



(Minutes #1 Approved w/amendments - June 24, 2013)

Santa Rosa Junior College-Associated Students Senate
June 10th, 2013 2-3:45pm, **Meeting #1**
Santa Rosa Campus, Bertolini Senate Chambers

GOALS/OUTCOMES | by the end of this meeting we will have:

Retreat Ideas/Dates/Availability, A plan for Lost & Found Bikes, A Date for Senate Storage Clean-up, and Plans for Campus Tours

I. **Call to Order - 2:06p.m.**

At this time the President or Executive Vice President shall call the meeting to order.

II. **Roll Call - Quorum**

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. **Approval of the Agenda - M/S/C**

(Pinaula/Perdomo)

Motion to add under X. Discussions: B. AS Budget 2013-2014; C. Oakleaf meeting wrap-up

At this time the Senate shall review and approve the agenda.

Agenda #1 June 10th [Santa Rosa]

IV. **Approval of the Minutes (5 minutes)**

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Agendas - place on agenda next meeting #30 & #31- M/S/C (as amended)

V. **Public Comments (open) -**

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Taylor Dawson, transfer student from SSU. Joined the debate team and helped to get involved. Worked with event staff security and groups of events approval. Implemented monthly meetings with campus departments to follow up on all planned events. Held treasurer position for the Rowing Club assuring monies balanced; volunteer with Police Department. Has a passion for events. Her work schedule and class schedule will allow her to be here with the Santa Rosa AS.

Macy McClung, High School academic coordinator and president in her senior class. Has good communication skills; wants to finish up on her general education; on Speech-n-Debate and wants to get involved at SRJC. Very communicative, organized and invested to better the programs. Transferring to bay area; time available in the evenings and can make the AS meetings; flexible to school hours and debate on weekends.

No objections, suspend order of the day and move to VII A. Appointments/ Disappointments on agenda.

(Paz,Jr.)

VI. **Reports (40 minutes)**

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Paz Jr.) - Received ten leadership position applications in the last two weeks. One from Taylor Dawson, interest in vacant position VP of Programs; Macy McClung interested in VP of Committees however, Macy is only here for the fall 2013 semester. Omar held position of VP of Committees last year, can assist her. Macy has an interest in how to help the culture of transparency and to address inequity; promote leadership experience. Interest in **sociology**, environmental and computer sciences. Goal is to apply for four (4) year track gpa; integral club community, to promote clubs and expand the AS network.

Executive V.P. (Vacant):

V.P. of Programs (Dawson) - Attended SSU, played soccer 1st, 2nd and 3rd year rowing. It was to her best interest to return to SRJC to figure out her educational plan. She has a drive for this position; enjoys event planning.

V.P. of Organizations (SR) (Pinaula) - states, if he disagrees with something, then get involved and change it. Video games are his major integrate education that way. Cleanup the two e-mails for his position and labeled and organized the back leadership area; cleaned out all computers. Encourage all to work more in the summer.

V.P of Organizations (PET) (Vacant)

V.P. of Committees (McClung) - Communications major/organization get involved. Help bridge gap and create more transparency; better representation of SRJC.

V.P. of Membership and Marketing (Curiel) - Business & Sociology major. Get involved.

V.P. of Advocacy (Brown) - Social Justice Week in county past 3 years; has assisted student groups. Goal to restruct, more organization and have more transparency; interested from institutional memory. Personal -study philosophy and history then transfer to Berkeley. Contact union folk and labor issues.

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (Perdomo) - major Administration & Justice, with interest to work in law; set up a student life at Petaluma campus. Recruit more minorities to be involved and eventually will be the majority; need more involvement with clubs, organizations and communication with faculty, students and administration. Contact with Victor for ICC @ PC.

V.P of Sustainability (Share) - 2 years ago had been doing the VP of Sustainability responsibility; worked towards making a positive place for green living. Upcoming event at the Santa Rosa fairgrounds - need volunteers.

Trustee Report (Edmonds) - absent

Advisor Report(s) (Ethington/Phifer/Ziccone)

Ethington - Director, Student Affairs - held an earlier position as resident advisor and responsible for discipline at Missouri in early 80's; now 28 years in the system and outside system - both are important. All about social change for the students and the planet. He is here to help you when challenged and student advocate to help you to get through the red tape. Change takes time; we are a family here, and Omar's crew includes wonderful rewards. AS Orientation scheduled for next week with Omar and he. Most important, plan this summer for fall upcoming.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the Associated Students Senate:

- Taylor Dawson to V.P. of Programs - M/S/C (Pinaula/Share)
- Macy McClung to V.P. of Committees - M/S/C (Pinalua/Perdomo)

VIII. Unfinished Business (30 minutes) - None

At this time the Senate shall continue any approved business which has not been previously concluded.

No objections, return back to VI. Reports on the Agenda

(Paz, Jr.)

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

Brian Phifer - working on Calendar of Events; possibility to donate the lost-n-found bikes, TBD as many options are available to do such.

A. A motion shall come forward to hold an auction for the Lost & found Bikes, donate and/or scrap (Pinaula/Perdomo) the remaining un-auctioned bikes, and to keep two bikes, one for the Santa Rosa & one for the Petaluma SAO.

M/S/C

- Amend the motion to state, a motion shall come forward to keep two (2) bikes for SAO Student (Pinaula/Share) Ambassador and AS Senate, allowing one for each campus, Santa Rosa and Petaluma.
- Amend the motion to state, a motion shall come forward to hold an auction for the lost-n- (Dawson/Perdomo) found bikes and donate/scrap the remaining un-auctioned bikes and donate. M/S/C

No objections, move to item X. Discussion E.

(Paz, Jr.)

X. Discussion

A. Retreat Location/Dates and Workshop Ideas - Possible locations: Sugarloaf, Pepperwood, Shone Farm; a committee was created to include: Taylor, Macy and Hunter. Next AS meeting bring a formal proposal for approval as an action item.

B. '13-14 A.S. Budget - AS President gave complete 2013-14 upcoming year AS Annual budget breakdown (see overhead copy)

A motion came forward to extend the meeting for another fifteen (15) minutes. M/S/C (Pinula/Dawson)

C. Oak Leaf Meeting Wrap-Up - DRD in Pioneer Hall and 3rd floor of Bertolini. Oakleaf got an expansion but not in central area as requested. Meetings were set up with VP's of the campus but then it fell through - a political dynamic. If you are interested in helping the Oakleaf, contact the advisors Ann Belden, Michele Dowling or Omar Paz, Jr.

D. Wrap-up discussion of M.O.U. (Memorandum of Understanding) - Omar gave a quick overview of the MOU from end of last AS Administration/District agreement for the two(2) AS employee funded positions.

- E. Campus & Office Tours with Sandy and Deborah - contact Sandy in Santa Rosa for an overview tour of the building and any information needed for your knowledge about the Bertolini AS space/SAO; Deborah for Petaluma.
- F. Student Book Loan Program
- XI. Announcements
 - A. IT ticket made for senate/club area computer
- XII. Adjournment - 3:45p.m.



(Minutes #2 Approved w/corrections - July 22, 2013)

Santa Rosa Junior College-Associated Students Senate

June 24th, 2013 2-4:00pm, Meeting #2

Santa Rosa Campus, Bertolini Senate Chambers

GOALS/OUTCOMES | by the end of this meeting we will have:

Discuss an A.S. Website proposal, go over parliamentary procedure, set a date to clean storage area, update on bike auction, and follow up with Summer Retreat information

I. Call to Order - 2:03p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

Absent: M.McClung; J.Brown (arrived @3:05pm and left @3:30pm)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/ to add (Dawson/Pinaula) M/S/C approved as amended M/S/C (Pinaula/Share)

At this time the Senate shall review and approve the agenda.

Agenda #2 June 24th [Santa Rosa]

IV. Approval of the Minutes (5 minutes)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Agenda #1 June 10th [Santa Rosa] approved AS Minutes #1 and #30 & 31 M/S/C(as amended) (Share/Pinaula)

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

- Dietrich Fraembs candidacy for V.P. of Santa Rosa - interested in position of VP of Santa Rosa. Previously involved with Model Arab League; Environmental major transfer one to one and one half year to UC. Time commitment carrying 16 units and will be done with classes by 3:00 for the AS meeting.
- Casey Moreno candidacy for V.P. of Santa Rosa - interested in position of VP of Santa Rosa. Working with the VP of VP of Organizations and VP of Programs and looked at the JC from outside view, gone here for three (3) more years. See JC be community driven/mentality; get students to socialize and get involved with each other - build a sense of community and bring voice to the AS table; show students they are part of the community.
- Zach Gruy for EPCC Committee Position - interested in filling seat on the Educational Planning & Coordination Council as the representative of students in between voice for the AS and the students. To explain to other student what the EPCC minutes mean; a Biology major and has time to fill the committee as student seat.
- Dylan Bishop Rich candidacy for V.P. of Santa Rosa.

If there is no objection, suspend the Order of the Day and move to VII.A Appointments/Disappointments i. (Paz,Jr.)

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Paz Jr.) - Priority 1 Registration today; provide your schedules to Omar to post; SSCC Orientation binder and his dual responsibility and Regional Senator which will share at a later date. Attending summer school with full load; working on filling vacant AS appointment seats; later will discuss the AS Retreat dates from Taylor; start the lost-n-found sale of the bikes; meet with Latino Chamber of Commerce on Thursday, will be talking with Hector Delgado; strategize planning goals from 9:00-12:00 on Tuesday, will be in class, Hunter Share will attend in Omar's absence; discuss the five (5) year master plan for the college and develop this plan. Hunter will forward the e-mail; attended the President event.

Executive V.P. (Vacant)

V.P. of Programs (Dawson) - has the information on the AS Retreat, need AS approval in order to reserve; scheduled to meet with Hunter to discuss the bike sale; work on Welcome BBQ; Cheer program - eager to get their free programs for our AS Events; is the assistant coach for the Cheer Team.

V.P. of Organizations (SR) (Pinaula) -working on current clubs for a total of 44-45 current active clubs; clubs will all have mailboxes; working with James Goodenough to get the clubs updated on the JC website; sell/add pictures on website; Cheer team has a problem for a place to practice; has a tentative plan for the "dead" clubs from 2004-2007.

There is roughly \$13,000 held for these old clubs, and has ideas how to use the money with the ICC to move money in an interest account and to create a percentage on the general fund; to include Petaluma campus with this idea; almost completed with the new Club Packets.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (McClung)- Absent - Omar presented for VP as she is out of the country (Germany) until mid-July. Shared with Macy the marketing needed to get the students on committees and preparing her for success.

V.P. of Membership and Marketing (Curiel) - has read last semester Constant Contact of 150 student responses, interesting ideas, some not very productive however. Looking for suggestions, one idea is the We-Go to get discounts for students; scheduling Theatre Arts contact.

V.P. of Advocacy (Brown) - apologized for being late and will need to leave early after his report to meet up with Jessica in regards to her lobbying in Sacramento. Learned that advocacy has no structure and he is engaged with various Unions, i.e., SEIU. Working on bookshelf/book loan in back of office, a take a book give a book idea for a systemized bookshelf; build a network, there are no documents to preview; Will try to attend SSCCC.

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (Perdomo) - Trying to retrieve documents from VP of Petaluma from last year Victor - will talk with Deborah Ziccone; Police Sargent hiring committee, met with HR Sarah Hopkins regarding student representation; committee is to meet July 1 for the next step in the hiring process.

V.P. of Sustainability (Share) - Working with Lindsay with We-Go Sonoma; set up lunch on Friday/Wednesday next week; would like the AS Senate to be present, need to get students more involved. Talk with him for attending the meeting. Office audits - working with Jessica have a sustainability win an award to sustainable work environment/department, i.e., e-fax or regular fax this week; looking at Green activities end of July to be held in August to set up Green SRJC activities and a wheel with backpacks at the Sonoma County Fair. Need volunteers for two (2) weeks; free admission to the Fair.

Trustee Report (Edmonds) - apologize for missing AS 1st meeting as he was on vacation; also missed 1st BOD meeting; Commend Omar for having almost all AS VP seats filled already; taking seven (7) units over the summer. Newly elected Chair position statewide SSCCC - he is our area rep and Omar is the Senator at Statewide level. To provide strong advocacy on a larger level vs. locally doing work here; start up Food Pantry again one (1) day p/week and need volunteers from 11:00-2:00; go to food bank and pick up 1500 lbs. of food to give away here at SRJC; last semester gave away 5,000 lbs. to serve the student body; served as Executive VP for the AS last year, responsible for AS Budget; 2013-14 budget allows for a substantial difference and rules how money is to be used; can help with questions for clarity for how to use the student rep fee and share with AS how to do so; always when working with system/political bodies/etc., always be skeptical and represent broad range of students.

Advisor Report(s) (Ethington/Phifer/Ziccone) - Brian on vacation this week; Sandy - no report

Other Reports (Student at Large Report)

No objections, move to item IX New Business on the Agenda.

(Paz,Jr.)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees,

Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the College-Wide Committees:

i. Zach Gruely to Educational Planning & Coordination Council. M/S/C (Dawson/Pinaula)

If there is no objection, suspend the Order of the Day and move to X. Discussion A.

(Paz,Jr.)

VIII. Unfinished Business (30 minutes) - None

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to discuss and potentially accept/reject the A.S. Website proposal from Link Creative (www.linkcreative.com) M/S (Pinaula/Share)

A Presentation by Wayne Ingraham from LINK Creative Company was held. Presented Drupal program/system to easier build on to allow for I-frame; charges outside of the contract costs (see copy) will be at \$110 p/hour. There was a broad discussion to what the AS website needs are. Presentation concluded with no decision made.

No objections, move to X. Discussion item B.

(Paz,Jr.)

B. A motion shall come forward to approve the Summer Retreat Date of July 19-21 M/S/C (Dawson/Pinaula)

X. Discussion

- A.** Senator Orientation with Robert Ethington - AS Orientation 2013 presented by Robert Ethington and Omar Paz, Jr. a video presentation. In 1923, a student named Catherine Pressley was the first AS President ; Fall 1966 is the oldest minutes for AS/ICC; Showed the AS Mission - who we are as students. A viewing of how to plan and lead an effective meeting will be on shared drive; special committee meetings, small 1or 2 involved. You will be able to view this overview from the JC webpage once it has been uploaded on the website by Robert Ethington.
2013-14 AS Officer leaders - were sworn into office by statement of the "Oath of Office" - they are all now official.

NOTE: Robert Ethington, Advisor left meeting to attend another meeting, Sandy Sigala directed to oversight the remainder of the AS meeting.

Omar Paz, Jr. - shared Expectations for AS; read the AS overview and responsibilities; GPA cum is 2.5 and must be registered in at least 5 units during the semester.

Familiarize yourself with AS Constitution and work to get all AS Codes current. Recommend for AS leaders who have not yet toured the Bertolini 1st floor to schedule with Sandy; Petaluma Campus with Deborah, and also AS should site visit the Southwest campus, Shone Farm and the Training Center.

If there is no objection, return back to Order of the Day VI. Reports.

(Paz,Jr.)

- B.** Summer Retreat Update - To be held at Pepperwood July 19, 20, 21.

A motion shall come forward to move Discussion item B to IX. New Business. M/S/C

(Dawson/Pinula)

- C.** Lost & Found Bike Sale Update - stated in Hunter Share's report.

- D.** Set Date for all senators to clean/organize storage area

- E.** Wrap-up discussion of M.O.U. (Memorandum of Understanding) - Jessie Brown presented in his Report earlier.

- F.** Student Book Loan Program/Advocacy Committee/A.S. Transparency (Jesse Brown)

F-G. Business Cards

- XI.** Announcements

- XII.** Adjournment - 4:02p.m. M/S/C

(Dawson/Curiel)



(Minutes #3 approved w/corrections - July 22, 2013)

Santa Rosa Junior College-Associated Students Senate

July 8th, 2013 3-5:10pm, **Meeting #3**

Petaluma Campus, Richard Call Building Room 602

GOALS/OUTCOMES | by the end of this meeting we will have:

Make a decision regarding the A.S. Website proposal, set a date to clean storage area, discuss "First Oaks," and follow up with Summer Retreat information

I. Call to Order - 3:18pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum @ 3:50pm

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C (friendly edit to VIIA.i.)

At this time the Senate shall review and approve the agenda.

Agenda #3 July 8th [Petaluma]

IV. Approval of the Minutes (5 minutes) - postpone all previous minutes.

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Agenda #2 June 24th [Santa Rosa] and all unofficial minutes from previous senate year

V. Public Comments (open) - Joshua, point of inquiry

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes)

*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President (Paz Jr.) - SSCCC Retreat this weekend; working on the AS Retreat Agenda this week; met with Dr. Chong, Mary Kay Rudolph, Doug Roberts and scheduled all VP's for next 2 weeks to meet. Hiring committees are up now, with 2 more later on. Interim Manager of Career Development student appointment needed. Currently has full load of classes, approve budget amounts on campus; 1st Oaks upcoming - get outdoor movie, meeting scheduled for tomorrow. Oscar may /not continue with AS; will need to meet for committee duties soon, Advocacy, Sustainability, ASP - bring your dates.

Executive V.P. (Vacant)

V.P. of Programs (Dawson) - absent

V.P. of Organizations (SR) (Pinaula) - 45 clubs current; need to get club packets out; update club directory and storage.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (McClung) - absent

V.P. of Membership and Marketing (Curiel) - absent

V.P. of Advocacy (Brown) - updated status on AB955 education constricted class volume and students pay money to get into classes. This bill is proceeding through Appropriations and tabled/limbo until summer is over; AB1358 Rep Fee to increase \$1 for SSCCC to build more coherent structure was stopped; 2nd reading in Appropriations; AS recommended another bookshelf; CCSF lost accreditation in first year - coalition will try to stop this; 1st Oaks table - CCSF why it went down.

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (Perdomo) - working on event dates in Petaluma, set up ICC dates/times and get rooms reserved. Waiting to hear back from Robert O'Brien to fill vacant Petaluma VP of Organization position; last week met with hiring committee looking at questions, interim position resumes.

V.P. of Sustainability (Share) - (responded from Santa Rosa phone presence) -Need volunteers to work for 2-weeks, maybe just 1 day from 9a.m. to 1:00p.m. during the fair; requires money and resources that AS does not have. Finished with office audit, take a pledge on sustainability to be as green as possible; will send out audit and place ad in the Oakleaf; students to make awards and need money to buy supplies, i.e. gold, silver, bronze certificates; look at a pledge throughout the country, Tallories Declaration; will set up a meeting with R.Ethington; at 1st Oaks to have "sustainable village", get Bike Coalition to set up booth, will have small proposal at meeting tomorrow; helmet was donated from Nor Cal Bike Sport; We-Go to meet Wednesday at 12:30 in Bears Den with ten students.

Trustee Report (Edmonds) - Will be meeting 1st time tomorrow at Board of Directors meeting, the agenda is light. Was not invited to the annual Board of Directors Retreat on 6/27/13, will follow up on this; currently taking classes in summer at SRJC & UC Berkeley.

Advisor Report(s) (Ethington/Phifer/Ziccone)

R.Ethington - Make agenda items for discussion to Omar, AS President; make sure you are headed as a full body to this issue. \$200 million short fall in community colleges as well - Omar stated. Yearlong advanced calendar - multi cultural; AS Calendar July 15 raft; be cautious - go light on calendar - do few things well - don't have to do traditions; new folks always add - don't have to do - 25,000 students. Josh - great job taking care of Club Packet; Co-curricular transcript IT to approve and verbal ok from R. Navarrette; create to go into a database to print from your portal. Parking permits are ready to go - see him; budget approval protocol where to take from through the committee - to senate - speakers lectures/performance?? Programs committee.

B.Phifer - Multi-cultural Committee - Sabrina Meyer events to have 2 speakers, 1) Evan Low, Mayor of Campbell, California Asian gay person to speak in October; Kamala Harris, Martin Luther King Education of North America, Nicole Meyers, Native American Justice Center, Makala Jones, Dr. Brenda Flywithhawks, Bishop Jaime Soto, Sacramento Diocese; Immigrant Education in October, Brien Farrell, Attorney, City of Santa Rosa for years, teaches Constitutional Day and voting rights. Dr. Chong recommended Donald Lacey, Carl Byrne each in community education guest lecture. UFW/Hablas Latina for Cesar Chavez; Chinese month in January for Chinese New Year celebration; Asian Pacific Islanders in May - Fiona Maa, all in Santa Rosa. Kevin Kory Ryan event lecture bring in Evan Low - 1st lecture with Jessica.

D.Ziccone - just came in from a hiring committee - gave a welcome to Petaluma Campus appreciation to the Santa Rosa video/speaker phone. Thanks to Sergio for the program events calendar.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to the following Hiring Committees/Senate Positions:

i. Interim ~~Dean~~ Manager of Career Development Services [Internal Hire] (ASAP Deadline July 11th)

A motion came forward to appoint Hunter Share to the Interim Manager of Career Development Services.

(motion pulled back)

M/S

(Pinaula/Perdomo)

A motion came forward to appoint Omar Paz, Jr. to the Interim Manager of Career Development Services Hiring Committee.

M/S/C

(Share/Brown)

ii. Director of Purchasing and Graphics (3rd week August interviews) M/S/C

A motion came forward to appoint Hunter Share to the Director of Purchasing and Graphics Hiring Committee.

M/S/C

(Brown/Perdomo)

iii. Dean of Child Development

M/S

(Pinaula/Perdomo)

A motion came forward to appoint Robert Edmonds to the Dean of Child Development Hiring Committee.

M/S/C

(Pinaula/Perdomo)

iv. V.P. of Santa Rosa (Deitrich Fraembs/Casey Moreno)- item was removed from Agenda for today.

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

i. A motion shall come forward to discuss and potentially accept/reject the A.S. Website proposal from Link Creative.

Today, Patrick from IT Petaluma campus arrived at the AS meeting unexpectedly, had discussion in regards to Link Creative.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

i. A motion shall come forward to discuss and potentially approve the Summer Retreat budget

ii. A motion shall come forward to discuss and potentially sponsor First Oaks

VIII. Discussion

A. First Oaks

B. Senator Schedules to Advisors & Meeting Dates for Internal Committees

C. Purchasing Business Cards - look at Senator shirts

D. Set Date for all senators to clean/organize storage area

E. Recent Legislation of Importance AB 955 & AB 1358 - discuss at next meeting

F. Wrap-up discussion of M.O.U. (Memorandum of Understanding)

IX. Announcements

X. Adjournment - 5:00pm

(Minutes #3 approved w/corrections - July 22, 2013)

Santa Rosa Junior College-Associated Students Senate July 8th, 2013 3-5:10pm, Meeting #3 PetalumaCampus, Richard Call Building Room 602

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Santa Rosa Junior College-Associated Students Senate

July 22nd 2013 2-4:20pm, **Meeting #4**

Santa Rosa Campus, Bertolini Senate Chambers

GOALS/OUTCOMES | by the end of this meeting we will:

Decide on sponsorship of "First Oaks," recap summer retreat, discuss calendar of events, discuss A.S. Website proposal,

I. Call to Order: 2:04pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: Quorum (6 present 2 absent)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda: M/S/C (as amended)

At this time the Senate shall review and approve the agenda.

Agenda #4 July 22nd [Santa Rosa]

IV. Approval of the Minutes (5 minutes) Approved today, 7/22/2013

At this time the Senate shall review the minutes and make additions and deletions as recommended.

All previous meeting minutes from '12-13 and Meeting #3 [Petaluma] M/S/C (w/corrections) (Dawson/Perdomo)

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

- Ferdous Joya presented interest for vacant seat of Executive Vice President.

VI. Reports (40 minutes) (see VP Reports at end of Minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Paz Jr.)	V.P. of Advocacy	(Brown)
Executive V.P.	(Vacant)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Dawson)	V.P. of Petaluma	(Perdomo)
V.P. of Organizations (SR)	(Pinaula)	V.P. of Sustainability	(Share)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Edmonds)
V.P. of Committees	(McClung)	Advisor Report(s) (Ethington/Phifer/Ziccone)	
V.P. of Membership and Marketing	(Vacant)	Other Reports	(Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to disappoint the following student from the Associated Students Senate:

- i. Oscar Barajas from V.P. of Membership & Marketing M/S/C (Pinaula/Dawson)

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to discuss and potentially accept/reject the A.S. Website proposal from Link Creative - motion was postponed.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to discuss and potentially sponsor "First Oaks." M/S/C (abstain: Brown)

(Pinaula/Dawson)

A motion shall come forward to state: high food prices noted; will discuss lower price to reduce numbers in quote.
M/S/C

B. A motion shall come forward to approve the draft Fall Calendar of Events with the ability to amend as needed including the following events: First Oaks dates of Aug 15(Pet.) and Aug 22(SR); the AS BBQ/Student Information Day Sep. 4 (SR) Sep 5(Pet.) Clo's Classic Oct. 5 and Addiction Inc. Film at Pet. Oct. 10th "Veterans/Made in America"; event November 4th-7th Harvest Festival Dates. M/S/C (abstain:Brown) (Pinaula/Share)

X. Discussion

- i. Summer Retreat Wrap-up: Senators had fun, more frequent retreats, **thank you Hunter for Cooking** delicious meals and all those for participating, make a report/evaluation form for future events/programs/retreats, balance of fun and learning
- ii. First Oaks Progress (Done in New Business)
- iii. Calendar of Events (Approved w/ potential for amendments)
- iv. Role in SSCCC, IT's Direction, Recap Discussions with V.P.'s (not covered)
- v. Board of Trustees (Board is thinking more critically after students called out for more engagement and thoughtful oversight in the college processes, planning to continue board breakfasts)
- vi. Ad-hoc Internal Committees and Senators on College Wide Committee (Senators will be trying to pick committees by next meeting)
- vii. Student Center Fee Introduction (Discussed what the fee was and where the code was located in the Student Fee Handbook, we will be researching the idea later)
- viii. Senate Strategic Plan (not covered)

XI. Announcements

XII. Adjournment

Meeting #4 - (VP Reports follows):

President - Omar Paz Jr.

Met with Mary Kay (Open doors, willing to point people in the right direction), Doug Roberts (biggest sources of income are Materials fees, facilities rentals, and international students), Ricardo Navarrette (will be working with a group of faculty and staff on HIS Grant/services restructuring), Dr. Chong (Need to pass bond measure, get active in the community and convince them to give back since due to the ubiquitous nature of SRJC and the services it provides to the community) Hector Delgado (Attend the Latino Chamber of Commerce Mixers and events), Marty Lee (a resource for students, can provide counseling and direction, will be providing relevant info. as it comes); Plan to meet soon with Tony Ichsan, Rafa Vasquez, Latino Faculty Student & Classified Association, and Jane Saldana-Talley. Plan to get business cards, finalize calendar, contact the grant writing office,

VP of Programs - Taylor Dawson

Got work done on calendar at retreat, advertised events to friends, contacted Froggy 92.9 about coming onto campus form events planning committees, savings week coming up soon, clarify logistics of upcoming events, reached out to cheer team about half-time show at Clo's Classic, meeting with Omar and Lenny Dept. Chair of Athletics about increasing student attendance at sports events, QR Codes on posters for events/color codes.

V.P. of Organizations (SR) - Joshua Pinaula

Finalized club packet, contacted clubs regarding first oaks, updating ICC code on 5th draft, meeting with VP of Petaluma about getting club advisors to table at events.

V.P. of Committees - Macy McClung

Back from vacation, going to talk to Fran golden, looking through resources on computer, recruiting committee members, exploring need for students on committees lacking student representation.

V.P. of Petaluma, Sergio Perdomo

Working w/ Deb on Petaluma campus events (First Oaks, etc.) contacted Petaluma Clubs about First Oaks, Finished Hiring Committee for Police Sergeant, getting "music on the plaza" set up, meeting with Jane Saldana-Talley soon.

V.P. of Advocacy - Jessie Brown

Acquired another bookshelf, trying to schedule advocacy committee with Robert Edmonds/Hilleary in mind, keeping posted on CCSF and ACCJC situation.

V.P of Sustainability - Hunter Share

Sustainability committee dates coming soon, working on teacher sustainability pledge for faculty and maintaining "green" office space, working on sustainability committee logo with graphic artist, get sustainability newsletter and work with Katie Gerber

(Minutes #4 approved w/corrections - August 5, 2013)

Santa Rosa Junior College-Associated Students Senate July 22nd 2013 2-4:20pm, Meeting #4 Santa Rosa Campus, Bertolini Senate Chambers

Page 2

and look at “The Insider,” trying to get energy use audit completed, projects with students and enviro. Science faculty, and working on sustainability village tables for First Oaks and getting outside businesses to table at the event, working on signage for events as well. Hiring committee is coming up soon.

Student Trustee - Robert Edmonds

Many responsibilities (full-time work, children, chair of region) schedule will free up as fall comes up, heavily involved in region advocacy for CCSF Accreditation crisis and encourages senators to come participate, was not invited to Board retreat.

Robert Ethington - Great retreat, team dynamic, difference of perspectives doesn't impede on our mutual goals and directions.



(Minutes #5 approved w/corrections August 19, 2013)

Santa Rosa Junior College-Associated Students Senate

August 5, 2013 3-5:10pm, **Meeting #5**

Petaluma Campus, Rick Call Building Room 622

GOALS/OUTCOMES | by the end of this meeting we will have:

Decided on the Link Creative Proposal, appointed senators to college-wide and internal committees.

- I. Call to Order: 3:11pm
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call: Quorum (absent: Dawson/Share)
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda: M/S/C add Hispanic Institution under Discussion item #6. (Perdomo/McClung)
At this time the Senate shall review and approve the agenda.
Agenda #5 August 5th [Petaluma]
- IV. Approval of the Minutes (5 minutes): M/S/C approved 8/5/13
At this time the Senate shall review the minutes and make additions and deletions as recommended.
Minutes #4 [Santa Rosa]
- V. Public Comments (open): None
At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
- VI. Reports (40 minutes) – (see Reports at end of Minutes)
At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Paz Jr.)	V.P. of Advocacy	(Brown)
Executive V.P.	(Vacant)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Dawson)	V.P. of Petaluma	(Perdomo)
V.P. of Organizations (SR)	(Pinaula)	V.P. of Sustainability	(Share)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Edmonds)
V.P. of Committees	(McClung)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Vacant)	Other Reports	(Student at Large Report)
- VII. Appointments / Disappointments (15 minutes)
At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.
 - A. A motion shall come forward to appoint the following students to the Associated Students Senate:
 - i. Ferdous Joya to Executive Vice President – M/S/C (Pinaula/McClung)
 - ii. Robert O'Brian to VP of Organizations (Petaluma) – no action
 - B. A motion shall come forward to appoint the following students to College-wide Committees
 - i. Deitrich Fraembs to Institute for Environmental Education – M/S/C (Pinaula/Perdomo)
 - C. A motion shall come forward to appoint senators to the following Internal Committees:
 - i. Budget (Dawson, Share, Perdomo) – omit as an Executive Vice President has been appointed today.
 - ii. Membership Marketing[not in constitution] –
 - Create Membership & Marketing, activate internal committee. M/S/C (Pinaula/McClung)
- VIII. Unfinished Business (30 minutes)
At this time the Senate shall continue any approved business which has not been previously concluded.
 - i. A motion shall come forward to discuss and potentially accept/reject the A.S. Website proposal from Link Creative. – Postpone until next meeting.
A motion came forward to accept Robert Edmonds' external website. Motion was rescinded.
A motion came forward to have an outside meeting to research other options. M/S/C (Pinaula/McClung)
 - ii. A motion shall come forward to approve the First Oaks budget proposal not to exceed \$2300 (\$400 will be deducted from WeGo Sponsorship making it no more than \$1900)
Total cost after negotiations to charge less, the cost has dropped to \$1200 for taco bar for both campuses.

(Minutes #5 approved w/corrections August 19, 2013)

Santa Rosa Junior College-Associated Students Senate August 5, 2013 3-5:10pm, Meeting #5
Petaluma Campus, Rick Call Building Room 622

The tacos will include: rice, beans, meat, salsa, sour cream, lettuce, cheese, olives and jalapeno.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- i. A motion shall come forward to approve the following expenditures: M/S/C
 - a. \$30 from the office supplies line item for 2 student fund use handbooks (being purchased by Ann) \$600
(Pinaula/McClung) (5 yes)
 - b. \$55.84 from the office supplies line item for binders and supplies to create senator binders
(Pinalua/Perdomo)
- ii. A motion shall come forward to approve VP of Advocacy Budget Request of \$300 for Parli-Pro books and signage
- iii. A motion shall come forward to approve the purchase of Senate Business cards, T-shirts, and other items that will promote the senate not to exceed \$1000 from the office supplies Rep Fee Line. M/S/C (Pinaula/Perdomo)
- iv. A motion shall come forward to create an "AS BBQ/Student Information Day/Club Day" Ad-hoc Committee
- v. A motion shall come forward to create the following Ad-hoc Committee: M/S/C (Pinaula/Perdomo)
 - a. Senate Strategic Plan
 - b. Constitution/Bylaws - codes
- vi. A motion shall come forward to create the following Internal Committees: ongoing M/S/C (Pinaula/Perdomo)
 - i. Sustainability
 - ii. Membership & Marketing

X. Discussion

- i. CCSF Accreditation and ACCJC
- ii. Senate Strategic Plan
- iii. SSCCC Meeting/Region Meeting attendance
- iv. Signage for the Senate and Involvement – no signage on door into their office area, need a banner; perhaps AS Logo on the door; began posting of the AS Agenda next to the Board of Trustees cabinet outside the Bertolini building.
- v. SRJC Strategic Plan outreach to students – Sponsored by UC Davis, September 9th & 10th, JC reserved 8-9 spots; attending was Cathy Wilson, Jerry Miller (5 people going); there are 27 college in the state of Hispanic institution
- vi. Hispanic Serving Institution

XI. Announcements

XII. Adjournment- 5:10pm

Meeting #5: August 5th, 2013 Senate Reports

JOSHUA PINAULA

Vice President of Organizations (Santa Rosa)

Inter-Club Council Chair

President - Atheists & Skeptics club

-Santa Rosa Junior College-

Meeting #5 & Date: August 5th, 2013

MEETINGS ATTENDED, PARTICIPATED, VISITED, or SET UP:

- First Oaks meetings:
 - Things are going as planned basically, not anything jarring or massively changed. There are 4-5 clubs that are interested in tabling that day. And I'm very happy that we are having a taco bar.
 - I'm trying to get in contact with Mike Traina to see if we could get Student Films to play while we have a giant screen. 4 club's are interested in participating in First Oaks
- Strategic Planning meeting
 - Nothing radically different, mainly prepping for Professional Development Activates Day
- Met with Jessica Jones to organize her E-mails, which got lowered by 5,000 E-mails

CLUBS ACTIVATED:

- Chinese Martial Arts Club
- Active Minds
- Women's Golf Club

SENATOR MAINTENANCE:

- The club packet is done for this semester though I'm taking notes on what can make the Club Packet better for next semester.
- We have set dates and locations for ICC meetings.
- I made a list of critiques for the AS President Plaques

(Minutes #5 approved w/corrections August 19, 2013)

Santa Rosa Junior College-Associated Students Senate August 5, 2013 3-5:10pm, Meeting #5
Petaluma Campus, Rick Call Building Room 622

E-MAIL ORGANIZATION/COMPUTER CLEAN-UP:

- Created a First Oaks form for clubs to fill out to participate in First Oaks, and we have about 4 clubs showing interested at the moment.

OTHER CLEANING:

- Moved the microwave down from off the refrigerator, and cleaned the Associated Students area around a bit

PUBLIC COMMENTS: No comments

FUTURE PLANS:

- For next week I'd like to have a solid communication with Mike Traina
-

Hunter C. Share

Vice President of Sustainability

Santa Rosa Junior College

Meeting #5 & Date: August 5th, 2013

Senators,

It is crunch time for First Oaks and I have been hard at work getting donations and finishing the Sustainability Village. Other than that, with the help of our designer, I have created a logo for Sustainability Committee and also the office audits.

Student Senate report on activities for the month of August. If you have any questions please let me know.

Since our last meeting on July 22nd I have participated in the following activities:

- To go out of town. Not attended any specific meetings or committees other than those that pertain to first oaks.
- I have been steadily working on First Oaks stuff including: Getting the posters made, contacting local businesses and setting up the games.

I can use as much help as anyone is willing to give for this event. I have also been trying to get our Energy Usage Data to no avail and it seems I will have to create the reports myself when the semester starts.

First Oaks will take up most of my time and it will be a lot of fun, no matter what.

Sergio Perdomo

Vice-President of Petaluma Campus

SRJC Associated Students

Meeting # & Date: August 5, 2013

Report to the Student Senate on my activities for the month of August. If you have any questions please let me know.

Since our last meeting on July 22, 2013 I have participated in the following activities:

- Did community outreach at the Farmers Market in Petaluma.
- Worked for First Oaks, did outreach to all members of SRJC, booked 2 bands, made Facebook event.
- I also met with Jane Saldana

While doing community outreach at the farmers market, we got some people interested in going back to school. We also spread awareness that there is still plenty of classes open, as well as giving information about the campus. When I met with Jane Saldana, we discussed bringing multicultural events to Petaluma Campus. As for First Oaks, I created a Facebook event, spread the word around at the Farmers Market, sent emails to faculty, administration, former A.S. Senators. Discussed the event with both the Gateway Program and Puente Program. Deb and I were also able to gather volunteers, such as alumni of the JC.

Thank you for taking the time to read my report. For the next two weeks, I plan on finishing up the First Oaks event. I am also looking for Bands to play at the A.S. Welcome BBQ. I am also trying to book bands for Music on the Plaza for Petaluma.

Omar Paz Jr.

President

Santa Rosa Junior College

Meeting # 5 Aug 5 2013

Student Senate on my activities for the month of August If you have any questions please let me know.

Since our last meeting on July 22nd I have participated in the following activities:

- Met with VP of Petaluma (Jane Saldana-Talley) and discussed increasing communications with Petaluma. Campus, The 500 added classes and 24 hired faculty did NOT reflect a proportional amount of consideration to Petaluma, Jane will be discussing this with Mary-Kay Rudolph.
 - Discussed Student Rep. Fee usage and the process of spending it with R. Ethington, Ann Swasey, and Kate Jolley (Director of Fiscal Services/Accounting)
 - Met with Donna Zapata from Redwood Credit Union to discuss her bringing a Financial Literacy program on campus and possibly getting an interview on KZST Radio station, meeting Congressman Mike Thompson, and relaying a business/donation pitch to the Redwood Credit Union Executive Board
-

(Minutes #5 approved w/corrections August 19, 2013)

Santa Rosa Junior College-Associated Students Senate August 5, 2013 3-5:10pm, Meeting #5
Petaluma Campus, Rick Call Building Room 622

- Met with Jessica Jones and Sam Euston to talk about Students sitting on Faculty Hiring Committees
- Attended SSCCC Council meeting
- Attended a Spare the Air Resource Team Session/discussion about alternative transportation in Sonoma County, survey results coming soon
- Made Senator Report Form

Future Plans

- Will be speaking to the Gateway to College Program at Petaluma
- Attending opening ceremony for PDA day and presenting gift to speaker Dr. James Montoya of College Board and talking to the Latino Faculty Classified Staff Association.
- Hiring Committee will be starting soon
- Working on filling last 3 senate positions, then to help with committees
- Will be starting Membership/Marketing, Strategic Planning, and Constitution/Bylaws Committee
- Will be working on speaking to classes to bring awareness to students

Jesse Brown

Vice President Of Advocacy

SRJC Associated Students

Meeting: #5, 08.5.13

Senators,

This is a summary of my work up until this point, this being the first written report.

Since our last meeting on 7.22.13 I have participated in the following activities:

- Met with the AFA, SEIU, and several student groups.
- Established a policy insofar as these groups and estimated their capacities, strengths, merits, and otherwise.
- Drummed up support for the Associated Students at my English 5 class. I referred several people to the Vice President Of Sustainability.
- Constructed a library in the Associated Students backroom. It is nearly full of books of good quality.
- Met my obligations at the SSCCC and grown to understand the system.
- Acquired copies of Robert's Rules of Order and Sturgis's Code Of Parliamentary Procedure; no copies were present and available to senators.
- Tentatively scheduled an ad-hoc committee to work with student groups on campus. This is in progress.
- Researched the CCSF situation in depth. I have also resolved to support CCSF in whatever way I can.
- Developed a working list of "to do" items.
- Have finally located pertinent advocacy document on the "Z" drive.
- Have ascertained a way to speed budgetary expenditures.
- Have accrued a variety of information for a small exhibit at First Oaks.
- Have resolved to invest in a button maker.
- Have resolved to invest in the Associated Students website
- Have developed firm relations with other Senate Members.

Gotten information on the following committees:

Strategic Planning
Textbook

In the future I hope to:

- Establish coherent relationships with Student groups.
- Build larger student groups, or, at least provide space for them.
- Expand the library and establish a good source of free books on the AS website.
- Buy a button maker for student groups to use.
- Expand advocacy committee and meet with campus groups.
- Assembly errata for a small presentation at First Oaks.
- Attend Strategic Planning, and Textbook committees.

(Minutes #5 approved w/corrections August 19, 2013)

Santa Rosa Junior College-Associated Students Senate August 5, 2013 3-5:10pm, Meeting #5
Petaluma Campus, Rick Call Building Room 622



Santa Rosa Junior College-Associated Students Senate

August 19th 2013 3-5:10pm, **Meeting #6**

Santa Rosa Campus, Bertolini Senate Chambers

GOALS/OUTCOMES | by the end of this meeting we will have:

We will decide on a website outcome, discuss senate advertising appoint students to college-wide committees, and approve the Calendar of Events Expenditures

I. Call to Order - 3:02pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum - Perdomo -absent - arrived at 3:10; Share left @ 4:15pm

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C w/update: under X. Discussion item F: Puente Petaluma Fund Request for \$2000 Latino Youth Leadership Retreat

At this time the Senate shall review and approve the agenda.

Agenda #6 [Santa Rosa]

IV. Approval of the Minutes (5 minutes) M/S/C

(Pinaula/Dawson)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Meeting #5 August 5th [Petaluma]

V. Public Comments (open) - V.P. of Santa Rosa campus candidate Shannon Lawee, Psychology student; with Hillel last year.

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact

information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes) - (see Reports at end of Minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Paz Jr.)	V.P. of Advocacy	(Brown)
Executive V.P.	(Joya)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Dawson)	V.P. of Petaluma	(Perdomo)
V.P. of Organizations (SR)	(Pinaula)	V.P. of Sustainability	(Share)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Edmonds)
V.P. of Committees	(McClung)	Advisor Report(s)	(Ethington/Phifer/Ziccone/Izard)
V.P. of Membership and Marketing	(Vacant)	Other Reports	(Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to College-Wide Committees: M/S/C (Perdomo/McClung)

- i. Sara Stanley to Educational Planning & Coordinating Council
- ii. Joshua Pinaula to Institutional Technology Group & Parking and Transportation
- iii. Macy McClung to Institute for Environmental Education & Auxiliary Enterprises
- iv. Jesse Brown to Equal Employment Opportunity Advisory & College Council
- v. Robert Edmonds to Institutional Planning Council & Equal Employment Opportunity Advisory
- vi. Jessica Jones to Institute for Environmental Education & Integrated Environmental Planning Council
- vii. Ferdous Joya to Institute for Environmental Education

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

~~A. A motion shall come forward to Discuss and take action on the A.S. Website proposal from Link Creative, and other options outside of Link Creative.~~ M/S/C (Pinaula/Brown)

Amend the motion to state: A motion to have use of Robert Edmonds website and work with IT to update website \$500 trial period for one semester. M/S/C (Dawson/McClung)

A motion shall come forward to work with IT to update the student affairs webpage, use srjstudent.org for a trial period of one semester, Fall 2013 for the purposes of hosting informational content only and reject the Link Creative Proposal.

M/S/C

(Pinaula/Joya)

Paz, Jr. - No objections move to IX. New Business B.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to approve the expenditure of \$1,439.03 for 2000 Calendars (Determining a percentage to spend from Fund 72 & Senate Unrestricted Funds) M/S/C (Pinaula/Brown)
A motion came forward to postpone the approval of expenditure of \$1,439.03 for 2000 Calendars (Determining a percentage to spend from Fund 72 & Senate Unrestricted Funds). M/S/C (Dawson/McClung)
- B.** A motion shall come forward to advocate for student representation on faculty hiring committees with a senate liaison ~~discuss and take a position on student representation on Faculty Hiring Committees (10 min. presented by Jessica Jones)~~
Motion was amended as stated above. M/S/C
Need to rewrite the policy and procedures - students have a vote. Diverse student representation is important; student development opportunity to be an interviewee, students learn how to go about getting a job. Jessica Jones, x-AS President shared a power point on the policy 4.3.2 and shared the language in Shared Governance AB 1725. Hilleary is working on changes with Karen Furukawa-Schlereth, VP of HR to rewrite the policy with the committees input, then forward policy to Board of Trustees for approval .

Paz Jr., no objections return to IX.A.

X. Discussion

- A.** Strategic Planning/Constitution & Bylaws Committees (Continuing subject) - AS documents and committees - how to move forward; plan upcoming meetings. Postpone discussion.
- B.** Senate Internal Committees (Sustainability, Membership & Marketing, Advocacy) - Calendaring: Hunter will set up Sustainability; Jesse will work with Advocacy planning; Omar will gather Membership & Marketing.
- C.** Senate Transparency/Signage
- D.** Senator Report Forms
- E.** Senate Relocation
- F.** Puente Petaluma Fund Request for \$2000 Latino Youth Leadership Retreat - Topic to be added as an Agenda item next meeting for action; today will be topic for discussion only.

XI. Announcements

XII. Adjournment - 5:09pm

Meeting #6: August 19, 2013 Senate Reports follows:

Omar Paz

President

Santa Rosa Junior College

Meeting #6 Aug 19th 2013

Since our last meeting on August 5th I have participated in the following activities:

- Fall 2013 PDA Day (Values, Vision, Mission Strategic Planning workgroup & Latino Youth Presentation); gave Shone farm gift to Dr. Jim Montoya, he gave an inspirational speech, as did the Classified/Academic Senate Presidents;
- Presented the AS Report at the Board of Trustees meeting; introduced new Executive Vice President (EVP);
- Began the new EVP training with Robert Edmonds;
- Participated in an Interim Career Development Services Manager Hiring committee, will be conducting interviews in the next month;
- Brought Ferdous (Exec. VP) to a meeting with Dr. Chong and introduced him, talked about bicycle pedestrian bridge, plans to get a Bond Measure passed;
- Received the printed senator Business Cards;
- Met with Jessica Jones to discuss students on Faculty Hiring Committees.

Following today's meeting, I plan to:

- Have AS Accountant give the senate a proper training on how to fund requests and the process for reimbursement;
- Finish planning and purchasing for the AS BBQ and student information day;
- Work on the senate website (if decided upon) with Robert Edmonds;

- Coordinate a meeting with the Andy (Manager of Fresh & Natural Food Service) and the Senate to discuss changes/options being proposed regarding name-brand food services (I.e. Starbucks) being brought on to campus;
- Re-start the Membership & Marketing Committee;
- Appoint a VP of Membership & Marketing , VP of Santa Rosa, and outreach for VP of Organizations Petaluma;
- Get AS outstanding budget items settled;
- Participate in the Region III meeting;
- Outreach to clubs on campus about supporting each other and being involved with the A.S.;
- Start constitution/bylaws committee meetings.

Ferdous Joya

Executive Vice-President
Santa Rosa Junior College

I'd like to thank entire Senate for appointing me as the Executive Vice-President; a big thank you especially to Omar and Robert Ethington for getting me started.

Following, find my report for the month of August to the Student Senate on my activities I have participated in since our last meeting on August 5, 2013:

- Had discussions with President Omar Paz Jr. and Advisor Robert Ethington about the EVP Position;
- Familiarize with the AS Senate, the Student Affairs Building, and Administrators;
- Appointed to position of Executive Vice-President to the AS Senate;
- Had a brief meeting with AS Accountant Ann about the budget and Fund 72;
- Had a brief talk with the previous year's EVP Robert Edmonds about the position;
- Attended First Oaks at Petaluma, helped set-up the sustainability booth;
- Attended my first Board of Trustees meeting and briefly introduced myself;
- Attended the Ask Me Presentation/Meeting ;
- List activities which are pertinent to your role as a senator;
- At First Oaks, I met the Coordinator of the volunteers for Student Info. /A.S. BBQ Day. She mentioned she was going to email me about a request, so I'm waiting to look into that email;
- For the following week, I'd like to see what the Director of the Work Opportunity program emails me. I am also attending a meeting with Omar and President Chong.

If you have any questions please let me know.

JOSHUA PINAULA

VICE PRESIDENT OF ORGANIZATIONS (SANTA ROSA)
INTER-CLUB COUNCIL CHAIR
PRESIDENT - ATHEISTS & SKEPTICS CLUB
-Santa Rosa Junior College-
Meeting #6 - Date: August 19th, 2013
Students Senate Report

If you have any questions please contact me at: as.organization.sr.srjc@gmail.com

Since our last meeting on August 5th I have participated in the following activities:

MEETINGS ATTENDED, PARTICIPATED, VISITED, or SET UP:

- Strategic Planning meeting (8/13)
-More prep for Professional Development Activities (PDA) Day. Sounds like I'm going to help by being a note taker
- Met with Jessica Jones to organizer her E-mails (8/13)
-Very minimal E-mails deleted, though we might have found a way in which we can cap the amount of E-mails Jessica receives.
- First Oaks meetings (8/14)
-Straggler clubs are getting in contact with me to be able to table at First Oaks, we'll probably have around 10 clubs
- Board of Trustee meeting (8/13)

CLUBS ACTIVATED:**SENATOR MAINTENANCE:**

- I've reformatted the A.S. Senator Report Form to be more functional for myself, as well as create notes for the future VP of Organizations to help illustrate some of the more important things to report on.
- Now that we have the A.S. Senator Report Form, I've been working hard "Retro-Reporting" filling out forms for our last 5 meetings. The review through my notes made was helpful in filling in parts about future plans.
- I found 2 boxes and 12 folders of ICC archives, definitely has some interesting things.
- Worked with the student ambassadors and we chose 2 bikes for each campus (total 4) to have for making deliveries, etc.

SRJC WEBSITE: THE CLUB PAGES:

- The club page on the SRJC website now has the new logos we made for the Inter-Club Council on it, which visually helps differentiate the Petaluma Clubs from the Santa Rosa Clubs.
- The new Club Directory has been uploaded too.
- Club Packets have been uploaded to the page.

E-MAIL ORGANIZATION/COMPUTER CLEAN-UP:

- Did some minor renaming of files in the shared Z; Drive to hopefully make things more clear

OTHER CLEANING:

- I cleaned up the AS Storage, labeling a shelf for "EXTRA Food Supplies". We have way too much, I want to get some circulation happening.
- And I sorted through, and labeled all the blue totes.

PUBLIC COMMENTS:

no comment

FUTURE PLANS:

- On the SRJC website, I'd like to get a section under the "For Students" drop down menu that says "Student Government", and get that filled up with links and stuff, also maybe a section for the Oak Leaf as well.
- Make signs in the kitchen area so people will check the back storage room before there is any purchasing of any extra food supplies.

Macy McClung
Vice President of Committees
Santa Rosa Junior College
August 19th, 2013:

Aloha,

Since our last meeting on August 5th I have participated in the following activities:

- Attended / participated in / visited First Oaks Petaluma to advertise committees and the Associated Students;
- Emailed Fran Golden and Mary Kay Rudolph to schedule a meeting to get in sync about committee updates on webpage. Possible dates for 2nd week of school;
- Printed some Committee interest forms to streamline student process;
- Asking Josh to sit in on ICC meeting to advertise student committee involvement;
- Getting the meetings listed above finalized and coming up with a plan for SR first Oaks.

Jesse Brown
Vice President, Advocacy
Santa Rosa Junior College
Meeting: #6, 08.19.13

Today was not an overly eventful week, but I managed to get a few things completed. This week I:

- Updated the signage on the student library;
- Bought acrylic paper holder displays;
- Attended a hearing in Sacramento about AB1358; sat for 10 hours;
- Attended the PDA day for:
 - At risk students.
 - Strategic planning.
- Fixed advocacy computer

- Created several graphics
- Was installed to the following committees:
 - College Council
 - Board Of Review
 - Equal Employment
- Cleaned the AS storage room / table
- Developed early handbills for distribution.

In the future I hope to:

- Meet with student groups.
- Expand the student library.
- Buy a button maker for student groups to use.
- Expand advocacy committee and meet with campus groups.
- Attend the CASU conference/develop student union activity on campus.
- Create a graphic for the door.
- Get an A-frame / increase signage for the door.
- Develop more handbill variations.
- Develop more visibility of AS backroom.



Santa Rosa Junior College-Associated Students Senate
September 9th, 2013 3-5:10pm, **Meeting #7**

(Minutes #7 approved as
presented September 23rd, 2013)

Petaluma Campus, Rick Call Building Room 602
Teleconference Doyle Library 4423

GOALS/OUTCOMES | by the end of this meeting we will have:

We will approve many reimbursements for past events, discuss free speech, and receive an update on legislation

I. Call to Order - 3:16pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (Dawson - arrived at 3:30); absent: Brown)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

Agenda #7 [Petaluma] - M/S/C

(Pinaula/Perdomo)

IV. Approval of the Minutes (5 minutes) - (submit Senator reports asap)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Meeting #6 Aug 19th [Santa Rosa] - M/S/C

(Pinaula/McClung)

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Cherry Li-Bugg, Dean III, Learning Resources & Educational Technology, Library & Info Resources, held a presentation on the SRJC values, vision, mission for Strategic Planning; - review of the draft/language; SRJC inspired, diverse sustainable learning communities; have until October for student input, please proof before the next meeting. H. Iazard, SEIU Chapter President Strategic Planning meeting discussed at length, supports this draft.

Susan Quinn, Director Student Health, presented: 1 out of 5 students do not know about the student health; 23% aware not know where they are how they can work with the AS to acquaint the students on student health.

- 1) Wednesday, Santa Rosa at 12:00 noon Race building for health - work on affordable care act to organize and involve educational community; 1 out of 5 have no health insurance. Care Act by January 1, 2014 will have health care.
- 2) 1st PEERS Coalition 5-7:00pm - Wellness CSL Thursday with dinner.
- 3) Health Advisory committee has 1 spot student health committee open;
- 4) On agenda for later - health status on SRJC students.

Dylan Orellana - student: Interested in VP of Membership & Marketing position. Gave his ideas and an idea for change.

Omar - Next agenda more presentation on QVR suicide awareness.

Robert O'Brien - student: Interest in VP of Organization - Petaluma Campus vacancy. Previous AS VP 2012-13, returned today to see if there was opportunity to be seated on the AS Senate.

Omar - if there is no objection, move to item VII A. Appointments / Disappointments

VI. Reports (40 minutes) - (see reports end of Minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President	(Paz Jr.)	V.P. of Advocacy	(Brown)
Executive V.P.	(Joya)	V.P. of Santa Rosa	(Vacant)
V.P. of Programs	(Dawson)	V.P. of Petaluma	(Perdomo)
V.P. of Organizations (SR)	(Pinaula)	V.P. of Sustainability	(Share)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Edmonds)
V.P. of Committees	(McClung)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Vacant)	Other Reports	(Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A.** A motion shall come forward to appoint the following students to the Student Senate:

(Minutes #7 approved as presented September 23rd, 2013)

Santa Rosa Junior College-Associated Students Senate

September 9, 2013 3-5:10pm, **Meeting #7**

- i. Shannon Lawee to VP of Santa Rosa. M/S/C (Dawson/McClung)
Shannon stated she is motivated and ready to help out. Can work around the hours to be here; next fall will transfer to 4-year college.

B. A motion shall come forward to appoint the following students to College-Wide Committees:

- i. Ruth Ann Grogan to Health Services Advisory Committee M/S/C (Pinaula/McClung)
ii. Ferdous Joya to Auxiliary Enterprises Committee M/S/C (Pinaula/McClung)

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A.** A motion shall come forward to approve the expenditure of \$1,439.03 for 2000 Calendars Item (Determining a percentage to spend from Fund 72 & Senate Unrestricted Funds suggested: 40/60 split). M/S/C (Pinaula/McClung)

A motion shall come forward to have 40% coming from Fund72 Calendar Line Item, 30% moved (Joya/McClung) from student employee line item and balance 30% from senate discretionary unrestricted line items to the Calendar of Events Unrestricted line. M/S/C (4yes 0nos 4abstain)

Omar - move to New Business

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to create a Resolutions Ad-hoc committee for Fall General Assembly (M/S/C) McClung/Joya)
B. A motion shall come forward to create a Student Action Ad-hoc committee (Brown) M/S (Dawson/Pinaula)
Motion was postponed.

- C.** A motion shall come forward to reimburse the band "Kiwi Time" \$150 for gas from Petaluma Campus (Pinaula/Joya) Activities line item. This item was postponed pending proposal/contract and to be returned for approval.
D. A motion shall come forward to approve \$200 to be spent on a button maker kit for senate and club (Pinaula/Perdomo) use from the VP of Advocacy line item. M/S/C (5 yes 3 abstain)

A motion shall come forward to postpone this motion. M/FAILS (Dawson)
A motion shall come forward to end debate. M/S/C (6 yes 1 no) (Pinaula/Perdomo)

X. Discussion

- A.** A.S. Political Positions and Ideologies (How to develop, i.e. political platforms, committee, etc.)
B. A.S. purchasing Credit Card meeting with Doug Roberts/Ethington is planned
C. Free speech zone rights in the SRJC District (Policies/Guidelines Robert Ethington)
D. Bike share/rental program for SAO via Drew Merritt of Birdhouse Cycles (meeting Sept. 17th 4pm) -self-employed person - start bike club and provide services for a pool of bikes through Student Affairs.
E. State Legislative update (BOG Student Success, Title 5 Special Trustee, AB 955/1358)
F. Taco Tuesdays (Josh) - Want more activity on campus, want to have a taco truck sell on Tuesdays and Culinary also starting a truck. A population of students are interested.
G. Senate Relocation (Taylor) - Community Ed now moved to Analy Village and DRD is in 2 different buildings; Pioneer Hall has storage area from Bookstore; talk to Oakleaf and remove DRC/Oakleaf/Senate.
Hate current space; have a disconnection from campus life; will be willing to give up parking spaces to allow for the DRD students. The DRD students would have a private testing room - it is too loud in Pioneer Hall.

Omar - encourage all to schedule a meeting with Patty Wegman, Dean of DRD and Tony Ichsan and Paul Bielan.

XI. Announcements

- A.** IT will be upgrading all senate computers on September 27th!!! - Omar was able to get the ICC/AS computers replaced with newer and faster ones with new Microsoft Office and Adobe Software for free.
B. Student Senate for CA Community Colleges will be starting a Best Practices Guide for students across the state
C. Lost & Found Bike Policy Questions will be asked of District Police - need to get the District Police information on the lost and found bikes. Taylor will research.
D. Updated Off-Campus Vendor Forms will be completed soon - working on this - making Form.
E. Business Cards paid for out of Office Supplies Fund 72 (\$552) \$1948 - this is the balance.

XII. Adjournment - 5:10pm M/S/C (Dawson/Pinaula)

Meeting #7: September 9, 2013

No Senate Reports submitted.



Santa Rosa Junior College-Associated Students Senate
September 23rd 2013 3-5:10pm, Meeting #8
Santa Rosa Campus, Bertolini Senate Chambers
Teleconference Rick Call Building Room 602

**(Minutes #8 approved with
corrections 10/7/13)**

GOALS/OUTCOMES | by the end of this meeting we will have:

We will discuss Fall General Assembly, review strategic planning and college policy documents,

- I. Call to Order – 3:04pm
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call – Quorum (McClung arrived 3:16pm)
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda
At this time the Senate shall review and approve the agenda.
Agenda #8 [Santa Rosa] M/S/C (Pinaula/Dawson)
- IV. Approval of the Minutes (5 minutes)
At this time the Senate shall review the minutes and make additions and deletions as recommended.
Meeting #7 September 9, 2013 [Petaluma] M/S/C approved Minutes #7 on 9/23/13 Pinaula/Hunter)
- V. Public Comments (open)
At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
Cherry Li-Bugg Vision, (Mission, Values Strategic Planning)
Katie Gerber, Co-chair Strategic Planning (Goals, Objectives, and Strategy) with **Josh Adams**, Manager, Instructional Computing, delivered an updated presentation from the committee work in support of the Sonoma County Junior College District's vision, mission, and values, in which they are committed to. Diverse Student Population 7 goals consisted of: Support Student Success; Foster Student Learning; Strengthen our Diverse Communities; Enhance Facilities, Technology, & Sustainable Practices; Nurture a Healthy Organizational Culture; Develop Financial Resources; and Improve Institutional Effectiveness.
Kris Shear College Council Educational Planning and Coordinating Council Policies – Presented SRJC Policies 8.2.10 – Military Service Members and Reservist Enrollment and Attendance; Policy 8.1.12 Draft for Student Educational Leaves and Policy 8.1.5P Draft for Federal Executive Order 13607 on Attendance Requirements.
Rhonda Finling – Faculty, EOPS – thanked the AS for their funding for this year's Women's History Month and the Cuban Festival to be held on Valentine's Day, dance in Bertolini Student Centre. Need sign ups to help and will leave a sheet with Robert Ethington; get involved, let her know.
Montana Pod – 2008 teach Constitution, known as "aloha mahalo" on facebook. Stated, "Do what you love gives pleasure in life". Has come back, his son got injured and came through that; instruction here at SRJC. Gave background on R. Nixon and CIA Prime Minister talk of Iran and oil and R. Nixon, J. Carter and International Affairs – seeing Press Democrat article on 8/27/2013 this week, is here today to ask – come to the "Aid of our Country", asks why the unconstitutional order was signed. What was behind this order and why. Wants to put on a Forum here at SRJC, who will work with him?
Taylor Dawson, Jesse Brown and Hunter Share all stated they will work with him.
Rebecca Fein, Coordinator Peers Coalition, Student Health Services – October 15th send, silence, packing tour stop "active minds" sponsor. Set up 1100 backpacks, represents one (1) student suicide p/year; displays to illustrate; includes the suicide prevention program as well.
If there are no objections move on to VI. Reports (Paz, Jr.)
- VI. Reports (40 minutes) - (Full Senate Reports end of Minutes)
At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.
President (Paz Jr.) – provided help to fund poll public bond research; old facilities and IT budget, what public feels.
Executive V.P. (Joya) – attended first IEE meeting; sustainability and culture; help with Phi Theta Kappa food distribution; met with Dr. Chong and Omar in regards to the Poll for the bond.
V.P. of Programs (Dawson) – work on programs; photo shop; met with Shannon on shirts; talk to ASP – change date of Calendar.

V.P. of Organizations (SR) (Pinaula) – 43 real clubs now current, most ever; on line section for clubs for their meetings/pictures; ICC button machine was approved by the AS for 125 buttons up to \$600; Best club award by Engineering Club \$450 by cub.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (McClung) – to see after this meeting

V.P. of Membership and Marketing (Vacant) – Bishop-Rich

V.P. of Advocacy (Brown) – get letter to Governor Brown

V.P. of Santa Rosa (Lawee) – worked on being updated and on board; met with Robert Ethington, Ann Swasey; met with V.P. McClung in regards to committees.

V.P. of Petaluma (Perdomo) – work on the clubs at Petaluma campus for Music on the Plaza – get bands to come.

V.P. of Sustainability (Share) – merge sustainable boards; compost this week; Counseling and Fresh-n-Natural design.

Trustee Report (Edmonds) – Board meeting this month: new parking machines, approved budget, approved SEIU Contract; tomorrow to attend San Francisco protest on AB955; Thursday at 4:30 SSCCC subcommittee meeting to work on Resolutions; Classified Senate gives support to the food pantry; pass a Resolution stating how to support the food pantry and the AS needs to help work on a permanent location, ask Academic Senate for resolution.

Advisor Report(s) (Ethington/Phifer/Ziccone)

B. Phifer – CCCSAA October 18th through 20 meeting in Sacramento. Attending: Taylor, Omar, Shannon, and Sergio – need your information as soon as possible; BSU to present at the next Board of Trustee meeting; EEO Plan wrapped up.

H. Izard – National Voter Registration Day event coming up next week. Traditional young individuals to get them to vote and non-partisan.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A.** A motion shall come forward to appoint the following students to the Associated Students (Pinaula/Dawson) Senate:

i. Dylan Orellana Bishop-Rich to Membership & Marketing M/S/C (1 abstain – McClung)

- B.** A motion shall come forward to appoint the following students to College-Wide Committees:

i. Drew Merritt to Parking & Transportation M/S/C (2 abstain – Dawson/Hunter)

VIII. Unfinished Business (30 minutes) – No objections move to IX. New Business (Paz, Jr.)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A.** A motion shall come forward to briefly discuss A.S. BBQ/Club Day End Results

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to approve up to \$400 from the Office Supplies Fund 72 (Dawson/Joya)

Line Item for a new computer to be placed in the senate space. M/S/C

Amend the motion to state: A motion came forward to also include the monitor for Trustee (Dawson/Brown) computer from the Office Supplies Fund 72 Line Item. M/S/C

- B.** A motion shall come forward to sign a letter of support for AB 1358 & no support for AB 955 to (McClung/Brown) go to Governor Brown. M/S/C

A motion came forward to vote. M/S/C (Dawson/McClung)

A motion came forward to close debate. M/S/C (McClung/Brown)

- C.** A motion shall come forward to review and discuss College Council Policy Documents (Hunter/Perdomo) [High Importance] M/S/

A motion came forward to endorse Policy 8.2.10, 8.1.12, 8.1.5P M/S/F (1 no 5 abstain 3 yes)

- D.** A motion shall come forward to send the following senators to the SSCCC Fall '13 General Assembly: (Dawson/Pinaula) M/S/C

a. Approved List to be determined at meeting – Omar Paz, Jr., Ferdous Joya, Robert Edmonds, Joshua Pinaula, Advisor Ethington, Shannon Lawee, Dylan Bishop-Rich, Jesse Brown

X. Discussion

- A.** State Legislative Update A motion shall come forward to sign a letter of support for AB 1358 & no support for AB 955 to go to Governor Brown. – had discussion only on this topic to support or not on these two legislative issues.

B. A.S. Political Positions and Ideologies (How to develop, i.e. political platforms, committee, etc.)

C. Free Speech Zone Rights in the SRJC District

- D. Lost & Found Bikes Update – Omar: Need to look at where to hold future bikes and to hold a sale as soon as possible. R.Ethington - Student leadership bikes, if he had his own expensive bike, he would keep it in his office. The minute there is a problem then there is a problem. Need to have a discussion on what everyone agrees on.
 - E. CA Community College Student Affairs Association (CCCSAA “see-saw”) Conference
 - F. QPR Training (V.P. Lawee)
 - G. Plastic Bag Ban Resolution for General Assembly (V.P. Share) – If Santa Rosa ban passes, does not want to relinquish their usage.
 - XI. Announcements
 - XII. Adjournment
-

Minutes #8, Full Senate Reports, September 23, 2013

Omar Paz Jr.
President
Santa Rosa Junior College
Meeting #8 & Date: 9-23-13

Since our last meeting on September 9th, 2013 I have participated in the following activities:

- I attended an Institutional Planning Council meeting, not much happened, it was mostly a report of the each section of the districts goals in their Program Resources Planning Reports (PRPP)
 - Had a meeting with VP of Orgs and Drew Merritt of Birdhouse Bicycles to talk about cheap repair for the lost & found bicycles that come every few months from the District Police
 - Had a College Council Meeting and discussed policies, brought up some changes and items for the student senate to review
 - Had a meeting with James Goodenough, web design employee, to talk about redesigning the A.S. Homepage.
 - Attended a Strategic Planning Taskforce meeting to talk about upcoming Board of Trustees Approval of the Mission, Vision, and Values as well as the Goals documents
-

Ferdous Joya, Executive Vice-President
SRJC Associated Students

I have participated in the following activities:

- Met Dr. Carla Grady, the Co-Chair of the Institute for Environmental Education Committee (IEE), attended the first meeting, talked about getting more sustainability emphasized in strategic planning, “culture of sustainability,” plastic bag ban, possible name change for committee
- Attended meeting with josh and public relations about getting pictures on club page
- Discussed moving funds from dead club accounts into a single account for ICC with Josh and Anne
- Discussed ways to use those funds (dispensing funds vs. incentive program) to make ICC financially sustainable
- Attended the programs committee meeting, talked about funding for DJ (for mad Wednesdays)
- Regularly helping at Phi Theta Kappa Food Pantry
- Met with Dr. Chong and Omar, got more information about the progress regarding a poll for the bond
- Appointed to Auxiliary Enterprises College-Wide Committee

Following today’s meeting, I plan to:

- Establish a general meeting time the budget committee meeting time/day
 - Attend the constitution/by-laws committee to reform and improve documents
-

Jesse Brown
Vice President Of Advocacy
SRJC Associated Students

The following is my report locally:

- I have procured a more recent report on legislation.
 - Made still MORE signs for the backroom.
 - Developed a few a-frame signs as prototype.
-

- Attended SRJC College Council.
- Button maker procured, designs in progress.
- Updated AS wall.
- Talked to Student Trustee Edmonds about possible speakers.
- Talked to Professor Forrester about a possible education-related salon.
- Attended an educational salon held by Professor Forrester.
- Have begun writing an advocacy manual (currently 6 pages).
- Button maker procedure *tentatively* drafted.

Regional considerations:

- SSSCC attended
- Wrote two letters concerning AB 955 and AB 1358
- Helping with the CASU conference planning and local CASU teach-ins.

Future plans:

- Meet with student groups.
- Expand the student library.
- Hoping to finish external signage for AS backroom.
- Attend the CASU conference/develop student union activity on campus.
- Develop a working discretionary gas fund.
- Hoping to sponsor an advocacy-related salon!
- Hoping to sponsor an advocacy related event of some sort.
- Planning to build documentation for button maker.

Shannon Lawee
V.P. of the Santa Rosa Campus
Santa Rosa Junior College

I have participated in the following activities:

- I have met with SAO Director, Robert Ethington and got a quick orientation on my position and the Associated Senate as a whole.
- Met with Account Specialist, Ann Swasey and understand the VP of Santa Rosa campus budget and how the AS Senate makes decisions on spending the money.
- Met with AS VP of Committees, Macy McClung about sitting on committee.
- Attended ASP Meeting with Taylors Dawson on Monday September 15, 2013

[Closing statement and your plan of action for the next week or two]

- Work with Taylor to help plan Clo's Classic and the Pumpkin Festival.

Hunter C. Share
Vice President of Sustainability
SRJC Associated Students

Good to be back in the office doing things again:

- Sustainability Committee is going well having approved the "Sustainability" Message Board which includes information on upcoming Sustainability events, volunteer programs, and information on Sustainable Practices. The funds to purchase this board will be taken from of the CRV Fund; researching to find a good Water Bottle Filling Station with a water fountain, I have found only rather expensive sites, but confident that we will be able to find one that will be more cost effective.
- The Office Audits are going into effect this week, beginning in the SAO office and then move on through Bertolini Student Center building. New compost buckets have been ordered for both SAO and Counseling Department kitchens. Working with SAO Graphic Artist to make signage for: compost, Shone Farm meat, and salad bar for Fresh & Natural. It is very difficult to get into contact with Andy in regards to getting the composting started, yet trying to get that done. If you have any questions please let me know.

Since September 16th meeting, I have participated in the following activities:

- Started the Sustainability Committee
- Served on Taylor's Committee.
- Finished the office audits and started making the awards.

He has big plans for the Sustainability Committee and if there are any other senators who want to be a part of it, let him know.

(Minutes #8 approved with corrections October 7, 2013)

Santa Rosa Junior College-Associated Students Senate

September 23rd 2013 3-5:10pm, Meeting #8

Santa Rosa Campus, Bertolini Senate Chambers Teleconference Rick Call Building Room 602

Sergio Perdomo
AS Vice-President of Petaluma Campus
SRJC Associated Students

- I have been helping clubs on the Petaluma Campus with paper work having to do with events.
- Assisted with finding club advisor for students having difficult time doing so; also assisted with another student, who was having difficulty finding an art room he can utilize with his club, then found one.
- I gathered all the Petaluma Clubs information for club advisor, and contact information and emailed it to Josh, VP of Organizations Santa Rosa; all this information will be online on the website.
- Music on the Plaza did not happen; the guitarist sprained his wrist 3 days prior to the performance.
- Finally, received some ideas for the Harvest festival, including having discussion with the clubs for their input for involvement and what they can do.

Santa Rosa Junior College-Associated Students Senate

(Minutes #9 approved as presented November 18, 2013)

October 7th 2013 3-5:10pm, Meeting #9

Petaluma Campus, Rick Call Building Room 602

Teleconference Doyle Library Room 4243

GOALS/OUTCOMES | by the end of this meeting we will have:

We will discuss strategic planning documents, approve General Assembly budget, discuss senate ideologies, and review new policy.

I. Call to Order - 3:09pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - All in attendance

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

Agenda #9 [Petaluma]

M/S/C

(Pinaula/Perdomo)

IV. Approval of the Minutes (5 minutes)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Meeting #8 [Santa Rosa]

M/S/C (approved on 10/7/13)

(Pinaula/Perdomo)

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

- Elias Hinit, student with BSU presented. Other college campuses they have like a Puente program called Amaja and would like to bring this program to SRJC. This programs purpose to increase the African minority and other minority groups. Requesting AS funding support for two (2) STUDENTS to attend the November 8th conference at \$99 each person. Will work with Brian Phifer to put together a budget proposal to be presented to the AS for an action item for the next AS meeting.
- A thought was brought forward to have a JC sponsored dance after the last SRJC football home game November 9th, talk with ASP VP Taylor Dawson.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.

President (Paz Jr.) - leave to San Diego for SSSCCC upcoming Monday, October 14th. Tech & tele conference advisory committee meeting 3pm; attended Latino Faculty Association - make official organization and to bring equal representation in the college. Gearing up for Hispanic Service Institution HIS and task force; met with Mary Kay Rudolph - no report there; met with VP Doug Roberts - state of college \$5.5 deficit, included college plans to get out of it, i.e., market the community, i.e., rent buildings and include a Bond Measure; update the International program; met with VP of Student Services Ricardo Navarrette regards to the Edmonds Food Pantry and its location on campus; working on SSSCCC; work with Hunter via teleconference on Sustainability and contract best practice ; attended College Council - they Academic Senate formed a college wide textbook committee, currently there are 2 students seats on this committee and they want to increase it to 4 students. This committee will meet on Friday 3-4:00; MEChA as been involved with a march in Petaluma and Los Angeles for Immigration Reform; BSU met today - they had a Wednesday mic event last week was successful, included poetry reading, clubs do amazing things!

Executive V.P. (Joya) - met with Doug Roberts learned about the school and its budget; attended Auxiliary Enterprise meeting - shared progress on EBT machines - J.Jones researching; met with Paul Bielen, Facilities today looking at placing a Phi Theta Kappa Food area for the campus.

V.P. of Programs (Dawson) - Debate Tournament - crashed it in San Francisco!; talking shirt polo's for estimate; attended the Clo's Classic event - suggestion to have the carnival inside as clubs/booths cannot see the game and the cheer club needs to be closer by the game area.

V.P. of Organizations (SR) (Pinaula) - Inter Club Council - agreement to keep the "dead clubs" money with the ICC ad not give it out to random clubs; club plaque is in development and will last for 100 years after it is completed; this semester is the most clubs in SRJC history with 47 clubs (3problem clubs need activated); finally have a full ICC council with a vice chair, which will do the evaluation form for each club event; Clo's Classic was a good turnout; ICC posters were made and current club directory

now in both lunch room and Bertolini hallway and front desk; had a good meeting with Jim Goodenough and working on AS pages for revision; the taco truck update - Culinary has a truck currently; MEChA student has a taco truck possibly available; Windsor campus needs food as they have to drive off the campus to purchase their food so the food taco truck would do great there.

V.P of Organizations (PET (Vacant))

V.P. of Committees (McClung) - spent time with the Debate Team; still working on binders as stated from previous meeting; contact the chairs and try to get the BSU, MEChA a contact to have cultural activities; post open committees on Facebook and get transparency.

V.P. of Membership and Marketing (Bishop-Rich) - sold 2 memberships. Students will automatically sign up and go into Bear Facts reminder, need to send to the ASP information to Bearfacts and all student portals (need IT approval 1st); List businesses and form letter - sent out to a lot of companies he knows

V.P. of Advocacy (Brown) - attended Multicultural Events committee; discussion with Academic Senate regarding the textbook committee; work on manual for the VP of Advocacy position; SSCCC Region 3 meeting was cancelled - need a location possibly will be at Alameda or Skyline; Region 3 meeting last meeting there was no quorum; A-frames need to repaint them; working on technical issues with his computer; construct many handbills: legislation 955 (bad) and 1358 (good) both are on Governor Brown's desk and have not yet been signed. Governor's deadline to sign is 10/31; CCSF had a limited protest - small event; keep an eye on political federal government as what happens in Washington will eventually hit us - now if very important.

V.P. of Santa Rosa (Lawee) - work on shirt estimates; met with SAO Director and Omar get 4 topics for spring semester in favor of student body; paperwork for SSCCC submitted; this month is domestic violence month.

V.P. of Petaluma (Perdomo) - attended Petaluma campus faculty forum - interested to have community pumpkins an carving with Polynesian Nations have a live performance on October 29th at Petaluma; to include Puente club and other clubs at Petaluma for the Harvest Festival; spoke with Gateway at PC to get involved and start their own club - there was some interest - want to help the Harvest Festival; ICC has 6 PC clubs now.

V.P of Sustainability (Share) - working on office sustainability - presented at EOPS and e-mailed two other offices on campus, pending responses. Trex makes plastic tables out of plastic bags - pending response regarding city of Santa Rosa and SRJC interest; Fresh-n-Natural composting started including signage; IEPC started sustainability template for school by Katie Gerber/J.Jones, there is a lot to do.

Trustee Report (Edmonds) - Absent - Update by Omar: Self-assessment for college diversity has same statement and has been recycled past 3 years. Will bring this up at the Board of Trustee meeting and reflect more on the college.

Advisor Report(s) (Ethington/Phifer/Ziccone)

Ziccone - Thank you for those who joined at Petaluma campus today. Also thank everyone who participated at the Clo's Classic and extend gratitude to all the 16 clubs who participated to recruit members and provide a carnival for the community; Thursday October 10th 6-8:00pm free film showing "Addiction Inc." at Petaluma Campus Carole Ellis Auditorium Rm. PC310 - FREE; Spring 2013 ITG approved \$5,000 for purchase of sound system - no on bid approval process, compliments to Sergio Perdomo who helped track this process.

Phifer - Correction there are 63 current clubs on campus for fall 2013. E-mailed faculty to get more clubs and 60 new faculty members are involved. Tanks to Josh, he did an awesome job getting started. Received new Faculty list from HR to get involved as it reflects retention; Graphic Artist position - remember to submit your work requests and do not just walk in and fill out with her; finally all paperwork etc. is in for the GA Assembly.

R. Ethington - Thanks for all attended the Clo's Classic - Dr. Chong was very impressed; ICC good challenge. Need more money to unfold events; SSCCC finalized today; Website update for SAO; AS have their own site and SAO has theirs; Free Speech for Project Truth meeting Thursday using last year's plan, an anti-abortion activist group; DUO wrap up now, meeting scheduled upcoming once they see how much money is available, scheduled for May 4, 2014; Student Service technical digital display in Counseling lobby; Projector approved SAC now have HD Projector; Board of Review - Ricardo Navarrette's area, possibly appoint 2 students to assist in review; getting ready for Accreditation for SAO to be sure we are and have evidence we do what we are; work with Hunter for a water bottle filling station; new sustainability merge center, et. al.; Shone Farm and Fresh-n-Natural 1st week with 110 gallons to Shone Farm and compost from Culinary as well; got approve for 3 tables to be placed at Bertolini Quad includes 1 former student name on table; 12 complaints/grievances this semester already; academic freedom and rights in class discipline cases are up too, higher than its ever been since he has been involved; IT update to computers thanks to Omar and IT. Need to call in problems and let him or Sandy know to submit a ticket.

H.Izard - report by Robert Ethington - Let AS know about the Santa Rosa Safe Community Initiative on 10/23 with Halloween theme, with the bigger event on 12/11 with Y 100.9 radio. Also a possibility for AS to support Assembly member Marc Levine this fall.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following students to College-Wide Committees: M/S/C (Dawson/Joya)
Amend the motion to read: A motion shall come forward to appoint/add Taylor Dawson to (Perdomo/Bishop-Rich)
College-Wide Committees on Board of Review: M/S/C
- a. Jessie Brown and Taylor Dawson to Board of Review M/S/C
 - b. Shannon Lawee to Health Services Advisory M/S/C
 - c. Dylan Bishop-Rich to Arts & Lectures, Budget Advisory M/S/C

If there are no objections move to IX.B. Discussion

(Paz,Jr.)

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion shall come forward to review and discuss the final versions of Vision Mission Values, and the Goals Strategic Planning Documents
- B. A motion shall come forward to discuss A.S. Political Positions and Ideologies
Discussion: AS Logo is AS representation as a whole - be aware of your statements as the AS is a body. Bring items forward to AS for discussion to take a position on any political stand.
Important how AS is represented to the public, AS Logo is on your flyers and shows the majority support issues vs. your personal point of view - make sure AS supports the issue when using the AS logo - make sure you are making informed decisions. Bring issue up to be placed on agenda for an action item.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to review our Meeting Code of Conduct M/S (Dawson/Pinaula)
Discussion: All generally agree.
- B. A motion shall come forward to review and approve the Budgets for the CCCSAA M/S/C (Perdomo/Pinaula)
Amend the motion to state: A motion shall come forward to approve the Budget for CCCSAA (Joya/Dawson)
not to exceed \$2400 using fund 72, to be attended by Pinaula, Joya, Brown, Ethington and for Fall M/S/C
General Assembly
Amend the motion to state: A motion shall come forward to approve the Budget for fall (Pinaula/Bishop-Rich)
General Assembly to not exceed \$2100. M/S/C

If there are no objections move to IX.A. New Business

(Paz,Jr)

- C. A motion shall come forward to review Policy 8.2.1, 8.1.12, and 8.1.5 (Presented by Kris Shear)
- D. A motion shall come forward to review the Updated SAO Off Campus Vendor Policy

X. Discussion

- A. Free Speech Zone Rights in the SRJC District - Project Truth meeting at 3:00 Thursday this week - let Robert Ethington know if you would want to attend this meeting.
- B. Senate Goal Setting Session - individual goals now larger Senate 4-5 to have platform.
- C. Student Center Fee - discuss later agenda
- D. "Meet Your Senate Panel" Regular Dates ASAP - Taylor Dawson help work with Omar Paz, Jr. to get events about Senate.
- E. Community Posting Boards General and for Sustainability - currently looking at 2 cases to be placed in the Bertolini Quad area - walk around with Paul Bielen for potential communication boards for posting.

XI. Adjournment: 5:00pm

Santa Rosa Junior College-Associated Students Senate**(Minutes #10 approved 10/21/13)**October 9th, 2013 3-5:10pm, Meeting #10

Santa Rosa Campus, Bertolini Senate Chambers

GOALS/OUTCOMES | by the end of this meeting we will have:*Discussed Crucial Policies pertaining to students,***I. Call to Order - 3:08 by VP Executive Joya***At this time the President or Executive Vice President shall call the meeting to order.***II. Roll Call - quorum (absent: Paz Jr., Dawson, McClung, Lawee)***At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.***III. Approval of the Agenda - M/S/C (friendly amendment to add VIII. B & C.)****(Pinaula/Bishop-Rich)***At this time the Senate shall review and approve the agenda.*

Agenda #10 [Santa Rosa]

IV. Approval of the Minutes (5 minutes) -*At this time the Senate shall review the minutes and make additions and deletions as recommended.*

None

V. Public Comments (open) - None*At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.*

Paz Jr. arrived at 3:30pm - picked up remainder of AS meeting.

VI. Reports (40 minutes)*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*President (Paz Jr.) - met with Jane Saldana; recapped on the Board of Trustee meeting.Executive V.P. (Joya) - noneV.P. of Programs (Dawson) - absentV.P. of Organizations (SR) (Pinaula) - At the next ICC meeting will have a discussion regarding Project Truth.V.P. of Organizations (PET) - (Vacant)V.P. of Committees (McClung) - absentV.P. of Membership and Marketing (Bishop-Rich) - not much to reportV.P. of Advocacy (Brown) - submitted a Logo request form to the graphic artist for advocacy flyer.V.P. of Santa Rosa (Lawee) - absentV.P. of Petaluma (Perdomo) - organizing and retrieving all AS paperwork, minutes, etc. for events in preperation for the next person to take on this position; Harvest Festival @ Petaluma October 29th get flyer to graphic artist.V.P. of Sustainability (Share) - send out on BearFacts sustainability geared to elementary schools; nationwide competition - look to do our own plastic drive to make a bench. Energy conference in January 2014 driven by Tas Margaronis.Trustee Report (Edmonds) - attended Board of Trustee meeting on Tuesday. Had a conversation with Chief McCaffrey on Active Shooter; on the Hiring Committee for Dean, Child Development; wrote two (2) Resolutions for SSCC to be submitted 1) Rep Fee and 2) Extend limit 30 months to 3 years; Phi Theta Kappa gave away 4700 pounds of food; meeting set up with Tony Ichsan and Doug Roberts to discuss a permanent delivery/ disbursement area for food pantry.Advisor Report(s) (Ethington/Phifer/Ziccone)R.Ethington - This is 10th meeting already, time is moving fast. Made your mark at the Board of Trustee meeting with BSU presentation on Tansania. BOT had open disagreement publically, but was passed to do a \$65,000 survey on a Bond Measure as presented for approval by Dr. Chong; preview the packet for Project Truth meeting; had legal counsel input, (see handout) clarified guidelines, zones, A-Frame, net news article press tool; also has digital if you want a copy, let him know.

Other Reports (Student at Large Report)

Paz, Jr. - A friendly amendment to the Agenda to add new item under IX. New Business B.

If there is no objection, will suspend the rules of the day and move to New Business.

VII. Appointments / Disappointments (15 minutes)*At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.*

- A.** A motion shall come forward to appoint the following students to College-Wide Committees:

Amend the motion to state: A motion shall come forward to appoint Sergio Perdomo to the Arts-n-Lecture committee.

M/S/C

Discussion: Melissa Kort reviews all policies for grammar, format and language, etc.

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

Paz, Jr. - If there is no objections will add items B, C and change original "B" to D on list as shown below:

- A.** A motion shall come forward to review and discuss College Council Policies 8.5.2, 8.5.2p, 8.5.5, 8.5.6, 8.5.6p

M/S

(Bishop-Rich/Perdomo)

- B.** A motion shall come forward to review Policy 8.2.1, 8.1.12, and 8.1.5 (was presented by Kris Shear last meeting).

- C.** A motion shall come forward to review AS Code of Conduct. M/S/C

- D.** A motion shall come forward to review and approve the off campus vendor policy . M/S/C (with noted amendments)

Discussion: Previous program was named, "Student Savings Week."

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to review Codes

- B.** A motion came forward to add BSU Umoja funding request to agenda. M/S/C (Pinaula/Joya)

Amend the motion to state: A motion shall come forward to approve \$150 for three (3) M/S/C (Bishop-Rich/Joya)

BSU students to attend Umoja Community Conference to be spent from the AS Budget Conference line item.

Discussion: This program is similar to Puente, to promote diversity academic and external curricula; Umoja means "Unity".

Paz, Jr. - No objections, move back to Unfinished Business VII A.

X. Discussion

XI. Announcements

- A.** Senate Website Update

XII. Adjournment - 5:10pm

Santa Rosa Junior College-Associated Students Senate**(Meeting #11 approved on 11/18/13 as presented)**October 21st 2013 3-5:10pm, Meeting #11

Santa Rosa Campus, Bertolini Senate Chambers

Teleconferencing Rick Call Building Room 602

GOALS/OUTCOMES | by the end of this meeting we will have:*We will discuss senate ideology/political positions process, plan a goal setting session, and review upcoming Institutional Updates***I. Call to Order – 3:02pm***At this time the President or Executive Vice President shall call the meeting to order.***II. Roll Call – Quorum****Absent: Dawson***At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.***III. Approval of the Agenda - M/S/C****(McClung/Share)***At this time the Senate shall review and approve the agenda.*

Agenda # 11 [Santa Rosa]

IV. Approval of the Minutes (5 minutes)*At this time the Senate shall review the minutes and make additions and deletions as recommended.*Meeting #9 &10 - Minutes #10 approved **M/S/C****(Pinaula/McClung)****V. Public Comments (open)***At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.*

-Scott Conrad sustainability conference – IT Director gave an update from last year Sustainability Conference on Green Energy. This year this conference is scheduled for January 24, Friday in the Student Activities Center (if available). Tas Margaronis will be present at this year's conference and will include on campus panels and experts in miscellaneous fields of work. Will invite the high school class involving sustainability/energy from Elsie Allen. Request to have AS participate this year. Currently agenda is to begin registration at 7:30 and programs will begin at 8:00am; students are free; lunch at 12:30 and will go until 2:00 ends. Hopeful to have supervisors present and get the CTE academic department more involved.

AS President, Omar Paz, Jr., stated: VP of Sustainability, Hunter Share will be the involved contact person here out.

-Ken Crawford – new faculty Librarian with one day at Petaluma campus. Has a safety and red zone interest. On the Safety committee and it needs a student voice. Has seen sketch visuals on campus regards to safety. His purpose is to create a safer environment on campus; minimize the routes on campus; will be talking with Environmental Department, Dou Kuula. The committee meets on 3rd Thursday each month.

-Peg Saragina – Director International Student Programs –was reassigned from Business Administration part time faculty and assigned to Student Services. Presented a PowerPoint on the International Student Program – California is the #1 destination to foreign students to attend the SRJC, we are not on the map. First year retention is critical, want an International Ambassador Program; invited Associated Students to all their events.

VI. Reports (40 minutes)*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President (Paz Jr.) – attended Latino Faculty Association meeting and classified. Discussion on student membership; received an e-mail from Katie Gerber – has moved into the new phase from her last presentation to AS. See her Doodle poll and if you want to work on this planning, then fill out the Doodle poll.

Made a Google committee report form for Senators to fill out your reports on to.

Hilleary Izard, Coordinator, Student Engagement has an event upcoming with Mark Levine attending SRJC on November 2nd needs AS sponsorship; October 23 has the don't drink and drive events on campus between 10:00am-2:00pm

Executive V.P. (Joya) – has been academically busy. Did not meet with Auxiliary Enterprise, Dylan attended in his absence.

V.P. of Programs (Dawson) - absent

V.P. of Organizations (SR) (Pinaula) – Now have 51 clubs in Santa Rosa campus; Pumpkin festival next week – need help; created 4 new slides for the interior digital monitors; Inter Club Council Trust account balance is \$14,192.02 from dead clubs; upcoming ICC meeting has very long agenda 3 pages long.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (McClung) – she is one week here and one week gone, but get her attention and ask how to get involved; checking e-mails; To Do yet: post all committee vacant seats on Facebook; concerned for filling of her vacant seat as of December will be gone.

V.P. of Membership and Marketing (Orellana) - needs to get his Membership & Marketing committee meeting started; has the database on businesses from the past. If you have time/car let him know.

V.P. of Advocacy (Brown) – AB 955 passed – bad; 1358 passed – good; attended College Council meeting; attended the Textbook Committee; work on painting AS signage.

V.P. of Santa Rosa (Lawee) –attended the CCCSAA in Sacramento past weekend along with Sergio. Interested series of monthly meetings for spring semester; Panel of student body needs not met; Budget savings training cost is \$75 for 1 ½ hour. Note: learned that minutes on an agenda is only needed if in the bylaws approve it, or our AS Constitution, not necessary to approve.

V.P. of Petaluma (Perdomo) - workshops attended at the CCCSAA: Bruce Bishop on Alice Sturgis updated Parliamentary Procedures; Advocacy – got a lot of ideas and how to get students more involved Overall learned a lot, very informative; Harvest Festival at Petaluma campus October 29th, Polynesian Nation Club – recruited performers; will ask local businesses for donations for club events.

V.P. of Sustainability (Share) – Office audits going on: EOPS final audit; next week Thursday schedule with CalWorks; working on sustainability template for the SRJC; strategic planning – working on a bullet point for sustainability; Will be attending the Sustainability Conference to be held in Humboldt on November 9 and 10, after the General Assembly Conference; looking at grants for the electricity vehicle parking station; TREX – plastic bag drive in conjunction with Sonoma County ban over the next 6 months. 600 pounds of plastic to be able to purchase a bench for a fallen AS Leader.

Trustee Report (Edmonds) - absent

Advisor Report(s) (Ethington/Phifer/Ziccone)

B. Phifer -50 schools in attendance at the CCCSAA at the Double Tree in Sacramento. The workshops were much better than the last time he attended. The Santa Cruz workshop students worked as students together, student body not individuals; Lynn Green, Faculty Senate President; student voice shared advocacy with community college and the community; see how you work shared governance; 2 advisor workshops - hot discussion topic from your campus; student engagement; International Student Club; 11/3 Panel; 11/18 to College of Alameda for Omoja Program to get more information from this group on the projected conference; and next week Clothesline Project.

R. Ethington: Brown Act information in last week Press Democrat; Erin Carlstrom ad in the Press Democrat she is running for Supervisor, and holding video conference from her home; commented on the earlier stated topic for AS Minutes – understand Bruce and is knowledge, however it is your only opportunity to make corrections for the record if any; persistence is important - walk to administrators and find them and have office contact. Time audits are being done internally to include: AAI, Accountant, Director and the Student Engagement position. Later on in the year he will share the outcome of all mentioned; Robert gave his audit breakdown by the hours he puts in for specific tasks; Bertolini Endowment Committee needs a student to be appointed as well as the Bertolini Safety Committee; AS vacancies should look at the current club leaders to recruit from; Updated Parliamentary Procedures stills carries the old book authority as well.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to College-Wide Committees: - none

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to discuss A.S. Political Positions and Ideologies. M/S/ (Perdomo/McClung)

Discussion: Suggested to prepare a public official template; all Senators have their own logo to represent their positions, to include the approval of the AS President for usage of the general AS logo; have a 8x12 poster to be posted.

Paz, Jr.: No objections, a motion to approve individual senate logos and AS President approving the usage of (Perdomo/Pinaula) general AS logo as needed. M/S/C

B. A motion shall come forward to review and approve the Updated SAO Off Campus Vendor Policy. (McClung/Pinaula) M/S

A motion shall come forward to postpone the approval of the updated SAO Off Campus Vendor Policy. (McClung/Pinaula) M/S/

A motion shall come forward to approve the updated SAO Off Campus Vendor Policy. M/S/C (Orellana/Joya)

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to approve the Inter-Club Council Trust Policy - M/S

Motion to postpone this item until next regular AS meeting.

B. A motion shall come forward to endorse the Project Censored film at Petaluma - M/S/C

X. Discussion

A. Dinner with Dr. Chong Ideas for discussion (Nov. 13th 3-4:30pm)

B. Senate Goal Setting Session

C. "Meet Your Senate Panel" Regular Dates ASAP

XI. Announcements

A. Community Posting Boards for General posting and for Sustainability materials

B. Community Action Drinking Driving event Oct. 23rd 10-pm

C. Hispanic Serving Institution update

D. Technology and Teleconference Advisory Committee Update for CA CCC's

E. Textbook Committee under approval process, will have 4 student spots& International Students committee vacancies

XII. Adjournment- 5:10p.m.

**Santa Rosa Junior College-Associated Student Senate
Special Meeting October 23rd, 2013 3-5:10pm, Meeting #12
Santa Rosa Campus, Bertolini Senate Chambers
GOALS/OUTCOMES | by the end of this meeting we will have:**

We will

I. Call to Order - 3:07pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (absent: Dawson/Orellana/Peredomo)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C w/amendments to strike reports today.

(McClung/Brown)

At this time the Senate shall review and approve the agenda.

Agenda #12 [Santa Rosa/Petaluma]

IV. Approval of the Minutes (5 minutes)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

None

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

-Mary-Kay Rudolph (VP of Academic Affairs)

Paz, Jr. - No objection move this item to VIIIA.

VI. Reports (40 minutes)

*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President	(Paz Jr.)	V.P. of Advocacy	(Brown)
Executive V.P.	(Joya)	V.P. of Santa Rosa	(Lawee)
V.P. of Programs	(Dawson)	V.P. of Petaluma	(Perdono)
V.P. of Organizations (SR)	(Pinola)	V.P. of Sustainability	(Share)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Edmonds)
V.P. of Committees	(McClung)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Orellana)	Other Reports	(Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A.** A motion shall come forward to review and discuss College Council Policies 8.5.2, 8.5.2p, 8.5.5, 8.5.6, 8.5.6p
M/S/ (McClung/Joya)

- Karen Furukawa-Schlereth, VP of Human Resources - presented 1st group consultation to review the update on the following policies/procedures. Karen stated to send her your input/updates e-mail.

2.7 Discrimination and Complaint - ADOPT: MAY 9, 1995, REVISED: MARCH 13, 2001, REVISED: DECEMBER 10, 2002. Policy includes: Unlawful, Discrimination Policy, Sexual Harrassment Policy, Non-Retaliation Policy, Academic Freedom

2.7P Discrimination and Complaint - REVIEWED: MAY 9, 1995, REVIEWED: NOVEMBER 11, 1997, REVISED: MARCH 13, 2001

Robert Ethington stated: 8.2.2P - Student Grievances/Complaints, BOARD REVIEW: JUNE 9, 1986, REVISED: MAY 14, 1991, REVIEWED: NOVEMBER 14, 1995, REVIEWED: NOVEMBER 14, 2000. Formal complaint is done in writing and must abide by timelines; a person can also file a complaint outside the college.

If you disagree with Human Resources you will then go to the Board of Trustees and that decision is final. A couple have gone to the Chancellors Office also.

In December the policy will move to College Council - AS can still give feedback and send to Karen; Karen stated she can return for a 2nd meeting if needed.

8.5.2 - Student Clubs and Organizations and Ad Hoc Groups - All grammar, terminology and updates are done by Melissa Kort.

Had full discussion by all AS leaders for updates to policy.8.5.2.P - Procedures.

8.5.5. - Speakers - full discussion of all by AS leaders for updates to policy.

8.5.5.P - full discussion of all by AS leaders for updates to policy.

Comment: Jesse Brown stated not comfortable to make decision without legal counsel.

8.5.6 - Solicit of Funds and Distribution - full discussion of all by AS leaders for updates to policy.

8.5.6.P - Discussed distribution of literature on campus/ scheduling conflict and disruption of educational environment. Sponsorship Request vs. Endorsement

Motion to suspend the rules and allow for Mary Kay's presentation under Public Comment V.

M/S/C

(McClung/Lawee)

2.5 - Policy Section 2 is President's section - Why we have grievances

2.5.P - Process for grievance - Process for grievance - make participatory real; 2.5.1 was deleted and now it is 2.5.P.

Mary Kay thanked all for more clarity during the presentation to the document. Structure, process and mission - review. VP's office of Mary Kay will maintain the committee minutes. You can attend the standing and advising committee meetings. Review the policy and any recommendations, let Omar know and send to her your updates.

Paz, Jr. return back to agenda VIII.

B. A motion shall come forward to endorse policy - all decided to wait to allow for more information to act.

C. A motion shall come forward to review and discuss College Council Policies 2.1, 2.1p, 2.8, 7.6.11

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review the meeting code of conduct

X. Discussion

A.

XI. Announcements

XII. Adjournment - 5:10p.m.

Santa Rosa Junior College-Associated Students SenateNovember 4th, 2013 3-5:10pm, Meeting #13

Petaluma Campus, Rick Call Building Room 602

Teleconferencing Doyle Library Room 4243

(Minutes #13 approved November 18, 2013
as presented)**GOALS/OUTCOMES | by the end of this meeting we will have:***Approved a budget for Andy Lopez March, discussed***I. Call to Order - 3:08pm***At this time the President or Executive Vice President shall call the meeting to order.***II. Roll Call – Quorum (Brown left @ 4:00)***At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.*

Absent: Dawson, Orellana

III. Approval of the Agenda M/S/C

(McClung/Joya)

At this time the Senate shall review and approve the agenda.

Agenda #13 [Petaluma]

IV. Approval of the Minutes (5 minutes) M/S/C (as presented)

(Share/Lawee)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Meeting #12

V. Public Comments (open)*At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.*Shirlee Zane, meet with Student Senate this week Thursday @ 1:30 regarding Andy Lopez. Broad range of individuals reaching out to be involved; will send list of who will be attending.**VI. Reports (40 minutes)***At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*President (Paz Jr.) - Two weeks spring General Assembly in Monterey, council meetings and resolutions passed on Thursday. Proud of the AS amazing ICC Chair; good workshops and represented Santa Rosa really well. Much done considering controversial issues coming up; all worked, networked as a team; trying to convince the Spanish serving switch meeting from Mondays to a different day; Two student seats open on the Equity & Diversity committee. Reports are due by Thursday to Omar; encourage Dillon to keep on track- help him and support him.Executive V.P. (Joya) - General Assembly attended two workshops, Fundamentals of Leadership and Resolution workshop.

Much discussion on different AS in the various colleges, i.e., "college hour", stipends for senators; attended the Latino Caucus meeting on AB540 spreading information in state vs. out of state tuition to pay. Connect other senators and other schools.

V.P. of Programs (Dawson) - AbsentV.P. of Organizations (SR) (Pinaula) - Attended General Assembly CCC, a diversity AS across California. Attended the workshops on Resolutions; Women's Caucus - was not good. Bus is free for students at other colleges. Interested, on 2nd draft of ICC Code and Fresh-n-Natural; revise the Room Use Facility Form; ICC Trust and on a code committee on CCC.V.P. of Organizations (PET) - (Vacant)V.P. of Committees (McClung) - reviewed documents for today's meeting; working on binder and report form filled out.

Everyone needs to fill this out. Meet with Shannon today on 11/13 at marketing the Senate open spots to ICC and present to ICC for these open positions.

V.P. of Membership and Marketing (Orellana) - Absent Report read by Joshua Pinaula: opportunity for free rent for one month; is working on setting up his committee and Finals FrenzyV.P. of Advocacy (Brown) - Attended General Assembly CCC, his opinion, the vast majority of the workshops at the meeting was useless; the Women's Caucus was poorly run. One workshop textbook will prove useful on SRJC campus. Point of action provided delegation/voting selective or largely couched particular individuals vs. world view. Meeting circle had not enough time for discussion. Resolutions were poorly written; bathrooms were inadequate – water splashed all over.V.P. of Santa Rosa (Lawee) - Two weeks to attend DUI and follow up meeting and tabling on Thursday was all successful; attended the club rush; reviewed the policies AS President sent out; Scholarship meeting on Friday, the committee has already met once she got to attend; pending the estimate for AS Polo Shirts; training manual and meet with Josh.

V.P. of Petaluma (Perdomo) - Attended his first Arts & Lecture committee meeting, scheduled to have 6 for Petaluma and 5 for Santa Rosa, extra funds for 2 more at Petaluma campus. Got 6 speakers approved for the spring. Harvest Festival had 35 pumpkins donated last week; food sales, clubs decorated; Dia de los Muertos; Polynesian Nation Club brought Pacific Islanders and danced. Project Censored and Digital Signage in BearFacts error on date not 17 should read 11/15. Today received the paperwork for the AS Film Festival for April 4, 2014 from 6:00-9:00p.m. was approved to show film followed by directors on stage.

V.P. of Sustainability (Share) – Plastic bins have arrived and posters. Promotion to attend City Council meeting within the next month to gather 600 pounds of plastic bags; sent out 8 e-mails today; this Thursday has scheduled audits for sustainability; work with R.Ethington on IPC sustainability master plan for the college; template work continues; transportation meeting on Friday; Sustainability Conference this weekend – he, Omar and Katie Gerber will be attending – will need a budget approval; Energy Conference here at SRJC January 24. AB327 was signed and is bad – will send out the bill to Omar with the link for everyone.

Trustee Report (Edmonds) – Andy Lopez involvement; Zane invite Thursday and other club members be present respond to assist as soon as possible. Information - gather investigation session, so be prepared to be present and respond to questions. IPC – concerned to integrate Strategic Plan, switch from current to strategic plan. Budget concerns 30,000 full time view this in other elements of planning by other departments and tie it together. How strategy and goals are funded and how to proceed in the future. Continue to stress strategic/object plan is what guides the process. Thanks to all for the General Assembly conference and who helped get the Resolutions passed – one was not passed due to lack of participants. Log into the website and see objective workgroups; sign up and participate.

Advisor Report(s) (Ethington/Phifer/Ziccone)

D. Ziccone – Welcome all back from General Assembly conference. Acknowledge the AS Harvest Festival was an incredible afternoon at the Rotary Plaza. Had G&G supermarket, coffee comps, clubs used authorized kitchens to prepare their baked goods. AS Student Festival 1st in April of spring semester; project Censored – top media stories of the year and has been publicized, film has been made; directors at PC on Friday and tickets are at PC – let her know if you want a ticket.

B.Phifer - thank you to Shannon, Josh, Macy for making the Harvest Festival successful – music was awesome! This coming week the AS Blood Drive Monday and Tuesday in Santa Rosa in the CSL room; 11/7 Teach-in for the Andy Lopez incident faculty to send their class to attend; next week is the International Education Week and a Panel Discussion will take place 11/13/13 in SAC room.

H.Izard – March for Andy Lopez – proud to be part of the District on Free Speech assembly and support; received 205 pledges for driver sober and will have another in December; she had attended the Dream Act Form – she is able to give advice; Strategic Plan – she will coordinate the Healthy Organization. Interested see her and will meet in Senate Chambers at 10:00, R.Ethington – Get involved in a Goal Group; 7 weeks left in the semester – not too soon to think about Elections, budget, constitution- you have to prioritize and let go of the rest. Strategic Plan Goals are different times on website on Doodle sent 2 weeks ago, on website.

Other Reports (Student at Large Report)

VII.Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A.** A motion shall come forward to disappoint Taylor Dawson from VP of Programs M/S/C (Pinaula/Joya)
Discussion: has not been in office for 3 ½ weeks which makes it hard to hold ASP meeting when she is absent even though Senator Joya offered to help. I was stated that this happens once a year. Parliamentary law - an absent Senator is allowed due process. AS President sent multiple e-mails; Senator Dawson had stated that she was done with AS to Senator McClung; Dawson has missed 6 out of 12 meetings.

VIII.Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A.** A motion shall come forward to approve the Inter-Club Council Trust Policy M/S/C (6yes) (Pinaula/McClung)
B. A motion shall come forward to review a senate shirt proposal (VP of Santa Rosa) – had been approved previously – no motion necessary. They will be dark blue and red trim – currently at \$476.52.

IX.New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A.** A motion shall come forward to approve a budget of not to exceed \$250.00 for 3 Meet Your Senate Panel discussions
M/S/C (6yes) (Share/Lawee)

To be taken from Discretionary as there is a budget of \$6400 – for snacks to entice students. Shannon, Omar and Josh will work on logistics.

B. A motion shall come forward to endorse the CAP Sonoma DD Hero Event to discourage driving under the influence
M/S/C (5yes 1abstain) (Joya/Lawee)

C. A motion shall come forward to approve not to exceed \$100.00 for the Marc Levine event for refreshments (fund-72)
M/S/C (6yes) (Share/Pinaula)

D. A motion shall come forward to endorse an EBT/SNAP program on campus (Update from Jessica Jones)
M/S/C (6yes) (Pinaula/McClung)

Discussion: phoned National WADC EBT office. Learned that the regular and retailer forms are not geared to schools. Was told to move forward and submit the application to register on line as a Retailer Applicant form and send e-mail USDA and supervisor Shirley Zane to push this forward. Jessica plans to move this forward. Fresh-n-Natural is fully supportive. Over 700 students currently qualify for EBT program includes CalWorks and EOPS.

There are 5 Genros (Gires in Ocean – Pacific Garbage Patch) in CSL exhibit from inside of camel's stomach; plastic solutions is everywhere and can move exhibit in Library. Invite county-wide and promote plastic bags in Sonoma County.

Paz Jr. – no objections move back to X. Discussion D.

E. A motion shall come forward to move the ICC Chair into the old VP of Programs office for the remainder of the year
M/S/C (5yes 1abstain (VP of Organizations) (Joya/Lawee)

F. A motion shall come forward to approve the \$386.75 budget for the March for Andy Lopez restrooms
M/S/C (5yes 1 abstain (Ex.VP) (Lawee/McClung)

Over 1500 people will be in attendance, this is proper use of Fund 72

X. Discussion

A. General Assembly Update/Recap – saw many from the Region meeting. Similar Democratic/Republican individual parties in SSCC. Encourage to look over the Resolutions before you go – be involved with the Region. All to write Resolutions – let Omar know if you want to write up Resolutions on any subject. General Assembly Planning Committee – caucus meets later; special interest take up policy writing. General Assembly will try to add more senator's to attend

Paz Jr. – no objections move back to IX. New Business D.

B. March for Andy Lopez Recap

C. Hispanic Serving Institution update

D. Senate Goal Setting Session/ (College Council Update, Constitution& Bylaws Timeline, Strategic Planning Goals Doodle) Get done with policies, Constitutional revisions and Bylaws Timelines approve or agree to College Council Policies. Goal Setting Session – for AS be careful not to make decisions a 5 is a quorum; get done earlier and send out e-mail and agree upon dates to get together. Student Equity/Diversity and Strategic Plan and spend time on cultural issues.

XI. Announcements – Omar: Send your reports by Thursday or Friday; a Special Meeting is scheduled for upcoming Wednesday, read the Student Affairs Policy and College Council Policy – bring questions and ready to approve/deny and review. Budgeting also and review meeting conduct. Presentation by Freija, Director of Admissions & Records on 12/2 meeting → Review the 2014-2015 Calendar for AS approval. Free time, keep your goals updated on white board and refer as reports and keep documented. Start work on internal committee code and bylaws; constitution edits.

Walk around campus with Robert Ethington and Paul Bielen, from Facilities regarding large signage board around outside of Cybear and bike racks find place for glass cases to move from Bussman. Put large Poting Board on Quad with high access area. Suggest to be aware of the Power Point in Student Services Bldg – Sahara Chaldean is responsible for placing your flyers on the digital monitors.

XII. Adjournment – 5:03pm



Santa Rosa Junior College-Associated Students Senate

November 6 2013 3-5:10pm, Special Meeting #2 #14

Santa Rosa Campus, Bertolini Senate Chambers

(Minutes #14 approved on 11/18/13
as presented)

I. Call to Order - 3:12pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum finally @3:35

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C

(Joya/McClung)

At this time the Senate shall review and approve the agenda.

Special Agenda #2 Santa Rosa

IV. Approval of the Minutes (5 minutes) - None

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Ian Kinmont attended the meeting with interest to be appointed to a committee. (see motion below VIIA)

TJ current student at SRJC, from Los Angeles to Humboldt 2 years, did new student orientation programs and 4 years in Greek life and an advisor. Seeking active involvement here at SRJC as with his past experience, he is missing this piece as now being a transfer student to SRJC. Interest in programming and events.

Paz Jr. - No objections, suspend the rules and move to VII. Appointments A; then move to X. Discussion - Scott Conrad

VI. Reports (40 minutes)

*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President (Paz Jr.) - participation on college wide committees disappointed at GA at Monterey International Caucus international issues statewide - our marketing approach and reason to build not holistic or humane and not comfortable how our International office Advisor brought forward the JC approach - will be working on this concern.

Executive V.P. (Joya) - attended Strategic Planning goals meeting

V.P. of Programs (Dawson) Vacant

V.P. of Organizations (SR) (Pinaula) - has moved into new assigned office

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (McClung)

V.P. of Membership and Marketing (Orellana) - Absent

V.P. of Advocacy (Brown) - IT presentation today comment: deficit today but plan to spend more with the bond money and use for staffing with ¼ of the Bond money going to IT - does not agree with this concept.

V.P. of Santa Rosa (Lawee) - Affordable health care act - will be holding an informational talk/panel upcoming. If you are interested to talk on the panel - pass the word she is looking for students; will possibly go with Silkies for AS t-shirts. Will need your shirt sizes.

V.P. of Petaluma (Perdomo) Absent

V.P. of Sustainability (Share) Absent

Trustee Report (Edmonds)

Advisor Report(s) (Ethington/Phifer/Ziccone)

Other Reports (Student at Large Report)

Paz, Jr. - no objection, suspend the rules and move to IX. New Business C.

VII. Appointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint Ian Kinmont to the District Accessibility committee

M/S/C

(Pinaula/Joya)

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion shall come forward to review and discuss College Council Policies 8.5.2, - Add "community" student... 8.5.2p, - ok'd, 8.5.5, no changes, 8.5.6, ok'd, 8.5.6p, no changes
A motion shall come forward to review and approve as amended - will return for future changes.
M/S/C (McClung/Pinaula)
- B. A motion shall come forward to review and discuss College Council Policies 2.1, ok'd, 2.1p, need to define @ College Council, need presentation: 2.7, 2.5, - 2.1, 2.1P, 2.7p, 2.5p 2.8, 7.6.11
M/S (Brown/Pinaula)

Paz, Jr. - No objection, move to IX. New Business D.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to approve a budget proposal for the Fall '13 California Student Sustainability Coalition
M/S (McClung/Joya)
- B. A motion shall come forward to approve a budget proposal to pay for the button maker machine through fund-72
A motion shall come forward to end discussion M/S (McClung/Joya)

Paz, Jr. - no objection close debate - will take funds from the Restructured ICC money for purchase.

Paz, Jr. - No objection, return to the agenda under VIIIA.

- C. A motion shall come forward to approve a budget proposal for the registration of the California Student Sustainability Coalition Fall '13 Convergence at Humboldt State. M/S/C (Brown/Pinaula)
A motion shall come forward to close debate and see financial breakdown. M/S (McClung/Joya)

11/8/13 - 11/10/13 Conference	\$60 plus 450 miles
	85.99 - Paz Jr./Share
	179.98 - Katie Gerber
	25x2 Registration
	30 for Katie
Total	613.97

Money to be taken from Fund 72 (413.97 Unrestricted)

- D. A motion shall come forward to review the meeting code of conduct - Omar will e-mail everyone and bring back for edits as you may feel necessary and return to him.

Paz, Jr. - No objection, move to XIII.

- X. Discussion - Scott Conrad presented class registration for spring 2014 update. Bond measure - working on the research of other colleges looking at 20% bond money to be applied to technology. Infrastructure through the campus - old buildings not upgraded. The Student Information System (SIS) is "homegrown" and to replace it will cost \$25 million. Bond to be spent 1/3 software, 50% infrastructure and the remainder on lap tops, etc.

XI. Announcements

XII. Adjournment - 5:07 pm



**Santa Rosa Junior College-Associated Students Senate
November 18th, 2013 3-5:10pm, Meeting #14 #15
Santa Rosa Campus, Bertolini Senate Chambers
Teleconferencing Rick Call Building Room 602**

(Minutes approved 12/2/13)

GOALS/OUTCOMES | by the end of this meeting we will have:

We will

- I. Call to Order - 3:04pm
At this time the President or Executive Vice President shall call the meeting to order.
- II. Roll Call - Quorum
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
- III. Approval of the Agenda - M/S/C (Joya/Share)
At this time the Senate shall review and approve the agenda.
Agenda #15 [Santa Rosa]
- IV. Approval of the Minutes (5 minutes) - M/S/C (4sets approved) (McClung/Lawee)
At this time the Senate shall review the minutes and make additions and deletions as recommended.
Meeting #9, 12, 13, 14
- V. Public Comments (open)
At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Paz, Jr. - No objections move to VII. Appointments/Disappointments A.

Freyja Pereira, Director, Academic Records & International Admissions - presented the 2015-16 year Schedule Calendar in detail of preferred Options "A" or "B". Option 'A', Spring 2016 semester to start 2nd week January on 11th and graduate before Memorial Day. Fall 2016 end 12/16. Option 'B' is to start Spring 2016 1/19 after Martin Luther King day and graduation on Memorial Day weekend, with fall ending 12/23.

Freyja will return at a later date to get the Associated Students decision, as AS needed more time to read through the schedule.

Also addressed that students can now order transcripts on line through the new National Clearing House.

Paz, Jr. - Return to Order of the Day VI. Reports Lawee

VI. Reports (40 minutes)

*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President (Paz Jr.) - Sustainability Initiatives starting; EBT service working with Jessica Jones, Robert Ethington, he and Fresh-n-Natural - sustainability - real food challenge. Delegate Hunter to work with Fresh-n-Natural to transition to get list of food purchased and work with consultants. Fresh-n-Natural contract is up for re-negotiations, or get a new group. Need to look into the contract (Hunter has copy); need a social media workshop for a campaign, i.e., food. Attended Board of Trustee meeting last week Tuesday; SSCCC; Say working "Dream Center" on Facebook page; look at the student representation fee and the student center fee with Robert and he tjo look at fees for Bertolini building initiative. Attend Region 3 on Saturday; College of Marin lead gold certified buildings; survey to statewide senator.edu domain e-mail; working of attaining the DL.staff.al for all Senators.

Executive V.P. (Joya) - 1) anytime AS spends money, you need to write up a budget proposal, and give to him to be placed on the agenda for approval. 2) Calendar of Events - need to order less and black and white is less costly; 3)IEE meeting was productive - the push to create an administrative level sustainable coordinator position; 4) Strategic Planning Goals - need more students to get on board, encourage all to contact Hilleary Izard as she is responsible for the health issues of this plan.

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Pinaula) - continues revisions and making forms; meet the ICC proposal; create more awareness, ICC to be more involved as ICC officer; updated Club Directory; \$14,000 of old club trust money to put in ICC trust account. Cleared the AS computers for Google drive. Region 3 Statewide questionnaire to see how other ICC's operate; and ICC Code to comment on improvement to be reviewed on ICC meeting Wednesday.

V.P of Organizations (PET) (Vacant)

V.P. of Committees (McClung) - Presented to ICC on committee vacancies - not much interest to be on a committee. Looking now at stipends; advertise on Facebook page Bearfacts. Found Black Student Union was receptive to the committee vacancies - they will present today at the BSU meeting.

V.P. of Advocacy (Brown) - attended CCSC with Hunter - working on finalizing the VP of Advocacy Manual (his position), as he will be out of county in January - no longer do Advocacy - will need to look for someone to fill the position. Competed both conference reports. Spoke with Academic Senate regards to the SRJC Bond Measure idea.

V.P. of Membership and Marketing (Orellana) - added 2 discount programs to the ASP one being bike rentals/tours in Sausalito; redesign the 'A' frame to include the discounts for membership; talked with 6 business thus far. Spoke with a company regarding websites for future student discounts.

Paz, Jr. - no objections move back to V. Public Comment with Freyja Pereira, Director, Academic Records & International Admissions

V.P. of Santa Rosa (Lawee) - attended the Health Service Advisory meeting; also attended affordable Care Act workshop today; advertise for health services on campus to motivate SRJC students to use services to include the Santa Rosa High School. Tabling - needs help talk to her.

V.P. of Petaluma (Perdomo) - attended Arts & Lecture Thursday, finalized dates and times with extra money left to maybe have one more speaker; Friday was Project Censor - he gave a welcome on behalf of the AS Senate; one half of the auditorium was full at Petaluma campus; 20 students from Pepperwood talking to start their club from Pepperwood; ICC agenda for next semester; Sociology 10 class on campus - Human Rights Day scheduled for December 10 at the Petaluma campus.

V.P of Sustainability (Share) - sustainability meeting last week; set meeting with History building for Wednesday; Trex and synthetic seeds to launch November 26th; attend the City Council meeting for plastic bags in Rohnert Park, Petaluma, Santa Rosa and go to opening 12/2 week with him to launch the Giro display.

Innovate - beverages in April next sustainable and agriculture 1/29 event. 1/24 meeting with Mike McGuire, Marc Levine - all invited; working with Humboldt to get trucks off of 101 - Humboldt Bay Harbor to ship goods and ship to Humboldt.

Ferrante Winery - to create a need to find space for solar panels; "float" panels on water more expensive.

Trustee Report (Edmonds) - 1) This weekend coming will be attending California Community College Legislative Analyst Office "CCCLAO" with Dr. Chong and a couple of the Board of Trustees; 2) request that the AS examine the use of force policy for SRJC District Police - has a life/death consequence now - to investigate; 3) Hispanic Student institution (HIS) update - federal monies for college serving over 25% Hispanic population. SRJC is in process of applying for grant now. Effective strategies for this grant/options for SRJC \$500,000 for the District, will provide service to the entire district. He is to get this meeting day changed so he can attend the AS Senate meetings. Need more students involved.

Advisor Report(s) (Ethington/Phifer/Ziccone)

B.Phifer - Calendar of Events deadline for information is December 1st; "WORLDVEST" Celebration in Newman at 5:00 Wednesday in commemoration of International Education Week; upcoming 2 panel discussions with Native American Club presentations; January work on Islam Club - started and misperception.

D. Ziccone - 100 in attendance on Friday in the Ellis Auditorium for Project Censor; invite all to the PC potluck on December 2nd from 12:30-2:30; Petaluma Dining Hall is the Student Union/Center at Petaluma campus.

R.Ethington - Redesign the COE for Fall - Omar will figure it out as Graphics Artist already has the template and does not have many hours to work in SAO; all access cards work except for Dylan's. Have a discussion how to convert scholarship awards to sit on committees; Ed Grant served on committees and can be acceptable and help fund incentives; Bond discussion - controversial issue - no conversation outside, bring your concerns to the AS as there may be possibilities of Brown Act issues; possibility to use text vs. e-mail.

Other Reports (Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to College-Wide Committees: (add as necessary)

A motion shall come forward to appoint Thor Olsen to District Online Committee. M/S/C (McClung/Share)

Friendly amendment to add item D to IX. New Business.

(Joya/Perdomo)

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to review the senate shirt proposal (VP of Santa Rosa) M/S/C (Joya/Lawee)

Discussion - Has been in contact with Justin from Silkies, currently pending \$300 estimate; will send a picture for a sample to the AS.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to endorse the SAY Dream Center and Andy Lopez memorial park petition.

M/S/C (unanimous)

(Joya/Perdomo)

A motion shall come forward to write a letter of support "Dream Center from Board of Directors but they may not. Students need to move on this.

Motion to close debate M/S/C (4 no, motion died)

(Joya/McClung)

Support draft letter with Board of Trustees and Dr. Chong; Petition with community and have the AS spread the word on line to sign it. SAY "Dream Act" has their own petition.

- B. A motion shall come forward to approve not to exceed \$25.69 from the Conference Line Item for per-diem food not covered during General assembly for Omar Paz.

M/S/C (6yes 1 abstain)

(Share/Perdomo)

Use the Senate Discretionary funds to pay.

- C. A motion shall come forward to approve not to exceed \$100.00 for shipping costs for the Button Maker from ICC Senate Discretionary.

M/S/C

(Lawee/Orellana)

AS Senate to use Fund 72 or Senate Discretionary fund or Advocacy.

- D. A motion shall come forward to endorse the 2014 Sustainable Energy Conference at SRJC January 24th

M/S/C

(Joya/Perdomo)

Jessica Jones will send last year's speakers to include a list for this year. Hunter Share has list on his desk as well.

Paz, Jr. - No objections move back to Public Comment - Jessica Jones will be in later to report as well under Public Comment.

X. Discussion

- A. CA Student Sustainability Coalition Humboldt Convergence Update - convergence in SRJC college system. All student run informal but keynote speaker was incredible. Will send the notes to all; also Omar has it videotaped. It is good to get a handle of what other schools are doing; make it digital.

- B. Hispanic Serving Institution Update

- C. SRJC District Website Update - PR has final say regarding the SRJC website. James Goodenough to transmit AS page to new website current Senate page.

- D. SRJC E-mails and Policy - requesting that AS Senators receive the dl.staff with e-mail of .edu access. Administration is concerned there may be a liability issue. AS will work on a policy to allow AS Senate to receive this address for e-mails. Risk management, security breaches and student information system is involved. Suggested the AS write up a proposal, why, what and how this is connected to Student Success. Omar will send e-mail policy.

- E. Meet your senator dates - Shannon panel with Omar - event in SAC Monday/Wednesday 3:00; PowerPoint and form questions is upcoming and have some food.

- F. Spring Calendar of Events

XI. Announcements

XII. Adjournment



Santa Rosa Junior College-Associated Students Senate

(minutes for Meeting 15 approved 12/2/13)

December 2, 2013 3-5:10pm, Meeting #16

Petaluma Campus, Rick Call Building Room 602

Teleconferencing Doyle Library Room 4243

- I. Call to Order - 3:06pm
At this time the President or Executive Vice President shall call the meeting to order.
 - II. Roll Call - Quorum (Absent: Orellana/Perdomo)
At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.
 - III. Approval of the Agenda - M/S/C as amended (Pinaula/Lawee)
At this time the Senate shall review and approve the agenda.
Amend agenda to add VIII. New Business item J. to agenda (M/S/C (Hunter/Lawee)
Agenda #15 Petaluma
 - IV. Approval of the Minutes (5 minutes) - M/S/C (as presented)
At this time the Senate shall review the minutes and make additions and deletions as recommended.
Meeting #15 - minutes approved 12/2/13 as presented
 - V. Public Comments (open)
At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.
Alma Valverde, College Success Intern - presented the 10,000 Degrees program for Santa Rosa and Petaluma campuses. Work with first generation low income students to get to college.
Janet Medera - Puente President and SAO employee. Announcement for "Human Rights" Soc.2 class set for December 10th, 2013 from 10:00-12:30.
Li Collier Presenting on Activation of the Student Success & Equity Committee - presented a 40 minute detail report to the AS and SRJC Strategic Plan update.
Alessio Toruno - student interested in serving in AS position of Advocacy or with committees, looking to be appointed to a VP positions wants to be involved and he is available on Mondays from 3-5:00 on Mondays during spring semester; was involved at his high school and would like to be involved with the school here.
- Return back to VIIC.
- Paz, Jr. - no objections will move to VII. (Old Business) Unfinished Business
- VI. Reports (40 minutes)
At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained.
President (Paz Jr.) - Meet AS Senate Panel, scheduled for Wednesday, December 4th; looking at various ways for student involvement to participate in west county, i.e., Sheriff Review Board; SSCC working on this with a meeting this coming weekend in Sacramento; talk with Shannon to help during finals for Finals Frenzy; AS Retreat date January 3rd - 5th, 2014. A student approached him about the electronic cigarettes and 2nd hand smoke concerns - will send to BearFacts to state Do Not use e-cigarettes.
Executive V.P. (Joya) - attended Institute for Environmental Education committee "IEE"; ASP budget for \$189,000 and pulled in \$130,000 - AS is half way there; Santa Rosa has spent 50% and Petaluma has \$1,000 remaining in budget this year; ICC has \$400 remaining; 72 budget has a legislative purpose used for advocacy - to voice political concerns, will write a report on fund 72 for your information; currently there is \$12,000 office supplies in budget remaining for advocacy usage.
V.P. of Programs (Vacant)
V.P. of Organizations (SR) (Pinaula) - Help clubs and senate reports; work with ICC clubs to work on codes.
V.P. of Organizations (PET) (Vacant)
V.P. of Committees (McClung) - absent (arrived @ 4:25) Introduced student interested in her position when she leaves end of fall semester, Alessio Toruno

V.P. of Membership and Marketing (Orellana) - Absent

V.P. of Advocacy (Brown) - Text Book committee - to float open book resources have on PDA day to get the interest out there as this will vastly reduce the cost of books. Went through AS Code of Conduct; ICC Code, Admin needs more review; has almost completed the desk manual for this position; codes need to be added to the manual; organized his desk; completed his General Assembly overview report. Next meeting, his last meeting moving out of county.

V.P. of Santa Rosa (Lawee) - scheduled the AS Senate Panel for Wednesday this week, with no response from AS; need 2 questions from each senator by evening today; Joya will monitor the Panel; Final Frenzy coming up, with Bookstore donating supplies, need people to "man" table and later open spots SAO will fill in with Student Ambassadors. Working on finalizing the t-shirts.

V.P. of Petaluma (Perdomo) - Absent

V.P. of Sustainability (Share) - met with IEPC (Integrated Environmental Planning Committee), on hold through end of semester; just completed the public sustainability project; meet with Andy from Fresh-n-Natural for food contract in detail; January 13th Santa Rosa Green Fest; met with Trex and Adrian on plastic bags and SRJC Bags with Bookstore; Energy Conference scheduled for January 24th; Gyres exhibit up for next 4 months and opening on January 24th. The exhibit will be in the Doyle Library from Dec-March, you can find the exhibit on the second floor, past the periodicals desk.

Visit the exhibit via the SRJC Library website: <http://www.santarosa.edu/library/art/5gyres.html>

To learn more about 5 Gyres Institute: http://5gyres.org/who_we_are/mission/

To take the Plastic Promise: http://5gyres.org/the_5_gyres_plastic_promise/

January 30th tabling for sustainable/agriculture, working on poster - Green Festival happen each year will be combined with Earth Day.

Trustee Report (Edmonds) - Attended convention with Dr. Chong, Trustee Edgar and Call CCLC. Learned communication idea; discussion on AB540 workshop attended for undocumented students; four individuals from SRJC was present in this workshop. Robert Ethington and Ricardo Navarrette were in equity and race workshop he attended as well; working on Andy Lopez concerns and with the Santa Rosa City Council; try to bring resolution for our own Resolution policies; let Omar/Shannon know about bringing presenters forward to AS Retreat. Hispanic Servicing Institute committee has changed their meetings to meet Mondays @ 3:00 week AS does not meet.

Advisor Report(s) (Ethington/Phifer/Ziccone)

D.Ziccone - AS Benefits banner to hang at Petaluma campus; PCSAO mobile sound system due to arrive.

B.Phifer - 2 more new clubs to be upcoming - SRJC is largest number of clubs in the State now; Tom Brown, Diversity Training presenter to come in for free training for students on January 10, 2013, Vice Chancellor at St. Mary's will pick up after the faculty meeting that day for students in the afternoon; April 21st to 25th Student Elections.

(Student at Large Report)

A motion came forward to move back to V. Public Comment. M/S/C (McClung/Lawee)
(5yes 1no) Other Reports

VII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. ~~None~~ Old Business

Amend the agenda to add approval of the 2015/16 Academic Calendar. M/S/C (Share/Pinaula)
(1abstain:Brown)

Freyja Pereira, Admissions & Records Director, returned for AS approval of 2015/16 Academic Calendar either A or B calendar.

Discussion: Important to vote for the Academic Calendar 2015/16 "B" calendar, as A&R needs (Paz,Jr.) time to input grades and get paperwork in student records.

A motion came forward to accept Calendar "B". M/S/C (2yes 3abstain) (Pinaula/Lawee)

Paz, Jr. - return to the business of the day, VI. Reports

VIII. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review and approve the AS Winter Retreat Budget Proposal

- B. A motion shall come forward to approve a budget for a Money Counter for the AS Financial Account Specialist not to exceed \$190.00 (to be determined in meeting)
- C. A motion shall come forward to approve a budget for an STNC not to exceed \$450.00 for (Hunter/Brown)
Petaluma and Santa Rosa music booking from the Student Employees Line Item M/S/C
- D. A motion shall come forward to review and potentially approve the plastic bag ban resolution (Hunter/McClung)
(VP of Sustainability). M/S/C (5yes 1abstain -McClung)
- A motion to close debate. M/S/C

Paz, Jr. - move to IX. Discussion A.

- E. A motion shall come forward to review and approve a proposal to make donations to the SSSCC Region III council from fund-72 (amount to be determined during meeting)
- F. A motion shall come forward to review and approve the creation of a Purchase Order for use with the SRJC Bookstore
- G. A motion shall come forward to approve a budget proposal not to exceed (to be determined in the meeting) for purchase of a new refrigerator for use in the Student Affairs Shared Space
- H. A motion shall come forward to approve the budget proposal for Office Supplies
- I. A motion shall come forward to approve a budget for Thomas Brown to present on Diversity for not to exceed (to be determined in meeting)
- J. A motion shall come forward to review and approve budget for President Chong's Dinner to (Brown/Hunter)
Send 4 Senators, Omar, Ferdous at a cost of \$90. M/S/C (1abstain-Joya)

IX. Discussion

- A. Meet Your Senate Panel - Shannon has rough idea for what the outline will be - 2:50-3:00 snacks; introduction of each senator three minutes and Omar and Joshua will have 5 minutes to speak.
- B. Senator Shirts Update - will be placing order with Accountant this week.
- C. Tabling times for Finals Frenzy
- D. Participation in the STARS program (Hunter)
- E. Hispanic Serving Institution Update
- F. Statewide Student Senate Surveys and Projects Update

X. Adjournment - 5:10pm

Santa Rosa Junior College-Associated Students Senate**(Minutes #17 Approved 1/27/2014)**December 9th 2013 3-5:10pm, Meeting #17**Santa Rosa Campus, Bertolini Senate Chambers****Teleconferencing Rick Call Building Room 602****I. Call to Order - 3:00pm by Executive V.P. Joya***At this time the President or Executive Vice President shall call the meeting to order.***II. Roll Call - Quorum (absent: Paz, Jr., Orellana, Perdomo)***At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.***III. Approval of the Agenda - M/S/C***At this time the Senate shall review and approve the agenda.*

Agenda #17 [Santa Rosa] -

(Share/Pinaula)

IV. Approval of the Minutes (5 minutes) - M/S/C (with Mtg. #updated to #16)*At this time the Senate shall review the minutes and make additions and deletions as recommended.*

Meeting #16

(Share/McClung)

V. Public Comments (open)*At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.*Hannah Bockley, student - addressed her interest to be appointed to the Curriculum Review Committee. Wants to be more involved with the JC.**VI. Reports (40 minutes)***At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*President (Paz Jr.) Absent (in @3:30) (left mtg. @4:15)Executive V.P. (Joya) - assisted with the Phi Beta Kappa fund raising; Fund 72 budget presented will need to be updated according to the salaries line item and will bring back; AS spent \$4-06 on student labor.V.P. of Programs (Vacant)V.P. of Organizations (SR) (Pinaula) - working on "Best Club Award" at the next ICC meeting; four resumes submitted.V.P. of Organizations (PET) (Vacant)V.P. of Committees (McClung) - finished the VP of Committees "to do" binder includes a checklist. Recruited Alessio Toruno for her position to be appointed; brought forward Hanna Bockley for Curriculum Review Committee.V.P. of Membership and Marketing (Orellana) - AbsentV.P. of Advocacy (Brown) - today is his last AS meeting. Finished Admin Code; desk manual needs to be spelled checked then it is done; lastly sorting on the "Z" drive and last minute cleanup. Regional SSCC has upcoming get together, Omar and any AS leader interested talk to Trustee Edmonds.V.P. of Santa Rosa (Lawee) - AS t-shirts will be in on Wednesday this week; Final Frenzy tabling week of 12/16; all supplies have been purchased; both she and Jessica purchased the food. Working on tabling with Nutrition Club to help; attended Scholarship Committee but no quorum so have to reschedule.V.P. of Petaluma (Perdomo) - absentV.P. of Sustainability (Share) - casing being built for the art display; working on AS Retreat menu to be prepared before they arrive at the retreat; speaker on January 24th - getting poster completed.Trustee Report (Edmonds) - Board meeting on Tuesday (tomorrow); will try to get a copy of the yearly audit for Executive V.P. Joya; details of AS expenses in the audit; will try to get an electronic copy as well; need to have the audit available for the public to peruse, you will need to go to Business Services for viewing; IPC meeting - concern due to budget numbers came out today with enrollment down 14% compared to last year. About \$6.3 million underfunded based on approved budgets and assets; EEOC Advising meeting - completed the draft plan to go out and forward to the Board in April; concerned with failing to connect with the Latino population - need to talk to Latinos specifically; AS needs to push this to address obvious needs now as it will cause financial problems in the future. Region SSCC Retreat/meeting/party. Copenhagen reached the end of his term - there will be fun/games include 13 other colleges to participate on December 31 at USF at 10:30.

Advisor Report(s) (Ethington/Phifer/Ziccone)

Ethington - get information on Pepperwood Retreat to schedule; need invoice and let him know times - January 3rd - 5, 2014 and hold now.

Kitchen area sink - community to do dishes, do your part and rotate that around. Make sure respect All dishes and We All have responsibility - you dirty you can clean yours.

Other Reports (Student at Large Report)

VII.Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following students to College-Wide Committees: (Pinaula/McClung)

i. Hannah Bockley Curriculum Review Committee M/S/C

No objection move to VIII. Unfinished Business B

B. A motion shall come forward to disappoint the following students from the Associated Students Senate:

i. Jesse Brown (VP of Advocacy) - Stated today he "officially resigns" from position of VP of Advocacy. Aware of the accreditation and importance of the legal battle at CCSF and pay attention in state decisions; his opinion is the change to private and convert to on-line. Bond Measure is another issue, leverage city pay infrastructure and property tax payers - look and examine this; there is an appointment/replacement for Steve Olson, consider him when he's gone; Advocacy budget he leaves behind untouched, and should be immediately available for ICC interest. Want to thank everyone for all their time and accepting his resignation today.

ii. Macy McClung (VP of Committees) - wish the AS the best of luck, was a pleasure working with everyone this semester; completed her binder with list to do for position of VP of Committees. She verbally resigns with last comments.

No objections move to adjournment - Joya

VIII.Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to review and approve the creation of a Purchase Order for use with the (Share/Pinaula) SRJC Bookstore.

Amend the motion to state: a motion shall come forward to review and approve the creation of a (Joya/Pinaula) Purchase Order to authorize President and Executive President signature for use with the SRJC Bookstore not to exceed \$250 from AS Discretionary budget. M/S/C

B. A motion shall come forward to approve a budget proposal not to exceed (to be determined in the (Share/Pinaula) meeting) for purchase of a new refrigerator for use in the Student Affairs Shared Space M/S/C

A motion came forward to close debate. M/S/C (McClungPinaula)

Amend motion to state: a motion shall come forward to approve \$700-\$800 from AS Discretionary (Hunter/Pinaula) budget to purchase a refrigerator. M/S/C

C. A motion shall come forward to approve the budget proposal for Office Supplies M/S/C (Share/Lawee)

D. A motion shall come forward to approve a budget for Thomas Brown to present on Diversity for not to exceed (to be determined in meeting) -

R.Ethington stated SAO will cover cost out of endowment funds.

E. [Motion to add the money counter] potential revision-

A motion came forward to have discussion and decision for a money counter. M/S/C (Share/Lawee)

Discussion: ICC paid full amount for the counter stated Pinaula.

IX.New Business (20 minutes)

A. NONE

X.Discussion

A. Meet Your Senate Panel - good practice, need to fill more seats, maybe do one per month and open up the walls to include the dining area to hear as well. Student employees to pass and post handbills for the event.

B. Tabling times for Finals Frenzy - stated in report already.

C. Participation in the STARS program (Hunter) - to participate and see other schools in how well we are doing. Creates incentive toward sustainability. Stronger and greener campus. Need a few positions and sustainability champion office to take this task on?

Free basic access for non member is \$1400 and SRJC is \$900 charged for 12 month access. The money plan needs to be worked out; will speak with Tony Echan. Hunter will send a link out to all for Stas' program.

D. Statewide Student Senate Surveys and Projects Update

No objection move back to VII. Appointments / Disappointments (Joya)

XI.Announcements

XII. Adjournment - 4:25 pm



Santa Rosa Junior College-Associated Students Senate

(Minutes #18 approved 1/27/2014)

December 11th 2013 3-5:10pm, Meeting #18

Santa Rosa Campus, Bertolini Senate Chambers

I. Call to Order 15:16

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call Quorum as of 15:22

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda M/S/C as presented

At this time the Senate shall review and approve the agenda.

Agenda #18 [Santa Rosa]

IV. Approval of the Minutes (5 minutes) - NONE

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Meeting #17

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Executive VP with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Juliana Garcia, student - Phi Theta Kappa Club - food bank housed at SRJC. Ask AS for money to club for \$1000 to assist with continued food needs.

Comment: ICC gave \$350 to the request already.

Thor Olsen- on line District was a good committee to be on. Will have report end of the day today, it was awesome to be involved with faculty members.

VI. Reports (40 minutes)

*At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained.*

President	(Paz Jr.)	V.P. of Advocacy	(Brown)
Executive V.P.	(Joya)	V.P. of Santa Rosa	(Lawee)
V.P. of Programs	(Vacant)	V.P. of Petaluma	(Perdomo)
V.P. of Organizations (SR)	(Pinaula)	V.P. of Sustainability	(Share)
V.P. of Organizations (PET)	(Vacant)	Trustee Report	(Edmonds)
V.P. of Committees	(McClung)	Advisor Report(s)	(Ethington/Phifer/Ziccone)
V.P. of Membership and Marketing	(Orellana)	Other Reports	(Student at Large Report)

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College-Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to disappoint the following students from the Associated Students Senate:

Dylan Bishop-Rich from VP of Membership & Marketing and Sergio Perdomo from VP of Petaluma. M/S/C

VIII. Unfinished Business (30 minutes) - None

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward not to exceed \$250.00 for the Region III Winter Meeting/Retreat on Sat. December 21st at City College of San Francisco- Ocean Campus from the Student Rep. Fee Office Supplies Line (at \$11,000 currently) M//S/C

B. A motion shall come forward to review the following Codes:

- Code of Conduct - A motion came forward to approve as amended AS Code of Conduct. M/S/C (Joya/Pinaula)
- ICC Code - A motion came forward to approve ICC Code. M/S/C (Pinaula/Lawee)
- VP of Advocacy Code - A motion came forward to approve VP of Advocacy Code - M/S/C
(with review for conflicts with District Policy)
- AS Finance Code
- Any other AS Senator Codes
- Election Code

- g. AS Constitution
- X. Discussion
 - A. Future Codes and Bylaws meeting
 - B. Winter Retreat Agenda & Plans
- XI. Announcements
- XII. Adjournment