

**SONOMA COUNTY JUNIOR COLLEGE DISTRICT
SANTA ROSA JUNIOR COLLEGE**

**STUDENT GOVERNMENT ASSEMBLY
PETALUMA COUNCIL BYLAWS**

Enacting Clause & Governing Authority:

Be it enacted by the Student Government Assembly (SGA) by and with the advice and consent of the SGA Officers of the Petaluma Campus the creation of the "Petaluma Council" and their Bylaws. As a Standing Committee of the SGA, the Petaluma Council is governed in its operations in the following ways (SEE SGA Bylaws, Article VI Student Government Assembly Committees):

- A. **NAME** (SEE SGA Bylaws, Article VI Student Government Assembly Committees)
 - B. **MEETING OPERATIONS** (SEE SGA Bylaws, Article III Meetings)
 - C. **MEMBERSHIP** (SEE SGA Bylaws, Article VII Standing Committee Details)
 - D. **AMENDMENT PROCEDURE** (SEE SGA Bylaws, Article VI Student Government Assembly Committees, Section 3, D)
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PREAMBLE:

The SRJC Petaluma Council has been created to help better serve the needs of the students of the SRJC Petaluma Campus, by separating the needs of Petaluma from the main campus. This group, headed by elected student leaders, speaks for, and enacts legislation to address the needs of the students on the Petaluma Campus.

**ARTICLE I
PURPOSE**

SECTION 1 BYLAWS:

The Petaluma Council Bylaws has been established with the intent to govern the Petaluma Council, and to serve as the operating procedures and rules for all Petaluma Clubs, and by extension, their club members.

SECTION 2 PETALUMA COUNCIL:

The purpose of the Petaluma Council

- A. Involve, engage, and fulfill the needs of the general student population on the Petaluma Campus. This committee shall be considered with the individual student groups, Student Government Assembly affiliations, clubs, and all relevant educational issues as well as enacting relevant legislation to address the various socioeconomic issues, emerging conflicts, and any political struggles that relate to or fall under the umbrella of the Petaluma Campus.
- B. Be responsible for the coordination of everything that takes place on the SRJC Petaluma Campus and establish the needs of the students on the Petaluma Campus.
- C. Specifically work toward events that draw student life on campus and simultaneously encourage the diversity, growth, and fulfillment of Petaluma Campus students.
- D. Work with and include Club Representatives
- E. Develop and implement student life on campus, paying close attention to sustainable practices, family-friendly event programming, and inclusive protocol in all Petaluma Campus events and procedures.
- F. Work collaboratively with the Santa Rosa Campus.

SECTION 3 PETALUMA CLUBS:

The creation of the Petaluma Council Bylaws allow for the Petaluma Council to; regulate, alter, and amend governing documents that pertain to Petaluma; to assist in conducting their meetings in effective and expedient manner; with the hopes of enhancing club involvement, acquiring all needed support for club activities, increasing club creation, facilitating effective inter-club networking/ communications, and exemplifying a productive meeting structure for individual clubs to adopt (if they so choose).

ARTICLE II

PETALUMA COUNCIL OFFICER RESPONSIBILITIES

SECTION 1 PETALUMA COUNCIL CHAIR (EXECUTIVE VICE PRESIDENT - PETALUMA)

- A. Shall execute their responsibilities as an SGA Officer as stated in the *SCJCD SRJC SGA Bylaws, Article V, Section 2.*
- B. Shall execute their responsibilities as a Chair to an SGA Standing Committee as stated in the *SCJCD SRJC SGA Bylaws, Article VI, Section 3.*

SECTION 2 PETALUMA COUNCIL VICE CHAIR (DIRECTOR OF CLUBS - PETALUMA)

- A. Shall execute their responsibilities as an SGA Officer as stated in the *SCJCD SRJC SGA Bylaws, Article V, Section 12.*
- B. Shall execute their responsibilities as a Vice-Chair to an SGA Standing Committee as stated in the *SCJCD SRJC SGA Bylaws, Article VI, Section 4.*

SECTION 3 PETALUMA COUNCIL CLERK (DIRECTOR OF MARKETING - PETALUMA)

- A. Shall execute their responsibilities as an SGA Officer as stated in the *SCJCD SRJC SGA Bylaws, Article V, Section 13.*

SECTION 4 GENERAL OFFICER RESPONSIBILITIES:

- A. Maintain an active list of Petaluma Council membership in conjunction with the other Petaluma Council Officers.
- B. Ensure the continuity of the Petaluma Council and college records.
- C. Ensure that the website information is kept up to date.

SECTION 5 ADDITIONAL OFFICER POSITIONS

The Petaluma Council may create and elect additional Officer Positions to be in charge of various tasks, as decided by the Petaluma Council, (These positions may include but are not limited to: Petaluma Council Historian, Petaluma Council Communications Officer, Petaluma Council Board of Trustees/Academic Senate Liaison, Petaluma Council Parliamentarian, etc.) These created positions will only be active during the academic year they are appointed.

SECTION 6 ORDER OF SUCCESSION

The Order of Succession of the Petaluma Council shall be: Petaluma Council Chair, Petaluma Council Vice Chair, Petaluma Council Clerk, followed by any created officer positions in order from when they were created, and then followed by.

**ARTICLE III
AMENDMENTS TO PETALUMA COUNCIL BYLAWS**

SECTION 1 Amendments and revisions to the Petaluma Council Bylaws must be developed and proposed by members of the Petaluma Council.

SECTION 2 The Petaluma Council may approve their bylaws, or amendments to their bylaws, with a supermajority (two-thirds) vote once they have had a one week reading period. (SEE *SGA Bylaws, Article VI Student Government Assembly Committees, Section 3, D*)

Enabling Clause:

This Petaluma Council Bylaws shall go into effect when approved in a Petaluma Council meeting and shall become operational on the day following approval. These Bylaws are subordinate and shall not conflict with Federal Laws, California State Laws, the California Education Code, SCJCD Board Policy (specifically College Council Policy 8.5.1), SCJCD SRJC Student Constitution, or SGA Bylaws.

Adoption: July 27, 2015 (SGA) Meeting #5