

Santa Rosa Junior College-Associated Student Senate- Special Mtg
~~Fall 2012~~ Spring 2013 Jan 7th, ~~2012~~ 2013 3-5:00pm
Meeting 15
Center for Student Leadership
Santa Rosa Campus

OUTCOMES:
By the end of this mtg we will have:
Finalize and approve logistics for AS Winter Retreat
Approve student appointments to Hiring Committees
Approve Ambassador Spring schedule

- I. Call to Order - 3:09p.m.
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call - Quorum
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda - M/S/C (Oertel/Paz Jr.)
At this time the Senate shall review and approve the agenda.
- IV. Approval of the Minutes (5 minutes) - postponed to next meeting
At this time the Senate shall review the minutes and make additions and deletions as recommended.
- V. Public Comments (open) - None
At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
- VI. Reports (40 minutes)
At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained at this time.
 - President - (Jones)** - Robert O'Brien, VP of Petaluma - stepping down from AS Senate as he has a conflict with employment. Is interested to help out when he can;
 - Vanessa Creaser, VP of Programs - no longer on AS Senate due to g.p.a. requirement;
 - Board of Governors meeting today - will type up her notes and send to AS tonight. Let her know if you have any questions.
 - Executive V.P. - (Edmonds)** - absent
 - V.P. of Programs** - (Vacant)
 - V.P. of Organizations (SR) - (Oertel)** - ICC meeting 1st Wednesday classes from 2-3:00 for the first three weeks; thereafter 1st and 3rd Wednesday every month.
 - V.P. of Organizations (PET)** - (Vacant)
 - V.P. of Committees - (Paz Jr.)** - Researching into all committees this week.
 - V.P. of Membership and Marketing - (Glossop)** - Membership & Marketing meeting on January 15th from 12:45-1:45 and every other Tuesday thereafter. Will send out reminder.
 - V.P. of Advocacy** (Vacant)
 - V.P. of Santa Rosa (Cyrus)** - Research/development plan e-mail to all clubs regarding their applications for DUO (Day Under the Oaks); will work with ICC to review the charters to not have to redo each semester vs. yearly. DUO committee students are: Cyrus, Jessica and Billy.
 - V.P. of Petaluma** (Vacant)
 - V.P. of Sustainability** (Vacant)
 - Trustee Report (Dowling)** - a million dollar donation was given to SRJC for a 2nd time around. Students should have input to how those funds are to be spent. Suggest to Dr. Chong for student input on how to spend these dollars;
 - Will be meeting with Trustee Burdo at 4:00 in the SAC before the Board of Trustee meeting on Tuesday January 8th, 2013. He has been on Board of Trustees since 1985 - is conservative and knowledgeable. Looking for his view to sustain resources in the District and Pilot programs to community college and legal opinion to challenge shared governance system;
 - Legislative update: SSCCC forwarded a PowerPoint - will forward to the AS Senate; One Region 3 Senator has resigned. If you are interested please submit your interest;
 - Looking forward to the AS Retreat.
 - Advisor Report(s)** (Ethington)(Phifer)(Ziccone)
 - Brian Phifer** - Thanks to the AS for working on the Spring Calendar - cost \$163 for 800 copies;
 - ASP benefit coupons are now on beige cardstock at Santa Rosa Campus; Petaluma on a colored cardstock as well; will alert Fresh-n-Natural, Andy regarding the change of coupons;

- Blood Drive upcoming January 28 & 29 (others scheduled through spring semester).
Robert Ethington - pay attention to your grades. Senators are required to hold a g.p.a of 2.5 for the semester - don't forget and do get back on track. If you are not able to continue your AS seat due to low g.p.a you can still be involved but you will not be able to be a voting member.
 - Thanks to Fresh-n-Natural and Jessica having renegotiated the MUG deal including discounts;
Working on mobile apps for DUO - see on your smart phone now to navigate;
 - Hilleary, Jessica and Robert E gave input to the survey to get buy-in and input results were impressive - thanks to all;
Hilleary Izard - spring enrollment - not a lot of open classes; Constant Contact will send out each week with deadline of Wednesday;
 - Back from Semester Break - employees took ½ time from employees accounts and PTO personal accounts to be gone/closed;
 - Student Services is extremely busy with long lines in Counseling;
 - Working with a student on a film permit from the journalism class;
 - Glad to see the ASP Calendar.
- NOTE: Jessica Jones** - If you are interested, an Open Forum to be held at the Supervisors Chamber at 6:30 with Mike Thompson this week.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A.** A motion shall come forward to appoint the following senators/ and or students to the following hiring committees:
M/S/C (Oertel/Cyrus)

Dawnmichelle Tucker- Interim Health Sciences Dean - Active Minds ICC
Billy Oertel- Dean II, Business and Professional Studies
Joseph Glossop- Dean II, Science, Technology, Engineering and Mathematics
~~Robert O'Brien~~ Manager, Petaluma Business Services position
Jessica Jones- Interim Humanities and Arts Dean
Michelle Dowling- Interim Dean II, Instruction and Strategic Program Development
Zari Cyrus- Director, Communication and Marketing, Public Relations position
Omar Paz, Jr.- District Health & Safety Committee

Note: Looking for student-at-large for gateway - see if a student from MEChA is interested. (Jones)

Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

VIII. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** ~~A motion shall come forward to review and approve spring student ambassador schedule.~~ Postponed to next AS meeting.
- B.** A motion shall come forward to review winter retreat details for AS Winter Retreat ~~2012~~2013. M/S/C (Paz Jr./Oertel)
Amend the motion to state: A motion shall come forward to approve up to \$550 from Senate Discretionary line item for 2013 AS Winter Retreat. M/S/C

X. Discussion - Items C through G - nothing new will postpone items until next AS meeting with exception to E and F.

- C.** Textbook Policy Update- Jessica Jones
D. General Assembly- Resolutions Passed, next steps- Billy Oertel
E. Review Membership and Marketing Progress- Joe Glossop - Friday, January 18 at 9:00 a.m. will begin business outreach; will send out a meeting e-mail reminder as well.
F. Cuban Music Festival- Zari Cyrus and Robert Edmonds - scheduled for a Friday class, Critical Thinking 9:00-12:00 and may need to step down from International Studies Committee.
G. Review Strategic Planning

X. Announcements

XI. Adjournment - 4:01p.m.

Santa Rosa Junior College-Associated Student Senate
Spring 2013 Jan 14th, 2013 3:15-5:00pm
Meeting-16 17
Rick Call Building, Room 602
Petaluma Campus

OUTCOMES: By the end of this mtg we will have:

Approve student appointments to Hiring Committees
Approve Ambassador Spring schedule

Video conference to SRJC (AS Senators 2 SR - Edmunds, Glossop); (AS Senators 4 PC -Jones, Oertel, Paz Jr., Cyrus)

I. Call to Order - 3:16p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C (w/edits/amendments)

(Paz, Jr./Cyrus)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) -M/S/C (w/amendments) #13, #14, #15

(Oertel/Paz, Jr.)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

No objections move to Unfinished Business.

(Jones)

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Victor Torres, PC student - stated he is in his 4th and final year at SRJC, interested in getting involved with student government as the VP of Petaluma before he transfers out.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time.

President (Jones) - Retreat fund breakdown will bring to the next meeting showing restaurant vs grocery store purchase - much more fiscal;

- Region 3 meeting this Saturday - both Billy and Omar are interested in attending at the Peralta district starting at 12:00;
- Outreach We Go Sonoma PC this semester - carpool joint with SSU;
- Work with bus system @ PC. Posted on Facebook librarian created link regarding the carpooling and bus rides; is also bilingual focused on transportation;
- March 1 - Green Job Conference - let her know if you are interested - will bring back at the next meeting; PC/SR faculty to get involved to help table on sustainability template; CTE, RE, IT and Business owners willing to help pay;
- Governor Brown's budget was sent out, be sure to look at high education budget for all systems: CC, CSU, UC and BOG funding proposals. Shared their view of the 90 unit cap and will lose priority. Will now need a social security for the BOG Fee Waiver which leaves out a large population of students. \$19.5 Cal Dream Act funds from BOG - talked with Rafael Velasquez - he will attend meeting to learn more on this issue.
- Big switch - enrollment funding to performance funding - how many graduates/certificates - a new model;
- We can have a study group meeting with Doug Roberts to look at the budget;
- ASP was cancelled as there was no Agenda posted;
- Meeting with Dr. Chong tomorrow

Executive V.P. (Edmonds) - Attended his first EEO committee meeting last week - they have not met for a few years.

No one knew of the policies federal/state and employment; committee needs to figure out what they are doing, and now have good direction. Last time met a new policy was posted on affirmation action.

- ITG met last week/ Approved \$1 million expenditure of Bond monies - looking at preparing earlier before waiting for semester and spending money then; Discussion on cuts, buy, etc.;
- Absent on 2/4 AS Meeting - appointment of City of Santa Rosa Advisory Board;

- BUDGET - allocate various dollars in various campus / instructional support - money still in AS coffers - alert folks if not interested in the money we'll reallocate funds - under 50% on almost all budget areas; percentage of budget shows what's been spent. Already spent: Program support ASP 57% Santa Rosa account; 100% Retreat; 25% Conference; PC 85% - need to shift funding around to add to PC. Question to what gets AS Bill back; clearer picture later on salaries; 72% Administrative expenses - office supplies and equipment rental - copies/phones; Scholarship Awards Banquet. Needs clarification on 6963 and 2360 accounts with District and AS Bill back
- Support 575 hours student employment \$5,000 spent students' \$16,000 budget.

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Oertel) - ICC meeting 2:00-3:00 in CSL Wednesday 1/23/13 - dates are not correct in the COE - need to get posters posted across campus on correct dates of meetings; put in Bear Facts and online to update dates/times if meetings.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (Paz Jr.) - Working on research/development - know each committee; draft a proposal to Music Department for Music on the Plaza - send e-mail to department chair in 1-2 weeks; contact MEChA to be more involved with Rafael Vasquez on ESL and representation of Latino population on campus; looking for 2nd committee to be involved with.

V.P. of Membership and Marketing (Glossop) - Thanks to everyone for a great Retreat - had fun and got things done and set goals;

- Tuesday is 1st Membership & Marketing meeting and Friday 9:00 a.m. will outreach to local businesses - let him know if you can help.

V.P. of Advocacy (vacant)

V.P. of Santa Rosa (Cyrus) - Set up event and no PC Representative - hopefully will do lost-n-found sale at PC and both campus' need to get up and running with Ambassador help.

V.P. of Petaluma (O'Brien) (Vacant)

V.P. of Sustainability (vacant)

Trustee Report (Dowling) - Remind your teachers make them aware of your role in student government - they value your position and important to introduce yourself to the class;

- Follow up with Trustee Burdo one-on-one meeting on historical perspective;
- Attend the California League of Community College Legislative Conference with Dr. Chong; persuade Trustee Edgar to attend;
- Wait for discussion on Membership & Marketing.

Advisor Report(s) (Ethington)(Phifer)(Ziccone)

D. Ziccone - Thank you all for joining in at PC and video conference, and Robert Edmonds for connecting to video conferencing; firm reservations at PC - "Know Your Rights" lecture recommended for a large room and want video to Santa Rosa; - student ambassadors looking forward to the event.

R. Ethington - Great time at the AS Retreat - thanks for everyone who attended the Retreat at Pepperwood;

- Will make sure Graphic Artist and Hilleary come up with the Bear facts and e-mail.

Victoria - Fridays available if you need help - thanks to AS for inviting her to the AS Retreat.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

*At this time the Senate may Appoint or Disappoint students **at large** to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.*

A. *A motion shall come forward to appoint the following senators/ and or students to the following hiring committees:*

M/S/C	(Cyrus/Paz Jr.)
<i>Antonio Jacobo- Director of Gateway to College Hiring Committee</i>	
<i>Robert Edmonds- Interim Purchasing Director Hiring Committee</i>	
<i>Omar Paz, Jr.- Workability Coordinator DRD Hiring Committee</i>	

Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. *A motion shall come forward to review and approve spring student ambassador schedule.*

M/S/

(Paz Jr./Cyrus)

(Jones)

Return to Order of the day: item V.

VIII. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

IX. Discussion

- A. March in March Planning
- B. Textbook Policy Update- Jessica Jones
- C. General Assembly- Resolutions Passed, next steps- Billy Oertel
- D. Review Membership and Marketing Progress- Joe Glossop
- E. Cuban Music Festival- Zari Cyrus and Robert Edmonds - ASP committee approve \$300 for this event.; R. Edmonds - Important to support this - good faith - out of Discretionary or SR Activities - no objections at discussion.
- F. Review Strategic Planning
- G. Graphic Artist - Discuss funds from SAO - District/FWS use until funds run out. Cost \$700 p/month to run this position.

X. Announcements - need meeting to set up October/November with Bear Facts and Robert/Hilleary.

XI. Adjournment - 5:00 p.m.

Santa Rosa Junior College-Associated Student Senate
Spring 2013 Jan 28th, 2013 3-5:00pm
Meeting ~~17~~ 18
Bertolini Senate Chambers
Santa Rosa Campus

OUTCOMES:

By the end of this mtg we will have:

Approved student appointments to Hiring Committees
Approved Ambassador Spring schedule
Reviewed Green Jobs Conference
Reviewed Oakleaf Proposal
Reviewed Proposed Registration Priority Drafts

- I. Call to Order - 3:01p.m.
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call - Quorum
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda - M/S/C w/adjustments (Oertel/Cyrus)
At this time the Senate shall review and approve the agenda.
- IV. Approval of the Minutes (5 minutes) M/S/C (w/edit amendments) (Edmonds/Cyrus)
At this time the Senate shall review the minutes and make additions and deletions as recommended.
- V. Public Comments (open)
At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
Temesgen Fekadu, currently enrolled student - (707) 849-4667 - interested to be placed on District On-Line and Arts and Lecture committees.

No objections will move to New Business A.

(Jones)

- VI. Reports (40 minutes)
*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time.*

President (Jones) -

Reminders and Updates

- Respond to Hiring Committees
- Email Omar committee feedback
- Handout COE's/speak in classes
- Advocate and find students interested in sitting on student government
- AS Mugs
- Looking for a student to present at Small Schools Event, Feb 8
- Total spent on Winter Retreat:
 \$150 Pepperwood and \$433 Food - TOTAL of \$583

Strategic Planning

- Workgroups starting to meet- Stakeholder & Communication groups are looking for input on how to reach-out to students
- I'm In- video ready to launch Data and Environmental Scan want a product by April 1st
- Mission/ Vision and Values plan to work closely with IPC
- Still no clear trustee involvement
- Evaluation work group will evaluate success of Spring PDA

Updates from Dr. Chong Mtg

- Supports California Competes/ Bob Shireman
- Supports idea of using some of the gift funds to support student leaders
- Plans to attend March in March
- Who are our students with 90+ units
- Train a successor

Updates from Mtg with Doug Roberts

- Focused on Governor Brown's Budget
- Brown - Legislatures - June 15th Policy Changes

Updates from Mtg with Robin Fautely

- Roundtable/Forum on changes to online education
- Jan 30th - Academic Senate will have a second review of the Textbook Policy and Procedure
- Feb 6th - Academic Senate will review University Now.

Updates from Mtg with Hope Center

- Wal-Mart Grant Pending
- Program will close in July without further funding
- Work to connect this program in Strategic Planning

Foundation Mtg Update

- Roy Gattinella working with his advertising class has now been granted \$30,000 to develop an ad campaign for SRJC - billboards, online advertising and print media.
- China Student Exchange Program in the works

Accreditation

- No new news to report as of 1/28/13

Region 3 Mtg Update

- Black caucus mtg, celebrating 50 yrs in civil rights, Fresno Community College, Feb 15-17th
- Admin control of ASO
- General Assembly - matrix for resolutions
- Check in on Governor Brown's Budget Proposal
- Election of Regional Senator - William Walker
- March in March- nxt slide

FACCC Conference

- Creating Advocacy Teams
- I am speaking on March 3rd
- Training on March 3rd, Legislative visits on March 4th after the march
- Will need to consider allocating funds and who will be able to attend FACCC Conference

March in March

- March 4th
- Marching from automobile museum at 11:30am
- State of Education ppt
- SEIU support-\$335
- AFA- pending, mtg on Jan 30th
- Political Science Dept mtg Jan 31st
- Poster created
- 2 Buses

Mtgs/Events this Wk

Tuesday

- Michelle Pilloti - Statewide Academic Senate
- Human Resources- Student feedback on faculty hiring committees
- Publicity Code Mtg

Wednesday

- Club Day- SR Campus
- Magali Lecture- CSL
- Movie / Game Night in Student Activities Center

Thursday

- Poli Sci Dept Mtg

Friday

- David Rau- Sustainability and DUO
- Student interested in VP of Sustainability
- Archiving
- Textbook Policy - Academic Senate

- AFA Meeting

Executive V.P. (Edmonds) - Attended priority registration meeting last week; idea grant priority to students in student government - use as an action item;

- Community Advisory City of Santa Rosa training 2/2/ from 3:30-4:30
- Budget Advisory Committee met last week - pending outcome of governor's outcome;
- Cannot participate in ITG due to class time conflict;
- Publicity Code meeting/work group meet tomorrow;
- Election Code needs reviewed to schedule official meeting;
- Have been moved to President of Phi Theta Kappa on a temporary basis;
- AFA meeting 1/30 needs your support, please attend.

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Oertel) - 1st Club Day, Wednesday, January 30th from 10:00-2:00;

- Will continue after to meet with ICC 2:00-3:00 - working on club packets.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (Paz Jr.) - sent e-mail to Mark Anderman, Chair of Music Department regarding Music on the Quad to get their students more involved in student activities;

- Committee flyers were passed out - talked to 2 classes and received 2-3 to take flyers; will check to see if they are still interested;
- Rafael Vasquez - ESL representation, Mary Kay Rudolph accreditation/committee and Jessica to meet;
- Membership & Marketing - advertise the benefits program;
- Work in progress - target Media department - students involved for commercial Senate update to represent the student body. Leadership in video format.

V.P. of Membership and Marketing (Glossop) - Dropped off 3 business packets for businesses; thank you to Omar in editing;

- Unofficial M&M meeting tomorrow and work on business packets and have the AS Senators help to drop off packets with businesses;
- If you have any connections with the Burdo Culinary Center let him know;
- Andy, Fresh-n-Natural has the new cups that graphic artist worked on; allows for a \$2 discount (3.95 +tax) and .35cents discount for continued use of the cup on refills - flyers are done, we can get them;
- Need to be disappointed from the EEO committee as there is a conflict with his class schedule.

V.P. of Advocacy (Vacant)

V.P. of Santa Rosa (Cyrus) - Cuban Film has been approved \$300 + (hopefully \$100 out of Discretionary fund), includes \$100 PC/\$200 SR activities;

- Music Night/Club Day upcoming and posted to pass around
- PC/ICC combined and not chartered; ICC meeting current - need to go through the Santa Rosa ICC to allow money;
- Calendar of Events - discussion with Graphic Artist to add color and hole punch;
- DUO - talking at ICC meetings

V.P. of Petaluma (Vacant)

V.P. of Sustainability (Vacant)

Trustee Report (Dowling) - attended California League of Community College Conference with Dr. Chong workshops; panel on Education policy/budget and legislation. Review/analyze state of state address budget release;

- Discussion on increase on-line education all Community Colleges throughout State of California;
- \$2 million back to CC system - health and human services taken away;
- On-line education is unrealistic;
- Common theme - have changes to funding formula in Community Colleges to outcome based formula;
- Shift responsibility of education in state to local district;
- On-line teaching for future Community College @ CSU/UC member was present;
- Master plan 1960 stated never to go back; restoration vs. transformation.

Advisor Report(s) (Ethington)(Phifer)(Ziccione)

B. Phifer - Martin Luther King Lecture Wednesday with Dr. Charles Prickett with estimated 120 student attending (3 classes were present);

- Finish scheduling Black History events - 2/1 - Film cultural committee; 2/7 BSU cultural diversity and identity ; 2/8 Promise land film; 2/15 Promise land film; 2/21 Panel discussion; 2/28 Lecturer Dr. Erin Horn;
- Worked with Public Relations office to develop the 7 flyers.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students to the following (Oertel/Edmonds) hiring committees: M/S/C

Jessica Jones to the CTE Dean Hiring Committee.

Zari Cyrus to Vice President of Programs. M/S/C (Oertel/Edmonds)

Victor Torres to Vice President of Petaluma Campus. M/S/C (Oertel/Paz Jr)

A motion shall come forward to appoint Paul Gadow to the Dean II Business and Professional (Oertel/Edmonds) Studies Position Hiring Committee. M/S/C

- B. A motion shall come forward to disappoint the following senators/students from college wide (Paz Jr/Cyrus) committees or student appointments hiring committees: M/S/C

Billy Oertel from the Dean II Business and Professional Studies Position Hiring Committee. M/S/C (Paz Jr/Cyrus)

Robert O'Brien from Petaluma Purchasing Intern Business Service Manager M/S/C (Paz Jr/Torres) Hiring Committee.

Zari Cyrus from Vice President of Santa Rosa Campus. M/S/C (Oertel/Edmonds)

Robert Edmonds from ITG Committee M/S/C (Edmonds/Paz Jr)

Joe Glossop from EEO Committee M/S/C (Edmonds/Paz Jr)

Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

VIII. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to endorse the Green Jobs Conference. M/S/C (Oertel/Cyrus)

A presentation was given by Stas Margaronis. Handout was presented in regards to the Conference Agenda scheduled for March 1, 2013 to be held in the Bertolini Student Activities Center/Dining Hall from 9:00 a.m. till 4:30 p.m.

Want to help promote this event on Constant Contact, Oakleaf and Facebook channels as well; they (Jones) also need an intern to help with the program.

No objections continue to item "C". (Jones)

- B. A motion shall come forward to review and approve ambassador spending. M/S (Cyrus/Paz Jr.)
Postpone decision until next AS meeting. Need to hold a special session and take to ICC for more input and return for review.

NOTE: Jessica Jones gave up the Budget work chart to Robert Edmonds to finish budget like items.

- C. A motion shall come forward to review the Oakleaf Moving Proposal. M/S (Paz Jr./Oertel)

Postpone decision until next AS meeting

Michelle Dowling brought forward a discussion in regards to the relocating of the Oakleaf which included a student named Drew, Ann Belden and 1 faculty. Currently in Anal Village and the room is dysfunctional environment as well as is a fire hazard. Current space is chaos. The group is looking for Voice from AS to relocate.

Next Senate meeting have a study session and invite all to give a presentation 2/11/13 to consider (Jones) in first week in February.

No objection move to Item B. (Jones)

- D. A motion shall come forward to review the District's Registration Priority drafts. M/S (Cyrus/Paz Jr.)
Postpone decision until next AS meeting.

No objections move to Appointments / Disappointments VII A. M/S/C (Paz Jr./Edmonds)

IX. Discussion

A. BSU- Black Caucus Forum- Jessica Jones

B. Constitution Changes

C. March in March Planning- Jessica Jones

D. Textbook Policy Update- Jessica Jones

E. Review Membership and Marketing Progress- Joe Glossop

F. Cuban Music Festival- Zari Cyrus and Robert Edmonds

G. Review Strategic Planning

X. Announcements

XI. Adjournment - 4:57pm

Santa Rosa Junior College-Associated Students Senate
February 11th, 2013, 3:10-5:00pm, Meeting 19
Petaluma Campus, Rick Call Building, Room 609
Video Conference to Santa Rosa Campus, Doyle Library, Room 4243

Advisor Signature: R.Ethngton

Date/Time: _____/_____/_____

OUTCOMES | by the end of this meeting we will have:

Approved student appointments to Hiring Committee; Approved Ambassador Spring schedule; Reviewed Oakleaf Proposal

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At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call - Quorum
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- III. Approval of the Agenda M/S/C w/corrections (Cyrus/Glossop)
At this time the Senate shall review and approve the agenda.
- IV. Approval of the Minutes (5 minutes) - M/S/C w/edits (Oertel/Torres)
At this time the Senate shall review the minutes and make additions and deletions as recommended.
- V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Carl Seira, student: presented his interest to fill the vacant position of Associated Students VP of Advocacy. He is a returning student, is motivated and wants to get involved.

Sergio Perdomo - is planning to attend AS meeting later today with interest request to fill vacant position of Associated Students VP of Organizations Petaluma Campus.

Sergio Perdomo presented his interest to fill vacancy at the Petaluma Campus for VP of Organizations.

Return back to Order of the Day IX.

Motion to extend the meeting for a second ten (10) more till 5:20 p.m. M/S/C (Paz, Jr./Glossop)

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Jones) - will send her report to all VP's via e-mail. March-in-March event on March 4th, Monday - ask your instructors to let you out of class to attend. AS President is willing to meet with your instructors for class release approval if needed;

- Board of Director Trustees meeting scheduled at Petaluma campus tomorrow;
- Executive V.P. (Edmonds) - Strategic Task Force meeting on Friday, various workshops in action. Concerned for lack of student participants and the diversity of the taskforce;
- Working on the Election code - send out draft with significant set of changes. Will bring up on AS Agenda for approval;
- Working on the PUB Code as well- good draft to go through the committee process. Discuss with Tony Ichsan, Dean III, Facilities Planning & Operations in regards to the location of posters on campus - as this was a problem last year; working with current Senate and looking at a new PUB Code;
- Met with the Chief of Police regarding Veterans complaint on parking vs. discretion at the District level; will be working on this and discussing this issues with College Council;
- Draft website for Election for Packet on-line - will show later and will send to you all;
- AS P&L looks good - spent one half of the money. If there are any questions he'll discuss with you.
- 2/20 at Petaluma campus - "Know Your Rights" workshop will be video conference in Doyle Library;
- 2/21 - "Restorative Justice and Community Standards in Public Education", presentation at the Santa Rosa campus in CSL Rm. 4608 as part of the BSU month

V.P. of Programs (Cyrus) - Ambassador work sheet - AS Film Festival; DUO working on; no ICC this week.

V.P. of Organizations (SR) (Oertel) - 2nd week had 1st Club Days - was a success with music, clubs, and baked sales - will have another at some point;

- 29 Clubs active in Santa Rosa and more to come next week.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (Paz Jr.) - meeting with Jennifer Jirsa, member of the Curriculum Committee. Received notes from the committee; look over paperwork - sent e-mail regarding committee meetings. After the first/second meetings will meet with appointed student for update;

- Announced flyers, placed handouts in Bertolini building and spoke in classes. E-mail Alejandra Quiroz regarding Cesar Chaves in March and to speak in ESL class;
- Met with VP of Academic Affairs and AS President regarding the committee structure; want more information on accreditation policies and work book on committee structure;
- Working on Music;
- Attended BSU 75% of event Identity presentation. Went very well in regards to identity, race and was inspired. Another meeting focus on community action and ideas to look at and for Senate to support;
- Contact IT regarding the JC website and ideas of AS website. Working on Membership & Marketing to research Facebook promotions.

V.P. of Membership and Marketing (Glossop) - AS/Fresh-n-Natural graphic cups are completed and will be presented at the Enterprise committee meeting by Tuesday/Wednesday of next week and will send out to the customers.

- Working with Sarah Lagos regarding business benefits for their logos and changes - when complete will get copies to AS;
- 10% discount at coffee shop;
- Invited strategic communications committee to join in.

V.P. of Advocacy (Vacant)

V.P. of Santa Rosa (Cyrus) (Vacant)

V.P. of Petaluma (Torres) - Had club meeting last week Thursday at Petaluma campus- not many clubs showed up; had a discussion but not many were interested. Sergio Perdomo and he are working to get clubs back;

- Club packets to be changed from twice a year to one time per year to be recognized;
- Advertise Jazz/Cuban Festival in their classes. BUS posters up trying to get the advertisement out;
- March-n-March sign-up sheet: 1 bus for PC and 1 bus for SR to be provided. PC seats are saved.

V.P. of Sustainability (Vacant)

Trustee Report (Dowling) - Board of Director Trustee meeting at Petaluma tomorrow- hope you can attend, need more students present;

- Speaking with Trustee Kunde, 4th generation wine owner and Trustee Zumwalt x-car business owner before the scheduled Board meeting to check if they foresee what's coming;
- March-n-March : Dr. Chong and one Trustee will commit to attend;
- AS to invite Trustee to Bike Coalition/Pedestrian Bridge - Dr. Chong agreed to meet. Propose an alternative for the Smart Train;
- Oakleaf to schedule a workshop on safety and to invite Chief McCaffrey
- FACCC week of March-n-March to attend;
- BSU event was great!
- Oakleaf location discussion on agenda later today.

Advisor Report(s) (Ethington/Phifer/Ziccone)

D. Ziccone - Welcome all to Petaluma campus will follow up with an e-mail for poster for "Know Your Rights" lecturer.

B. Phifer - Reminder of the 2/21 panelist for the "Restorative Justice and Community Standards in Public Education", presentation at the Santa Rosa campus in CSL Rm. 4608;

- Thank you to Michelle Dowling, Anson O'Rourke, Robert Edmonds, Jessica Jones, Billy Oertel and Omar Paz, Jr for attending the Panel discussion. Students relayed ideas and personal diversity issues and part of training with Sarah.

Other Reports - (Student at Large Report)

If there is no objection, move to X. Discussion - Election Student Coordinator

(Jones)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A motion shall come forward to appoint the following senators and/or students to the following hiring committees:
A motion shall come forward to appoint Temesgen Fekadu, to On-Line District and Arts and Lecture committees. M/S/C
- A motion shall come forward to disappoint the following senators/students from hiring committees/ committees:

A motion shall come forward to disappoint Zari Cyrus from the International Studies committee. M/S/C

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A.** A motion shall come forward to review and approve ambassador spending. M/S/
Amend the motion to state: a motion shall come forward to review and approve M/S/C (Cyrus/Oertel)
Ambassador spending not to exceed a total of \$3,591. (see chart breakdown from Executive Vice President)
Discretion with AS prior approval with designated persons to have 2 officers sign off.
- B.** A motion shall come forward to review the Oakleaf Moving Proposal. M/S/C
DISCUSSION: Thomas - manage staff of 36 space is for 15, gave a presentation from Journalist 1 and 2 was
very far away and congested. Might be a good idea to invite Mary Kay Rudolph. The Oakleaf has grown each
year. Cannot fit more students due to lack of space and visibility as the Oakleaf needs a 24 hour access.

Dr. Chong to set up a "round table" for discussion with Tony Ichsan, Dean III, Facilities Planning (Jones)
& Operations, Facilities - SR, and Ty Benoit, Dean II, Arts & Humanities, Dean Arts & Humanities. Get a clear
transparent plan and bring all the players to the table where they will draft a timeline. Sent list of dates: 2
respondents (Ann/Ty), not clear if 2/22 is a final date.

AS to support Oakleaf move to Pioneer Hall, wait, support today or what to do by vote:

Cyrus - wait until after "Round Table" Glossop - wait

Edmonds - wait Paz, Jr. - wait

Motion to extend AS meeting for 10 minutes. M/S/C (Paz, Jr./Cyrus)

Torres - wait Oertel - wait

Michele Dowling, Trustee - no harm to endorse today - great for all players to be at the table to hear.

Amend the motion to move the Oakleaf proposal to next AS meeting and postpone until 2/25/13 and include
support "round table" discussion. (Tentative - Tuesday 2-3:30 stop in at Oakleaf)

No objection move back to Public Comments to address Sergio. (Jones)

IX. New Business (20 minutes)

*At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time
sensitive; or as emergency items provided 24 hour notice.*

- A.** A motion shall come forward to allocate funds for the March in March and the FACCC Conference from the
VP of Advocacy and March in March budget line item. M/S
Amend motion to state: a motion shall come forward to allocate \$2000 for 2 buses M/S/C (Paz.Jr/Cyrus)
for the March in March and the FACCC Conference from the VP of Advocacy and March in March budget line
item.

NOTE: Funding already approved of \$300 from SEIU and \$700 from AFA for food/materials.

- B.** A motion shall come forward to endorse the Invitation Letter to the SRJC M/S/C (Paz, Jr./Oertel)
Administration to join students at March in March.
- C.** A motion shall come forward to allocate funds for the Graphic Artist. M/S/C (Oertel/Cyrus)
Amend the motion to state: a motion shall come forward to approve funds M/S/C (Edmonds/Paz,Jr.)
through March 9, 2013 and to postpone further spending till the next AS Senate meeting.

No objections move to IXB.

- D.** A motion shall come forward to review proposed A.S Constitution changes.
- E.** A motion shall come forward to review details for the upcoming General Assembly.

X. Discussion

- A.** Election Student Coordinator - 2/25 will appoint the Election Student Coordinator
Anson O'Rourke-Sargent presented his interest to be appointed to the position of Election Student
Coordinator. His last years' experience with many problems and breakdowns in the election process, as
he ran as a candidate for a position, he is experienced and wants to help prevent what happened and
what did not work therefore feels he is qualified for this position.
Kristi Gray-Hopkins presented her interest to be appointed to the position of Election Student
Coordinator. Is former VP of Programs and assisted in the 2007 Election. Think and believe student body
and students have the right to vote - election is sensitive and can give her time and energy to the position.
Stated she has people skills and can be rational, objective and fair.

NOTE: Jessica will put contact information out to the body.

- B.** Pati Wegman, Dean II, Disabled Students Programs & Services - Presented and introduced the DRD
department. DRD has been displaced to Analy Village from their move from the Library. 3000 student

receives service. This move has been a continued hardship to the DRD students as they travel to Analy when they need to be at Bertolini building. Of the 3000 students. DRD is located farthest point on Mendocino Avenue as students may have a need for use of public transportation therefore limited. Have over 50% of the disabled veterans yet less than 10% come to DRD; students included are CalWorks/EOPS/Counseling/Financial Aid. DRD has roughly 4000 appointments in fall, and feel disenfranchised. DRD needs a better location to better serve DRD students. Location needs to be in the hub of other Student Services. Help support finding DRD a better location to better serve these students. Please send your e-mails and questions to her.

Kris Shear - Financial Aid Director - Co-chair Strategic Plan Work Group - Data work group. Presented the work plan on a grid system and plug in key trends information to the grid document. End of March and start of April to have a draft ready. PRPP (Program Review Planning Program), data comes in May and in September will have the final document. Instant research also working with this group to help data element. "Living list of Links". Present today to figure out best way to get the student input an participation and review different perspectives for different purposes, i.e., 1) assign students to work groups, 2) set agenda item on work group - what's going on and input, 3) develop specific questionnaire and set a list of questions and ask for input, 4) a mini survey in BearFacts, 5) Constant Contact include for any group in Strategic Planning work groups; the grid demographics - data information on student population by county, state, east and west, 6) Task group - i.e., We-Go - give certificate to participants and incentives - need to take caution to not slant the data input. She is the first co-chair to reach out to student senate from the Strategic Planning. Next meeting 2/22 1:00-3:00 in Plover 526 with video conference to PC room 602/609.

If there are no objections, will return back to Order of Agenda VIII -

(Jones)

NOTE: Jessica will send link to Kris Shears contact information.

- C. Constitution Changes
- D. March in March Planning- Jessica Jones
- E. Textbook Policy Update- Jessica Jones
- F. Review Membership and Marketing Progress- Joe Glossop
- G. Cuban Music Festival- Zari Cyrus and Robert Edmonds
- H. Review Strategic Planning
- XI. Announcements
- XII. Adjournment - 5:20p.m.

(Minutes #20 approved as presented 7/22/13)

(SPECIAL) Santa Rosa Junior College-Associated Students Senate

February 21, 2013, 4-5:00pm, Meeting 20

Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

To review the proposed changes to the A.S Election Code

I. Call to Order - 4:11p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda M/S/C

At this time the Senate shall review and approve the agenda.

(Oertel/Edmonds)

IV. Approval of the Minutes (5 minutes) - None - to be brought forward on 2/25/13

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open) NONE

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Reports (40 minutes)

*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President (Jones) -hold report until 2/25

Executive V.P. (Edmonds) - hold off on report until 2/25 - Thanks to those who attended the "Know Your Rights" lecturer

V.P. of Programs (Cyrus) - Absent

V.P. of Membership and Marketing (Glossop) - Absent

V.P. of Organizations (SR) (Oertel) - No Report

V.P. of Advocacy (Vacant)

V.P. of Organizations (PET) (Vacant)

V.P. of Santa Rosa (Vacant)

V.P. of Committees (Paz Jr.) - absent arrived @4:25

V.P. of Petaluma (Torres) - Attended the "Know Your Rights" lecturer

V.P. of Sustainability (Vacant)

- was great left feeling empowered!

Trustee Report (Dowling) - No Report

Advisor Report(s) (Ethington/Phifer/Ziccone) - NONE

Other Reports (Student at Large Report)

No objections move to IX. A

(Jones)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following senators and/or students to the following hiring committees:

B. A motion shall come forward to disappoint the following senators/students from hiring committees:

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review the A.S Election Code. M/S/C

(Oertel/Torres)

Executive VP Edmonds reviewed Draft changes of the AS Election Code with the AS, reading line by line. Next AS meeting work to finish the document. Please read the document and come back with your input.

Reviewed/updated 4 pages during the meeting. 1st reading today and then the 2nd reading scheduled at the next meeting.

X. Discussion

A. Constitution Changes

B. March in March Planning- Jessica Jones

C. Textbook Policy Update- Jessica Jones

D. Review Membership and Marketing Progress- Joe Glossop

E. Cuban Music Festival- Zari Cyrus and Robert Edmonds

F. Review Strategic Planning

X. Announcements

XI. Adjournment - 5:00

(SPECIAL) Santa Rosa Junior College-Associated Students Senate
February 25th, 2013, 3:00-5:00pm, Meeting 21
Santa Rosa Campus

OUTCOMES | by the end of this meeting we will have:

Review the edits to the Associated Students Senate Election Code, hire an election coordinator, review Spring General Assembly

I. Call to Order- 3:02p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C as amended

(Paz Jr./Edmonds)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) - M/S/C as amended #20

(Paz Jr./Oertel)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Rich Copenhagen, President Student Senate Community College Statewide; Student government Region III from Peralta College. Stopped in to say hello; had met with Student Trustee Michelle Dowling, AS President Jessica Jones and Executive Vice President Robert Edmonds regarding changes in the organization. Delivered a personal invitation to attend the General Assembly on April 26 through 28, 2013.

Cris Clipner, SRJC Student Ambassador - DJ for Mad Wednesdays. Request approval from AS to borrow the PA equipment cables/and amps for March 9th for an event at the Piner High School; willing to give a deposit for the equipment. Understands the AS has never lent out this equipment previously to individuals. Could include publicizing JC events to promote the recruitment for Piner High School students attend SRJC.

Comment: This item will be placed on the next AS Agenda 2/27/13 3:30-5:00 meeting. (Jones)

Jessica Jones - member of public comment - scheduled meeting this evening at 7:00 at the Unitarian Church on Mendocino Avenue with Roger Wright; agenda to include, a rally against the super center, the Rohnert Park Wal-Mart. Encourage all to attend.

No objections move to X.A. Discussions : Alumni Update - Sarah Laggos, Director of Alumni Relations

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President(Jones)- will e-mail report

V.P. of Advocacy (Vacant)

Executive V.P.

Edmonds)

V.P. of Santa Rosa (Cyrus Vacant)

V.P. of Programs

(Cyrus) Absent

V.P. of Petaluma (Torres) left 4:45p.m.

V.P. of Organizations (SR)

(Oertel)

V.P of Sustainability (Vacant)

V.P of Organizations (PET)

(Vacant)

Trustee Report (Dowling)

V.P. of Committees

(Paz Jr.)

Advisor Report(s) (Ethington/Phifer/Ziccone)

V.P. of Membership and Marketing

(Glossop)

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following senators and/or students to the following hiring committees:

B. A motion shall come forward to disappoint the following senators/students from hiring committees:

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to review the A.S Election Code. - Finished the reading of the Election Code in group. 2nd Official Reading scheduled for March 11th.

- A motion came forward to extend the meeting for 5 minutes. M/S/C (Paz, Jr./Oertel)

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- B.** A motion shall come forward to hire an Election Coordinator. (Moved to Wednesday 2/27/13 Agenda)
- C.** A motion shall come forward to review a plan for the Spring General Assembly.

X. Discussion

- A.** Rich Copenhagen, President Student Senate Community College Statewide Alumni Update - Sarah Laggos, Director of Alumni Relations employed as of July 2012. Need a student to be appointed to the Alumni Board. Next Board meeting March 14th 5:30-6:30 in the Bertolini Senate Chambers. Need graduates on board with Alumni.
 - Kickoff "Speaker Series" called Innov 8 - bring a new direction/speakers. April 4th the first speaker is scheduled from the beverage industry called, "Moving Pass Soft Drinks";
 - Infinity Insurance Program - includes auto, renters, and homes for a group discount;
 - Kickoff "Grad Fair", would love to have AS there, Career Center, Bookstore during the week of May 8th and 9th after DUO;
 - Looking at Mentorship Program with the faculty being involved; and the Latino Alumni Association to do a venture-ship program and want to connect.

Return back to Agenda VIIIA.

(Jones)

- B.** Constitution Changes
- C.** March in March Planning- Jessica Jones
- D.** Textbook Policy Update- Jessica Jones
- E.** Review Membership and Marketing Progress- Joe Glossop
- F.** Review Strategic Planning

XI. Announcements

XII. Adjournment - 5:02 p.m.

Santa Rosa Junior College-Associated Students Senate
February 27th, 2013, 3:30-5:00pm, Meeting 22
Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

To review the Textbook Policy and Procedure, the IIPP Revision Presentation, Review updated plans for March in March.

I. Call to Order - 3:31p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C w/additions

(Oertel/Cyrus)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) - Minutes #19 approved as amended M/S/C

(Paz Jr./Oertel)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open) - None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

No objections, move to X. Discussion E. WeGo Sonoma - Kayla Fong

(Edmonds)

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Jones) - Absent (arrived @4:30) - Report read by Executive V.P. Edmonds:

- **March in March**-Thank you to those who are helping with March in March outreach, as of right now we have close to 40 sign-ups, remember our goal is to fill 100 seats, please help in any way that you possibly can.
- **Textbook Policy and Procedure**- today you will review the textbook policy and procedure. A little over one year ago with the guidance of my Senate the College Council was asked to bring back procedure 3.19 for review and edits. With the support of Mary Kay Rudolph and Academic Senate President at the time, Terry Shell, a Textbook Review Committee was called forth after being dormant since 2008. Over the year we have reviewed other community college policies; have met with the bookstore directors and our purchasing director and VP of Business Services. Policy and procedures have been presented to EPCC and have been shot down many times due to our seemingly progressive ideas for wanting more transparency and equity for our students in the areas of adoption and selection of textbooks.

This year has been especially productive in that we have found new legislation such as the Higher Education Opportunity Act and new Ed Code changes that support greater transparency and equity.

I am hopeful that with this latest version that we are getting closer to a more meaningful policy and procedure. The Academic Senate has approved the versions sent out to all of you, now we will bring these documents to EPCC, our Senate, AAC, College Council and finally the Board. The Academic Senate has agreed to keep the Textbook Committee as a standing committee. My main hope is that the Textbook Committee will become the vehicle for support, training and adoption for Open Educational Resources- i.e. getting faculty to use free textbooks.

The main point to understand is that policies and procedures can only take us so far, it's up to the institution to support and enforce the goals behind these policies and procedures.

In terms of other events that need support- Frank Kobashi event in CSL from 12-1pm on Thursday, the BSU presentation at the same time, and the Woman's Health Forum Thursday night at the Petaluma campus.

- **Safety**- Since the power outage on Friday I have been deeply concerned with the lack of safety coordination here at SRJC, I have also heard a want for more safety workshops, please consider this and let me know if you can help support this idea in any way...
- **Oakleaf**- So far no new news on what was decided at the component level
- **Green Jobs Conf.**- 50 have registered so far for the event, please consider attending if you can.
- **Executive V.P. (Edmonds)** - Check in with your academic as he realized he had a "C" on his Algebra exam.
- In interest to submit Resolutions for statewide student senate, the SCCC has procedures on how to write resolutions if AS wants to write resolutions;

- EEOA (Equal Employment Opportunity Advisory) met and included Dr. Phifer. A lot of work is needed, need more diverse faces on this committee and get students involved as well;
- BAC (Budget Advisory Committee) - present on Tuesday - concurs of how conducted; survey completed on how to cost save; brought up collective bargaining and he was shot down. \$6 million cut out of budget each year; a student's voice in these discussions is needed.
- Hablas Latin@ Forum Proposal - working on organizing a forum;
- Phi Theta Kappa - Food pantry on campus through the Redwood Food Bank;
- Strategic Plan - lack of diversity in planning groups -few people of color/ lack of student body participants;
- Publicity Code - meeting on 2/28/13, Thursday at 4:30;
- AS Budget Committee meeting Friday at 1:00p.m.
- **V.P. of Programs (Cyrus)** - Working on DUO work. Will need to be reappointed to the International Student Committee as her schedule changed and now can allow for her to be on this committee; catch up on schoolwork; looking forward to Women's History Month and programs.
- PIE event.
- **V.P. of Organizations (SR) (Oertel)** - Conducted an unofficial ICC Code gathering for changes in the Club packets and ICC Constitution;
- Available to speak with anyone interested in how to write a Resolution and be involved, as he participated in General Assembly;
- Will not be present at the April 15th Senate meeting, will be attending National Speech/Debate tournament.
- **V.P. of Organizations (PET) (Vacant)**
- **V.P. of Committees (Paz Jr.)** - a new appointment to committee later on today's agenda for District Safety & Health;
- He worked with Joe Glossop on update to signage for Membership & Marketing;
- Spoke in classes at Newman with Billy Oertel recruiting for the March-in-March;
- E-mailed Music faculty to get students to do performance on the Quad; talk with faculty to build ties with the Music department. Will also begin discussion with the Art Department to get art going on in the Quad as well;
- 2 events formulating ideas Strategic Planning workshop for students - reference the PDA attended with staff and met, brain storm student planning. Would like to schedule a room and let students know to attend for discussion.
- Result of PDA Strategic Planning, there is a disconnect with faculty/students/staff - how they consider student is a priority and show they care. Important to know the faculty.
- District Safety & Health Committee met - discussion of their Lockdown/Active Shooter Procedures - find a way to secure the classrooms. How to form on campus - 1-2 weeks for the 1st meeting; all incidents happened in the last 2 months.
- **V.P. of Advocacy (Vacant)**
- **V.P. of Santa Rosa (Vacant)**
- **V.P. of Membership and Marketing (Glossop)** - Prepared the latest packets to be dropped off at businesses before end of the semester; ASP sales are down 13% from last year.
- **V.P. of Petaluma (Torres)** - Petaluma ICC activated four (4) new clubs, waiting for two (2) more to come forward; the VA Club is not continuing;
- Recruiting for March-in-March to get 30 students from PC;
- Women's Wellness Lecture at Ellis scheduled Thursday, February 28th. Mike Glugen asked to work to advertise upcoming events;
- Attend the PC faculty meeting and to post flyers in classrooms March 15 and PIE day event; will organize the logistics and include Cyrus Zari.
- **V.P. of Sustainability (Vacant)**
- **Trustee Report (Dowling)** -absent - Report read by Executive V.P. Edmonds
- Thank you to Omar Paz, Jr., Billy Oertel, and Josh Pinaula, for stepping in for myself, and Jessica Jones, to make an announcement in Keith Waxman's astronomy class about March in March. Much appreciation.
- Great job and thank you very much to Jessica Jones, Dean Gooch, Cherry Li-Bugg, and all others who contributed to the revised Textbook Policy and Procedure. It was not easy to fit together language that could balance both the financial needs of students as well as preserving academic freedom for faculty, and I think these revisions have done well to achieve that. Next item for us to focus on that correlates with these changes is a student movement for a culture shift to get faculty into the habit of offering and utilizing online and free book resources. Persistency and consistency is key when trying to create change, and once this policy and procedure passes, we will have to keep referring to it and remind faculty that it does exist.

- I had a meeting with Trustee Zumwalt and Trustee Kunde before the last Board of Trustee meeting at the Petaluma campus. They each told me about how they were both not very good students in high school and SRJC really helped them to develop their skills and created a strong platform for success later on in their lives, each of them in business, which they now feel forever grateful for and have since felt the need to give back to the college in whatever way they can. Trustee Zumwalt was a part of the student government at the time, and later on became active in Sacramento and visited the capitol frequently. They each strongly voiced their opinions that they do not want to see any more classes cut from the schedule because it's not fair to the students, but when I asked how it would be possible to not cut classes, and not cut instructors, and still deal with the \$6.2 million dollar structural deficit, they each struggled to respond.
- Will Baty, a long-time instructor in the Library and Information Resources department, and former AFA negotiator, recently sent out an opinion piece through the AFA list serv. He critiqued VP of Business Services Doug Roberts and his skewed narrative of how it is the state's fault that we are in a \$6.2 million deficit, but he makes the point that it seems that our District is one of very few in the state who are in this dilemma, and it is our District's fault and decisions made here locally that we continue to overspend, and not the faults of the state's. This is an interesting conversation that needs to be had with our Trustees and Dr. Chong, and I plan on bringing this up in my next meeting with Dr. Chong later this month. I hope you will take the time to read his opinion article, he makes very valid points. Here is the link:
<http://www.santarosa.edu/afa/1213/Publications/Dialog/130226.html>
- There has been no update on the Oakleaf location move, and none of our VP's or the Dean of Facilities has responded to recent letter I drafted, asking for them to include student input and public comment before making any decisions.
- I hope that I will get the antibiotics I need by today so that I can be ready to roll this weekend for the FACCC advocacy policy conference as well as the huge March in March on Monday! It will be a lot of fun, and I really hope that we will all be there, prepared to represent the students of SRJC.

Advisor Report(s) (Ethington/Phifer/Ziccone)

B. Phifer - Piggyback on EEOAC - he is co-chair of the Advisory Committee and deal with serious issues. Makes recommendations to HR regarding hiring and outreach diverse workforce and discuss the EEOAC plan of SRJC and monitors neutral to hire candidates; 3rd aspect goal sexual harassment training. Looking at other colleges how they do it. Diversity is important as values of the college. Falls into accreditation for review.

Other Reports - (Student at Large Report)

No objection move to Appointments / Disappointments VIIA (Edmonds)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the Associated Students Senate:

-Carl Seira to Vice President of Advocacy.

No objections, move to suspend this appointment until President Jones arrives today. M/S/C (Edmonds)

Amend the motion to state: A motion shall come forward to postpone till the following Senate meeting (Cyrus/Glossop) 3/11/13 after return from the March in March gathering.

B. A motion shall come forward to appoint/disappoint the following senators/students from/to college wide hiring committees: (Oertel/Cyrus)

Amend the motion to state: A motion shall come forward to appoint Eli Black to the District Safety and Health committee. M/S/C (Cyrus/Oertel)

VIII Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to appoint an Election Coordinator

Amended the motion to state: A motion shall come forward to appoint Kristi Gray Hopkins as Election Coordinator as proposed in AS Funds Request #AS22813JJ, and to approve spending in an amount not to exceed \$1800, as indicated by Request #AS22813JJ. M/S/C (Paz Jr./Oertel)

- A motion came forward to extend the meeting 5 minutes till 5:05. M/S/C (Oertel/Paz Jr.)

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review the Textbook Policy and Procedure. M/S/C (Cyrus/Glossop)

Amend the motion to state: A motion shall come forward to endorse the Textbook Policy and Procedure. (Cyrus/Paz Jr.)

M/S/C

- B. A motion shall come forward to review suggested Constitutional changes.
Amend the motion to state: A motion shall come forward to reactivate the Constitutional Committee. M/S/C (Cyrus/Glossop)
- C. A motion shall come forward to endorse Hablas Latin@Forum. M/S/C (Cyrus/Oertel)
- X. Discussion
- A. Doug Kuula, IIPP Presentation
- B. March in March Planning- Jessica Jones
- C. Review Membership and Marketing Progress- Joe Glossop
- D. Review Strategic Planning
- E. WeGo Sonoma Update – Kayla Fong - Ride Share county-wide and focus on SRJC parking and carpool. Students signed up in the past few weeks. You can download on your phone and allow for prizes and refunds for gas. Clip board was passed around to receive e-mail and newsletter. Tabling on Wednesdays 11-12:00 at SRJC campus.

Back to Order of the Day V. Public Comments.

(Edmonds)

- XI. Announcements
- XII. Adjournment - 5:04 p.m.

(SPECIAL) Santa Rosa Junior College-Associated Students Senate

March 8th, 2013, 3-4:30pm, Meeting 23

Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

Second reading of the AS Election Code

Call to Order -

At this time the President or Executive Vice President shall call the meeting to order.

I. Roll Call - Quorum 5/7

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

II. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

III. Approval of the Minutes (5 minutes) - postpone #23 to next meeting

At this time the Senate shall review the minutes and make additions and deletions as recommended.

IV. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

V. Reports (40 minutes) - None

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Jones)	V.P. of Advocacy	(Vacant)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Cyrus)	V.P. of Petaluma	(Torres)
V.P. of Organizations (SR)	(Oertel)	V.P. of Sustainability	(Vacant)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Dowling)
V.P. of Committees	(Paz Jr.)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Glossop)	Other Reports	(Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the Associated Students Senate:

B. A motion shall come forward to disapprove the following senators/students from hiring committees:

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to review the Associated Students Senate Election Code for a second reading.

No objections, will postpone until next meeting.

IX. New Business (20 minutes) - None

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

X. Discussion - 2nd reviewing of the Election Code and made suggested edits.

XI. Announcements

XII. Adjournment - 4:35pm

Santa Rosa Junior College-Associated Students Senate
March 11th, 2013, 3-4:30pm, Meeting 24
(Video conf) Santa Rosa Campus, Doyle Library room 4243
Petaluma Campus, Rick Call Building Room 609

OUTCOMES | by the end of this meeting we will have:

First reading of Publicity Code, Review IILP Policy Changes, Review Drafts of AS Budget

I. Call to Order - 3:45pm

At this time the President or Executive Vice President shall call the meeting to order.

Roll Call - Quorum Absent: Cyrus

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

- a. Santa Rosa campus: Edmonds, Glossop,
- b. Petaluma Campus: Jones, Oertel, Paz Jr. Torres

II. Approval of the Agenda M/S/C w/amendments (Oertel/Torres)

At this time the Senate shall review and approve the agenda.

III. Approval of the Minutes (5 minutes) - bring to next meeting

At this time the Senate shall review the minutes and make additions and deletions as recommended.

If there are no objections, will suspend the order of the day and move to New Business IX.A (Jones)

IV. Public Comments (open) - None (SR) None(PC)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

V. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Jones)	V.P. of Advocacy	(Vacant)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Cyrus)	V.P. of Petaluma	(Torres)
V.P. of Organizations (SR)	(Oertel)	V.P. of Sustainability	(Vacant)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Dowling)
V.P. of Committees	(Paz Jr.)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Glossop)	Other Reports	(Student at Large Report)

VI. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the Associated Students Senate:

Carl Seira- VP of Advocacy

B. A motion shall come forward to disappoint the following senators/students from hiring committees:

VII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A motion shall come forward to review the AS Election Code. M/S/C (Oertel/Paz Jr.)

A motion came forward to approve the AS Election Code with noted amendments. M/S/C (Paz Jr./Oertel)

If there are no objections, will return back to item IXA New Business on the Agenda (Jones)

VIII. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review the Associated Students Publicity Code. M/S/C (Paz Jr./Oertel)

A motion shall come forward to approve with noted amendments the M/S/C (Oertel/Torres)

Associated Student Publicity Code.

NOTE: AS Secretary will forward the approved AS Publicity Code to Ms. Becky Hill for submission to the AS web page.

If there are no objections, will move to X. Discussion #2. GA Budget (Jones)

B. A motion shall come forward to address staff salaries as related to AS budgeting process for next year.

IX. Discussion

- 1. Doug Kuula-IILP Policy Changes
- 2. GA Budget - Robert Edmonds, Executive V.P. presented Budget total of \$570.1 for early registration to GA conference. Hotel quote all are in their own rooms. Will review when return from Spring Break. Jessica will send out information to everyone.

X. Announcements

XI. Adjournment - 4:31p.m.

March 25th, 2013, 3-5pm, Meeting 25

Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

Review IILP Policy Changes and changes to District Safety, Update on Rep Fee and Student Programs Fee Investigation
Call to Order - 3:05p.m.

At this time the President or Executive Vice President shall call the meeting to order.

I. Roll Call - Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

Absent: Zari Cyrus, Victor Torres

II. Approval of the Agenda - M/S/C (with amendments)

(Paz Jr./Oertel)

At this time the Senate shall review and approve the agenda.

III. Approval of the Minutes (5 minutes) - M/S/C

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Postpone Minutes #23 until next meeting; **Approve #24 with corrections.**

IV. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Joshua Pinault - President, Atheists and Skeptics, brought forward a proposal to the AS/AS President for California Student Union conference in April 2013, requesting \$100 to help with gas to travel to Los Angeles Cal State Long Beach and back to Santa Rosa. Any remainder of monies will be returned to AS upon return from trip. Five individuals will be attending and will be paying their own way. Conference related to Student Advocacy - for all students around the state to have a better education system, i.e., book costs, registration, etc.

Edmonds - This conference is specifically related to Legislative Advocacy, send detail/information to Jessica tonight. Santa Rosa Community Advisory and Sonoma offer grants for public property for opportunity to get money for projects; will provide more information later on grants.

V. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President(Jones)

Executive V.P. (Edmonds) - The 1st budget/salaries meeting has been a difficult process for everyone - sensitive subject. Working with Robert Ethington and Jessica Jones to draft legal questions in regards to budget expenditures. The current budget problems will delay the sending department budget proposal requests this year. A budget committee meeting for this week Friday to include R. Ethington.

- Finished today the Publicity Manual with photo area shots for posting for both campuses PC/SR;
- Thursday Latina Forum scheduled for Thursday, March 28th, 2:30-5:00 in SAC - be present;
- Saturday Carlitos Medrano & Sabor de Mi Cuba Concert, March 30, 8:30-10:30pm, Bertolini Student Center SAC;
- Phi Theta Kappa is on food distribution for SRJC campus - a pilot program.

V.P. of Programs (Cyrus) - absent

V.P. of Organizations (SR) (Oertel) - Friday 10:00 appointment to write resolution be part of ICC Code Committee - will update AS later - packet to be approved;

Food Administration Health - meeting set for Wednesday - update clubs on food restrictions - will keep update to Senate for costs;

V.P of Organizations (PET) - (Vacant)

V.P. of Committees (Paz Jr.) - working with Joe to update posters/packets to businesses. Senators have free time, schedule time to reach out to the community;

- Attended the Strategic Planning meeting with Joe; next meeting is on first Monday next month to form a Town Hall to get more students input into the process;
- Lunch with Chair of Sierra Club with Jessica Jones for club involvement transition then move into getting connected to the college community;
- Active Shooters Safety Committee meeting 4/17, 18 & 19 at SR & PC with Chief McCaffrey - for active shooters and awareness;
- Finished with the hiring committee for the DRD manager;

• Research first Region meeting 1st week in April; let him know your topic of interest and/or advise to him is welcomed.
NOTE: **Jones** - Region III meeting is this weekend Saturday maybe at City College will e-mail.

V.P. of Membership and Marketing (Glossop) - Finished up with the hiring committee for STEMS Dean before break;

- Involved with updates to the packets to the businesses as Omar stated in his report; talk to him for outreach to the businesses.

V.P. of Advocacy - (Vacant)

V.P. of Santa Rosa - (Vacant)

V.P. of Petaluma (Torres) - Absent Report submitted by Jessica Jones:

Victor Torres Report- I have been working on advertising the Cuban festival this Friday at the Petaluma campus. If you guys haven't gotten your tickets make sure you get them soon because they are going to run out! If you need tickets call Deb at 707-328-415, to reserve your tickets;

- Petaluma has a club event day tomorrow and we are planning on having a club info day in order to recruit members for clubs, give info to students regarding how to start a club, while enjoying music played at the stage next to the Library; sorry couldn't make it to the mtg.

V.P of Sustainability - (Vacant)

Trustee Report (Dowling) - Oakleaf Update - Round table never happened - resent the follow-up letter received. Dr. Chong responded and will ask Facilities and Mary Kay Rudolph - head of Oakleaf, schedule a round table discussion later. Tony Ichsan, Dean III, Facilities Planning & Operations will interview potential office moves upcoming then later will have a separate meeting with the students. Will update the Oakleaf;

- Instructional Planning Committee - Browns budget proposal -Dr. Chong and Mary Kay Rudolph presented that the K-adult education has been taken off of the proposal;
- This week or next see how centralized the on-line course offerings would work - pros vs. cons.

Advisor Report(s) (Ethington/Phifer/Ziccone)

B.Phifer - already been stated about the Hablas Latina event on Thursday; DUO Food preparation meeting with county set for Wednesday; Thanks to V.P. Edmonds for the Publicity Manual and has tripled the posting cites; Had meeting with Ken Lofgren, IT on student information to student portal - web link to AS to link the documents giving live on line. By Tuesday information will be placed on web page; Subcommittee Finances killed the K-14 program.

Hilleary - Thanks to all who attended the March in March activity; community colleges were open during spring break however SRJC employees took a 5% pay cut due to district budget to be closed last week. Contact Jessica Jones or Hilleary IZARD for the General Assembly meeting.

Other Reports - (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the Associated Students Senate:

Carl Seira- Vice President of Advocacy. M/S/C (Paz,Jr./Edmonds)
Sergio Perdomo- Vice President of Organizations Petaluma Campus M/S/C (Paz,Jr./Oertel)

Note: **Jones** - Carl has been present at many AS meetings already and has been active and excited for VP of Advocacy. This position shares the vote at General Assembly for SRJC which is scheduled for April 25th. Carl can get up to speed and attend General Assembly to represent the student body.

Student Kali Hahn has also expressed an interest in the VP of Advocacy position; pending a meeting with R. Edmonds to perhaps channel her through programs.

Carl Seira: interest is to work with the "Dream Act" folk and begin with on-line website, currently is updating himself to get contacts.

Sergio Perdomo: interested to get the word out to students for clubs and work on having a relationship with the faculty. Re-draft the PC Charter working on a meeting with Brian Phifer to edit the charter paperwork with Victor at the Petaluma campus.

B. A motion shall come forward to disappoint the following senators/students from hiring committees/ Associated Students Senate:

Zari Cyrus- Vice President of Programs M/S/C (Paz,Jr./Oertel)

Note: Jones - Zari will continue to help with finish with the hiring committee, DUO and Roteract and active with ICC only.

C. A motion shall come forward to appoint student Scott Wimmer to the District Safety and Health Committee.

M/S/C (Paz,Jr./Oertel)

A motion shall come forward to disappoint Omar Paz, Jr. from the District Safety and Health Committee.

M/S/C

A motion shall come forward to postpone the appointment of student Temesgen Fekadu to the Arts & Lecture Committee and District On-Line committee for more information. M/S/C

If there are no objections, move to X. Discussion 1.

(Jones)

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to address staff salaries as related to AS budgeting process for next year.

Postpone until next meeting for update in briefing from R. Ethington.

B. A motion came forward to revise the March in March allocation to the appropriate budget line items and (Oertel/Paz,Jr.) what the money was spent on. M/S/C

Clarification: only 1 bus was needed with a personal tip for \$30 from Hilleary Izard; turned away bus tip given for \$10.

\$95.44 foam board/batteries

\$322.99 food

\$25.90 coffee

\$40 tips for buses

\$1700 bus cost

\$2184.33 Total

(\$1000 total advanced from AFA/SEIU)

Send a thank you card to AFA/SEIU from the AS.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to approve a budget proposal for 4 senators and one adviser to attend (Paz,Jr./Oertel) the Spring General Assembly. (Not to exceed \$3500). M/S/C

NOTE: Bring forward the Fee Rep proposal.

X. Discussion

1. Doug Kuula-IILP Policy Changes - Doug presented the IILP Policy (Injury and Illness Prevention Program) with the recommended changes to the policy. There are eight different parts to this policy. Report on form for safety report. Cal OSHA is a requirement to protect the employees and district student employees.

A motion came forward to endorse the update 6.8.2P policy presented. M/S/C (5yes 1abstain)

Break: 4:35pm

Returned: 4:40pm

Billy Oertel will help with drafting resolutions for the General Assembly as he attended last year; Jessica Jones and Hilleary Izard will work on the paperwork.

X. Announcements

XI. Adjournment - 5:00pm

April 8th, 2013, 3-5pm, Meeting 26

Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

Review IILP Policy Changes and changes to District Safety, Update on Rep Fee and Student Programs Fee Investigation

Call to Order - 3:05p.m.

At this time the President or Executive Vice President shall call the meeting to order.

- I. Roll Call - Jones, Edmonds, Oertel, Perdomo, Seira, Torres, Paz Jr (arrived @3:45), Glossop (arrived @3:08)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

- II. Approval of the Agenda - M/S/C w/amendments (Oertel/Torres)

At this time the Senate shall review and approve the agenda.

- III. Approval of the Minutes (5 minutes) - M/S/C w/corrections (Torres/Oertel)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

- IV. Public Comments (open) - None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Jones - If there are no objections will suspend the rules of the day and go to IX. New Business B. M/S/C (Oertel/Seira)

- V. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Jones) - sent an e-mail to all AS for her report. AS is in the mist of Elections; Request from all Senators: what you should know: policy, advisors, who you know in the District, projects you worked on this year and how you began and how you ended - please advise her.

Draft for next AS Senate meeting for students next year booklet; Tuesday a meeting in Sacramento in Higher Education - only 2 individuals are attending from SRJC and she will be also attending; sustainability events are also going on.

Executive V.P. (Edmonds) - Carlitos Madrano Quartet was an amazing event; Hablas Latina event was lightly attended but fantastic - a request for more; discussion on combined efforts with BSU; Phi Theta Kappa - food bank from 12:00-1:00 Tuesday at Plover/Race building; Elections is interesting already - PUB/Election Code questions have already come up - sees flaws in his codes. Questioned the ratio of advisors and salaried individuals at the AS meeting?

V.P. of Programs (VACANT)

V.P. of Organizations (SR) (Oertel) - ICC voted to approve CASU Budget Proposal 2 weeks ago.

V.P. of Organizations (PET) (Perdomo) - film festival was done - all good. Working on Earth event and promote - get clubs to table.

V.P. of Committees (Paz Jr.) - working on outreach to students interested in the AS government through elections. Music on the Quad - reached out to get music students to come forward; attended the SSCCC, has been appointed as Region 3 representative. Learned a lot and networked; now involved with several committees. External committees on legislation are coming up. General Assembly plans are wrapping up. 2nd day issues; Membership & Marketing - address re-invent a marketing plan, topic on pros and cons - all Senate.

V.P. of Membership and Marketing (Glossop) - last week 5000 AS Membership, \$75,000 this semester.

Student committee member for Strategic Planning Work Group (WG): Continuous Communications. Talked of the possibility to use air fax to students; talked with Andy from Fresh -n-Natural to get AS cups donated for DUO and 2nd event. Met with Michelle to do phone banking and to outreach to businesses end of April.

V.P. of Advocacy (Seira) - thanks to all; strategic planning ready to send out other groups in 1-2 weeks.

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (Torres) - working closely with Sergio prepare for next week for Earth Day to include a grill/bbq.

V.P. of Sustainability (Vacant)

Trustee Report (Dowling) - Board of Trustee meeting 4/9/13 at 4:00 in SAC - try to be present; put information reminder out on face book, it's important to have more students present. One item on agenda is to approve the Health Policy procedures and second item is to cancel the \$25 International Application Fee. Will send out a doodle poll to get everyone to help with phone banking; on 4/19 meet with Petaluma downtown association to propose business partnership; Membership & Marketing placed add with Chamber of Commerce; Institutional Planning Council - with this being tax season due on 15th, our personal income tax affects budget to the District.

Advisor Report(s) (Ethington/Phifer/Ziccone)

Phifer - Last events were greatly attended, many faculty involved; SRJC Friday athletic sponsored event and academic support to Athletic to develop an advising board inside and out of the classroom.

Ethington - AS Budget is under legal counsel review - 1- whether membership is same as activity - can opt out of Rep Fee; District retains up to 7% Rep Fee election for staff paid by account specialist or not. Information sent: Student Fee Rep fee opt out; pay attention 1991 legal opinion and the 2005 student/district agreement. His discretions whether staff should attend the AS Senate meetings: 1) Accountant attends if needed; it is important the advisors attend if they can as they can be updated on AS current issues; obvious he must attend as the Certificated Advisor and Secretary attends as she takes your minutes. DUO - have rack cards to hand out need help to distribute on/off campus.

Other Reports (Student at Large Report) - Kristy Gray-Hopkins, Election Coordinator - gave an information update to the Elections process including the overview of the PUB Code; is working on developing a tangible document to be used in the next years coming for this position to follow. Cyber Center, Graphic Artist and Advocacy Advisor assisted with Bear Facts information regarding the Elections 2013. Publicize in the Quad in SAC and use of a PA system; has contacted student ambassadors to help; and e-mail her if you can help as well. Verification of eligibility was sent out on 4/6 and a few candidates still need to meet with her. Will be working with Jessica Jones and Brian Phifer for structure process. Developing a color coded needs manual to include the Election Code. Petitions have been extended to 2 weeks; used Constant Contact to advertise; a power point was handed out and the PUB manual. The AS Codes need to be on line; need more qualifying information in beginning of the elections. A total of 80 hours has been approved. Petaluma campus voting will be 10:00-5:00 and Santa Rosa campus voting will be 9:00-5:00. Need volunteers to help table and help with voting process. Contact her or e-mail Deborah Ziccone or Brian Phifer if you can help.

Jones - If there are no objections will move to Agenda item IX. New Business D.

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A.** A motion shall come forward to appoint the following students to the Associated Students Senate: None
- B.** A motion shall come forward to disappoint the following senators/students from hiring committees/ Associated Students Senate: None

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A.** A motion shall come forward to address staff salaries as related to AS budgeting process for next year.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to appoint a delegate for SSCCC Spring General Assembly. M/S/C (Oertel/Paz Jr.)
Amend the motion to state: A motion shall come forward to appoint Billy Oertel as a delegate for SSCCC Spring General Assembly. M/S/C

Jones - no objections, move to IX. New Business E.

- B.** A motion shall come forward to review the CASU Proposal for funding to cover transportation costs. (Oertel/Seira)
M/S/C

Discussion: Tess - was sent by CASU to present - conference includes various chapters to meet up - presented her proposal (submitted copy). Requesting \$150 from the AS or the ICC of the SRJC to pay for carpool travel expenses incurred in travel to Los Angeles (CSU Long Beach) for a student union conference on April 13, 2013.

Oetel - commented ICC had voted to approve this 2 weeks ago - they felt they should be allowed to use the Rep Fee as this is what the money is used for.

Dowling - This supports the request and wants a report later submitted by this group.

Ethington - you will need a staff person to attend - an advisor is needed.

Amend the motion to state: A motion shall come forward to review the CASU M/S/C (Oertel/Seira)
Proposal for funding to cover transportation costs pending Advisor or Business Services plan approval contingent on legal counsel to allocate \$150.

Jones - no objections, move back to agenda item: V. Reports

- C.** A motion shall come forward to review the MECHA Proposal for funding for the Raza Youth Conference.
Amend the motion to state: A motion shall come forward to approve the MEChA Budget (Paz Jr./Edmonds)

Proposal for the Raza Youth Conference with money to be taken from either Student Rep Fee and Student Employee line item not to exceed \$600 with 70% from Rep Fee and 30% from Student Employee line item. (\$200 Student Employee line item and \$400 Rep Fee. M/S/C

Jones - no objections, move back to agenda item IXA.

- D. A motion shall come forward to review changes to Policy 8.4 Student Health Policy (see submitted report from Susan Quinn)

Amend the motion to state: A motion shall come forward to endorse the Student Health Policy 8.4. (Paz Jr./Oertel) and to support the automatic COLA. M/S/C (2 abstain - Edmonds/Seira

Jones - suspend the rules and go to X. Discussion 2.

- E. A motion shall come forward to amend Budget Proposal for Spring General Assembly. M/S (Paz Jr./Torres)

A motion shall come forward to amend the Budget Proposal for Spring General Assembly M/S/C from original \$2,000 to the current \$2451. Allow 2 rooms to include students Carl, Victor, Billy sharing and Jessica and Hilleary sharing rooms. Paz Jr./Edmonds will be on their own.

Amend the motion to state: a motion shall come forward to amend the Budget Proposal (Seira/Paz Jr) for Spring General Assembly to approve \$300 to be added to the cost.

X. Discussion

1. Spring General Assembly
2. Doug Roberts - Parking Fee Charges (BOG) - 2 Board of Governors parking fee proposed changes, the District is not raising parking fees for anybody. The BOG will move from \$20 to \$30 in accordance of the Ed Code to pay a fee limited to \$20. Last year however the State changed the Ed Code to increase the amount to \$30 now for BOG waiver students. This should have commenced one year ago, however the District will just now apply the increase. 5.4 Board Policy and Ed Code. Implement the BOG - Fall, Spring and Summer - administrative change will be done through student portal.

Jones - no objections will continue suspension of rules to IX. New Business C.

XI. Announcements

XII. Adjournment - 4:59p.m.

April 15th, 2013, 3:10-5pm, Meeting 27

Petaluma Campus, Richard Call Building, Room 602

(Video conf) Santa Rosa Campus, Doyle Library room 4243

OUTCOMES | by the end of this meeting we will have:

Reviewed resolutions, draft constitutional changes, and make headway into AS Senate Handbook

Call to Order at 3:11 p.m.

- I. Roll Call
 - A. Jones, Edmonds, Perdomo, Paz, Jr., Glossop, Torres, Oertel, Seira, Ethington, Izard
- II. Approval of the Agenda
 - A. M/S/A with addition to VIIIA and IXD.
- III. Approval of the Minutes (5 minutes)
 - A. No minutes to review at this time.
- IV. Public Comments (open)
 - A. 9 – 2 p.m. free food in Quad
- V. Reports (40 minutes)
 - A. President (Jones) – Update to Auxiliary Enterprise Committee which included Fresh-n- Natural and Bookstore. Discussed healthy food options and prices. Discussed EBT program on SRJC and moving forward to appropriate administrators. Received good reviews on grass fed burgers. Encouraged to review food contract carefully for next round. Asked for help to collect data on ASP mugs. Strategic Planning survey will be forthcoming and look on SRJC home page for lib guide which holds Strategic Planning communications. Accreditations met once and plan to meet once more this semester; will need active student leaders on each standard. Elections report - on behalf of Elections Coordinator, looking forward to assembly on each campus this Wednesday, April 17th. There have been four (4) drop-outs and can work on retention and engagement. Earth Day events are upcoming. Priority Registration changes will be presented by A&R Director, Diane Traversi, to the AS Senate on 04/29/13. Looking forward to dog contest and active shooter training.
 - B. Executive V.P. (Edmonds) – Update on Student Rep Fee; contact him if you want to look at historical data. Discussed student equity committee which has been disbanded, yet required by Ed Code and SRJC policy. Budget letter finalized and needs to be sent.
 - C. V.P. of Organizations (SR) (Oertel) – Discussed this position serving as ICC chair. Proposed amendment but no follow up from ICC. Elected new Vice Chair of ICC.
 - D. V.P. of Organizations (PET) (Perdomo) – Discussed seven (7) club requirements. Looking for natural cheese on PC.
 - E. V.P. of Committees (Paz Jr.) – Resolutions packet was sent out by SSSCC. Increase of 25% of likes on Facebook page; see Omar for specifics. Discussed the difficulty of confirming Music on Quad, but working on it. Strategic Planning survey is going out and more student involvement is needed. Active shooter training for students and employees is this week on both campuses with survey. Updated flyers in Plover Hall and working on getting it translated. Working on proposing a fall 2013 PDA activity. Worked with Tony Ihsan about a poll for sustainability issues (will send to Jessica).
 - F. V.P. of Membership and Marketing (Glossop) – Increase of 20 students in the past month. Gratitude to Omar for helping.
 - G. V.P. of Advocacy (Seira) – Discussion of Open Educational Resources (OER) and talked with Instructors around campus; Will be forwarding a resolution.
 - H. V.P. of Petaluma (Torres) – Working on Earth Day presenters and upcoming elections.
 - I. Trustee Report (Dowling) – At the last Board of Trustee meeting, a review by the Director of Institutional Research of the CCCO scorecard which was just released, questioned which factors are being measured and some outlying factors like not receiving financial aid as part of decrease in retention. Will be presenting a letter for AS support. Discussion of strategic planning web site and volunteers for upcoming AS Elections; looking forward to AS budget meeting. Drafted proposal for advertising at Chamber of Commerce. Spoke with Downtown Petaluma/CEO about membership & marketing and will be following up in May.
 - J. Advisor Report(s) (Ethington/Phifer/Ziccone) – None.
- VII. Appointments / Disappointments
 - A. A motion shall come forward to appoint the following students to the Associated Students Senate: None

- B. A motion shall come forward to disappoint the following senators/students from hiring committees/ Associated Students Senate: Temesgen Fekadu – Arts and Lectures Committee M/S/C

VIII. Unfinished Business

- A. A motion shall come forward to review the Raza Youth Conference Budget Proposal. Discussion and review of AS budget with \$400 from rep fee and \$200 from another line item. Advisor Larque will be present. M/S/C

IX. New Business

- A. A motion shall come forward to review drafts of resolutions for Spring General Assembly. Read student fee resolution; discussed with Rich Copenhagen and referred goal to Student Senate Council. Confirmed there are at least two (2) other resolutions on student fees. Read OER resolution; confirmed there are at least two (2) other resolutions and recommended to look at conflict and/or possible combination. Send feedback to Robert Edmonds or Carl Seira before Friday, April 19th. M/S/C

- A motion came forward for the delegate to seek consensus prior to GA and the delegate will vote as the majority vote of attendees and will abstain if there is a tie. M/S/C

- B. A motion shall come forward to review drafts of AS Senate Handbook. Intention to leave next student leadership with tangible guidelines/information about positions, i.e., who to contact or important committees. Discussion of draft that will be forwarded via email as a google/living document. Robert Ethington is working on new AS Senator Orientation for presentation on next agenda. Omar is working on bullet point list. Billy is working on project list and contacts. Michele finished 3-page document. Joseph said the constitution gives duties, but needs list of specific things. Victor completed 1-page document for PC. Sergio reported on his main contacts and “how to’s”. M/S (no approval necessary)

- C. A motion shall come forward to endorse draft constitutional changes of job description for Vice President of Membership and Marketing. Postponed to next meeting.

- D. A motion shall come forward for Billy, Michele, Sergio and Victor to create a banquet steering committee with Jessica to serve on awards selection committee. Invitation list with attention to exciting engagement. M/S/C

X. Discussion

- A. Oakleaf move update – Important to stay aware of process. Michele and Jessica met with Ricardo Navarrette and Patie Wegman to discuss proposal for DRD move during summer 2013. Received approval from Components and Student Services Council. Regarding Oakleaf working conditions more discussions need to occur within a Facilities Master Plan. Recommendation to bring in someone to present to AS Senate about timeline.

- B. Spring General Assembly – Send forms to Hilleary in SAO by Wednesday, April 17th. All travel requests are being routed. On Friday, April 26th the SRJC van will depart from SR Campus at 7 a.m. with pick up at Petaluma Campus and then return on Sunday, April 28th by 7 p.m. to the SR Campus with drop-off at Petaluma Campus. Discussion of other SCCC resolutions and delegate’s response.

- C. Senator Semester Check-in – Postponed

- D. Facebook Advocacy – Postponed

X. Announcements – None.

XI. Adjournment at 4:59 p.m.

OUTCOMES | by the end of this meeting we will have:

Reviewed proposed Registration Priority Changes, as well as review budget proposals from Mecha and BSU.

Call to Order - 3:07p.m.

At this time the President or Executive Vice President shall call the meeting to order.

I. Roll Call- Full Quorum (Glossop absent)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

II. Approval of the Agenda - M/S/C (edit/additions)

(Paz,

Jr./Oertel)

At this time the Senate shall review and approve the agenda.

III. Approval of the Minutes (5 minutes) - postponed

At this time the Senate shall review the minutes and make additions and deletions as recommended.

If there are no objections, suspend the rules and move to X.Discussion #1.

(Jones)

IV. Public Comments (open) - None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

V. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Jones)	V.P. of Advocacy	(Seira)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Vacant)	V.P. of Petaluma	(Torres)
V.P. of Organizations (SR)	(Oertel)	V.P of Sustainability	(Vacant)
V.P of Organizations (PET)	(Perdomo)	Trustee Report	(Dowling)

V.P. of Committees (Paz Jr.) Advisor Report(s) (Ethington/Phifer/Ziccone)

V.P. of Membership and Marketing (Glossop) Other Reports (Student at Large Report) -

Election Summary (20 minute discussion)

Kristi Gray-Hopkins, Elections Coordinator - presented Election outcome and report along with Election Budget:

Approved budget for: \$1200 STNC, \$600 supplies and \$1500 student salaries

<u>Supplies Allowance</u>	<u>Expenditure</u>	<u>Remaining Balance</u>
\$600	\$252.80 spent at Cyber	
	\$ 81.25 PC Cyber	
	<u>\$127.87</u> supplies purchased	
Total	\$461.92 spent	
	Balance -----	\$138.08

Student Salaries - Total Hours worked both campuses 115 hours 4/22/13 to 4/26/13

<u>Allowance</u>	<u>Expenditure</u>	<u>Remaining Balance</u>
\$1500	2 @ PC - 24.5 hrs @ 8.40p/hr = 205.80	
	4 @ SR - 30.5 hrs @8/40p/hr = <u>256.20</u>	
	Total \$462.00 spent	
	Balance -----	\$1038.00

3/11/13 - 4/9/13 STNC 60 hours worked @ 10.53 p/hr = 663.00

4/9/13 - 4/29/13 STNC 51 hours worked @ 10.53 p/hr = 537.00

Total Hrs worked Total Spent = \$1200.03
Balance ----- .03

- Kristi returned .03¢ cash back to R. Edmonds at the meeting for the overspending of STNC monies
- She stated last year there were 125 hours of free time
- Recommends to market AS Elections and get the information out there

- Need an "Election Team", i.e., someone to edit documents and accountability
- No one used the new PUB manual and there was low voter turnout
- Scheduled Elections 2 weeks out by adding an extension
- Lack of candidates
- Lack of Polling
- Will work on writing of a training guide for next year
- All supplies ordered this year for the election will be left with the Assistant Director stored in SAO storage closet and locked
- Closing out the Election office this week.

BSU suggested to have clubs provide food sale during elections. Outside vendors can take a tax deduction for donations from their business for clubs.

If there are no objections, move to IX. New Business B.

(Jones)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the Associated Students Senate:

B. A motion shall come forward to disappoint the following senators/students from hiring committees/ Associated Students Senate:

A student shall be appointed to the Police Sargent Hiring Committee.

Amend the motion to state a motion shall come forward to appoint Omar Paz, Jr. and

(Oertel/Torres)

Sergio Perdomo to the Police Sargent Hiring Committee. M/S/C

(w/committee information to be updated by President)

A student shall be appointed to the Interim/Internal Dean of Instruction and Technical Services (Oertel/Torres) Petaluma.

Amend the motion to state a motion shall come forward to appoint Omar Paz, Jr. to the Interim/Internal Dean of Instruction and Technical Services Petaluma. M/S/C

(with committee information to be updated by President)

If there is no objection move to IX. A. New Business

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to endorse draft constitutional changes of job description for Vice President of Membership and Marketing.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review the revised MEChA budget proposal.

- Amend the motion to state, a motion came forward to apply \$2,000 from employee student line (Paz, Jr./Oertel) item to Senate Discretionary line item.

- Amend the motion to state a motion shall come forward to revise the proposed MEChA budget proposal of \$400 out of Senate Discretionary funds. M/S/C

B. A motion shall come forward to review the Black Student Union budget proposal. M/S/C (Oertel/Edmonds)
Omar Paz, Jr. presented a budget proposal for approval on behalf of BSU. The club has raised \$16,000 and has a target goal of raising \$18,000.

BSU Student presented - The club still needs \$2,000 within the next two weeks. The group will be leaving to Africa May 28th. The club has been fund raising since November 2012.

Liability perspective - met with Business Services for funds to be disbursed by the AS. District cannot fund a trip when there is no advisor or a trip going forward on behalf of a club. A Scholarship approval for each person can be given based on a vote by the students.

- A motion came forward to approve and amend the BSU budget proposal from \$20,000 to (Oertel/Edmonds) \$18,000 and to revise amount of \$600 to \$900 to be taken from Senate Discretionary line item. M/S/C

4 minute break return at 4:35 (Jones)

Returned at 4:33 - If there are no objections, return back to Agenda Item VIIB. (Jones)

- C. A motion shall come forward to reimburse Omar Paz Jr. for \$15.00 for a Facebook ad. M/S/C (Oertel/Seira)
Omar spent funds to sponsor ad on Facebook for Elections.
- Amend the motion to state, a motion shall come forward to reimburse Omar Paz Jr., \$15.00 (Edmonds/Oertel)
for a Face book ad using the Election budget line item of supplies. M/S/C

No objections move to line item D - Jones

- D. A motion shall come forward to read the received legal opinion addressing the usage of the Representation Fee and the Student Activities Fees for salaries.

Edmonds gave his views stating the legal council is to protect the college from liability. Question the statute of limitations, to find students from the past.

(Oertel) Clarifying question - need a 3rd party opinion

Edmonds stated that Chancellor office will review - Linda Michalowski, Vice Chancellor, Student Services and Special Programs. Need to make sure the AS body remains funded, enter into negotiations as/per Doug Roberts.

- Amend the motion to state, a motion shall come forward to approve the start of negotiations with (Paz,Jr./Oertel) the District and/or meet with Doug Roberts, Robert Ethington, Jessica Jones and Robert Edmonds, AS Executive Panel, and Omar Paz, Jr., regarding the Student Rep Fee and Student Activities Fee for salaries. M/S/C

X. Discussion

1. Priority Registration Changes- Diane Traversi (3:15pm-3:45) - Discussion regarding the new proposed version "D" of the priority registration listing groups 1 through 8. (view PowerPoint presentation). The state template has already been set up and we are to follow it. College of San Mateo has priority registration for AS Senate, athletics and international students. SRJC needs to look at allowing this for our college as well. CTE students - issues of concerns that this group of students should have a high priority; however there is not enough reason to give a priority registration. Also, 2nd semester of academic dismal you will lose priority registration.

3:41pm - stopped this discussion and returned back to agenda under Reports - "Other Reports" for Election till 4:10 (20 minutes allowed).

2. Spring General Assembly
3. Senator Semester Check-in
4. Facebook Advocacy

XI. Announcements - Send bullet point highlights of your events for your report to her before Friday this week.

XII. Adjournment - 5:02p.m.

Santa Rosa Junior College-Associated Students Senate
May 13th, 2013, 3:05-5:00pm, Meeting 29
Petaluma Campus, Rick Call Building, Room 602
Video Conference to Santa Rosa Campus, Doyle Library, Room 4243

**(Minutes #29 approved as presented 7/22/13
AS mtg. #4)**

OUTCOMES | by the end of this meeting we will have:

- I. Call to Order - 3:09p.m.**
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call - Quorum**
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda - M/S/C with additions**
At this time the Senate shall review and approve the agenda.
- IV. Approval of the Minutes (5 minutes) - M/S/C postpone until next meeting**
At this time the Senate shall review the minutes and make additions and deletions as recommended.
- V. Public Comments (open)**
At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
- VI. Reports (40 minutes)**
*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President	(Jones)	V.P. of Advocacy	(Vacant)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Vacant)	V.P. of Petaluma	(Torres)
V.P. of Organizations (SR)	(Oertel)	V.P. of Sustainability	(Vacant)
V.P. of Organizations (PET)	(Perdomo)	Trustee Report	(Dowling)
V.P. of Committees	(Paz Jr.)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Glossop)	Other Reports	(Student at Large Report)
- VII. Appointments / Disappointments (15 minutes)**
At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.
 - A.** A motion shall come forward to appoint the following senators and/or students to the following hiring committees:
 - B.** A motion shall come forward to disappoint the following senators/students from hiring committees:
- VIII. Unfinished Business (30 minutes)**
At this time the Senate shall continue any approved business which has not been previously concluded.
- IX. New Business (20 minutes)**
At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.
 - A.** A motion shall come forward to vote on a strategy to address the AS Budget.
Amend the motion to state: A motion shall come forward to vote on a strategy of \$41,669. M/S/C
What you are paying for and what it's for - New MOU. Asking District to take back .45 FTE of AAIII salary.
 - B.** A motion shall come forward to approve the new book buyback location. M/S/C
- Discussion
 - A.** Robert Ethington Activity - Review AS Senate Orientation
 - B.** Review Budget
 - C.** Spring General Assembly Review - Review SSCCC Budget Proposal
 - D.** Textbook Policy Update- Jessica Jones
 - E.** Review Membership and Marketing Progress- Joe Glossop
 - F.** Review Strategic Planning
 - G.** Review Accreditation
- X. Announcements**
- XI. Adjournment - 4:59p.m.**

Santa Rosa Junior College-Associated Students Senate
May 20th, 2013, 3:30-5:00pm, Meeting 30
Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

Review MOU, AS Budget and address two funding proposals.

- I. Call to Order – 3:27p.m.
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call - Quorum
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda – M/S/C (with additions) (Edmonds/Oertel)
At this time the Senate shall review and approve the agenda.
- IV. Approval of the Minutes (5 minutes) - None
At this time the Senate shall review the minutes and make additions and deletions as recommended.
- V. Public Comments (open) - None
At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
- VI. Reports (40 minutes)
At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.
 - President (Jones)** – AB955 Assembly Hearing did not pass. Thank all who helped with the AS Banquet and entertainment was added; had a low turnout, next year need to make sure students are invited early. Graduation is scheduled for Saturday, May 25th from 10:00-12:00 with Victor Torres walking (graduating) – encourage all to attend; ASP meeting later on this week scheduled.
 - Executive V.P. (Edmonds)** – Working on AS Budget; busy with finals;
 - V.P. of Programs (Vacant)**
 - V.P. of Organizations (SR) (Oertel)** – ICC voted to approve new 2-page Club Packet document.
 - V.P. of Organizations (PET) (Perdomo)** – none
 - V.P. of Committees (Paz Jr.)** – Attended Region III meeting, elected as GA Member Senator Governor policy for 2013-14 year. Has been receiving and reviewing new leadership applications for vacant AS positions for new year; hiring committee to be finished for the Dean of Instruction before the summer starts. Will be attending the graduation this Saturday; agree with low turnout of student participants for AS Banquet; AB540 update – local political person how to contact; represents a considerable cost savings to qualified undocumented students and their families; changes in the financial aid update; support the Veterans on campus.
 - V.P. of Membership and Marketing (Glossop)** – Summer Benefits are Summer Repertory Theatre and F-n-M food service. Spring 2012-13 membership is 250 more from last year; Summer is up 60+ more than from last year.
 - V.P. of Advocacy (Seira)**
 - V.P. of Santa Rosa (Vacant)**
 - V.P. of Petaluma (Torres)** - preparing for graduation; work on Finals Frenzy and Sergio will help.
 - V.P. of Sustainability (Vacant)**
 - Trustee Report (Dowling)** – Meeting scheduled Wednesday with Oakleaf Instructor, Chair and Dean and Facilities group to find a better central location for the Oakleaf – invite Jessica Jones and Omar Paz, Jr. to attend; Board is in the midst of Budget process; Board retreat in June – contact Maria Gaitan for update. Legislative update: express statewide SSSCC, UC, CAS associates to oppose AB Tax oil.
 - Advisor Report(s) (Ethington/Phifer/Ziccone)**
 - Izard** - Thank you for the AS Banquet, not only included students. Attended the Budget Forum today; will be present all summer if you need anything.
 - Ethington** – AS has the hardest student job – you have a difficult position as a student in the District – you engage at many levels with the District and work with many professionals. Handled with respect and thought, and use as learning actively and advocate for students. You spoke first thinking all that’s happened and come back still believe what was said and yet should of thought before you spoke - humiliated – thank you for your work – pay great in your future and students who follow.
 - Other Reports** (Student at Large Report) – None

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A.** A motion shall come forward to appoint the following senators and/or students to the following hiring committees:
- B.** A motion shall come forward to disappoint the following senators/students from hiring committees:

VIII. Unfinished Business (30 minutes) - None

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to endorse the MOU dated 5/19/2013 concerning SAO salary changes. (Paz Jr./Torres)
M/S/C

AAIII 20% paid by AS and 80% paid by District; Account Specialist – AS continue to cover wage, District wants to negotiate further. Next year AS consider placing a Student Center Fee Referendum before the student body; Support Student Center Fee – students vote. 50% rule, general fund spent on Instruction

- B.** A motion shall come forward to review the proposed Associated Students Budget for 2013-14. (Oertel/Paz Jr.)
M/S/C

AS Lecture Fee is a new line item.

A motion shall come forward to extend the meeting by five (5) minutes. M/S/C (Paz Jr./Oertel)

Amend the motion to state: A motion shall come forward to approve the proposed AS 2013-14 Budget. M/S/C

- C.** A motion shall come forward to allocate funds for the President's Address. M/S/C (Paz Jr./Edmonds)
Amend the motion to state: A motion shall come forward to allocate \$200 for the President's Address out of Senate Discretionary funds

- D.** A motion shall come forward to donate \$700 from Rep Fee to the Statewide Student Senate for California Community Colleges. (Paz Jr./Oertel)
M/S

Amend the motion to state: A motion shall come forward to allow \$700 Rep Fees out of Student Salaries for the Statewide Student Senate for California Community Colleges. (Paz Jr./Oertel)
M/S/C
(3yees Oertel, Edmonds, Paz Jr - 1no Torres -1Abstain Glossop)

Discussion

- A.** Textbook Policy Update- Jessica Jones
- B.** Review Membership and Marketing Progress- Joe Glossop
- C.** Review Strategic Planning
- D.** Review Accreditation

X. Announcements

XI. Adjournment – 5:10p.m.

Santa Rosa Junior College-Associated Students Senate

May 24th, 2013, 3:30-5:00pm, Meeting 31

Santa Rosa Campus, Bertolini Senate Chambers

OUTCOMES | by the end of this meeting we will have:

Review Revised MOU, AS Budget 13/14 and Approve funds for AS Banquet

I. Call to Order – 3:38p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call – Quorum – Quorum (absent Seira)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda – M/S/C (w/amendments)

(Oertel/Glossop)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) – None (4 outstanding minutes)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open) - None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Jones) - Thank you to all for sticking through it for the last meeting today.

Executive V.P. (Edmonds) – Region III meeting on 6/29/13; Pride Festival in San Francisco. Thank all for outstanding work this year.

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Oertel) – Thank all who were here for the last event .

V.P. of Organizations (PET) (Perdomo) – Thank you all for VP appointment so late in the semester and will move forward in the next term – thank you.

V.P. of Committees (Paz Jr.) – Thank you all for an amazing great year. Appreciate all sticking through - outstanding job.

Keep attitude going forward – something to carry on in life – remember SRJC.

V.P. of Membership and Marketing (Glossop) – Ditto to all what has already been stated. Thank you all for a wonderful year – great summer.

V.P. of Advocacy (Seira)

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (Torres)

V.P. of Sustainability (Vacant)

Trustee Report (Dowling)

Advisor Report(s) (Ethington/Phifer/Ziccone)

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following senators and/or students to the following hiring committees:

B. A motion shall come forward to disappoint the following senators/students from hiring committees:

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review revised MOU concerning changes in SAO Salaries. (Paz Jr./Oertel)

M/S/C

AAIII position will be review by a daily time audit in fall to show exactly where the time goes for the AS vs District.

District to pay 80% and AS 20% includes salary and benefits (see MOU). Accounts Specialist pay 100% by AS. Will do

detailed time audits for both positions; agreed for one(1) semester – will check in with HR before this desk audit begins. A time audit, length of time duties are performed – percentage of time for SAO/District/AS duties to better understand for the next budget cycle. Also \$6,000 Vending machine revenue paid out of Reserve funds to the AS. In all saved \$23,000 on professional salary and receipt of \$6,000 from Vendors a total of \$29,000 which adds money back in the AS budget for next year. The MOU is Not legally binding, could be used in court of law. Is an internal contract.

Not included: how to access Rep Fee Funds – do a Bill Back; Add Student Center Fee Referendum for student votes next year with the District providing a professional campaign manager.

MOU will allow signature for AS Executive Students: Jessica Jones, Robert Edmonds and Omar Paz Jr.

Roll Call Vote – All agreed with two (2) absent

- B. A motion shall come forward to review changes to AS Budget 13/14. M/S/C (Oertel/Paz Jr.)
- C. A motion shall come forward to reimburse Fresh-n-Natural AS Banquet expense of \$943.41. (Glossop/Edmonds) 60 attended, cost \$15 p/person; spent less on food this year. M/S/C
- D. A motion shall come forward to reimburse Jessica Jones for 5 bags of candy, receipt submitted(Glossop/Peredomo) for Elections 2013. M/S/C

Discussion

- A. Review Strategic Planning – talk and not act then speak up. Need to include more people of color, need diversity.
 - B. Review Accreditation
 - C. Fresh-n-Natural and Shone Farm compost in force for Fall 2013 – will take two (2) times p/week, to include Culinary and F-n-N.
- X. Announcements
- Doug Roberts approved subsidized beef for one (1) year. Shone Farm and District will help and transport the meat.
IEPC – Chancellors office to write a sustainability statement template.
Graduation at 10:00 on Saturday, May 25.
- XI. Adjournment – 4:34p.m.