15	15
Tuesdays	17	17
Wednesdays	17	17
Thursdays	16	17
Fridays	15	15
MWF (hrs)	47	47
TTh (hrs)	49.5	51
MTThF (hrs)	63	64
Daily (hrs)	80	81

#### FULL-YEAR TOTALS

	Traditional	College
MWF (hrs)	96	94
TTh (hrs)	97.5	99
MTThF (hrs)	126	126
Daily (hrs)	161	160

#### **NEW ACADEMIC YEAR CALENDAR 1991-92**

#### **FALL SEMESTER 1991**

August	12-30In- person registration
August	19New Faculty Orientation Day
August	20Instructional Improvement Day, No Classes CAL
August	21Classes begin
August	30Last day to register/add without instructor's signature
September	2Labor Day holiday
September	9First census day
September	9Last day to register/add with instructor's signature
September	13Last day to drop a class without "W" symbol
October	16Second 8-week session classes begin
October	25Midterm reports issued
October	28Second census day
November	11Veterans' Day holiday
November	25Last day to drop a class with "W" symbol
November	28-30Thanksgiving Day holiday
December	9Last day to petition to graduate, December 1991
December	16-20Final examinations
December	23-January 10Semester Break

#### **SPRING SEMESTER 1992**

2-17Registration
8-10Instructional Improvement Days, No classes
13Classes begin
17Last day to register/add without instructor's signature
20Martin Luther King holiday
3First census day
3Last day to register/add with instructor's signature
7Last day to drop a class without "W" symbol
14Lincoln's Day holiday
17Washington's Day holiday
6Midterm reports issued
15Second 8-week session classes begin
20Last day to petition to graduate, May 1992
23Second census day
17Last day to drop a class with "W" symbol
19-25Spring Break
18-22Final examinations
23Commencement exercises

#### **SUMMER SESSION 1992**

First Session	<u>n</u>	
May	25	Memorial Day Holiday
June	1	Summer classes begin
June	29	4 weeks final examinations
Second Sess	sion	
June	15	Summer classes begin
July	3	Independence Day holiday
July	28	6 weeks final examinations
August	11	8 weeks final examinations



# Santa Rosa Junior College OFFICE OF THE PRESIDENT To: All Faculty & Staff April 29 Tr: Robert F. Agrella, President

To:

April 29, 1991

Fr:

A number of faculty and staff have asked me what contingency plans, if any, are being made to meet the expected demands for more classes next year brought on by cutbacks in the number of class offerings at Sonoma State University and several of our neighboring community college districts, as well as an increased unemployment rate.

Let me outline some of the plans we have developed:

- 1. We are sending letters to the seniors at our "feeder" high schools, alerting them of our anticipated influx of students so they can take advantage of our Guidance 165 classes and early registration.
- 2. I have asked the Instructional Office, through the Vice President of Academic Affairs, to review the class schedule and determine how sections can be added within current budget parameters. I have been told that limited growth is possible due to the normal attrition of classes.
- 3. I have asked the Instructional Office, working closely with the appropriate departments, to develop a "suppressed" or "shadow" schedule of high demand classes. These sections would be scheduled during non-prime time so facilities will be available to accommodate them, and would be funded by a set aside of one-time funds for 1991-92. Obviously, this is not without risk, particularly if the budget picture does not get brighter in 1992-93.

Some have asked why we are even considering an expansion of our classes since we are already over our enrollment cap. The answer, it seems to me, lies partially in the expectations that our community has of SRJC. I believe that if our college is going to maintain our strong community support, we will need to find ways of trying to meet enrollment pressures if at all possible.

As you know from our discussion of SRJC's budget strategy, we are in the enviable position of carrying on our current programs and services even though we will not receive a COLA for 1991-92. Despite that, it is becoming obvious that 1991-92 will be a difficult year. Nevertheless, I remain confident that we can emerge from 1991-92 with the same high level of commitment and quality that has made SRJC the institution that it is today.

Please remember, we are all part of this process. I invite you to share the ideas or strategies you may have for handling expected enrollment growth in a year of limited resources.

Thank you.

Date:

3 May 91 100 200 2. A MO4

To:

Jim Fox detailed and

From:

A.S. Recycling Committee

Subj:

A.S. TRANSFER OF RECYCLING PROGRAM

1. It is a pleasure to see the SRJC campus show an interest in acquiring the Associated Students Recycling Program. The following is the proposed guidelines for the Administrative acquisition of the program.

- The Associated Students envision the Administration (staff employee) will assume in addition to the basic collection of recyclables the following:
  - -- complying with city and county requirements of AB 939
  - -- education: campus wide/departmental
  - -- publicity: foster recycling/reuse attitude through campus publications
  - -- potential expansion into the community
  - -- community source file for recycling information
  - -- maintaining high quality recycling standards (no contaminants)
- \* The goal of the aforementioned items is to increase efficiency, yield, and buyback value.
- Having established the recycling program the Associated Students have a significant interest in maintaining an active role in the program. The following are our requests:
  - -- the position of Student Coordinator/Intern be continued
  - -- 60/40 split of total revenue generated monthly -60% Business Services

-40% A.S. Recycling Account
--75% scholarships
--25% incentives

- It is the Associated Students hope that a college wide Environmental Issues Committee be created through the College Council process to oversee the activities of the recycling program. The committee should be responsible for:
  - -- review process (changes in program/expansion)
- -- coordinate bi-annual report (Spring/Fall)
- 2. Recycling needs to be viewed not as a profit making venture but rather one of necessity.

Having established the negotine program the Association tradents have a significant interest in maintraining us and old in the program. The following are cur requests:

" The goal of the aforementioned items is in increase

Introce because in the control of th

- the position of Student Coordinatorylaters be

-60% Business Services

### SRJC ASSOCIATED STUDENTS 1991-1992 BUDGET WORKSHEET

FUNDED 1990-91	REQUEST 1991-92	RECEIVE 1991-92
•	L L	
90/10.00		92865.00
2500.00		2500.00
4000.00		4000.00
4000.00	*	4000.00
4000.00		4000.00
104610.00		107365.00
200.00	200.00	200.00
-0-	500.00	500.00
1000.00	1000.00	1000.00
-0-	500.00	500.00
4000.00	4000.00	3000.00
500.00	500.00	500.00
200.00	200.00	200.00
600.00	600.00	600.00
400.00	400.00	400.00
3900.00	3900.00	3900.00
	1990-91  90/10.00 2500.00 4000.00 4000.00  104610.00 106(10.00 -0- 1000.00 -0- 4000.00 500.00 200.00 400.00	1990-91 1991-92  90410.00 2500.00 4000.00 4000.00  104610.00 105110.00  1000.00 1000.00 1000.00 1000.00 4000.00 500.00 200.00 200.00 200.00 600.00 400.00 400.00

#### 1991-1991 BUDGET WORKSHEET - PAGE 2

	FUNDED	REQUEST	RECEIVE
	1990-91	1991-92	1991-92
STRUCTIONAL SUPPORT:			
ADAPTIVE P E	900.00	900.00	900.00
AGGIE JUDGING TEAM	2000.00	2000.00	2000.00
BAND	300.00	300.00	300.00
CONCERT CHOIR	700.00	700.00	700.00
ENABLING SERVICES	1450.00	1450.00	1450.00
FIRST LEAVES	700.00	800.00	800.00
FORENSICS	1450.00	1450.00	1450.00
THEATRE ARTS	4000.00	4000.00	4000.00
N'S ATHLETICS:			
BASEBALL	755.00	755.00	755.00
BASKETBALL	755.00	755.00	755.00
CROSS COUNTRY	755.00	755.00	755.00
FOOTBALL	1110.00	1110.00	1110.00
GOLF	755.00	755.00	755.00
SOCCER	755.00	755.00	755.00
SWIMMING	755.00	755.00	755.00
TENNIS	755.00	755.00	755.00
TRACK	755.00	755.00	755.00
WATER POLO	755.00	755.00	755.00
WRESTLING	755.00	755.00	755.00

#### 1991-92 BUDGET WORKSHEET - PAGE 3

	FUNDED	REQUEST	RECEIVE
	1990-91	1991-92	1991-92
WOMEN'S ATHLETICS:			
BASKETBALL	755.00	755.00	755.00
CROSS COUNTRY	755.00	755.00	755.00
SOCCER	755.00	755.00	755.00
SOFTBALL	755.00	755,00	755.00
SWIMMING	755.00	755.00	755.00
TENNIS	755.00	755.00	755.00
TRACK	755.00	755.00	755.00
VOLLEYBALL	755.00	755.00	755.00
ACTIVITIES/SERVICES:			
ASSEMBLIES/CONCERTS	3000.00	3500.00	3500.00
CHICANO AWARENESS	500.00	700.00	500.00
GAME SECURITY	1382.00	1382.00	1382.00
MULTICULTURAL AWARENESS	500.00	500.00	500.00
NATIVE AMERICAN CULTURE	500.00	500.00	500.00
PARKING PROGRAM	4800.00	4800.00	4800.00
STUDENT HEALTH CARE	150.00	150.00	150.00
STUDENT PROJ/FILM GRANTS	2000.00	2000.00	2000.00
STUDENT TICKET CREW	2028.00	2028.00	2028.00
BLACK AWARENESS	5000	500.00	500,00

#### SRJC ASSOCIATED STUDENTS

#### 1991-92 BUDGET WORKSHEET - PAGE 4

	FUNDED	REQUEST	RECEIVE
	1990-91	1991-92	1991-92
ADERSHIP DEVELOPMENT:			
ASSOCIATION CONFERENCES	2500,00	2500.00	2500.00
LEADERSHIP RETREATS	2000.00	2500.00	2500.00
PROFESSIONAL ASSOC DUES	700.00	700.00	700.0
SKILL DEVELOPMENT W/S	400.00	400.00	400.00
. ADMINISTRATIVE EXPENSES:			
EQUIPMENT REPAIR/REPLACE	900.00	900.00	900.0
EXECUTIVE CABINET	200.00	200.00	200.0
INTER-CLUB COUNCIL	250.00	250.00	500.0
OFFICE SUPPLIES	600.00	600.00	600.0
POSTAGE	1000.00	1000.00	500.0
PUBLIC RELATIONS	1000.00	1000.00	1000.0
SALARIES/FRINGE BENEFITS	33790.00	35480.00	35480.0
STUDENT CARDS	1000.00	1000.00	1000.0
STUDENT EMPLOYEES	300.00	500.00	500.0
STUDENT TRUSTEE	200.00	200.00	200.0
TELEPHONE	1000.00	1000.00	1000.0
THEFT INSURANCE	510.00	525.00	525.0
MISCELLANEOUS	400.00	400.00	400.00

### SRJC ASSOCIATED STUDENTS 1991-1992 BUDGET WORKSHEET - PAGE 5

	FUNDED 1990-91	REQUEST 1991-92	RECEIVE 1991-92
SPECIAL ALLOCATIONS:			
FALL	2000.00	2000.00	2000.00
SPRING	2000.00	2000.00	2000.00
A. S. LOAN & GRANT FUND	2000.00	2000.00	2000.00
		ч	
TOTAL EXPENSES 1	04610.00	108815.00	107365.00
	AND SHAPE WAS ARREST COME STATE STATE STATE STATE	White have write their sent years and	makes the one and the court of

#### ASSOCIATED STUDENTS **EXECUTIVE CABINET** SPRING 1991 AGENDA

Meeting #13 Spring 1991 5-08-91

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA 🎜

IV. APPROVAL OF MINUTES

V. REPORTS

A. President A. President
B. Advisors
A.S. (MVG)
(Flores/ Lewman)

C. DUO (Bushey)

VI. APPOINTMENTS

to allocate up to \$30000 out of Designated Surplus for Arrands M/5/C A. Awards

VII. OLD BUSINESS

A. Other Guest > Board of Trusters

VIII. NEW BUSINESS A.

IX. ANNOUNCEMENTS

X. ADJOURNMENT

#### ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting # 12 April 24, 1991

- I. The meeting was called to order at 3:15 p.m.
- II. Mike Dolin was absent for this meeting.
- III. The agenda for this meeting was amended and approved.
- IV. Both minutes #10 and #11 were approved.

#### V. REPORTS

A. President: MVG let the Cabinet know that not much has changed lately for the payraise issue. It's time to start thinking about the end of the year and completing projects. CSA is all set for the Banquet on May 20.

B. Advisors: Bob said that there will be a Cinco de Mayo celebration at the Fairgrounds. There was an SAO staff luncheon at Doubletree that was fun. The Last Board Meeting for the school year will be May 14. Brian will take over in June.

Ronda needs help for the Blood drive. There are only 100 tickets left for the Boat Dance. Friday will be the new officers reception. MECHA will be having a 5 de Mayo celebration Friday on Campus. On Saturday Ronda will need judges for the Spirit Team tryouts.

#### VI. APPOINTMENTS

A. AS OOTM: It was decided by concensus for Ramona Danos to be the AS OOTM for April.

#### VII. OLD BUSINESS A. NONE

#### VIII. NEW BUSINESS

A. Radio Use: Consumer Family Studies needs to borrow the radios for a Fashion Show May 8.

It was moved to allow Consumer Family Studies to borrow the 2 radios for the Fashion Show to be held on May 8, 1991.

#### M/S/C

B. 1991-92 Budget: Audrey reviewed the new budget and answered the questions the Cabinet had about it.

It was moved to recommend to CSA the 1991-92 budget as proposed.

M/S/C

C. Paula Coulson Flowers:

It was moved to allocate up to \$40.00 out of Spring Special for flowers for Paula Coulson.

M/S/C

IX. ANNOUNCEMENTS

#### X. ADJOURNMENT

A. This meeting was adjourned at

APPOINTMENTS

DOTSTAIRS AT ALL SAN

Radio Use: Consume

it was moved to allow Consumer Family Stud

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLEY SPRING 1991 AGENDA

Meeting #14 May 13, 1991

I.	CALL	TO	ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

and

V. REPORTS	
A. President	(MVG)
B. Avisors	(FLORES/LEWMAN)
C. ICC	(BUCK)
D. Calender/Reg	(Gio/Econo)
E. Scholarships	(Flores)
F. '92-'93 & '93 - '94 Calender	(Flores)
G. Human Race	(R. Fernandes)
H. Grad speaker	(Dolin/Barnes)
L. Ed. Equity	
J. Boat Dance	(Scott)
K. DUO	(Troyna)
VI. APPOINTMENTS	(meGunagle)
VI. APPOINTMENTS	

VII. OLD BUSINESS  A. Sign up sheet for CS  B. Budget MS  VIII. NEW BUSINES  A. Budget Aug	SA Banquet  Continued Educational Equity  Mentations	esen) MISIF to omit line  Reck Amount mess line  MS/C that CSA  endorse the Ed
X. ANNOUNCEMENT	S	endorse the Ed
X. ANNOUNCEMENT A. FUN	M/5/	Equity Committee
	to ausment Broket	Report to Board
XI. ADJOURNMENT	EXPENSE	
	Express: Assemblie:	
	skill Dev. w/	s 254.67
	Public Relation	346.57
	Fall 90 Sper. A	
	spring1 "	

### ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #13

Date: May 6,1991

I. The meeting was called to order at 3:13 p.m.

II. Absent were: Amy O'Brien, Mark Bice, and Felicia Valente.

III. The agenda was approved as amended.

IV. The approval of the minutes for meetings #12 was approved as amended.

#### V. REPORTS

- A. President: Mark reported on the Facilities Planning Committee meeting discusing the need for a student lounge. Mark's last Board of Trustees meeting will be May 14th. Parking committee will meet tomorrow May 7th and will need more student participation. The Boat Dance tickets are almost all sold.
- **B.** Advisors: Due to state budget cut backs, SSU will be limiting enrollment, therefore; SRJC will be anticipating an enrollment increase. Bob received a letter from the Private Industry Council inviting students to its mentor award luncheon. The Cinco de Mayo festivities last Friday May 4th went well. Approximately 500 600 people participated in the celebration.

Ronda reminded everyone about the Blood Drive Friday May 10th and the Boat Dance Saturday May 11th. Spirit Team try outs will be this Saturday May 11th. Early registration will be available for students who volunteer to work during arena scheduling. If anyone signs up to help but doesn't follow through with his/her committment, they will be dropped from their classes.

- C. ICC: SAM will be having a speaker on Sierra products May 8th in room 2711. GAIA was allowed to have a speaker talk on the issues surrounding Hemp.
- D. Earthweek: GAIA reported that although the Boat Dance ticket line on Monday interfered with the speakers scheduled, Earthweek was successful.

- E. Volley Bash: Delta College invited any clubs or students to its annual Volley bash. Teams consist of 2-4 people. If interested, contact Jim Garcia.
- F. AS Today: AS Today will not come out this semester due to lack of participation.
- G. Boat Dance: Still need people to sign up and help. Have fun at the dance.
- H. Education Equity: An Ed. Equity report has been put together to present to the Board of Trustees. If any comments, contact Monique Epps.
- J. Blood Drive: Table workers are still needed along with people to help with set up and break down.

#### VI. APPOINTMENTS

A. ASOOTM of April went to Ramona Danos.

#### VII. OLD BUSINESS

A. Human Race: Its not too late to participate with the Human Race on May 11th.

It was moved that CSA purchase up to 8 Human Race T-shirts at \$5.00 each from Ed Buckley's Office for the 8 students who get \$35.00 or more pledges. M/S/C

B. Popcorn: Everything is going well with getting the popcorn for DUO.

It was moved to allocate \$15.00 out of Spring Special to purchase popcorn bags for the Day Under The Oaks. M/S/C

- C. Prop 98: Brian Buck prepared a fight for education letter and will be sending copies to our assemblyperson, senator and representative. He is requesting our signatures on each letter.
- D. Recycling Report: A proposed recycling report will be presented to administration.

#### VIII. NEW BUSINESS

A. Budget Approval: Audrey presented the proposed budget for the 1991 - 1992 school year.

It was moved to approve the 1991-1992 budget. M/S

There was a discussion on considering adding \$500.00 for Black Awareness as a line item.

It was moved to add \$500.00 for Black Awareness under Activities and Services as a line item. M/C/S 1 Abstention

It was moved to postpone a decision on the budget until next meeting. M/S/C

B M. Ingram Scholarship: Ronda sadly reported the death of Mrs. Ingram. A scholarship was set up in memory of her.

It was moved to allocate \$250.00 out of Spring Special to the M. Ingram Scholarship. M/S/C

#### IX. Announcements

A. After the meeting today there will be a short meeting with the AS Scholarship Committee to establish a meeting time.

B. Next meeting is Beach Day!

#### X. ADJOURNMENT

A. The meeting was adjourned at 4:54pm.

Date:

13 May 91

To:

Jim Fox 19109 sunsyst later to silgs OMOd

From:

A.S. Recycling Committee

Subj:

A.S. TRANSFER OF RECYCLING PROGRAM

1. It is a pleasure to see the SRJC campus show an interest in acquiring the Associated Students Recycling Program. The following is the proposed guidelines for the Administrative acquisition of the program.

- The Associated Students envision the Administration (staff employee) will assume in addition to the basic collection of recyclables the following:
  - -- complying with city and county requirements of AB 939
    - -- education: campus wide/departmental
    - -- publicity: foster recycling/reuse attitude through campus publications
    - -- potential expansion into the community
    - -- community source file for recycling information
    - -- maintaining high quality recycling standards (no contaminants)
      - -- continued and expanded support from custodial and grounds maintenance
- \* The goal of the aforementioned items is to increase efficiency, yield, and buyback value.
- Having established the recycling program the Associated Students have a significant interest in maintaining an active role in the program. The following are our requests:
  - -- the position of Student Coordinator/Intern be continued and other student positions be created and expanded as necessary

-- 60/40 split of total revenue generated monthly -60% Business Services -40% A.S. Recycling Account --75% scholarships --25% incentives (volunteers)

- It is the Associated Students hope that a college wide Waste Reduction and Recycling Committee be created through the College Council process to oversee the activities of the recycling program. The committee should be responsible for:

- -- review process (changes in program/expansion)
- -- coordinate bi-annual report (Spring/Fall)
  - \* Please see attached draft of the proposed committee.
- Recycling needs to be viewed not as a profit making venture but 2. rather one of necessity.

- community source like for recycling information

Committee members: A second of second second

Brian Buck Dena Benway Hace and Jim Garcia Ramona Danos

affichence yield, and buyback value

David Fernandez Craig Bradley Morgan Mac-Rose NAME OF COMMITTEE:

Waste Reduction and Recycling Committee

MEETING SCHEDULE:

Second and Fourth Fridays of each month

COMMITTEE FUNCTION:

To oversee the development of comprehensive,

campus-wide recycling.

To help the campus comply with current and future legislation regarding source reduction

and recycling.

To explore new ideas which will assist the district to reduce and recycle its waste.

To investigate and recommend the purchase of recycled goods for the campus.

To develop and recommend district policy and procedures concerning recyling and waste

reduction.

SCOPE OF COMMITTEE:

The recommendations of the Waste Reduction and Recycling Committee will be utilized by all sectors of the campus community.

COMMITTEE CHAIR:

By concensus.

COMMITTEE STRUCTURE:

Custodial Manager Grounds Manager Purchasing Manager Two Faculty Two Classified

Two Students

#### CURRENT MEMBERSHIP:

Bud Welch (A) Jim Spencer (FS) Nancy Moorhead (A) Dave Fernandes (S)

Brian Newberg (A) Brian Buck (S)

#### REPRESENTATION CODE;

- Administrator (A)
- Board of Trustees (B)
- Classified (C)
- (FS) Faculty Senate Appointment
- (FU) Faculty Union Appointment
- Public (P)
- (R) Retired
- Student (S)
- (Ex) Ex-Officio

### ASSOCIATED STUDENTS INCOME STATEMENT

#### BUDGET REPORT AS OF APRIL 30, 1991

		10 Months End: Apr/91			% Var
/ities/Assemblies  Card Sales  Stball Income  Ssions Income  Sall Income  Thing Income  Ing Machine Income  Slianeous Income		6188.07 105604.00 1573.50 3794.45 6824.55 853.39 4000.00 193.64	0.00 95281.23 2500.00 4000.00 4000.00 0.00 4000.00 0.00	6188.07 10322.77 <926.50> <205.55> 2824.55 853.39 0.00 193.64	10.8 -37.1 -5.1 70.6
INCOME		129031.60	109781.23	19250.37	17.5
NET INCOME		129031.60	109781.23	19250.37	17,5
		and that you are had been mad not see him love			
GROSS PROFIT		129031.60	109781.23	19250.37	17.5
ý.		Unit place have have been deep when deep were green			
JS SUPPORT  / Under The Oaks i Day Care books & Calendars mural Sports // American Museum  Sand // Programs t Team // Programs t Team // UCTIONAL SUPPORT // ive P E // Judging Team  / The Choir // ing Services // Leaves // Sics // Care // ATHLETICS // Call // Country	X .	0.00 1000.00 850.01 0.00 100.00 281.90 346.65 3103.50 266.44 2000.00 198.00 0.00 104.40 700.00 1450.00 3749.86	200.00 1000.00 4000.00 500.00 200.00 600.00 400.00 3900.00 900.00 2000.00 700.00 1450.00 700.00 1450.00 755.00 755.00 755.00	100.00 318,10	100.0 0.0 78.7 100.0 50.0 53.0 13.3 20.4 70.4 0.0 34.0 100.0 92.8 0.0 0.0 6.3 51.7 0.0 13.5
all ng		1110.00 560.00 750.00 294.00	1110.00 755.00 755.00 755.00	0.00 195.00 5.00 461.00	0.0 25.8 0.7 61.1
ATHLETICS (cont)		560.00 196.00	755.00 755.00	195.00 559.00	25.8 74.0
Polo		755.00	755.00	0.00	0.0

BUDGET REPORT AS OF APRIL 30, 1991

		10 Months End: Apr/91	10 Months End: Apr/91 ===Budget==	Varlance Fav/ <unf></unf>	% Var	
'S ATHLETICS			20090			
tball		755.00	755.00	0.00	0.0	
Country		620.00	755.00	135.00	17.9	
:		755.00	755.00	0.00	0.0	
all		434.00	755.00	321.00	42.5	
ing		294.00	755.00	461.00	61.1	
3		550.00	755.00	205.00	27.2	
		329.00	755.00	426.00	56.4	
yball ITIES/SERVICES		755.00	755.00	0.00	0.0	
olies/Concerts		6699.76	6000.00	<699.76>	-11.7	1,000.00
no Culture		500.00	500.00	0.00	0.0	,
Security		1022.24	1382.00	359.76	26.0	
Cultural		340.00	500.00	160.00	32.0	
e American Cultur		0.00	500.00	500.00	100.0	
ng Program		160.00	4800.00	4640.00	96.7	
ct/Film Grants		644.12	2000.00	1355.88	67.8	
t Health Care		12.40	150.00	137.60	91.7	
Ticket Crew		1446.50	2028.00	581.50	28.7	
SHIP DEVELOPMENT						
iation Conference		2108.00	2500.00	392.00	15.7	
ship Retreat		2960.00	2960.00	0.00	0.0	
ssional Assoc		50.00	700.00	650.00	92.9	The ET
Development W/S		784.67	530.00	<254.67>	-48.1	254.67
STRATIVE EXPENSE						
nent Repair/Purch	-	0.00	900.00	900.00	100.0	
:ive Cabinet	~	119.29	200.00	80.71	40.4	
-Club Council	Z	220.99	250.00	29.01	11.6	
: Supplies		453.31	600.00	146.69	24.4	
je		181.05	1000.00	818.95	81.9	346.57
: Relations		1846.57	1500.00	<346.57>	-23.1	3 10,0
es & Fringes		25081.04	33790.00	8708.96	25.8	
it Cards	•	0.00	1000.00	1000.00	100.0	
STRATIVE EXPENSE						
t Employees		354.41	500.00	145.59	29.1	
t Trustee		66.74	200.00	133.26	66.6	
one		571.16	1000.00	428.84	42.9	
Insurance		0.00	510.00	510.00	100.0	
iation Expense		0.00	0.00	0.00		
laneous		0.00	400.00	400.00	100.0	
L ALLOCATIONS						250.00
990		2731.23	2381.23	<350.00>	-14.7	350.00
1 1991		3957.50	2000.00	<1957.50>	-97.9	1931.30
n & Grant Fund		0.00	2000.00	2000.00	100.0	
CENSES		77701.74	109781.23	32079.49	29.2	074
PERATING PROFIT		51329.86	0.00	51329.86	4	3908.74

#### ASSOCIATED STUDENTS EXECUTIVE CABINET **SPRING** 1991 AGENDA

Meeting #14 Spring 1991 May 15, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

A. President

(MVG)

B. Advisors

(Flores/ Lewman)

C. A.S. Scholarships

(Flores)

VI. APPOINTMENTS

A. Banquet Speaking

VII. OLD BUSINESS

MS/c to allocate 28.76 out of A. SFSU Breakfast Spring Special to reindurse Brian for

VIII. NEW BUSINESS

A. Puente Banquet m/3/6 to allocate 1000 . It of Exe Cal
B. Conference for mark and a guest

M/S/C to send the Pres; Exec U.P; U.A.; Treasurer; IX. ANNOUNCEMENTS Pec. Sec.; Corr Sec : & Advisor to

WARA Weadership west

X. ADJOURNMENT

# ASSOCIATED STUDENTS EXECUTIVE CABINET SPRING 1991 MINUTES

Meeting #13 May 8, 1991

- I. The meeting was called to order at 3:15 p.m.
- II. Everyone was present for this meeting.
- III. The agenda for this meeting was approved.
- IV. Minutes #12 were approved.

#### V. REPORTS

A. President: MVG reports that the budget request received for Black Awareness from Monique Epps seems to be complete and in order. Mark, Mary, and Sue Paul all competed in the Montgomery Village Lyon's Club Scholarship Contest, resulting in a three way tie for 1st place.

B. Advisors: Bob reports this is the 7th time he has gone to the scholarship awards and the first time in history for any kind of a tie. Ronda reminds the Cabinet of the Boat Dance on Saturday. Please work the food table if you are signed up. tech Club will be having a car wash at Cleveland and Steele Lane. The Blood Drive is May 10. Tuesday is the DUO Concession meeting.

C. Rose Parade: Maria reports that there will be a bus for the parade to advertise DUO. Dress up will be Friday night at 5:30 p.m. Also, there will be a sales tax on concession items.

#### VI. APPOINTMENTS

A. Awards for Banquet.

#### VII. OLD BUSINESS

A. Invites: It was decided by consensus to invite the Board of Trustees and Darin Brown to the Banquet.

#### VIII. NEW BUSINESS

A. Awards:

It was moved to allocate up to \$300.00 out of Designated Surplus for the purchase of Awards and supplies. M/S/C

I. The meeting was called to order at 3:15 p.m.

#### IX. ANNOUNCEMENTS

#### X. ADJOURNMENT

A. This meeting was adjourned at 4:30 p.m.

ORTS
ident: MVG reports that the budger request received for
twareness from Monique Epps seems to be complete and i

rder. Mark, Mary, and Sue Paul all competed in the Montgomery liftege Lyon's Club Scholarship Contest, resulting in a three way tie

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Please work the food table if you are signed up, tech Club will be having a car wash at Cleveland and Steele Lane. The Blood Drive is

C. Rose Parade: Maria reports that there will be a bus for the parade

nevertise 1300. Dress up will be rivery mgm as some recording will be a sales tax on concession items.

Awards for Banquet

A. Invites: It was decided by consensus to invite the Board of Trustees and Burin Brown to the Banquet.

ANT. NEW BUSINESS

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLEY SPRING 1991 AGENDA

Meeting #15 May 20, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V.	REPORTS	
A.	President	(MVG)
B.	Avisors	(FLORES/LEWMAN)
Q.	ICC	(BUCK)
D.	Parking & Trans	(LIPSIE)
E.	Safety Committee	(BENWAY)
X.	Basic Skills Committee	(FERNANDES)
8.	S.O.S. Committee	(BUSHEY)
H.	Scholarships	(FLORSS)
X.	Boat Dance	(SCOTT)
8.	BROWN	(MAVE)
K.	DUO	(VALCOUR)
A		

VI. APPOINTMENTS

VII. OLD BUSINESS

A. CAL/REG 92/93 m/s/c that CBA chlorise the 92-93 and 93-94 Academic

A. CAL/REG 92/93 m/s/c to augment as ver (GIO) fated April 22, 6991

B. Budget m/s/c to augment Budset (Heinesen)

C. Peccognition / Thank You

VIII. NEW BUSINESS

A. Health Services Cosponsered Events

(LYNCH)

M/s/c that CSA co-sponsor the events

X. ANNOUNCEMENTS

A. FUN

M/s/c that CSA allow Exe. Cab to appoint a Health Services

Commissioner over the summer

# ASSOCIATED STUDENTS COLLEGE STUDENT ASSEMBLY SPRING 1991 MINUTES

Meeting #14

Date: May 13,1991

I. The meeting was called to order at 3:13 p.m.

II. Absent were: Amy O'Brien, Amy Haddix, Andre Econopolous, Heidi Fasig, Morgan Mack-Rose, and Mark Bice.

III. The agenda was approved as amended.

IV. The approval of the minutes for meetings #13 was approved as amended.

#### V. REPORTS

A. President: John Binns would like to start a petition against outlawing parking off of Elliott Ave. If anyone is interested in helping him, contact him at 576-8161. UC fees went up 40%. May 14th will be Mark's last Board of Trustees meeting.

B. Advisors: Bob thanked the Boat Dance Committee for a successful dance. The event had minimal problems. Sunday May 19th is Day under the Oaks.

Sign up and help with Hot Dog Day on May 22nd. On Saturday May 11th eight spirit team members were selected.

C. ICC: This week a committee will be meeting to select the best club for the spring semester. The Mid East Action Coalition was deactivated.

D. Cal/Reg: The Cal/Reg Committee met to discuss the 92/93 and 93/94 school calenders. Faculty and staff would prefer a 4 week winter break and finish the spring semester at the end of May as opposed to a 3 week winter break and finish the spring semester at the 3rd week of May. Mary Giovando would like input on which would the students prefer.

E. Scholarships: Sue Paul, Mary Giovando, and Mark Van Gorder tied for the Montgomery Village Lion's Club Scholarship. Each received

\$500. Maria Bushey, Brian Buck, and Dave Fernandes all received AS scholarships of \$200.

DeAnn Peterson won the Eugene S. Canevari Award and Mark Van Gorder received the Randolph Newman Award presented by the Alumni Association.

- F. Human Race: Approximately 5000 people participated with the Human Race. CSA members who participated were Pagette Valcour, Brian Buck, Ramona Danos, and Ros Fernandes.
- G. Grad Speaker: The Grad Speaker Committee voted on two speakers for graduation.
- H. Education Equity: Monique requested that CSA endorse the Education Equity report to be presented to the Board of Trustees.
- J. Boat Dance: The Dance was a "RAGING" success. Julian thanked Bob and Ronda for all of their time and input which helped with the success of the event.
- K. DUO: The bus for the Rose parade was cancelled. There will be a 6.25% sales tax on all concessions. Set up time for Day Under the Oaks starts at 6:00am. Please come and help.
- L. Sonoma County R&R: Kerrin McGungle will need help with registration for vets and their families who will be attending an R&R weekend for troops returning from the Mid East. A sign up and help or call Kerrin at 795-5642.

#### VI. APPOINTMENTS

#### VII. OLD BUSINESS

- A. Sign up for CSA Banquet: The banquet will be on May 20th at La Gare's. Dinner will include a meal and non alcoholic beverages.
- B. Budget: The Black Awareness line item was discussed.

It was moved to omit the Black Awareness line item. M/S/F It was moved to approve the 1991-1992 budget. M/S/C

- C. Recycling Report: It was moved that CSA endorse the proposed guidelines for the Administration Acquisition of the Associated Student's recycling project as brought forth by the Recycling Project Committee. M/S/C
- D. Ed. Equity: It was moved that CSA endorse the Education Equity Committee report for July 1991 to the Board of Trustees. M/S/C

#### VIII. NEW BUSINESS

A. Budget Augmentations: It was moved to augment the budget in the following areas:

\$1000.00 Assembly and Concerts 264.67 Skills and Development 346.57 Public Relations . 350.00 Fall Special

1957.50 Spring Special

Total \$ 3908.74

And to augment carrd sales income by \$3908.74 M/S

It was moved to post pone decision until next week. M/S/C

#### IX. Announcements

#### X. ADJOURNMENT

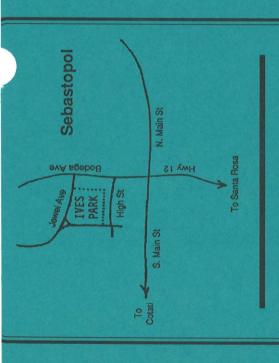
A. The meeting was adjourned at 5:06pm.

You Are cordially invited to attend the Learning Services Department's 14<sup>714</sup> Annual Spring Fling

Saturday, June 1, 1991
Picnic
12:00 - 3:00pm
Ives Park, Sebastopol
Dance to live music
The Toasters
3:00 - 5:00pm
Sebastopol Vets Bldg.

Please bring your favorite casserole, dessert or salad to share. Ice cream, BBQ chicken, and mineral water will be provided.
Activities include swimming, softball, volleyball & frisbee. Dancing till you drop!!!

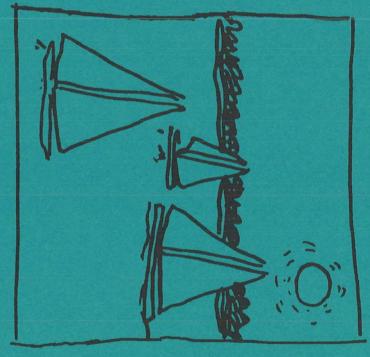
If you need a ride or can provide one, please call Enabeling Services Office, 527-4386



# Special Thanks to:

Associated Students, SRJC
Bud's Ice Cream
Callistoga Mineral Water Co.
Egal Distributing Co., Inc.
Gaddis Nursery Inc.
Ritz Food & Equipment Dist.

r-5/2/91



it Dance '91 - Rockin' The Bay- Recap (Estimate Only)

	\$ 8,424.00
\$ 60.45	
500.00	
65.68	
80.00	
21.00	
43.00	
375.00	
6,675.00	
7	7,820.13
	500.00 65.68 80.00 21.00 43.00 375.00

603.87

ner Costs:

Bids

\$ 204.00 Campus Police - Security Bar Setup Fee - Refundable? Other Costs - ? 200.00



### Santa Rosa Junior College

STUDENT HEALTH SERVICES

May 15, 1991

To:

Brian Buck

Mark Van Gorder Associated Students

From:

Molly Lynch Health Services

As we discussed, I am asking CSA for a formal commitment to cosponsor four health related activities for academic year 1991–92. As you know, myriad health risks face our students, and the decisions made now have the potential for impacting their entire lives. As health care providers (Health Services) and student advocates (Associated Students), I believe we make perfect "partners" for campus health promotion.

The events I am suggesting, save one, are all national observances, and college students all over the country participate in similar programs. The dates are:

National Collegiate Alcohol Awareness Week Great American Smokeout National Condom Week SRJC AIDS Awareness Week October 13-18 November 21 February 10-14\* April 13-17\*

#### \*tentative

In order to make this commitment, I believe it is important to appoint the 1991–92 Health Services Commissioner as soon as possible. This person would not only serve as a liaison between the Associated Students and the Health Services Advisory Committee but also work with the Program Chair and Health Services staff in coordinating these events. Ideally, we would have the summer months to brainstorm, establish timelines and priorities and orient this person to the Health Services operation.

I appreciate your consideration of this request and look forward to discussing it with CSA on Monday.

CC

Bob Flores Ronda Lewman

#### Santa Rosa Junior College Office of Admissions & Records

#### Memorandum

April 22, 1991

TO:

All College Faculty and Staff

FROM:

Ricardo D. Navarrette (Chair Calendar Committee)

SUBJECT: New College Calendars: 1992-93, 1993-94

The Calendar Committee has prepared the academic calendars for 1992-93 and 1993-94. These calendars follow the same pattern as the adopted calendar for next year. Pursuant to the contract provisions with the "All Faculty Association" we are recommending these calendars for eventual consideration by the Superintendent and the Board of Trustees.

Please examine these calendars carefully. If you have any questions contact one of the Calendar Committee representatives. If you have any specific suggestions please return the bottom portion of this memorandum.

Thank you for your prompt response.

Calendar Committee:

Noel Adams Lloyd Onyett

Faculty Senate

Faculty Senate

Joe Shoemaker

SCOPE

Cheryl de la Cruz Student/SAO

/rmt

Galen George

Ann Miller-Jones SCOPE

Mary Giovando

**AFA** 

Student/SAO Roberta Dunham Administrator

Return by May 10th to:

Ricardo D. Navarrette, Admissions Office

Department:\_

Calendar Comments or Suggestions:



#### **ACADEMIC YEAR 1992-93**

CALENDAR .

#### **FALL SEMESTER 1992**

August	10-28	In- person registration
August	17	New Faculty Orientation Day
August	18	Instructional Improvement Day, No Classes
August	19	Classes begin
August	28	Last day to register/add without instructor's signature
September	7	Labor Day holiday
September	8	First census day
September	8	Last day to register/add with instructor's signature
September	11	Last day to drop a class without "W" symbol
October	14	Second eight-week classes begin
October	23	Midterm reports issued
October	26	Second census day
November	13	Veterans' Day holiday
November	23	Last day to drop a class with "W" symbol
November	26-28	Thanksgiving Day holiday
December	7	Last day to petition to graduate, December 1992
December	14-18	Final examinations
December	21-January 8	Semester Break

#### **SPRING SEMESTER 1993**

January	4-20	Registration
January	6-8	Instructional Improvement Days, No classes
January	11	Classes begin
January	15	Last day to register/add without instructor's signature
January	18	Martin Luther King holiday
February	1	First census day
February	1	Last day to register/add with instructor's signature
February	5	Last day to drop a class without "W" symbol
February	12	Lincoln's Day holiday
February	15	Washington's Day holiday
March	5	Midterm reports issued
March	15	Second eight-week classes begin
March	19	Last day to petition to graduate, May 1993
March	22	Second census day
April	12-16	Spring Break
April	23	Last day to drop a class with "W" symbol
May	17-21	Final examinations
May	22	Commencement exercises

#### **SUMMER SESSION 1993**

First Session	<u>on</u>	
May	31	Memorial Day holiday
June	1	Summer classes begin
June	29	4 weeks final examinations
Second Ses	sion	
June	14	Summer classes begin
July	5	Independence Day holiday
July	27	6 weeks final examinations
August	10	8 weeks final examinations



#### Santa Rosa Junior College NEW COLLEGE CALENDAR

#### **ACADEMIC YEAR 1993-94**

CALENDAR .

#### **FALL SEMESTER 1993**

August	9-27	In-person registration
August	16	New Faculty Orientation Day
August	17	Instructional Improvement Day, No Classes
August	18	Classes begin
August	27	Last day to register/add without instructor's signature
September	6	Labor Day holiday
September	7	First census day
September	7	Last day to register/add with instructor's signature
September	10	Last day to drop a class without "W" symbol
October	13	Second eight-week classes begin
October	22	Midterm reports issued
October	25	Second census day
November	12	Veterans' Day holiday
November	22	Last day to drop a class with "W" symbol
November	25-26	Thanksgiving Day holiday
December	6	Last day to petition to graduate, December 1993
December	13-17	Final examinations
December	20-January 7	Semester Break

#### **SPRING SEMESTER 1994**

January	3-14	Registration
January	5-7	Instructional Improvement Days, No classes
January	10	Classes begin
January	14	Last day to register/add without instructor's signature
January	17	Martin Luther King holiday
January	31	First census day
January	31	Last day to register/add with instructor's signature
February	4	Last day to drop a class without "W" symbol
February	11	Lincoln's Day holiday
February	21	Washington's Day holiday
March	4	Midterm reports issued
March	14	Second eight-week classes begin
March	18	Last day to petition to graduate, May 1994
March	21	Second census day
April	4-8	Spring Break
April	22	Last day to drop a class with "W" symbol
May	16-20	Final examinations
May	21	Commencement exercises

#### **SUMMER SESSION 1994**

First Session	<u>n</u>	
May	30	Memorial Day holiday
May	31	Summer classes begin
June	28	4 weeks final examinations
Second Sess	<u>sion</u>	
June	13	Summer classes begin
July	4	Independence Day holiday
July	26	6 weeks final examinations
August	9	8 weeks final examinations

#### ASSOCIATED STUDENTS **EXECUTIVE CABINET SPRING 1991 AGENDA**

Meeting #15 Spring 1991 May 22, 1991

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

V. REPORTS

(MVG), Oak heaf; SSU Star; A. President

(Flores/ Lewman) B. Advisors

C. Program Chair (Really, Really Quick)

VI. APPOINTMENTS

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. conference M/S/C to allocate up to 30000 to

IX. ANNOUNCEMENTS

B. Exec Cub last meeting send Brian Buck to the National Student Government

workshop Ang 2-5 in Billings MT for the last Exer. Cab. meeting

X. ADJOURNMENT