

Sonoma County Junior College District (SCJCD)
2130 Pepperwood Preserve Road, Santa Rosa, CA 95404
Student Government Assembly (SGA)

August 8, 2018, 3:30PM-5:00PM **August 8, 2018, 3:30PM-5:00PM** Meeting #5

Advisor Signature: _____

Dwight Center Classroom

Advisor Timestamp: _____ / _____

SGA Facebook: <https://www.facebook.com/SRJCSGA>

Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the SGA will be made available for public inspection at this meeting and via email request. Materials prepared by SGA Officers and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. In the event a quorum of the SGA is not present, a "planning workshop" will continue with the SGA Officers present and other stakeholders who are present. No action of the SGA will be taken during a planning workshop.

I. Call to Order & Roll Call: Start time: 3:41 p.m. Quorum: Met

(STATUSES: Present, Teleconferenced, Late, and Absent)

POSITION	NAME	STATUS
PRESIDENT	Eduardo Osorio Juarez	Present
EXECUTIVE VICE PRESIDENT OF LEGISLATION	Sean Young	Excused
VICE PRESIDENT OF FINANCE	Abril Barbosa Chombo	Late (3:53)
VICE PRESIDENT OF CLUBS – SANTA ROSA	Dori Elder	Present
VICE PRESIDENT OF CLUBS - PETALUMA	Shawn Hartshorn	Present
VICE PRESIDENT OF STUDENT LIFE – SANTA ROSA	Jocelyn Toscano	Present
VICE PRESIDENT OF STUDENT LIFE - PETALUMA	VACANT	
VICE PRESIDENT OF MARKETING - SANTA ROSA	Joel Castaneda	Present
VICE PRESIDENT OF MARKETING - PETALUMA	Kaila Cotherman	Present
VICE PRESIDENT OF DIVERSITY	Mark Murakami	Present
VICE PRESIDENT OF STUDENT HEALTH	Jenny Patterson-Kerr	Excused
VICE PRESIDENT OF SUSTAINABILITY	Sophia Porter	Present
ASSEMBLY MEMBERS		
HONORARY MEMBERS		
STUDENT TRUSTEE	Robert Martinez	Excused

II. Approval of the Current Agenda & Past Meeting Minutes

At this time the SGA shall review and approve the Agendas and Minutes, making additions and deletions as recommended.

Agenda #4 (July 2, 2018) **MOTION: Eduardo assumes the motion SECOND: no objections, the motion passes.**

- A. Minutes for Meeting #3, 4 (June 18, 2018) **MOTION: The minutes will be approved at the next meeting because there was an error in the date on the Agenda. SECOND:**

#4 LINK: https://docs.google.com/document/d/1wMjvrUT0lNpARC8B_e9qVvVo39QLhP4UdQD7oYSXjH4/edit

#3 Link: <https://docs.google.com/document/d/1xwcz7nG71NcBNv8zZR-T9jHJ-T6TbK4Lpc88Tclaw24/edit>

Zack suggests that all meeting (SGA and internal committee) agendas have DAY/DATE/ and TIME posted.

III. Public Comments: (3 minutes per speaker, 15 minutes per topic)

At this time, members of the public may address the SGA. Those who wish to speak may provide the Clerk with their name and contact information before speaking; this information shall be noted in the minutes

IV. Appointments & Removals:

At this time the SGA may appoint (also ratify the appointments of the VP of Committees) or remove students to/from the SGA, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Subcommittees, other bodies within their jurisdiction, and other positions/duties as recommended. Appointments and removals shall be reported here

A. A motion may come forward to appoint/remove members to the SGA:

1. **Position: VICE PRESIDENT OF STUDENT LIFE- PETALUMA** **Appoint:**

B. A motion may come forward to appoint/remove the following students to College-Wide Committees, President's Advisory Committees, Hiring Committees, and SGA Internal Committees (If Needed) **Zack reminds the officers that the next meeting is the deadline to have their 2 committees chosen.**

1. **Remove: Joel requests to be removed** **from Committee: Parking**

2. **Appoint: Joel requests to be appointed** **to Committee: Website Ad Hoc**

V. New Business

Eduardo assumes the motion to move into Section V. Item A. with no objections

A. A motion may come forward to discuss and plan a Back to school dance party.

LEAD/FOLLOW-THROUGH: Diana Brena/Jocelyn T. BUDGET LINE ITEM: Student life/Student center fee

MOTION: Kaila moves to postpone indefinitely **SECOND: Dori**
Motion passes with no objections.

Discussion:

Jocelyn –

Working on the flyer

“Flashback to the 90’s” theme. Dress up

Wanting to have it from 7 p.m. – midnight on DATE? In the SAC/Dining Commons (DC).

Possible use the DC for the dance floor.

Looking for info on DJ Dax.

NO Club tabling but Cub Card Premium advertising ok

Zack – any support you need, just let the advisors know. Past experience is that the SAC is better for the dance floor, it makes it feel more inclusive.

Kaila – please make sure that Petaluma gets fliers.

Zack takes a teaching moment: If there is no further discussion this would be a time to use one of the tools we learned earlier.

Kaila - moves to postpone the item indefinitely

Jocelyn: Clarification - if a motion is postponed indefinitely is that written in the minutes?

Zack - Yes. When an item is postponed indefinitely it can't be brought back to the body in the same way again. A similar item can be brought back; adding a funding proposal, for example.

Mark - Is it too early to move to refer this to the Student Life committee?

Zack – You can; You could go into a discussion about whether or not it's ready for that. It is another option.

Hilleary – It might be better to have an action plan first then refer to a sub or internal committee.

Eduardo – we normally wouldn't discuss these things during a regular meeting, but we are still learning.

Zack – as long as it's a question about procedure, it is ok to interrupt/discuss.

Shawn – point of order.

Eduardo assumes the motion to move into Section V. Item B. with no objections.

- B. A motion may come forward to approve student employee note taker (*Dori moves to amend by adding, Joel seconds*) to take minutes during SGA meetings and prepare minutes to be delivered to Eduardo by email by 5 p.m. on the day following the meeting.

LEAD/FOLLOW-THROUGH: Eduardo Osorio Juarez **BUDGET LINE ITEM:** Student employee note taker

Mark moves to amend item to add a FUNDING AMOUNT UP TO: \$500 Jocelyn Seconds, motion passes with no objections.

MOTION: **SECOND:**

Zack – there is an item in our budget to pay for a student note-taker approved by the last group. We will need to approve the use of that budget line item. We need to come up with what our expectations are for that student. A job description of how much time we expect this to take, what the deadlines will be. We want to make sure we have all that information.

Shawn – We should reasonably expect them to take the amount of time during the meeting and then an hour after each meeting to fix them

Dori – Maybe we should add an extra 30 minutes on to that just in case. Sometimes it takes a while to transcribe the minutes. We don't want to cut their time short.

Eduardo – Understood. We can always amend this in the future.

Zack – we could expect that this student transcribe the minutes during the meeting; they will not need to participate in the meeting; they should be able to transcribe at least more than a member that is also participating in the meeting.

Jocelyn – will there be a time limit as to when the minutes are due after each meeting? Will they need to be done by that night? Maybe we can give them until 8 p.m. for them to be due.

Sophia – Point of Clarification: minutes just need to be done prior to the next meeting correct? So, that extra hour is just floating.

Eduardo – needs to be done before Thursday

Kaila – should be a set amount of time and then they have an hour outside of the meetings to finish. Maybe first time is a trial run to see how long it takes.

Zack – as long as we have an agreement about the total amount of time.

Abril – Maybe we should have the minutes within two days; some people will need the minutes to get funds that were approved.

Eduardo: So maybe by Tuesday by end of day?

Zack – it's possible that they could be done by the time the meeting is over.

Dori – Same day is too short, I was going to say 48 hours, but I'm okay with 24 hours. If we let the person know ahead of time that this is what is expected they should be prepared to produce the minutes by the deadline.

Dori moves to amend the item to read: A motion may come forward to approve a student employee notetaker to take minutes during SGA meetings and prepare minutes to be delivered to Eduardo by email by 5 p.m. on the day following the meeting. Joel Seconds. Motion passes with no objections.

Eduardo assumes the motion to move into Section V. Item D. with no objections

C. A motion may come forward to allocate funds to purchase games for student life purposes.

LEAD/FOLLOW-THROUGH: Eduardo Osorio Juarez BUDGET LINE ITEM: Student Center Fee

MOTION: SECOND:

Eduardo – We need more games for students and clubs. What are some ideas?

Dori – Where would we put them? Maybe we could make some Student Government stickers and put them on each of the games so the students know where they are coming from. It also markets SGA.

Kaila – Her job makes stickers

Suggested Items: (think of more)

- *Yard/giant bowling*
- *Foosball*
- *Karaoke Machine*
- *Cornhole*
- *Twister?*
- *Giant Chess/Checkers (Petaluma has one we could use)*
- *Cards Against Humanity (Most groups of students will usually have at least one person with a set.)*
- *Pool Table*

Eduardo assumes the motion to move skip Section V. Item F. with no objections

Hilleary – Lots of stuff has already been purchased.

D. A motion may come forward to discuss and support the Wellness Fair.

LEAD/FOLLOW-THROUGH: Mark Murakami

BUDGET LINE ITEM:

MOTION: SECOND:

Mark – The Wellness Fair will be held on October 18, 2018 in the SAC from 5 p.m-8 p.m. Will be focusing on Social, Physical, and Emotional health. There will be games, promotions and decorations. Tabling options for clubs etc. When the time gets closer, will come to the table to ask for financial support for food, staff, media services (audio), etc.

Eduardo assumes the motion to move into Section V. Item E. with no objections

E. A motion may come forward to approve \$580.00 to hire Lorenzo Cuesta for Parliamentary Procedure training on Thursday, September 13th. [Invoice](#)

LEAD/FOLLOW-THROUGH: Zack M.

BUDGET LINE ITEM: ~~Discretionary Student Center Fee~~

Abriil moves to amend the Budget line item to Student Center Fee, Mark seconds; the motion passes with no objections.

MOTION *as amended*: Dori SECOND: Sophia

Zack – Lorenzo Cuesta is a CA parliamentarian who we'd like to come for a 4-hour training event on September 13th. SGA, ICC, Academic Senate and Classified

Senate are all invited.

Eduardo assumes the motion to move into Section V. Item C. with no objections

- F. A motion may come forward to allocate funds to purchase giveaway items for students who attend Welcome Day.

LEAD/FOLLOW-THROUGH: Dr. Genevieve Bertone BUDGET LINE ITEM:

MOTION: SECOND:

VI. Reports:

*At this time members of the SGA may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

Dori – working towards a sustainable ICC and Low-waste club events

Kaila – Marketing things on both campuses to promote events.

Hilleary – Thank you all for your passion, time and commitment.

Eduardo – Happy that people are already working on projects, just don't do to much. Please submit detailed items for the agenda; ask for help/support if needed.

VII. Adjournment:

End Time: **4:59**



The SRJC Student Government Assembly does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. The appropriate disability-related aids or services, including printed information in alternate formats that enable persons with disabilities to participate in public meetings are available by contacting the Student Affairs Office at (707) 527-4424, Santa Rosa Junior College 1501 Mendocino Avenue, Santa Rosa California 48 hours prior to the meeting.

[Government Code Section 54953.2, & Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) Section 202]
