Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 June 11th, 2012 4:00p.m.-5 p.m. Meeting 1 Bertolini Senate Chambers

Bertolini Senate Chambe Santa Rosa Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President	(Jones)	V.P. of Advocacy (Mendoza)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa (O'Connell)
V.P. of Programs	(Vacant)	V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR)	(Oertel)	V.P of Sustainability (Vacant)
V.P of Organizations (PET)	(Vacant)	Trustee Report (Dowling)
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V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop)

Other Report

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to form a Election Code and Publicity Code Committee, and to appoint senate members to form its membership.

X. Discussion

Meeting Protocol and Office Behavior

- Governance Process
- Retreat Dates
- Other Senate Items
- **XI.** Announcements
- XI. Adjournment

(Approved Minutes 7/9/12)

Santa Rosa Junior College-Associated Student Senate- MINUTES Fall 2012 June 11th, 2012 4:00p.m.-5 p.m.

Meeting 1 Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order: 3:00p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda: M/S/C

(Oertel/Edmonds)

At this time the Senate shall review and approve the agenda. Billy move, Robert Edmonds second

IV. Approval of the Minutes: none available

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President (Jones) - Board meeting tomorrow will send out agenda.

Executive V.P. (Edmonds) - Review budget; ideas on ways to spend budget and how we account; a lot of discretionary spending; need a clear understanding of how we spend money.

V.P. of Programs (Vacant)

V.P. of Santa Rosa (O'Connell) - Let's have a fabulous year.

 $\underline{\textit{V.P. of Petaluma (O'Brien)}}$ - Has paperwork done wants to turn it in.

V.P. of Advocacy (Mendoza) - Excited to be here, meeting with Michelle to start advocacy training.

V.P. of Membership and Marketing (Glossop) - Looking forward to learning about the position.

<u>V.P. of Organizations (SR) (Oertel)</u> - Look forward to working with you.

V.P. of Committees (Vacant)

V.P of Sustainability (Vacant)

V.P of Organizations (PET) (Vacant)

<u>Trustee Report (Dowling)</u> Excited, Student Trustee is a separate position, sworn in last week; discussion on parcel tax issue; Board of Trustee Retreat on June 19th to go more in depth on parcel tax; do we want to pay for a consultant? Wants senators to form a strong opinion on the matter, meeting with Dr. Chong on July 9th **Advisor Report(s) (Ethington)**(Phifer)(Ziccone)

R.Ethington: Handed out contract for key cards, parking permits, ICC and ASP have new glass case to post agendas; has an open door policy; your job is to notice and comment; this is a learning community for you and me; it will have its ups and downs.

Other Report - None

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate. - NONE

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

IX New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to form an Election Code and Publicity Committee Code (Oertel/O'Connell) and to appoint Robert Edmonds as chair with Monica Mendoza and Billy Oertel as its core members.

M/S/C

X. Discussion

Meeting Protocol and Office Behavior

- Governance Process
- Retreat Dates
- Other Senate Items
- XI. Announcements None
- XII. Adjournment 4:58p.m.

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 June 25th, 2012 4:00p.m.-5 p.m. Meeting 2 Call Building, Room 602 Petaluma Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President	(Jones)	V.P. of Advocacy (Mendoza)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa (O'Connell)
V.P. of Programs	(Vacant)	V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR)	(Oertel)	V.P of Sustainability (Vacant)
V.P of Organizations (PET)	(Vacant)	Trustee Report (Dowling)
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V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop)

Other Report

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to ratify Michelle Dowling's appointment to the Dean of Student Success and Retention.
- **B.** A motion shall come forward to ratify Robert Edmond's appointment to the Chief of Police hiring committee.
- **C.** A motion shall come forward to ratify Jessica Jones' appointment to the Interim Dean, Business and Professional Studies hiring committee.
- **D.** A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to approve funds for the Men's Swimming Championship Rings.
- **B.** A motion shall come forward to approve funds for the Fall 2012 Greeter Program.

X. Discussion

Meeting Protocol and Office Behavior

- Associated Students Senate Budget Presentation- Robert Edmonds and Ann Swasey
- Retreat Dates
- Other Senate Items
- XI. Announcements
- XI. Adjournment

Santa Rosa Junior College-Associated Student Senate- MINUTES Fall 2012 June 25th, 2012 4:00p.m.-5 p.m.

Meeting 2 Call Building, Room 602 Petaluma Campus

I. Call to Order: 4:00p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda: M/S/C

(Edmonds/Oertel)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes: M/S/C w/corrections to the following:

(Oertel/Edmonds)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Minutes #24 add bullet points to X. Discussion -A;

Minutes #25 correction to Frenzy and Mystic;

Minutes #26 is correct;

Minutes #27 correct several typos;

Minutes #1 postponed until next meeting July 9th.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Robert Edmonds - AS needs to find a way to record meetings via telecom, 2-way interface, etc. for dial ins.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

<u>President (Jones)</u> - Thank you to AS Senate for choosing your committee choices;

- Official appointment to committees will be on next meeting agenda July 9th;
- Requests that each Senator e-mail Jessica your information to be added to your business cards, include your cell phone, etc.;
- Plan AS Retreat for late July; break up duties for helping with the event/activity, food plan for 2 days (conscientious of allergies), and come up with a budget. Inform Jessica where you want to help;
- SRT performances started this weekend. Suggestion that AS can go as a "Big" group to support SRT;
- Send Jessica your class schedules, has already received Robert O'Brien's; this will assist in creating a breakdown when you are free and when you are busy;
- Thank you to all those who helped with the Foster Kinship Care Program for food, great mustering up of all our energy at the last minute to feed the kids. They (kids) thoroughly enjoyed the program, and we look forward to work closer on this program to help with leadership with the kids and/or to work one-on-one with the kids;
- Dream Act Vigil 8:00 p.m. to 9:30 p.m. at the Courthouse Square downtown this week Thursday; meet local leaders there if you are interested;
- Attended a conference on Sustainability at UC Davis last week Tuesday and Wednesday; the focus to figure out the
 Sustainability Action Plan that is being drafted by two community colleges in California, which will be a template
 for the 112 community colleges to use on line; the template will be ready to use next month to base their plan on;
 Chancellors office and Board of Governors will host sustainability action plan drafting questions all around the
 state; will be training questions available to draft their own plan. Is currently a recommendation not a policy yet;
- Working on trying to finalize the Calendar of Events, creating a grid for student leaders/advisor and then will be ready to submit to the Graphic Artist;
- Is currently on a hiring committee; also met with Karen Furukawa, VP of Human Services in regards to students sitting on faculty hiring committees. Previous student petition was submitted for hiring of a particular faculty however the timing was late for the hire. Will bring information update to Senators later.

<u>Executive V.P. (Edmonds)</u> - Review of best financial practice in the state; review of the AS Financial Codes - current document has been in the midst of revision, will takes steps to fix completion of document;

- Encourage Senators to have a presence in the AS office as not many are spending much time currently;
- Election Code and Publicity Code Committees have not met yet. Billy, Monica and he (Robert, as Chair) have been assigned this committee need to meet with Brian Phifer, Advisor;
- Appointed to Hiring Committee for District Chief Police position (note: appointment to be ratified by next AS meeting); will address his concerns regarding the agreement with full committee with Karen Furukawa, VP of Human Services;
- Jessica, Monica, Michelle and he attended MEChA BBQ on Saturday; they were talking a bit on the Education Task Force, which is North Bay Organization Project Task Force to determine the agenda for K-12 or Higher Ed and possible changes in education.

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Oertel) -No Report

V.P of Organizations (PET) (Vacant)

V.P. of Committees (Vacant)

<u>V.P. of Membership and Marketing (Glossop</u>) - Will be speaking on AS Membership benefits at the Petaluma Campus (PC) Wednesday at 5:15 and on Santa Rosa Campus (SR) at 12:30; again on July 14th PC @ 4:15 and other dates as they come available; let him know if you would like to come with him on these dates to speak on behalf of AS Benefits;

- If anyone wants to be on the Membership & Marketing committee, please send him your class schedules to get this committee up and running;
- New AS Logo underway as well.

<u>V.P. of Advocacy (Mendoza)</u> - has conflicting scheduling with Michelle for the North Bay Organizing group, however want to encourage student input for the Education Task Force.

V.P. of Santa Rosa (O'Connell) - will be working on the student BBQ and looking at possible ways to get more student involvement.

<u>V.P. of Petaluma (O'Brien)</u> - has been on vacation and this week Thursday leaving to Riverside to attend Puente Leadership Conference. Will be in full force of his position responsibilities as he returns from this conference.

V.P of Sustainability (Vacant)

<u>Trustee Report (Dowling)</u> - Absent - report read by President Jones: attended Board of Trustee Retreat at Pepperwood; discussion in regards to Dr. Chong, SRJC President's interest to bring forward a parcel tax for the voters and was voted down by the Board of Trustees this day as the consultant fees to run this idea and survey the voters would cost \$40,000; suggestions stated to look at other sale taxes.

Advisor Report(s) (Ethington)(Phifer)(Ziccone)

<u>D. Ziccone, Advisor</u> - Welcome everyone to the Petaluma Campus, and thank you for being here; listen to the "Radio Spot" inviting all students to the Welcome Center at SRJC. Send students to both Petaluma and Santa Rosa campus Monday through Thursday throughout month of July. So welcome and have a great year!

R. Ethington, Advisor - Will be out on vacation beginning next week for 3 weeks. Website work going on now, lots of updates, i.e., AS Book Loan, \$13 to \$15 change, adding a Plan and Lead Effective Meetings document, Resource document; and a Cheat Sheet on Sturgis; Brian is working on organizational handbook; working on all different forms, Grievance, Event Checklist. ASP Logo needs to work on. Let him know if you need any changes on any particular form, etc.; all received their key cards and parking pass.

Other Report - None

No objection suspend the rules and move to IX. New Business A.

(Jones)

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to ratify Michelle Dowling's appointment to the Dean of Student Success and Retention.
- B. A motion shall come forward to ratify Robert Edmond's appointment to the Chief of Police hiring committee.
- C. A motion shall come forward to ratify Jessica Jones' appointment to the Interim Dean, Business and Professional Studies hiring committee.
- D. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- VIII. Unfinished Business
 - At this time the Senate shall continue any approved business which has not been previously concluded.
 - IX. New Business
 - At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.
 - **A.** A motion shall come forward to approve funds for the Men's Swimming Championship Rings. Postpone until July 9th, next AS meeting.
 - B. A motion shall come forward to approve funds for the Fall 2012 Greeter Program. M/S
 A motion shall come forward to postpone this motion until July 9th next AS meeting. (C'Connell/Mendoza)
 (Edmonds/Oertel)

M/S/C (1no 5yes)

Return to X. Discussion *AS Budget Presentation (Ann/Robert)

(Jones)

(Jones)

X. Discussion

Meeting Protocol and Office Behavior

- Associated Students Senate Budget Presentation- Robert Edmonds and Ann Swasey
 Robert Edmonds gave an overview of the 2012-13 current AS Budget (see handout) include Student Rep Fee as it
 allows for Advocacy purpose outside (external use). Shared the "Rep Fee Form" to all Senate. Basically covered
 the AS Budget Breakdown and Procedures to follow.
- Retreat Dates
- Other Senate Items
- XI. Announcements
- XII. Adjournment 5:00p.m.

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 July 9th, 2012 4:00p.m.-5 p.m. Meeting 3 Bertolini Senate Chambers

Bertolini Senate Chambe Santa Rosa Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President	(Jones)	V.P. of Advocacy (Mendoza)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa (O'Connell)
V.P. of Programs	(Vacant)	V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR)	(Oertel)	V.P of Sustainability (Vacant)
V.P of Organizations (PET)	(Vacant)	Trustee Report (Dowling)
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V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop)

Other Report

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to ratify Michelle Dowling's appointment to the Dean of Student Success and Retention.
- **B.** A motion shall come forward to ratify Robert Edmond's appointment to the Chief of Police hiring committee.
- **C.** A motion shall come forward to ratify Jessica Jones' appointment to the Interim Dean, Business and Professional Studies hiring committee.
- **D.** A motion shall come forward to appoint Courtney Kohler to Vice President of Sustainability.
- E. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- **A.** A motion shall come forward to approve funds for the Men's Swimming Championship Rings.
- **B.** A motion shall come forward to approve funds for the Fall 2012 Greeter Program.
- C. A motion shall come forward to approve funds for the Fall 2012 Associated Students Senate Retreat.

X. Discussion

- Retreat
- Other Senate Items
- XI. Announcements
- XI. Adjournment

Santa Rosa Junior College-Associated Student Senate- Regular MINUTES

Fall 2012 July 9th, 2012 4:00p.m.-5 p.m.

Meeting 3

Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order: 4:01p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: Quorum Absent: Glossop/Mendoza

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda: M/S/C

(O'Connell/Oertel)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes:

At this time the Senate shall review the minutes and make additions and deletions as recommended.

#1 - M/S/C w/digital attached

(Oertel/O'Connell)

#2 - M/S/C w/correction

(Oertel/O'Connell)

If there is no objection, suspend rules and move to VIII. Unfinished Business A.

(Jones)

V. Public Comments: NONE

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Repots - Due to lack of meeting time, all Senators please submit by e-mail your reports (Jones) to AS President to be applied to the these Minutes.

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time. - Minutes approved with VP's Reports to follow later.

President (Jones) V.P. of Advocacy (Mendoza)

Executive V.P. (Edmonds) V.P. of Santa Rosa (O'Connell)

V.P. of Programs (Vacant)
V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR) (Oertel)
V.P of Sustainability (Vacant)
V.P of Organizations (PET) (Vacant)
Trustee Report (Dowling)

V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziccone)

V.P. of Membership and Marketing (Glossop) Other Report

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to ratify Michelle Dowling's appointment to the (Edmonds/Oertel)

 Dean of Student Success and Retention Hiring Committee. M/S/C
- B. A motion shall come forward to ratify Robert Edmond's appointment to the (Oertel/O'Connell) Chief of Police hiring committee. M/S/C
- C. A motion shall come forward to ratify Jessica Jones' appointment to the Interim Dean, Business and Professional Studies hiring committee. M/S/C
- D. A motion shall come forward to appoint Courtney Kohler to Vice President of (O'Connell/Oertel) Sustainability. M/S/C

Courtney gave a presentation on her knowledge with policy and coursework in sustainability, changes and new opportunity to bring to SRJC; her goals are to work with Fresh-n-Natural as a

need to get Shone Farm on board with our food service; get Fresh-n-Natural to improve on recycle and composting; recycle each classroom.

President Jones will send all senators' action taken on recycle information with the District.

If there is no objection, suspend rules and move to VIII. Appointments / Disappointments B. (Jones)

E. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

A A motion shall come forward to approve funds for the Men's Swimming (Edmonds/Oertel) Championship Rings. M/S

Discussion: Jill McCormick introduced Dean Forkum and champion student swimmer. Jill gave a presentation on history and tradition in the Athletics department for receipt of State Championship and ring purchase. Rings cost \$285 p/ring x 39 rings = \$11,400 for total purchase. Bear Cubs will donate \$2925; a request that the AS meet this match of \$2925. The remainder \$6000 Athletics will be fundraising to have the total amount prior to January 2013. Jostens Company has a contract with all community colleges in California including a contract at SRJC, will have to go through them to purchase. Their rings are lifetime guaranteed for free if needed. Jostens also assists Athletics during the year with trophies when needed. Dean Forkum stated the Athletics program is not run by base funding level, much fundraising is

Dean Forkum stated the Athletics program is not run by base funding level, much fundraising is done by the department each year; he stated he could commit to 100% Athletic students register for ASP if need be; reminded AS he would like the AS to set up tabling during Athletic games, will meet with AS President on this topic.

AS Senate shared concern and needs more time to look into their budget for additional money being requested; with this request, AS will have funded 6% total funding to Athletics Department for this year 2012-13.

A motion shall come forward to postpone approval of funds for the Men's (Edmonds/Oertel) Swimming Championship Rings until next AS July 23rd meeting. M/S/C

If there is no objection, suspend rules and move to VII. Appointments / Disappointments D. (Jones)

- B. A motion shall come forward to approve funds for the Fall 2012 Greeter Program. M/S/C Amend the motion to state: A motion shall come forward to approve (Oertel/O'Connell) "not to exceed" \$1200 funds for the Fall 2012 Greeter Program with AS Senate to include 40 volunteer hours. (see Senate Unrestricted Funds Proposal Request #001-12 for breakdown/details). M/S/C
- IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to approve funds for the Fall 2012 Associated (Oertel/O'Connell) Students Senate Retreat.

M/S/C

Amend the motion to state: A motion shall come forward to approve (O'Brien/Oertel) "not to exceed" \$900 for the Fall 2012 Associated Students Senate Retreat. (see Senate Unrestricted Fund Proposal Request 003-12 for details/breakdown). M/S/C

- X. Discussion
- Retreat
- Other Senate Items
- XI. Announcements
- XII. Adjournment: 5:00p.m.

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 Aug 6th, 2012 3:00p.m.-5 p.m. Meeting 4

Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President (Jones) V.P. of Advocacy (Mendoza)

Executive V.P. (Edmonds) V.P. of Santa Rosa (O'Connell)

V.P. of Programs (Vacant) V.P. of Petaluma (O'Brien)

V.P. of Organizations (SR) (Oertel) V.P of Sustainability (Kohler)

V.P of Organizations (PET) (Vacant) Trustee Report (Dowling)

V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop)

Other Report

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following senators to the following college-wide committees:

Jessica Jones- Integrated Environmental Planning Committee, Institute for Environmental Education, College Council, Institutional Planning Council, Budget Advisory, Parking and Transportation, Day Under the Oaks

Robert Edmonds- Budget Advisory Committee, Parking and Transportation, ITG, Equal Employment, Graduation Speaker

Michelle Dowling- Auxiliary Enterprise Committee, College Council, Institutional Planning Committee, District Health and Safety, Multicultural Committee Billy Oertel- Day under the Oaks, International Studies, Basic Skills

Joseph Glossop- Equal Employment Opportunity Advisory Committee, Auxiliary Enterprise

Monica Mendoza- Basic Skills, Online Committee, International Studies Committee

Robert O' Brien- District Facilities Planning, Arts and Lectures

Courtney Kohler- Institute for Environmental Education, Integrated Environmental Planning Committee

B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to approve \$350.00 from AS Office Supplies for the Men's Swimming Championship Rings.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to ratify ASP funds spent from last year's budget.
- B. A motion shall come forward to approve 200 business cards per senator, up to \$600.00 from Rep Fee for senate business cards.
- **C.** A motion shall come forward to approve up to \$400.00 for the Library Student Greeter Program.
- D. A motion shall come forward to endorse the following event: Girls Day, Sept 29th.
- A motion shall come forward to review an article "Trusting in Our Future," authored by Jessica M Jones and Robert Edmonds.
 A motion shall come forward to review the article "Trusting in Our Future" and create The Trustee/Student Collaborative Action Plan in the AS Advocacy Committee. m/s/c
- X. Discussion

Shone Farm

Goal Session

- XI. Announcements
- XI. Adjournment

Santa Rosa Junior College - Associated Students Senate Fall 2012 Aug $6^{\rm th}$, 2012 3:00p.m.-5:00p.m.

Meeting 4 Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order: 3:07p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of Agenda: M/S/C w/additions

(O'Connell/Kohler)

At this time the Senate shall review and approve the agenda

(article draft "Trusting in Our Future" to be added to agenda as an action item under New Business E.)

IV. Approval of the Minutes: Mtg.#3 approved M/S/C

(Glossop/O'Connell)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

<u>Robert O'Brien</u> - speaking on behalf of MEChA club, Fundraising for the club August 17th 12:00-10:00p.m. at Taqueria "El Pais" in Rohnert Park. 20% of the proceeds will go to the Santa Rosa club.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President Jones - (screen view) Thank you to all who helped with the AS Retreat; hopeful for more training in the upcoming future and thank you to the advisors for their support. Food went well;

- District Safety Police Department on accessibility on safety information Friday meet with VP of District Services and 2 members of the Police force need to link "safety" on the front page, in students "my cubby" and to include Housing, Personal Safety on campus;
- Carpooling Information met with Tony Ichsan and Katie Gerber. Alter the transportation survey; met with David Willat
 to discuss several inconsistencies and not know how program runs; last semester only 8 carpool permits were issued for
 the regular carpool;
- Faculty Hiring Committee Will meet with HR to discuss how the hiring involves students; has it been successful in the past? Prior a student driven petition was submitted to hire a full time person, but was received to late. On the hiring end, and AFA and the Unions what is considered for faculty hiring. Will report back at the next AS meeting;
- PDA August 17th PDA is scheduled to meet. Faculty, staff gather as a training day, professional advancement put this on your calendars as this year the AS has been invited to attend as well. There will be various workshops throughout the day. Bring our concerns back to the AS. Alert her if you are available;
- Notify Committee Chairpersons list has been posted, however, can still add you to committees you are interested in. Will include you in the e-mail;
- Greeter Table Thanks to Ann Swasey. If you have tabling stuff let her know, all etc. at both campuses. Hopeful to have enough volunteers at PC as well;
- Shone Farm August 8th leave at 12:20 and return by 3:00;
- August 9th meet with Andy from Fresh-n-Natural planning for charges for chili for SID event;
- August 14 ASP 1:30 next meeting in CSL; August 16 AS Mixer in CSL 1:30-3:00;
- August 15 AS Goals Session create goals session;
- August 16 AS Mixer in CSL 1:00-3:00.

<u>Executive VP Edmonds</u> - Publicity Code committee met last week - did not have quorum; need to reschedule another meeting asap;

- Events "know Your Rights" September 17-21, 2012 training police and others as information sharing as a student;
- 19th North Bay Organization Education Task Force education on Governor Brown's Tax Initiatives and register voters;
- Police Chief Hiring Committee participant committee member awaiting for final decision to be made; encourage all to get involved;
- Working on getting 2 more new computers so all senators can have their own on each desk with their own log-on information;
- He and Jessica have been in discussion in regards to the vacancies on AS. Omar Paz Jr. is interested;
- look at Rep Fee and other budget information;

• will send e-mail to get the business cards information for all senators.

V.P. of Programs - Vacant

V.P. of Organizations (SR) Oertel - (absent)

V.P. of Organizations (Pet) - Vacant

V.P. of Committees - Vacant

V.P. of Membership & Marketing Glossop - as of 7/31 ASP 1,647 members only - 4% of 30,000 students;

- work on benefits present to businesses;
- working on new banner for ASP for both Santa Rosa and Petaluma campuses.

V.P. of Advocacy Mendoza - working on City Council event.

<u>V.P. of Santa Rosa O'Connell</u> - applied and was accepted to USC for spring 2013 and will be working full time this semester. Has currently dropped all classes at SRJC for fall semester - gives her official verbal resignation on the Associated Student Senate for this current 2012-13 year.

V.P. of Petaluma O'Brien - activities forms for fall 2012 forms have all been submitted for room reservations for all events;

- COE for upcoming E-mailed previous instructors to come in to speak to their classes;
- Norberto Quiroz will meet next week to discuss events;
- Secretary for 2 Ad Hoc committees Publicity and Elections Code and Membership & Marketing;
- Has 3 businesses interested in ASP PC Coupons; has 10 businesses in mind and will e-mail them to have 10 before fall semester begins;
- Volunteer at Pepperwood Reserves.

V.P. of Sustainability Kohler - hot dog report. AS BBQ coming up - organic, etc. and budget friendly.

<u>Trustee Report Dowling</u> - annual California Community College Student Trustee Week August 10 and 11th in San Francisco - see who the student representatives are statewide and policies and different schools;

- Met with Lt. Willat regarding car pool ineffectiveness as last year was to approve alternative transportation and to set at greeter table to advertise in fall;
- Region III August 25th at College of Marin who can go?
- SRJC "What's New" keep up to date what's posted SRJC Immigration film 8/9/12 on KQED 10:00p.m;
- Sarah Laggos, Foundations increase community outreach, Day Under the Oaks happening on Cinco de Mayo;
- PDA Dr. Mary Kay Rudolph, Ricardo Navarrette, Terry Shell and Michelle Dowling Panel on Student Success Task Force: Increasing Student completion;
- Completed the Dean of Student Success and Retention Student Services Hiring Committee the Committee put 1 candidate name forward - TBA

Advisor Report(s) (Ethington/Phifer/Ziccone)

Phifer - Calendar of Events went to print today - edit the ICC on calendar;

- Dr. Chong "Color Struck" by Donald E. Lacy Jr., play cost \$3,000 to put on will be looking for funding assistance;
- Barbara Lee is coming here as well.

Ethington - web site - construction was updated on website page. Inform him if more is needed;

- New forms posted for Special Events Application Check List on line; a PDF editable document to be used for this semester and placed in binder at the SAO Front Desk;
- Thank you all for the Retreat was very impressive;
- Constant Contact was IT approved and the requisition has been submitted; Graphic Artist is working on what will be posted, i.e., COE 1st week of class to be sent out.
- VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following senators to the following M/S/C (Edmonds/Oertel) college-wide committees.

Amend the motion to state: A motion shall come forward to appoint the following M/S/C (Edmonds/O'Brien) senators and students to the following college-wide committees:

<u>Jessica Jones</u> - Integrated Environmental Planning Committee, Institute for Environmental Education, College Council, Institutional Planning Council, Budget Advisory, Parking and Transportation, Day Under the Oaks

Robert Edmonds - Budget Advisory Committee, Parking and Transportation, ITG, Equal Employment, Graduation Speaker Michelle Dowling - Auxiliary Enterprise Committee, College Council, Institutional Planning Committee, District Health and Safety, Multicultural Committee

Billy Oertel - Day Under the Oaks, International Studies, Basic Skills

Joseph Glossop - Equal Employment Opportunity Advisory Committee, Auxiliary Enterprise

Monica Mendoza - Basic Skills, Online Committee, International Studies Committee

Robert O'Brien - District Facilities Planning, Arts and Lectures

Courtney Kohler - Institute for Environmental Education, Integrated Environmental Planning Committee.

B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate. None

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to approve funds for the Men's Swimming Championship Rings. M/S/C

Amend the motion to state: A motion shall come forward to approve \$350 from AS Office Supplies for the Men's

Swimming Championship Rings. M/S/C

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to ratify ASP funds spent from last year's budget.

No objection move to IX. New Business "B".

(Jones)

- B. A motion shall come forward to approve funds for senate business cards. M/S/C (Oertel/O'Brien)
 Amend the motion to state: A motion shall come forward to approve 200 business cards M/S/C (Edmonds/Glossop)
 p/senator (all 12 seats/senators), up to \$600 from Rep Fee.
 Discussion: Business cards to be on recycled paper "Union made recycled".
- C. A motion shall come forward to approve funds for Library Student Greeter Program. M/S/C (Kohler/Mendoza)
 Amend the motion to state: A motion shall come forward to approve up to \$400 for M/S/C (O'Brien/Kohler)
 Library Student Greeters Program.
- D. A motion shall come forward to endorse the following event: Girls Day, Sept 29th.

No objections suspend the rules and move to IX. New Business item E.

(Jones)

IX.E. A motion shall come forward to review an article "Trusting in Our Future" by Jessica Jones M/S/C (Mendoza/Oertel) and Robert Edmonds.

Amend the motion to state: A motion shall come forward to review an article authorized by Jessica M/S/C Jones and Robert Edmonds as an action item for "Trusting in Our Future". (see article hand out for details). Amend the motion to state: A motion may come forward to review the article "Trusting in Our Future" and create the Trustee/Student Action Plan in the AS Advocacy Committee. M/S/C

- X. Discussion
 - A. Shone Farm will send date leaving at 12:20
 - B. Goal Session
- XI. Announcements
- XII. Adjournment 4:53p.m.

Santa Rosa Junior College-Associated Student Senate- **Special Mtg. 5- Goal Planning** Fall 2012 August 15th, 2012 10:00a.m.-12 p.m.

Center for Student Leadership Santa Rosa Campus AGENDA

A. Call to Order:

At this time the President or Executive Vice President shall call the meeting to order.

B. Roll Call:

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

C. Approval of the Agenda:

At this time the Senate shall review and approve the agenda.

D. Approval of the Minutes:

At this time the Senate shall review the minutes and make additions and deletions as recommended.

E. Public Comments:

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

F. At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President (Jones) V.P. of Advocacy (Mendoza)
Executive V.P. (Edmonds) V.P. of Santa Rosa (Vacant)
V.P. of Programs (Vacant) V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR) (Oertel) V.P of Sustainability (Kohler)
V.P of Organizations (PET) (Vacant) Trustee Report (Dowling)

V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziccone)

V.P. of Membership and Marketing (Glossop) Other Report

G. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- H. Unfinished Business
 - I. New Business
 - a. A motion shall come forward to have a goal planning session for the Academic Year of 2012-13.
 - J. Announcements
 - K. Adjournment

Santa Rosa Junior College-Associated Student Senate- **GOALS MINUTES**

Special Meeting 5- Goal Planning -

Fall 2012 August 15 th, 2012 10:00a.m.-12 p.m. Center for Student Leadership Santa Rosa Campus

AS GOALS 2012-13

Sustainability	
Rideshare Program	-bus pass program- SAO or Bookstores - we go Sonoma- successful partnership -Create an Alternative transportation plan
Sustainability Template	-Sustainability Action Plan-start in house
Food Pantry	-partnership with clubs -Research Best practices from other community colleges -storage and logistics
Benefit Program	
Shone Farm	use constant contact to inform students on the farm, could we have a 10 box, discounts for ASP, perhaps AS could be a link btwn Auxiliary Enterprise
Business Partnerships	-businesses around each campus - develop a clear set of values that will be endorsed by the senate to use for bringing businesses on campus and for membership benefits - Commercial and Public and Non-Profit Org Bylaw

Benefit Usage	-create a survey to check with students to see if they use benefits
Benefit Advertisement	 -have a big printer availability -more creative signage, increase, speak in classes during 1st wk, come up with a -bullet pt list that student leaders can use to speak in their classes - create a mobile signing up kit - Paypal Account
District Advocacy	
Brown Initiative	need endorsement from senate to have advocacy events for browns initiative, teach in on sept 19 th , yes we can use money to advocate yay or nay
Strategic Plan	 what is important to the student body, pick a focus, how to do effective outreach to current student body and not get distracted by our own agendas, have membership in breakout committees host student town halls
Foster Youth	- potential mentorships, ICC connection
Resource Center for Undocumented Youth	- in light of new legislation, our student pop can benefit from resources, look at city college resource center

Student Participation in Board Mtgs	-my story project, ask for a reg board item
Textbook policy	- need more student partic and faculty to advocate for it
Faculty Hiring Committees	-Have clear agreement on student participation
Senate Advocacy	
Fill all vacant positions	- each senator recommend 3 friends to join in some capacity, talking pt in classrooms
Intern/Volunteer Program	- collaborate w dept heads and chairs to get students from various disciplines to assist and empower AS, or classified outreach
Funding Protocol	- make sure we are in compliance, how is the money being used, call forth the budget advisory committee
Pub Code, Election Code	- need to have a clear timeline of when this will be done
Student Center Fee	10 dollar cap, money would offset salary to be used on events

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 Aug 27th, 2012 3:15p.m.-5 p.m. Meeting 5

Rick Call Center, Room 602 Petaluma Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

President	(Jones)	V.P. of Advocacy (Mendoza)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa (Vacant)
V.P. of Programs	(Vacant)	V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR)	(Oertel)	V.P of Sustainability (Kohler)
V.P of Organizations (PET)	(Vacant)	Trustee Report (Dowling)
	4.4	

V.P. of Committees (Vacant) Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop) Other Report

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- **A.** A motion shall come forward to appoint the following senators to the following college-wide committees:
 -Paul Gadow to the Budget Advisory Committee
- **B.** A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- **A.** A motion shall come forward to ratify ASP funds spent from last year's budget.
- A motion shall come forward to endorse the following event: Girls Day, Sept 29th.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- **A.** A motion shall come forward to vote on three goals for the Fall 2012 semester.
- **B.** A motion shall come forward to ratify funds for a Media STNC for the 2012-13 academic year.
- C. A motion shall come forward to approve funds for a Media STNC for the Student Info BBQ Sept 5th and Sept 6th.
- **D.** A motion shall come forward to endorse a Prop 30 Teach In held on Sept 19th 2012.
- E. A motion shall come forward to reimburse Robert Edmonds for \$46.44 from the Discretionary Fund for his purchase of food for the AS Mixer.
- F. A motion shall come forward to reimburse Jessica Jones for \$51.99 from the Discretionary Fund for her purchase of food for the AS Mixer.
- G. A motion shall come forward to reimburse Jessica Jones for \$30.34 from the Discretionary Fund for her purchase of candy for the greeter tables.

X. Discussion

Vice President of Santa Rosa Campus- Omar Paz Jr., Victoria Alessandra Goal Session

- XI. Announcements
- XI. Adjournment

Santa Rosa Junior College-Associated Student Senate Fall 2012 Aug 27th, 2012 3:15p.m.-5 p.m. Meeting 6 Rick Call Center, Room 602 Petaluma Campus

I. Call to Order: 3:15p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: QUORUM

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

- III. Approval of the Agenda m/s/c with change of Meeting 5 to 6 At this time the Senate shall review and approve the agenda.
- IV. Approval of the Minutes: M/S/C #4 (Kohler/Glossop) M/S/C #5 AS Goals Meeting (Edmonds/Oertel) At this time the Senate shall review the minutes and make additions and deletions as recommended.
- V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

- <u>Lauralyn Larsen</u>, Dean of Student Services at Petaluma campus stopped in to say hello to everyone; supportive of student activities and leadership to clubs and to welcome all. Petaluma Faculty Forum invited Robert O'Brien to attend.
- Susan Quinn Director Student Health Services -
 - 1) Student Health Services Received a 2 year grant \$220,000 from Chancellor office for early prevention for students; bring in student voice; develop a peer support coalition engaging leaders, club, mental health; where students can provide support to other students; looking to hire a coordinator and starting a club called "Active Minds";
 - 2) Advisory Committee president's committee which guides how spend money on campus; one slot from AS how to fill open slot; first meeting in October; last year a motion moved forward health fee policy; would like to be on next PC Agenda.
- Michelle Dowling, Student Trustee Wanted to introduce students new Inter Club Council for MEChA group; Open up a new greeter table last week and thank you to SAO staff and all students for working hard.

No objections suspend rule of the day and move to X. Discussion

(Jones)

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to 5 minutes. Clarifying questions will be entertained at this time.

<u>President (Jones)</u> - thank all who attended the PDA; Attended the Strategic Planning a 2 year process - get students involved and make it student friendly; meet with Dr. Chong over lunch at the LaVera Pizzeria; will be leaving Santa Rosa campus at 11:40; Board of Trustees meeting in September - let her know when you can come and meet; present the advocacy plan - Ricardo Navarrette and Dr Chong present; IEPC meeting included Courtney Kohler; partnership on Prop 30 with SSU and President - let her know if you can help; ASP BBQ increase fee \$5 for nonmembers; We Go Sonoma present and City Transit at Santa Rosa and We Go flyer and tabling at Petaluma; Shone Farm Partnership with cherry tomatoes; hot dogs, chili; and Robert O'Brien will be helping looking for more volunteers and thank you.

Executive V.P. (Edmonds) - SID working on bands with Brian Phifer with PC and SR and hiring an STNC to assist in music set up; "Know Your Rights" week 9/17/12 -to 9/21/12 events as follows: 17th Constitution Day; 18th movie night film on Santa Rosa campus; 19th Know Rights Workshop on Santa Rosa campus (including PC if you are interested, need paperwork); 9/17 is also Prop 30 Event, also Faculty Association - they are endorsing this event; attended breakfast Board of Trustees on Friday with 2 Trustees present and students to have a unified front; Thanks Jessica new level of collaboration with Board of Trustees; Saturday hosted the SSCCC Region 3 meeting; short presentation and discussion on use of Student Rep Fees and Ballot measure.

V.P. of Programs (Vacant)

<u>V.P. of Organizations (SR) (Oertel)</u> - Inter Club Council last week met with 20 clubs present; ICC posters to be posted on campus; next week scheduled another ICC meeting.

V.P of Organizations (PET) (Vacant)

V.P. of Committees (Vacant)

<u>V.P. of Membership and Marketing (Glossop)</u> - ASP New Banner at Minute Man Press; new quote for PC banner of 79.39 for membership; ASP sales down 4%; will be speaking with businesses mid-September to get benefits for ASP students for both campuses; request for Student Senators to help get benefits by speaking in your classes to raise awareness on Student Senate/ASP - will let you know what to say; M&M will be tabling during MAD Wednesday handing out benefits for ASP; thank Robert O'Brian helping with all this. Also students at large send them to him to help out. Robert O'Brian - thank him; send him anyone who wants to help.

Comment: Jessica has the P&L statement by AS Accountant - will send out to all tonight.

(Jones)

<u>V.P. of Advocacy (Mendoza)</u> - Supervisor debate forum end of September; watched a documentary on Immigration family "Sin Pais" about deportation and immigration; Google for Advocacy committee to meet; Region 3 on Saturday.

V.P. of Santa Rosa (Vacant)

<u>V.P. of Petaluma (O'Brien</u>) - working on AS BBQ - met with Lauralyn Larsen, recommended to submit a faculty forum proposal request help for faculty/administrators chefs to assist with hotdogs/refreshments to hand out; was advised to send class instructors e-mail about the AS BBQ; invite to speak in class to bring out their class to the BBQ; AS VP Of Organizations, taken on responsibility for PC chairing the ICC meeting - has first meeting last week; last week met with students to start clubs.

<u>V.P of Sustainability (Kohler</u>) - Had 1st meeting with Environmental Planning Committee and highlight was alternative transportation issues; 2012 Goals - college sustainability; revitalize the template and make AS template; Membership & Marketing how to rate businesses on sustainability.

<u>Trustee Report (Dowling)</u> - attended her first Board of Trustee finance meeting; discussed and educated how Prop 30 will affect the college; Doug Roberts presented a one page comprehensive document on this issue and will be sending out college community; discussed why to endorse and support Prop 30.

The middle class AB1500 (corporation taxes: apportionment: single sales factor): middle class Scholarship Fund Act and the AB1501 Student financial aid: middle class Scholarship Program include tax loophole to eliminate and give back to California; Attended SSCCC Saturday; talked with the President of the statewide senate; participated on PDA panel on student success task force; board facility meeting coming up on Tuesday.

Meeting Dr. Chong and District Police Cadets regarding the safety on campus and how to get emergency text alert. (Jones) SRJC has this program since 2010 and cost was \$5000. Will educate the body how to use it. Dr. Chong wants to be trained in how this alert program works. District Health & Safety will be in charge of implementation and advertisement.

Advisor Report(s) (Ethington)(Phifer)(Ziccone

<u>D.Ziccone</u>, Activities Advisor- Welcome to Petaluma campus; thanks to those whose who came to present in the classrooms. Thanks to Robert O'Brien; launched an amazing week for fall 2012 - greeter tables - thanks from faculty and students; new way to access computers in the Library; Book Loans worked well; thanks to Joe for the banners for both campuses; AS BBQ SID 9/6 along with the Volunteer Fair - nonprofit recruitment Cinema Series; promoting now highlight Media 10 Class; AS pays the annual viewing rights; first time class filled up with 175 students enrolled in the class. 250 seats in Carole Ellis. 10/22 - Film Connected, Monday night Mill Valley film maker present; Tickets @ \$5 general public and \$500 Multi-Cultural Committee.

R.Ethington, Director - thanks to all from last week and problem solve when others couldn't; connect/collaborating well and appreciate all the work; keep communication and will be fantastic!

Other Report - None

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

A. A motion shall come forward to appoint the following senators to the following college-wide committees: M/S/C -Paul Gadow to the Budget Advisory Committee

No objections, Jessica Jones will step aside to allow Paul Gadow to hold a seat on the Budget Advisory Committee. (Jones) Amend the motion to state: A motion shall come forward to disappoint Jessica Jones, AS President and (Oertel/Kohler) appoint Paul Gadow, student at large, to the Budget Advisory Committee. M/S/C

B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to ratify ASP funds spent from last year's budget. M/S/C (Oei

(Oertel/Edmonds)

- Amend the motion to state: A motion shall come forward to ratify \$210.09 from SR ASP line item to Lynnie Streater reimbursement from last year for Swedish mixer.

 M/S/C
- B. A motion shall come forward to endorse the following event: Girls Day, Sept 29th. M/S/C (Mendoza/Oertel) Media Tech STNC will be needed to help with the music for the day. Will send the website and sign up volunteers/mentors.
- IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to vote on three goals for the Fall 2012 semester. M/S (Mendoza/O'Brien)
Amend the motion to state: A motion came forward to postpone Special Goal Setting M/S/C (Glossop/Oertel)
until next AS meeting.

No objections move to IXD.

(Jones)

- B. A motion shall come forward to ratify funds for a Media STNC for the 2012-13 academic year.
- C. A motion shall come forward to approve funds for a Media STNC for the Student Info BBQ Sept 5th and Sept 6th.
- D. A motion shall come forward to endorse a Prop 30 Teach In held on Sept 19th 2012. M/S/C (Mendoza/Oertel)
 Amend the motion to state: A motion shall come forward to endorse Prop 30 as well as M/S/C (Oertel/Glossop)
 a Teach-in on September 19, 2012.
- E. A motion shall come forward to reimburse Robert Edmonds for \$46.44 from the Discretionary Fund for his purchase of food for the AS Mixer.
- F. A motion shall come forward to reimburse Jessica Jones for \$51.99 from the Discretionary Fund for her purchase of food for the AS Mixer.
- G. A motion shall come forward to reimburse Jessica Jones for \$30.34 from the Discretionary Fund for her purchase of candy for the greeter tables.
- X. Discussion
 - Vice President of Santa Rosa Campus- Omar Paz Jr., Victoria Alessandra: Joshua Pinaula gave presentation interest to a vacant seat as VP of Santa Rosa; Omar Paz Jr. gave presentation to AS Senate, interested in vacant position of VP of Committees; next meeting Alessandra will give a presentation with interest in VP of Santa Rosa.

Return back to Orders of the Day - AS Senator Reports

(Jones)

- Goal Session

 XI. Announcements
- XII. Adjournment 4:59p.m.

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 Sept 10th, 2012 3:00 p.m.-5 p.m. Meeting 7 Senate Chambers, Bertolini Student Center Santa Rosa Campus

I. Call to Order - 3:10 p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C with amendment

At this time the Senate shall review and approve the goed

(Oertel/Edmonds)

(Oertel/Kohler)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) Minutes #6 - M/S/C (w/corrections)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Courtney Kohler - on behalf of the Rotaract Club, they had 25 students turnout on SID.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 3 minutes. Clarifying questions will be entertained at this time.

President (Jones) - Thank you to all who helped at the BBQ will have an evaluation session on SID; thanks to Shone Farm for apples donated and Fresh-n-Natural for their hard work and received positive feedback on the chili; thanks to all who helped and recruited supplies; thanks to Ambassadors and countless volunteers; will follow up with gifts for their hard work; thanks to Monica and Robert Edmonds for help at the Santa Rosa campus; and to Brian, Deborah and Sahara, AS team for putting into plan this event. Robert Edmonds and she met with College Council last week - nothing new to report; an English instructor will help with language and updates to policies; met with Dr. Chong, Tony Ischlan and two community individuals last week regarding clean power and how it relates to the Talloires Declaration - SSU already made partnership with. Thank all who came to the lunch with Dr. Chong; Tim Bosma environmental purchasing policy and new safety link on home page; Food Pantry is moving along with CalWorks and EOPS to implement; Dr. Chong is open to ideas and not wanting to step over community organizations; will call task force end of month; 9/29 at 10:00 Saturday leaving SRJC to Los Medanos College for Region 3 meeting.

Executive V.P. (Edmonds) - both Pub Code and Election Code has not met yet, probably after next week will inform you; Prop 30 event next week; working on "Know Your Rights" week: When Dealing with Police Workshop; attended Institutional Technology to see how money is spent across the district; Friday, Strategic Planning meeting - outlining structure and rough draft; Academic Senate meeting - Diversify available finance for District; money for student - critical college find new revenue to the district. Student Cubby now includes a degree audit in how you can audit your classes for units and transfer, etc.; Thank you all and Robert Ethington for your work on the BBQ; apologies for the mix up on the band for the Santa Rosa campus; will have a financial report at the next AS meeting.

V.P. of Programs (Vacant)

<u>V.P. of Organizations (SR) (Oertel)</u> - ICC elected a Vice Chair Jorge Delgado from Puente; Activities Committee was reactivated; SID for clubs was successful.

V.P. of Organizations (PET) (Vacant)

V.P. of Committees (Vacant)

V.P. of Membership and Marketing (Glossop) - BBQ was a success for both Wednesday and Thursday with 111 more members; membership is still down however compared to last year; met with Anthony Martinez from the Bookstore to get ASP signage up in the Bookstore; table tops are ok; purchasing SRJC logo items for MAD Wednesday/Thursday based on purchase amount - Senators and others let him know what you would like and to continue at Petaluma campus as well; this Thursday 10:45 Santa Rosa meeting 2 guest speakers open to all.

<u>V.P. of Advocacy (Mendoza)</u> - Basic Skills yearly report sent to Chancellor with ESL, Math, English and goals to following years; a look at the Hispanic population and help for placement; started the Advocacy meeting today with Robert Ethington with a need for more students to attend. Enjoyed the BBQ, was like a vacation in Petaluma campus compared to the busy

at the Santa Rosa campus; Supervisor debate John Sawyer - need ideas from everyone if we decides not to come - need another plan.

Note: Talked about having a Saturday event during midterms/finals for students who have kids. (Jones)

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (O'Brien) - "Know Your Rights Week" has an interest for Petaluma campus; PC ICC met before the BBQ and now have 3 new clubs with a total of 4 clubs; prior to the BBQ spoke with 2 classes for the Senate/BBQ event; PFF Petaluma Faculty Forum - proposal for faculty to volunteer at the event - some did; also student to sit on the committee. The BBQ was fantastic over 30 volunteers; there is room for improvement i.e., free things for volunteers, shade, water, music and sumo should be closer to the event. Was a great idea, took pictures. Has a committee meeting this week with Arts & Lectures - will report back at the next meeting.

V.P of Sustainability (Kohler) - SRJC Foundation Board - start an entrepreneur proposal relationship and office audit to the rest of the Bertolini building. Process to work logo request.

Trustee Report (Dowling) - AB1501 failed; District Health & Safety - changes to the non-smoking policy to include language on the e-cigarettes to be banned; attended College Council in review of the new policy changes, not much done as the English Department will help to clean up the language and edit the policies. Institutional Planning Council 28 members deciding change process how meeting are run and bring in best practice speakers. Institutional Planning Committee standing committee; Strategic plan to create a 3-5 year plan (a temporary task force). Board Facilities meeting - Sonoma County Supervisor office, get public schools bond provide energy; private corporations bids current so to look at a different process. Tuesday, September 11th at 4-6:00 Board of Trustee meeting - a resolution on the agenda to support Prop 30, ask that the AS students come state their support under Public Comment.

Advisor Report(s) (Ethington)(Phifer)(Ziccone) -

Brian Phifer, Assistant Director - congratulation to all on SID both Santa Rosa and PC - event went well; ICC surveyed clubs ad feedback was resounding - signed up a lot of student for clubs; Politics club had 10 students at their meeting today; Rotaract Club is a large group as well; "Right to Know" scheduled for September 17th; Constitutional Day - a day to receive citizenship and constitutional books will be available for free; ASP was asked to support an Afro/Cuban film festival with speakers and Prof. Gino Muzzatti. Instructor, English as a Second Language; ASP sponsored "Connected" - will need financial support.

Robert Ethington, Director - Constant Contact - SAO now owns the license; 1st e-mail was sent out this morning to 4000 students; Bear Facts is on line as of Monday morning; Transfer Day upcoming and Phil Jackson to speak at the Haehl <u>Pavilion</u> on Sunday, September 16th. Thanks to all who worked so hard on SID, made great connections with students; will have an Evaluation session on Friday to get students input; photos on the AS Shared Drive of the event. Day Under the Oaks 1st meeting Tuesday at 1:00, this will be the 1st meeting to begin the planning; reminder: General Assembly meets on November 2d - 4th - let him know who is attending; this year meeting is at Rancho Mirage.

Other Report - None

No objections will suspend the Orders of the Day and move to IX. New Business C.

(Jones)

- VII. Appointments / Disappointments (15 minutes)
 - At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.
- A. A motion shall come forward to appoint the following senators/students to the following college-wide committees: Amend the motion to state: A motion came forward to appoint Ruth Ann Grogan to the Health (Glossop/Kohler) Service Advisory Committee. M/S/C
- B. A motion shall come forward to appoint Omar Paz Jr. to Vice President of Committees. M/S/C (Edmonds/Oertel)
- C. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate
- VIII. Unfinished Business (30 minutes)
 - At this time the Senate shall continue any approved business which has not been previously concluded.
- A. A motion shall come forward to vote on three goals for the Fall 2012 semester. M/S/C (Oertel/O'Brien) Amend the motion to state: A motion shall come forward to vote on three goals for the Fall 2012 semester to include Shone Farm, Business Partnership and Sustainability Template
- B. A motion shall come forward to ratify funds for a Media STNC for the 2012-13 academic year. For NEXT AS MEETING
- A motion shall come forward to reimburse Robert Edmonds for \$46.44 from the Discretionary M/S/C Fund for his purchase of food for the AS Mixer.

- D. A motion shall come forward to reimburse Jessica Jones for \$51.99 \$54.68 from the Discretionary M/S/C (Oertel/Paz) Fund for her purchase of food for the AS Mixer.
 - Amend the motion to state: A motion shall come forward to approve reimbursement to Robert M/S/C (Oertel/Paz) Edmonds for \$46.44 and to Jessica Jones for \$54.68 a grand total of \$101.12.
- E. A motion shall come forward to reimburse Jessica Jones for \$30.34 from the Discretionary Fund for M/S/C (Oertel/Paz) her purchase of candy for the greeter tables.
- IX. New Business (20 minutes)
 - At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.
- A. A motion shall come forward to reimburse Michelle Dowling for the Santa Rosa Region III Mtg. M/S/C (Oertel/Kohler) for \$53.07 from Advocacy funds.

B. A motion shall come forward to appoint Omar Paz Jr. to Vice President of Committees.

C. A motion shall come forward to endorse the Academic Integrity Incident Report, presentation by Phyllis Usina.

M/S/C (Oertel/O'Brien)

No objections, will continue to Suspend the Rules to X. Discussion

(Jones)

X. Discussion (10 minutes)

Student Presentations- Vanessa Creaser for Vice President of Programs, Victoria Alessandra for Vice President of Santa Rosa Campus.

- 1) Student Presentation by Vanessa Creaser for Vice President of Programs interest. After presentation was stated to place as an action item on the next AS Agenda.
- 2) Student Presentation Victoria Alessandra for Vice President of Santa Rosa Campus interest. After presentation was stated to place as an action item on the next AS Agenda.

Return to the Orders of the Day

(Jones)

- XI. Announcements None
- XII. Adjournment 4:49

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 Sept 24th, 2012 3:10 p.m.-5 p.m. Meeting 8

Rick Call Center, Room 602 Petaluma Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained at this time.

President (Jones) V.P. of Advocacy (Mendoza)
Executive V.P. (Edmonds) V.P. of Santa Rosa (Vacant)
V.P. of Programs (Vacant) V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR) (Oertel) V.P of Sustainability (Kohler)
V.P. of Organizations (PET) (Vacant) Trustee Report (Dowling)

V.P. of Committees (Paz Jr.) Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop) Other Reports

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees:
 - -Jennifer Jirsa- The Curriculum Review Committee, Multicultural Committee
 - -Myra Emmett- EPCC
 - -Matthew Dickenson- EPCC
- B. A motion shall come forward to appoint a Vice President of Santa Rosa Campus.
- C. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to ratify funds for a Media STNC for the 2012-13 academic year.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to endorse a resolution support Prop 30.

X. Discussion (10 minutes)

Student Presentations- Zari Cyrus for Vice President of Programs

- XI. Announcements
- XI. Adjournment

Santa Rosa Junior College-Associated Student Senate-Fall 2012 Sept 24th, 2012 3:10 p.m.-5 p.m. Meeting 8

Rick Call Center, Room 602 Petaluma Campus

I. Call to Order: 3:10p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (VP of Committees Paz Jr. arrived at 3:15pm)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C

(Oertel/Mendoza)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) - #7 Minutes approved with corrections

(Oertel/Edmonds)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

<u>Lauralyn Larsen</u>, Dean of Student Services at Petaluma Campus - stopped in to say hello and how nice it is to have the AS on campus again.

Robert Edmonds, student - City Council to speak about an officer who killed a citizen in 2007 at the Mayor Court Room 10. **Zari Cyrus**, student - Waiting to present her interest to be considered AS VP of Santa Rosa later on the agenda today.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained at this time.

<u>President (Jones</u>) - PC Outreach Plan: both she and Robert O'Brien will be at the Petaluma Campus and speak in classroom for any interest to fill position of the VP of Organizations - 2 weeks to find someone; it's good to be here and have a face on the Petaluma campus;

- Billy Oertel and Robert O'Brien will help with Clo's Classic; let her know to present as a theme;
- Region III will be held at Los Medanos College; both Robert Edmonds and Monica Mendoza will be attending; contact them if you wish to attend;
- 9/29/12 Santa Rosa hosting Girl's Day to include 300 individuals: 150 women leaders and 100 female students from 7:00am to 5:00 pm;
- Fall General Assembly "GA" The cost is \$750 p/person to attend. Recommend 2-3 attend and Monica will attend based on her VP position status. On return you will be asked to report on what was learned at the GA;
- Prop 30 CCCSA Report and one from Cal Student Aid Commission with the pros & cons for talking points she will forward the links;
- Prop 38 below 50% threshold UC/CSU in the paper, you need to read and post;
- Thanks to Robert Edmonds for the Police presentation;
- Thanks to Michelle, Monica, Billy, Monica, and Robert for the September 13th event

Executive V.P. (Edmonds) - he, Jessica and Michelle are involved with the Strategic Planning committee; Santa Rosa meeting - strong need to move students to participate to have a say; feels this group is constructive and includes students in the process;

- Attended ITG meeting there is a Bond set aside in how the money gets spent;
- "Know Your Rights week" thanks to the Ambassadors, Senate and managers who made this possible; make sure we schedule events with ample time;
- Prop 30 thanks to MEChA for stepping up to sponsor at a late notice;
- Tardy on AS Budget: AS went way beyond their financial means for the food on SID;
- Outside people attending for an event need to make prearrangements for parking permits;
- Region III attending this weekend Saturday

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Oertel) - ICC is doing well, having good turnout; have more ICC events; need to inform ICC on Clo's Classic event;

Know Your Rights went well and was important.

V.P of Organizations (PET) (Vacant)

<u>V.P. of Committees (Paz Jr.)</u> - working on getting integrated; Jessica and he will be working on outreach to committees, social media and priority committees for the AS; have 2-3 on priority; work close with Membership & Marketing and attending meetings.

V.P. of Membership and Marketing (Glossop) - send him any contacts for a "Spin Wheel"; Membership & Marketing is branching out to TEC Club to maybe build one;

- Business Benefits have contacted 2 businesses; will get Ambassadors to go out and speak with businesses to get them to sign up;
- Andy from Fresh-n-Natural will let us put up signage.

<u>V.P. of Advocacy (Mendoza)</u> - Super event debate - plan B - waiting for a woman of women voters to call back; a local comedian may be interested; suggests the AS if interested to come and see his scheduled show - let her know if AS is interested:

- Write Spanish in the Oakleaf newsletter, has someone in mind would be interested to get it started;
- Immigration discussion on Thursday 6-8:00p.m. at the Friedman Center, 4676 Mayette Ave. Santa Rosa.

V.P. of Santa Rosa (Vacant)

V.P. of Petaluma (O'Brien) - Petaluma campus AS Banner has been modified for the Cinema Series in the Auditorium;

- Work with Ambassadors and Senators at the Petaluma Plaza;
- Work with Santa Rosa Ambassadors to schedule music on Plaza on Thursday vs. Wednesdays;
- Work on proposal Film "Connected" with ASP Wednesday @ 4:00pm;
- Today met with Deborah Ziccone and the Ambassador on 1st planning meeting on the Film Festival;
- District Facilities Planning Committee doing plans for campus stop signs, parking; air conditions being replaced, and generator that will save millions of dollars to heat the pools; Bech lots will be used for 40 parking spaces in near future; and entry way to Shone Farm.

V.P of Sustainability (vacant)

<u>Trustee Report (Dowling)</u> - thanks to all who helped with the set-up for Prop 30, was low in attendance; successful new materials on campus unified support for higher education; advices to appear at ICC to register students and to register voters. Governor passed on-line registration with ability to register to vote on Election Day;

- The Board of Trustees unanimously signed the support to Proposition 30 Resolution;
- Region III this weekend will not be able to attend;
- Thursday @ 4:00 College-wide Event Art Gallery for x-President, Dr. Robert Agrella everyone is invited good to network, students there to meet and greet;
- Democratic Party on Immigration Thursday, on the future, our students, amnesty and the Dream Act. Advisor Report(s) (Ethington)(Phifer)(Ziccone)

<u>Deborah Ziccone, Activities Advisor</u> -Welcome all to Petaluma campus, had a great meeting with Onita Pellegrini, participated in leadership training with her;

- Free Film Ellis Auditorium at 3:00;
- Clo's Classic great opportunity to do fund raising forms are at both campus for the carnival; set up at 4:00 until end of game; Roscoe bear will be present; October 4th is the deadline;
- "Connected" 10/22 producer from Marin County will be present;
- Early planning for Film Festival thanks to Robert O'Brien.
 - Brian Phifer, Assistant Director/Advisor -new revised club directory includes 40 clubs. Web site not updated as of yet;
- Thanks to Robert Edmonds for the "Know Your Rights" week and we had Constitutional Day as well; Thanks to Sahara with helping with the film and next day outside Prop 30 event; Robert Edmonds debate on lecturers "Know Your Rights" sponsor another later on in the semester
- Thanks to Margaret "Peg" Swearingen for her class support from AJ55;
- M&M R.O'Brien/J.Glossop to have 12 student Ambassadors assist recruitment for AS benefit support from local businesses on Mendocino Avenue; play music on Thursdays; Ricardo Navarrette and Dr. Chong committed on the Rosco activity;
- "GA" whoever plans to go, submit your paperwork soon; scheduled for November 2-4; airplane tickets need to be purchased by next week; forward names to him who is attending.

Robert Ethington, Director - Thanks to Robert Edmonds - critical thinking - more lead time more events;

- MEChA gave good support; imperative we communicate on-going with clubs, institution;
- 3rd Constant Contact out this week need your feedback; can target e-mails of interested areas when he uploads 25K is all;
- Create a good component on sustainability for Student Services;
- Voter Registration objective issue;
- VP Committees Tuesday @ 9:30.

Other Reports - Jessica Jones, AS President: "Student-at-Large" position to aid in areas not current in the AS Constitution. The AS can create these positions deemed necessary. This topic will be applied to the next AS Agenda. Communications and social media - ask that Victoria Alessandra be appointed - help with Facebook events and update work with Monica Mendoza with Advocacy Committee; Legislative Analyst - work and edit policy while working with the Policy Committee for Legislative Code and Publicity Code and research while looking at best practices and bring back while working with the chair.

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees: M/S/C (Oertel/Mendoza)
 - -Jennifer Jirsa- The Curriculum Review Committee, Multicultural Committee
 - -Myra Emmett- EPCC (current 1 year seat)
 - -Matthew Dickenson- EPCC (current 1 year seat)
- B. A motion shall come forward to appoint a Vice President of Santa Rosa Campus.

Amend the motion to state: A motion shall come forward to appoint Zari Cyrus a Vice President of (Oertel/Paz)

Santa Rosa Campus. M/S/C (5yes 1no)

Roll Call Vote: Edmonds - yes Oretel - no Paz - yes

Mendoza - yes O'Brien - yes Glossop - yes

COMMENT: AS President - previous requests for AS VP of Santa Rosa: Joshua Pinaula - suggested to appoint to Legislative Committee; Victoria Alessandra - suggested to appoint to Media and Communications; and Vanessa Creaser waiting to be appointed to VP of Programs; Mat Smiley, student present.

C. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

A motion may come forward to disappoint Courtney Kohler VP of Sustainability from A.S. Senate. M/S/C (Paz/Oertel) Note: Jessica stated she will prepare a card/treats for her.

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to ratify funds for a Media STNC for the 2012-13 academic year. M/S/C (Mendoza/Paz) (5yes 1no)

Amend the motion to state: A motion shall come forward to allow up to \$2000 from Salaries for a Media STNC for the 2012-13 academic year.

A motion came forward to amend this motion to state: A motion shall come forward to include semester (Paz/Oertel) limit fall 2012 and spring 2013; add to set a goal up to \$1000 p/semester . M/S/C (4yes 2no)

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to endorse a resolution support Prop 30.
 - Resolution read and recommended to bring back for approval at next AS meeting. Billy and Zari to work on the presented draft.
- B. Amend the motion: A motion shall come forward to endorse the YWCA "Close line Project" at the Santa Rosa campus. Recommend to bring back for approval at next AS meeting.
- X. Discussion (10 minutes)
- Student Presentations- Zari Cyrus for Vice President of Programs motion stated above
- Abetting of subject matter for AS sponsored events (subject to approval).
- Next steps to AS Goals
- XI. Announcements moved to postpone all remaining agenda items to next meeting. (Jones)
- XII. Adjournment 4:54pm

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 Oct 8th, 2012 3:30-5:00 Meeting 9 Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Cal

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes)

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time.

President	(Jones)	V.P. of Advocacy (Mendoza)
Executive V.P.	(Edmonds)	V.P. of Santa Rosa (Cyrus)
V.P. of Programs	(Vacant)	V.P. of Petaluma (O'Brien)
V.P. of Organizations (SR)	(Oertel)	V.P of Sustainability (Kohler)
V.P of Organizations (PET)	(Vacant)	Trustee Report (Dowling)
V.P. of Committees	(Paz Jr.)	Advisor Report(s) (Ethington)(Phifer)(Ziconne)

V.P. of Membership and Marketing (Glossop)

Other Reports

VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees:
- **B.** A motion shall come forward to appoint Vanessa Creaser as Vice President of Programs.
- ${\it C.}$ A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.

VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to review senate goals.
- X. Discussion (10 minutes)

SRJC Presentations- Tony Ischan- District Safety, Rachel Cutcher for Teaching Program

- XI. Announcements
- XI. Adjournment

Santa Rosa Junior College-Associated Student Senate Fall 2012 Oct 8th, 2012 3:30-5:00 Meeting 9 Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order - 3:35p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (Mendoza arrived @4:20pm)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C (Paz/O'Brien w/changes - M/S/C (Edmonds/Oertel)

If there is no objection, will suspend the rules and move to X. Discussion SRJC Presentation At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes) - M/S

(Edmonds/Oretel) (Iones)

(Jones)

Minutes #8 will be postponed until next AS meeting scheduled for October 15th.

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Presentation/Introduction by <u>Erin Carlstrom</u> (Caston), Corporate attorney graduate from Pepperdine College. She is currently running for a seat for City Council; Robert O'Brien working as intern to the campaign. Stated that there are many opportunities for students to get involved.; she is focusing on new ways to support local business, local economy, and youth programs.

Robert Edmonds - invite everyone to his home on Wednesday, October $10^{\rm th}$ at 7:00p.m. for a political discussion/meeting at his home with political representation. This is a good opportunity to ask questions from the politicians.

Suspend the Rules and return back to X. Discussion with Rachel Cutcher.

(Jones)

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time.

<u>President (Jones)</u> - Interviewed on Saturday for Board of Governors position, may need an AS meeting shift schedule for next semester depending on the next 3 interviews, a California Community College System is a two (2) year position; will hear of next interview by December and will keep the AS informed;

- Saving the Arts Forum for SRJC if the Prop 30 does not pass. No rep on the Foundation Board, need someone and need to pull in art students to attend the discussions.
- Strategic Planning formed a Task group appointing her, Robert Edmonds and Michelle Dowling more to be discussed by VP of Committees report;
- Check in with your schedules are you taking on too much? Day Under the Oaks will be seated by Billy Oertel and Parking & Transportation by Robert Edmonds; she will be juggling her schedules/meetings;
- Voter Registration sent e-mail update and Omar Paz set up an educational program through his Facebook everyone needs to do the same.

October 10th - 2 workshops at Petaluma campus and Santa Rosa campus at Bech/Shuhaw/Emeritus/ Bertolini Quad 10:00-2:00; will have District laptops and need leaders to be present to help;

October 15th - FACCC Rally; Contra Costa College in the morning - view the College how they did their Rally; look at who will come out to speak at 12:00-1:30 Bertolini Quad is sponsored by the faculty.

 $\underline{\text{October 16}^{\text{th}}}$ - 12-1:30 Bertolini Quad Congresswoman Lynn Woolsey and Dr. Frank Chong will table with student leaders to help register students to vote.

October 22nd - need club sponsorship MEChA and SEIU and faculty from 12:00-1:30 at Bertolini Quad; looking for speakers; need to get a physical presence to table at Petaluma campus.

Executive V.P. (Edmonds) - had his 1st Transportation Committee meeting with new Chief of Police McCaffrey who sat in and will take charge of the committee at the next meeting; Robert plans to meet with the chief separately;

- Bookstore now has bus passes; the carpool program is currently being reviewed and he needs to hand this over to another student to take charge; they will be reviewing the 40 carpool spaces
- ITG met, reviewed and pared down the requests throughout the District to about \$1million. R.Ethington did a great job to pare down AS Budget to get what we need.
- General AS Business Cards are needed
- Need to have access to DL.staff list in the District.

Chambers Santa Rosa Campus Page 1

V.P. of Programs (Vacant)

V.P. of Organizations (SR) (Oertel) - ICC clubs do want to help with voter registration tabling and to be involved in support of Prop 30;

- ICC is making a Facebook page;
- Getting together for the Harvest Festival/costumes

V.P of Organizations (PET) (Vacant)

V.P. of Committees (Paz Jr.) - organizing and auditing to send a mass e-mail to committees and chairs, and to remind students to check in with him. He wants to meet and greet to see why students want to get involved. 30 positions are still vacant for all committees; will get an article in the Oakleaf; posters in progress to go up on campus.

BREAK - Happy Birthday Surprise with cupcakes for Joseph Glossop, Monica Mendoza and Robert O'Brien from the AS.

<u>V.P. of Membership and Marketing (Glossop)</u> - Just completed the Business Benefits packets; will be doing outreach to various businesses; has contract and language to be used to include his business card.

V.P. of Advocacy (Mendoza) - Attended Region III meeting; the timing was messed up and will be submitting a letter to let them know how unprofessional this was;

- Worked on the supervisor event have not received an e-mail from the Women's Voters;
- Will be helping with all other events

V.P. of Santa Rosa (Cyrus) - National Coming Out Day on Thursday with cupcakes to be handed out:

- working on the Clo's Classic Spin Wheel with Joseph;
- Working on the Harvest Fair paperwork for tables and finding pumpkins; costume contest;
- October 30th Will be having a movie night that evening as well.

V.P. of Petaluma (O'Brien) - thanks for the cupcake today;

- Film "Connected" event scheduled for October 22nd at 6:00p.m., free for all students; \$100 hospitality gift and Shone Farm donation to film maker;
- Free pizza for event-approved by Fresh-n-Natural;
- Went to last committee on Lecture presentation:
- Thanks to the AS for contributions to the committee;
- CSL J.R.R. Tolkien presentation
- Cuban Music & Film Festival, Cuban Literacy 60's Cuban movement for Spring 2013;
- Constant Contact feedback easy to follow and helpful;
- Lost-n-found sale idea for spring semester.

V.P of Sustainability (Kohler) (vacant)

<u>**Trustee Report (Dowling)**</u> - left to meet with Dr. Chong (see report submitted below:)

Last week, I attended College Council meeting:

- Reviewed new policy and procedure first drafts on equipment usage for public safety training center; Tony Ichsan, of Facilities and Operations, will be working on general equipment and usage policy and procedure in the months to come. This is to protect the District from equipment being borrowed without permission and disrupting certain courses from being taught due to missing or damaged equipment;
- We need to find a student to sit on Disability Resources committee (currently one student appointed by DRD, but we have no A.S. representation).

Today was the Institutional Planning Council meeting:

- KC Greaney, Institutional Research, is leading a statewide project called the CTE Employment Survey; see the DataMart function on the Chancellor's website. 40 different community colleges are collecting data to observe and analyze statistics to better include skill-driven students as opposed to students who are looking to complete a degree or certificate. Questions include, did the courses you took at the JC get you the job you now have? How much money do you now make?
- I created FB invites for both Voter Registration Drive dates and the Oct. 22, Yes on Prop 30 Rally. Please publicize the events as well. I have not done an invite yet for the Oct. 15 rally that will be organized along with AFA and FACCC, but I can do this later tonight if more info is e-mailed to me.
- The Board of Trustee meeting is scheduled for tomorrow, 4-6pm at the Petaluma campus. Hope students are able to attend; major agenda items include approving re-structuring of Academic Affairs and Human Resources, the official appointment of the new District Chief of Police, and the formation of an ad-hoc task force to appoint the board members to new committees.

NOTE: Board of Trustee meeting in Petaluma campus on Tuesday please attend 4-5:30; will leave carpool (Jones) at 2-2:30 if you want to catch a ride.

Chambers Santa Rosa Campus Page 2

Advisor Report(s) (Ethington) (Phifer) (Ziccone)

Constant Contact -let Robin know of your event by Wednesday one week before your event;

- Clo's Classic reframe your perspective by having the community work together and hang out and have fun;
- Student Affairs website to Forms & Special Events has a page 4 to the document for Entertainment Contract as part of the packet:
- Remarks to Jessica Jones comments: respect and appreciate all taking control of your time collaborate and take the initiative to just do things and step up; Enriching the culture here - building community culture. Other Reports
- VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees:
- B. A motion shall come forward to appoint Vanessa Creaser as Vice President of Programs. M/S/C (Paz/Edmonds)
- C. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion shall come forward to review senate goals. (Postpone and move to IX.B) (Jones)
- B. A motion shall come forward to approve funds for Fall General Assembly (Paz/Cyrus) AS President Jessica Jones stated: recommend to appoint three (3) Senators to attend General Assembly: Billy Oertel, Monica Mendoza, due to her position, and Robert Edmonds for a cost for three of \$3573.39. Friendly amendment: Amend the motion to state: A motion shall come forward to approve not to M/S/C exceed \$3573.39 funds for Fall General Assembly 2012.
- X. Discussion (10 minutes)

SRJC Presentations- Tony Ichsan- District Safety, Rachel Cutcher for Teaching Program Topics for Discussion may have a special session/workshop: Resolution for General Assembly and (Jones) Bicycle policy

<u>Tony Ichsan</u> - District Safety with <u>Doug Kuula</u> joined in on a presentation regarding the "Great Shakeout" which is scheduled for next week October 18th at 10:18; asking all / students to focus on and be aware of your surrounding if there were to be an earthquake. Know where the evacuation location areas are. There will be a test of the mass communication system to notify if you are in classroom/settings would state this is a drill; can alert you on your smart phones if you sign up, Police web page and on all SRJC computers. California shakeout on your computer workstations and in the classrooms. Alert you - SMS text message system "a drill". Please sign out if you are no longer with SRJC, sign up on "alert view"; to also include in "my cubby". Possibility to send information to Constant Contact and to ICC for Billy Oertel and Robert O'Brien. Jessica will send to Doug/Tony contact to all for more information.

Return back to V. Public Comment

Rachel Cutcher for Teaching Program -

Rachel Cutcher, Manager from SRJC Scholarship Office. Presented SRJC Teaching Fellows Program being launched today. Due to a \$5million donation applied towards college scholarships for a career in education. Up to 25 awards @ \$1800 for Spring available. (see Scholarship website for details)

Return back to agenda VI Reports

(Jones)

- XI. Announcements
- XII. Adjournment 5:01p.m.

(Approved Minutes w/Corrections 10/29/12) Santa Rosa Junior College-Associated Student Senate Fall 2012 Oct 8th, 2012 3:30-5:00 Meeting #9 Bertolini Senate Page 3 **Chambers Santa Rosa Campus**

Santa Rosa Junior College-Associated Student Senate Fall 2012 Oct 29th, 2012 3:10-5:00 Meeting 11 Rick Call Building, Room 602 Petaluma Campus

OUTCOMES:

By the end of this mtg we will have:

- Shared agreement on usage of Ambassador funds for Fall 2012, and discussed Spring 12-13 usage of Ambassadors funds
- An understanding of the status of our Associated Students Senate Business Outreach Program and how to assist our VP of Membership and Marketing.
- Approved a budget for Office Supplies
- I. Call to Order 3:15p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (Executive VP., VP of Advocacy & VP of Santa Rosa - absent) At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C (with noted changes) At this time the Senate shall review and approve the agenda.

(Paz/Oertel)

IV. Approval of the Minutes (5 minutes) -

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Minutes #8 M/S/C (with corrections)
Minutes #9 M/S/C (with corrections)

(Edmonds/Oertel) (Oertel/Paz)

V. Public Comments (open) - None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time

<u>President (Jones)</u> - Thank you all for "Connected" - a successful event; Thanks to all who participated with the Voter Rally - 214 students registered to vote; Omar set up and everyone tabled and helped with the clean-up - all run by AS Volunteers with zero monies spent for student labor; a community political support including Dr. Chong - a diverse group;

- A sustainability template move forward; Petaluma created a grid look at water issues and grants; previewing charts from last semester from PC perspective and template and to be added to the Strategic Plan.
- Met on Thursday with Director of Purchasing, Tim Bosma on environmental purchasing policy with having a draft done by December;
- Michelle Dowling, Robert Edmonds and she participated in Strategic Planning meeting sending document to different learning communities for feedback;
- Dean of Shone Farm/Culinary meet with Andy from Fresh-n-Natural to discuss contract changes for Shone Farm having 1st right of refusal for produce purchase;
- Saturday, Science Faire SRJC had a presence; North Bay Organization mass community meeting;
- Met with Marty Lee on Tuesday regarding Student Success and implementation in the District;
- Met with Chief McCaffrey regarding safety in the District i.e., South West Center;
- 2 phone banking sessions on Prop 30 to be held at Santa Rosa Chamber of Commerce with AFA feeding volunteers 10/30 @ 5:30-8:00 and again on 11/1 @ 5:30-8:00. Need 10-12 students to help on both dates.

Executive V.P. (Edmonds) - Absent - no report

V.P. of Programs (Creaser) - worked on Ambassador budget for remainder of fall semester and upcoming spring semester 2013;

- Working on ASP minutes;
- Contemplating a toy drive for December will request Senate to support this idea.

V.P. of Organizations (SR) (Oertel) - ICC approved new club packet information update;

• Clo's Classic was good - Skeptics Club made money as well as other clubs - Science as well had a good time.

Room 602 Petaluma Campus Page 1

V.P. of Organizations (PC) - Vacant

<u>V.P. of Committees (Paz Jr.)</u> - Waiting to appoint Senators to committees, later on the agenda - meeting with individuals; Sent an e-mail to Fran Golden to revise the committees for clarity;

- Ask all to take and hand out small flyers in your classes; request teachers to allow you a 5-10 minute talk to update students in class regarding student representation on district committees;
- Budget Advisory committee is waiting to see what happens with Prop 30;
- Met with Tim Bosma regarding District Purchasing Policy and contracts, including representatives for printer cartridges distributing companies and cartridge refills.

V.P. of Membership and Marketing (Glossop) - sent Google documents for business outreach programs; now we just need to go to the businesses.

• Thursday decide on spring benefits/business benefits with registration starting next Thursday - final benefits decision scheduled for this week; think of better ways to advertise.

<u>V.P. of Advocacy (Mendoza)</u> - Absent - report sent by e-mail: Was offered a job in the HOPE Center at SRJC. Will be working full time, will be meeting with her supervisor in the morning to discuss her schedule;

- Putting the Advocacy committee on hold due to her schedule for work, but will be finding that out tomorrow;
- Still interested in helping do the Spanish portion for the Oakleaf (has a volunteer who is very interested);
- Have gone over and read the resolutions for Fall 2012 General Assembly;
- Will be meeting with supervisor Juan at 9a.m. on Thursday and is planning to go to the Hispanic Chamber of Commerce event Thursday evening as well.

V.P. of Santa Rosa (Cyrus) - Harvest Fair 10/30 from 11-2:00 both campuses;

- AS tabled, ASP Membership & Marketing, students helped for Prop 30, Senators present;
- Pumpkins are in and under budget, will pick up;
- International interview subcommittee meet next Friday, Multi-Cultural committee.

V.P. of Petaluma (O'Brien) - Membership & Marketing - will be working on outreach this week and speak to the businesses;

- Harvest Festival tomorrow, Tuesday Petaluma Campus Clubs do good and Clo's Classic was enthusiastic;
- Halloween themes for tomorrow includes a sound track;
- Cinema Series Wednesday showing Exorcist movie with Eric Thompson Lecture at 6:00, a pre-film lecture, and 7:00 pm is the movie wear your costume for the contest.
- "Connected" had a good turnout a great film; film check out at Santa Rosa campus in Library only.

V.P of Sustainability (vacant)

<u>Trustee Report (Dowling)</u> - November Board meeting post Prop 30 to include a Board Study Session 1-3:00 and is open to the public in the Student Activities Center, with regular Board meeting to begin at 4-6:00p.m.

- Prop 30 phone banking going on and still need students to help;
- Strategic Planning Survey historic change something to guide needs student involvement, posted online at Library;
- She, Jessica Jones and Robert Edmonds were at the North Bay COPE Meeting with 600 in attendance -build grass roots leadership Yes on Prop 30 No on 32 and Yes on Q and eliminate deportation;
- Voter Registration Organizing Thank you to Jessica Jones, Deborah Ziccone, Robert Ethington and Brian Phifer;
- Thank you to Robert O'Brien, Deborah and Brian also for bringing the film "Connected" to Petaluma.

Jessica stated 5:30-7:30 tonight - asks for hand count to help with phone bank.

Advisor Report(s) (Ethington)(Phifer)(Ziccone)

<u>D.Ziccone</u> - Welcome to PC - all interested in the Halloween activities and the challenge to the pumpkin carving contest. <u>B.Phifer</u> - Dr. Gregg Saris lecture scheduled for November 7th 2-3:00 co-sponsored by Native American Student Council, Multi-Cultural. Received several e-mails regarding students attending from SSU and SRJC faculty will send their classes to the lecture as well;

• Future Blood Drives - this week issues of discriminatory; will look at creating a task force to include a student. There are FDA regulations on the questionnaire to participate in the blood drive.

<u>R.Ethington</u> - AS needs to add a few more numbers to the voter registration as stated earlier, as 160 clicked on to register and therefore would be higher than 200;

- BearFacts is under WebPage, archived and current;
- DUO update district/community interest p/Dr. Chong. Working on a sponsorship package need to raise over \$30,000 to do this program again for next year.
- Billy/Robert how clubs can get involved;
- Blood Drives an opportunity to collegial discussion a complicated issue;

Room 602 Petaluma Campus Page 2

- Emergency Preparedness training meeting example used: Virginia Tech and Colombian meet experts of these fields are we ready for active shooter? Look at building emergency plans, how AS knows what happens in the building;
- Calendar of Events get in 1st week draft and have resources plan in advance for your events.

Jessica - District Safety - if you didn't get the text message - "Alert U", sign up tonight. Need to get update from Tony Ischan; Omar Paz - talked to Robert Edmonds to update AS Senate website and separate to have a cool website. Will look for IT updates.

Jessica - continue to Other Reports on the Agenda.

Other Reports (Student at Large Report) - Victoria -absent

Prop 30 - need help on Tuesday to include faculty, students, etc. and promote our Senate; talk websites for college news and go to AS home page @ SRJC; request free college newsletter/papers.

Back to Agenda

- Need approvals for the Roscoe to be present; need to look at the volunteer vs. Ambassadors being paid.
- VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide A. committees:
 - A motion shall come forward to appoint Zari Cyrus to the Scholarship Committee, Day Under the Oaks Committee, the Multicultural Committee and the International Studies Committee.
 - A motion shall come forward to appoint Victoria Alessandra to the Arts and Lectures Committee.
- B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- VIII. Unfinished Business (30 minutes) - None

At this time the Senate shall continue any approved business which has not been previously concluded.

- IX. New Business (20 minutes)
 - At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.
- A motion shall come forward to approve a budget for the rest of fall for Ambassador usage as (Paz/Creaser) A. well as preview a proposed budget for Spring Ambassador usage.
 - Motion was Postponed to next meeting
- В. A motion shall come forward to approve a budget proposal for up to \$50 dollars from the Office supply line item to purchase office supplies for the Associated Students Senate.
- X. Discussion (10 minutes)

Associated Students Senate - A.S Business Outreach Program: Joseph Glossop presented the AS Business Outreach Program - (see handout) - includes: Check-off List for Businesses; Business Outreach Script; Contract - signatures for both Petaluma to be Deborah and Santa Rosa is Brian for Agents of the District Director or Designee. Have not made any promises for use of Constant Contact - no logos; Dr. Chong suggests local dental/health care benefits from businesses; Will present to ICC for their suggestions on benefits. Membership & Marketing will draft a letter to Chamber of Commerce for benefits as well. Main concern - goal is Spring Benefits to reinforce with businesses and work on academic year and increase benefits cost for over the summer session as well.

Measure Q Discussion -

Clo's Classic Discussion Eval

Connected Event Eval

- XI. **Announcements**
- XII. Adjournment - 4:53 p.m.

Page 3 **Room 602 Petaluma Campus**

Santa Rosa Junior College-Associated Student Senate- Regular Agenda Fall 2012 Nov 5th, 2012 3-5:00pm Meeting 12 Bertolini Senate Chambers Santa Rosa Campus

OUTCOMES:

By the end of this mtg we will have:

- An understanding of the status of our Student Gmail Accounts
- Approved a shared agreement on budget for Ambassador funds for Fall 2012
- I. Call to Order 3:06pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (VP of Programs - Absent/ VP of Advocacy arrives @3:09)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C (w/friendly amendment)

At this time the Senate shall review and approve the agenda.

(Paz/Cyrus)

IV. Approval of the Minutes (5 minutes) - postponed

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

Anson Sargent-O'Rourke - top 4 teams to semi-finals - congratulations to him.

If there are not objections, will move forward to Discussion - Steve Johnson - IT Gmail Accounts

(Jones)

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained at this time.

President (Jones) - Met with Joe Reyes, Sonoma County City Transit Petaluma Campus transit and SRJC partnership. 6-7 years ago we had a partnership at the Petaluma campus only. At that time Doug Garrison was involved but he is now at Monterey Pacific College - will contact him. There may be a metro transit grant available. Hopeful the Petaluma campus can start the program through MTC but first looking at how to market the students and services and learning how to boost the program; do workshops to show how to use the bus;

- Met with Chief McCaffrey open to new ideas on the campus; new ideas with "alert U" text connect city, county and notified within 10 miles of campus. Free but with specialties will cost more money;
- Pressed idea for bilingual safety training/workshop, clubs and feedback from PC/SR and meet with AS. Ask for dates AS can meet with McCaffrey and ICC/PC/SR campuses. Also will send out an e-mail;
- Board of Governors 2 more meetings left governor Browns office have not been notified yet. Late November/December maybe. Next meeting is November 13&14. Board of Trustee meeting is 11/13 and Robert Edmonds will give the AS report in her absence. All AS should come and support the 1-3:00 session is the study session Prop 30 tax meeting; Regular Board meeting to begin at 3-5:30 to follow. November 14 Board of Governors meeting score card, Student Success Act, Prop 30, discuss student services. If you like to go to Sacramento 8:30-noon then 1:30-3:00.

Executive V.P. (Edmonds) - Helped with phone banking a few times this week; 3800 contacts; was in charge to get the food and contact local businesses;

- Graduation Speaker Committee met today. Suggest bringing a former student for the Graduation Keynote Speaker;
- ITG met on Thursday;
- Strategic Planning meeting on Friday question of the general announcement of the task force. Encourage all to get involved;
- Board of Trustee meeting on November 13th come and join him;
- Budget Committee meeting need to finalize on Wednesday. Need to work/finalize the spring budget; currently there are a number of various line items over budget. Look at reallocating reserves for legislature. Send out Financial Codes to look at;
- Ambassadors were employed without prior approval of the Senate. Ambassador employment approval by Jessica or Robert.

V.P. of Programs (Creaser) - Absent

V.P. of Organizations (SR) (Oertel) - attending General Assembly this week;

ICC meeting /Activities committee met Thursday;

- Some committee members worked the campaign tabling to vote at the Bertolini and Emeritus crosswalk;
- Information for Propositions went well a success!

V.P of Organizations (PET) (Vacant)

V.P. of Committees (Paz Jr.) - not much going on with committees, flyers to be handed out in your classes to advocate for committee participation of importance this week;

- Work on the web page;
- Working on the Environmental purchasing policy.

<u>V.P. of Membership and Marketing (Glossop)</u> - membership 5,411 equates to \$81,165; business benefits program added for membership; if you get 2 businesses to sign on, he'll take you to lunch;

- M&M Committee Graphic Artist working on table toppers for Bears Den with Andy giving an ok;
- ASP Banners at the Parking lot and other at Baily Kiosk in preparation for Registration,

<u>V.P. of Advocacy (Mendoza)</u> - Attended General Assembly - networked with various other colleges, mostly from Los Angeles; we are very fortunate to have what we have here at SRJC as other colleges do not have their Student Rep Fee in place yet.

V.P. of Santa Rosa (Cyrus) - Harvest Fair/ Club Days - small turnout;

- Working on Finals Frenzy; plan for spring; teddy gram in February; flea market upcoming;
- International Studies Committee plan event for current students to mentor and represent for international;
- Interview for teacher to London for 2013 Interviews Friday, 8:30-4:00;
- Day Under the Oaks attend next meeting.

<u>V.P. of Petaluma (O'Brien)</u> - Petaluma campus - few clubs, a couple did not attend; had 61 vote for pumpkins and clubs improvised and drew on the pumpkins;

- "Connected" had 41 students and 61 general admission;
- Kinesiology Dance event on 10/31/12 with 30 or so who danced to Thriller.

V.P of Sustainability (vacant)

Trustee Report (Dowling) - absent

Advisor Report(s) (Ethington)(Phifer)(Ziccone)

<u>B.Phifer</u> - Great time at General Assembly networked with other schools; less drama on Resolutions that came across - all was great.

R.Ethington - Event Checklist has been updated - budget proposal - Student Ambassador Sheet;

- Work with Jessica as IT reconfigured the printer to print double-sided; phone IT x1765 using "ticket number" 47882, IT will remotely take over your computer and reset the printer set-up;
- DUO echo scheduled to happen;
- Enrollment: classes in 12 weeks with 26,300 students 22,000 credit students to buy ASP; 2/3 have at least 6 units and 9,400 have at least 9 units;
- Every day the Dining/SAC is constantly full.
 - Other Reports (Student at Large Report) Victoria absent
- VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees:
- B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- VIII. Unfinished Business (30 minutes)

At this time the Senate shall continue any approved business which has not been previously concluded.

A. A motion shall come forward to approve a budget for the rest of fall for Ambassador usage as well as preview a proposed budget for Spring Ambassador usage. M/S/C

Note: (spread sheet proposal was viewed and discussed on the budget plan - get copy from Jessica). Once approved will put about \$550 aside.

IX. New Business (20 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

A. A motion shall come forward to review a proposed Spring Events draft. M/S (Glossop/Mendoza)

Postpone decision until final spring event draft layout comes forward.

Proposition Donation - \$70 from M.Lee was handed over to Ann Swasey, AS Accountant for deposit to account.

X. Discussion

Get the Vote Out Campaign Update

Steve Johnson- IT- Student Gmail Accounts - Steve gave an update to the Gmail accounts current at SRJC. You can now go to your "mycubby". - Google plus began silent launch in May on bearcub cubby account. Bearcub Santarosa.edu by Google apps for education. College has not officially promoted as of yet. There are 1200 students currently using it now; it started two years ago. Last January was set up and in May you could sign up and launched in May to Gmail. SRJC does not share your information and Google has their own policy as they own your data - and you agree. January 1st will no longer have the current e-mail accounts; IT has been alerting students to move to Gmail account. These accounts are permanent. Long term, IT will/can contact students including Alumni students. The goal is to have your e-mails so SRJC can contact you. You can connect this account to your other accounts. If you haven't switched over, you will be dumped into your other account. Log out and log into student account and then add.

No objections return back to the Agenda VI. Reports.

(Jones)

Review Strategic Planning Review SRJC's Accreditation Process Student Ambassadors and Lost and Found

Announcements Adjournment - 4:49p.m.

Santa Rosa Junior College-Associated Student Senate Fall 2012 Oct 29th, 2012 3:10-5:00 Meeting 11 Rick Call Building, Room 602 Petaluma Campus

OUTCOMES:

By the end of this mtg we will have:

- Shared agreement on usage of Ambassador funds for Fall 2012, and discussed Spring 12-13 usage of Ambassadors funds
- An understanding of the status of our Associated Students Senate Business Outreach Program and how to assist our VP of Membership and Marketing.
- Approved a budget for Office Supplies
- I. Call to Order 3:15p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum (Executive VP., VP of Advocacy & VP of Santa Rosa - absent) At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C (with noted changes) At this time the Senate shall review and approve the agenda.

(Paz/Oertel)

IV. Approval of the Minutes (5 minutes) -

At this time the Senate shall review the minutes and make additions and deletions as recommended.

Minutes #8 M/S/C (with corrections)
Minutes #9 M/S/C (with corrections)

(Edmonds/Oertel) (Oertel/Paz)

V. Public Comments (open) - None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time

<u>President (Jones)</u> - Thank you all for "Connected" - a successful event; Thanks to all who participated with the Voter Rally - 214 students registered to vote; Omar set up and everyone tabled and helped with the clean-up - all run by AS Volunteers with zero monies spent for student labor; a community political support including Dr. Chong - a diverse group;

- A sustainability template move forward; Petaluma created a grid look at water issues and grants; previewing charts from last semester from PC perspective and template and to be added to the Strategic Plan.
- Met on Thursday with Director of Purchasing, Tim Bosma on environmental purchasing policy with having a draft done by December;
- Michelle Dowling, Robert Edmonds and she participated in Strategic Planning meeting sending document to different learning communities for feedback;
- Dean of Shone Farm/Culinary meet with Andy from Fresh-n-Natural to discuss contract changes for Shone Farm having 1st right of refusal for produce purchase;
- Saturday, Science Faire SRJC had a presence; North Bay Organization mass community meeting;
- Met with Marty Lee on Tuesday regarding Student Success and implementation in the District;
- Met with Chief McCaffrey regarding safety in the District i.e., South West Center;
- 2 phone banking sessions on Prop 30 to be held at Santa Rosa Chamber of Commerce with AFA feeding volunteers 10/30 @ 5:30-8:00 and again on 11/1 @ 5:30-8:00. Need 10-12 students to help on both dates.

Executive V.P. (Edmonds) - Absent - no report

V.P. of Programs (Creaser) - worked on Ambassador budget for remainder of fall semester and upcoming spring semester 2013;

- Working on ASP minutes;
- Contemplating a toy drive for December will request Senate to support this idea.

V.P. of Organizations (SR) (Oertel) - ICC approved new club packet information update;

• Clo's Classic was good - Skeptics Club made money as well as other clubs - Science as well had a good time.

Room 602 Petaluma Campus Page 1

V.P. of Organizations (PC) - Vacant

<u>V.P. of Committees (Paz Jr.)</u> - Waiting to appoint Senators to committees, later on the agenda - meeting with individuals; Sent an e-mail to Fran Golden to revise the committees for clarity;

- Ask all to take and hand out small flyers in your classes; request teachers to allow you a 5-10 minute talk to update students in class regarding student representation on district committees;
- Budget Advisory committee is waiting to see what happens with Prop 30;
- Met with Tim Bosma regarding District Purchasing Policy and contracts, including representatives for printer cartridges distributing companies and cartridge refills.

V.P. of Membership and Marketing (Glossop) - sent Google documents for business outreach programs; now we just need to go to the businesses.

• Thursday decide on spring benefits/business benefits with registration starting next Thursday - final benefits decision scheduled for this week; think of better ways to advertise.

<u>V.P. of Advocacy (Mendoza)</u> - Absent - report sent by e-mail: Was offered a job in the HOPE Center at SRJC. Will be working full time, will be meeting with her supervisor in the morning to discuss her schedule;

- Putting the Advocacy committee on hold due to her schedule for work, but will be finding that out tomorrow;
- Still interested in helping do the Spanish portion for the Oakleaf (has a volunteer who is very interested);
- Have gone over and read the resolutions for Fall 2012 General Assembly;
- Will be meeting with supervisor Juan at 9a.m. on Thursday and is planning to go to the Hispanic Chamber of Commerce event Thursday evening as well.

V.P. of Santa Rosa (Cyrus) - Harvest Fair 10/30 from 11-2:00 both campuses;

- AS tabled, ASP Membership & Marketing, students helped for Prop 30, Senators present;
- Pumpkins are in and under budget, will pick up;
- International interview subcommittee meet next Friday, Multi-Cultural committee.

V.P. of Petaluma (O'Brien) - Membership & Marketing - will be working on outreach this week and speak to the businesses;

- Harvest Festival tomorrow, Tuesday Petaluma Campus Clubs do good and Clo's Classic was enthusiastic;
- Halloween themes for tomorrow includes a sound track;
- Cinema Series Wednesday showing Exorcist movie with Eric Thompson Lecture at 6:00, a pre-film lecture, and 7:00 pm is the movie wear your costume for the contest.
- "Connected" had a good turnout a great film; film check out at Santa Rosa campus in Library only.

V.P of Sustainability (vacant)

<u>Trustee Report (Dowling)</u> - November Board meeting post Prop 30 to include a Board Study Session 1-3:00 and is open to the public in the Student Activities Center, with regular Board meeting to begin at 4-6:00p.m.

- Prop 30 phone banking going on and still need students to help;
- Strategic Planning Survey historic change something to guide needs student involvement, posted online at Library;
- She, Jessica Jones and Robert Edmonds were at the North Bay COPE Meeting with 600 in attendance -build grass roots leadership Yes on Prop 30 No on 32 and Yes on Q and eliminate deportation;
- Voter Registration Organizing Thank you to Jessica Jones, Deborah Ziccone, Robert Ethington and Brian Phifer;
- Thank you to Robert O'Brien, Deborah and Brian also for bringing the film "Connected" to Petaluma.

Jessica stated 5:30-7:30 tonight - asks for hand count to help with phone bank.

Advisor Report(s) (Ethington)(Phifer)(Ziccone)

<u>D.Ziccone</u> - Welcome to PC - all interested in the Halloween activities and the challenge to the pumpkin carving contest. <u>B.Phifer</u> - Dr. Gregg Saris lecture scheduled for November 7th 2-3:00 co-sponsored by Native American Student Council, Multi-Cultural. Received several e-mails regarding students attending from SSU and SRJC faculty will send their classes to the lecture as well;

• Future Blood Drives - this week issues of discriminatory; will look at creating a task force to include a student. There are FDA regulations on the questionnaire to participate in the blood drive.

<u>R.Ethington</u> - AS needs to add a few more numbers to the voter registration as stated earlier, as 160 clicked on to register and therefore would be higher than 200;

- BearFacts is under WebPage, archived and current;
- DUO update district/community interest p/Dr. Chong. Working on a sponsorship package need to raise over \$30,000 to do this program again for next year.
- Billy/Robert how clubs can get involved;
- Blood Drives an opportunity to collegial discussion a complicated issue;

Room 602 Petaluma Campus Page 2

- Emergency Preparedness training meeting example used: Virginia Tech and Colombian meet experts of these fields are we ready for active shooter? Look at building emergency plans, how AS knows what happens in the building;
- Calendar of Events get in 1st week draft and have resources plan in advance for your events.

Jessica - District Safety - if you didn't get the text message - "Alert U", sign up tonight. Need to get update from Tony Ischan; Omar Paz - talked to Robert Edmonds to update AS Senate website and separate to have a cool website. Will look for IT updates.

Jessica - continue to Other Reports on the Agenda.

Other Reports (Student at Large Report) - Victoria -absent

Prop 30 - need help on Tuesday to include faculty, students, etc. and promote our Senate; talk websites for college news and go to AS home page @ SRJC; request free college newsletter/papers.

Back to Agenda

- Need approvals for the Roscoe to be present; need to look at the volunteer vs. Ambassadors being paid.
- VII. Appointments / Disappointments (15 minutes)

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide A. committees:
 - A motion shall come forward to appoint Zari Cyrus to the Scholarship Committee, Day Under the Oaks Committee, the Multicultural Committee and the International Studies Committee.
 - A motion shall come forward to appoint Victoria Alessandra to the Arts and Lectures Committee.
- B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- VIII. Unfinished Business (30 minutes) - None

At this time the Senate shall continue any approved business which has not been previously concluded.

- IX. New Business (20 minutes)
 - At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.
- A motion shall come forward to approve a budget for the rest of fall for Ambassador usage as (Paz/Creaser) A. well as preview a proposed budget for Spring Ambassador usage.
 - Motion was Postponed to next meeting
- B. A motion shall come forward to approve a budget proposal for up to \$50 dollars from the Office supply line item to purchase office supplies for the Associated Students Senate.
- X. Discussion (10 minutes)

Associated Students Senate - A.S Business Outreach Program: Joseph Glossop presented the AS Business Outreach Program - (see handout) - includes: Check-off List for Businesses; Business Outreach Script; Contract - signatures for both Petaluma to be Deborah and Santa Rosa is Brian for Agents of the District Director or Designee. Have not made any promises for use of Constant Contact - no logos; Dr. Chong suggests local dental/health care benefits from businesses; Will present to ICC for their suggestions on benefits. Membership & Marketing will draft a letter to Chamber of Commerce for benefits as well. Main concern - goal is Spring Benefits to reinforce with businesses and work on academic year and increase benefits cost for over the summer session as well.

Measure Q Discussion -

Clo's Classic Discussion Eval

Connected Event Eval

- XI. **Announcements**
- XII. Adjournment - 4:53 p.m.

Page 3 **Room 602 Petaluma Campus**

Santa Rosa Junior College-Associated Student Senate- Regular Fall 2012 Dec 3rd, 2012 3:05-5:00pm Meeting 13 Bertolini Senate Chambers Santa Rosa Campus

I. Call to Order: 3:05p.m.

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call: Quorum Note: Oertel arrived @3:30p.m. (Absent: O'Brien)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda: M/S/C (Creaser/Cyrus)

At this time the Senate shall review and approve the agenda.

IV. Approval of the Minutes (5 minutes): M/S/C w/corrections (Edmonds/Creaser)

At this time the Senate shall review the minutes and make additions and deletions as recommended. Meeting #11 Minutes 10/29/12 w/corrections; Meeting #12 Minutes w/corrections

V. Public Comments (open)

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

<u>Kristy Gray-Hopkins</u> - Presentation on Rights of Passage enrichment program for youth ages 14-18. Request endorsement from AS; have a college tour in March, will get the website address to AS Senate. Will return at another date to workout AS endorsement.

<u>Robert Edmonds</u> - student - Santa Rosa City Council meets tomorrow at 4:00 - newly elected officials will meet; encourage all to join him at the meeting. Red Cross Disaster workshop is also on agenda for tomorrow.

<u>Vanessa Creaser</u> - student: canned food drive - will donate Redwood Empire Food Bank located at the Bertolini building: Dining Hall and SAO office.

VI. Reports (40 minutes)

At this time members of the Senate may report on their activities. Reports shall be limited to **4 minutes**. Clarifying questions will be entertained at this time.

<u>President (Jones)</u> - Meeting with V.P of Student Services, Ricardo Navarrette. Student Services will have to cut \$500,000 from their budget to meet their share of the \$6 million deficit;

- Foundation meeting \$37 million on Reserve; let her know if you have any questions regarding the meeting; Sarah Lagos interested business outreach on Alumni for Membership & Marketing business meet on Friday at 11:00;
- Breakfast on Friday with Dr. Chong and Trustees discussion of parcel tax vs. sales tax and a means to hire someone to retrieve an interest from the public for support;
- Discussion to have Board of Trustee individuals to assist lobbying in Sacramento and to continue the breakfast meetings;
- Met with Dr. Chong courses are being added to the spring schedule. Budget forums stated no new courses for spring
 not true, there are courses being added now. Need to advertise on the website public awareness;
- A notice needs to be addressed referencing thank you to the public/district for Prop 30 passing and communicate the shortage of funds and a need to add courses. Michelle, Dr. Chong and she will work up a draft;
- Increase dividends of the Doyle Scholarship 25%;
- Shone Farm and Fresh-n-Natural to meet regarding an interest to support the farm by purchasing their hamburger; a poll will be created and sent to the student body, develop questions to students if there is an interest to support Shone Farm;
- Discussion with Leonard Diggs/Robert regarding composting proposal can pick up waste and transport to farm; Ag sits on the Foundation see if they are interested;
- AS Business Cards met with Graphics cards are now underway;
- Priority Registration Committee -both R.Edmonds and Victoria sit on this committee- changes through district bring forward and e-mail discussions with AS impacts/benefits;
- Strategic Plan develop outreach over the break. All comfortable to discuss in your classes; how will it affect student body and major changes being proposed;

- At Sonoma County Court today, Jeff hearing arraignment was set for 8:30 this morning; it was moved to 12/17 at 8:30 a.m. in Room 9;
- Parking & Transportation meeting 12-1:00 @ District Police building;
- Susan Quinn meeting tomorrow regarding student health fee increase with R. Edmonds, R. Ethington and M. Dowling;
- Wednesday 3:00 p.m. Academic Senate meeting textbook meeting;
- Thursday 10:00 am. Green Job Faire;
- Theater Department wonderful presentation of Beauty-n-the-Beast.
 - **Executive V.P. (Edmonds)** held 1st budget meeting on Thursday reviewed the AS Financial Code and began the review of student fee handbook; next meeting to cover student budget;
- College-wide Budget meeting after both forums, has one suggestion associated with the Police department and their cost of over \$2 million needs to be looked at;
- Strategic Planning meeting need more student involvement talk with him, Jessica or Michelle;
- Spoke at the Board of Trustees meeting went well; request your feedback let him know;
- Friday met with Board of Trustee individuals and Dr. Chong, AFA and SEIU;
- Transportation meeting on Thursday;
- North Bay Organizing meeting;
- Education Task Force return to Store of Justice and talk about ask him;
- Phi Theta Kappa more members bringing forward a food pantry, working on this with ICC, and the group;
- Business cards on underway;
- Helped Brian work on the Events Calendar.

<u>V.P. of Programs (Creaser)</u> - Friday she and VP O'Brian finalized dates for Calendar of Events; ASP fundraiser next semester - ask Music Department to have their department perform on Mad Wednesdays instead of what is currently happening;

<u>V.P. of Organizations (SR) (Oertel)</u> - this week Wednesday is the last ICC meeting for the fall semester; meeting tentatively scheduled to continue in the spring semester with same time 2-3:00 every other Wednesday; ICC discussed and reviewed the Constitution, ICC Code Committee to activate - any senator is welcomed to take part in.

V.P of Organizations (PET) (Vacant)

<u>V.P. of Committees (Paz Jr.)</u> - continue to gather students for committees; will send out letter to chairs - no action yet; commented on Music on the Quad, AS Website, Sustainability template; Membership & Marketing committee - will visit businesses on Friday; will get involved with the Strategic Planning.

<u>V.P. of Membership and Marketing (Glossop)</u> - Thanks to Omar for helping with Bears Den toppers which are now on the tables - R. O'Brien will bring to Petaluma campus also; spoke with A.Martinez to place toppers at Bookstore also;

- ASP Membership shared research chart from fall '99 to spring '07 showing a steady decline; look at diversifying the benefits and have more to offer to students. Get 10 businesses on board will be good for spring 2013 semester;
- Discounts ensure future of the Student Senate bring business to the table;
- Spring 2013, increase 11% from last semester.

V.P. of Advocacy (Vacant) -

Note: AS President statement: Monica Mendoza, VP of Advocacy has stepped down, is full time employed with HOPE program. Currently the AS has three vacant positions: VP of Sustainability, VP of Petaluma Campus; and VP of Advocacy. AS President will chair the VP of Advocacy vacancy until position is filled. Spring semester is heaviest of semesters with SSCCC for March-in-March in Sacramento, waiting to hear details by next month; December 15th next Region meeting at CSM 12-3:00, Saturday, both she and Vanessa can carpool. Will advertise vacant positions in the Bear Facts; AS President enrolled in classes at the Petaluma campus M/W Spring 2013. Will send Monica an e-mail for a tour of the HOPE Center.

- <u>V.P. of Santa Rosa (Cyrus)</u> Update to the Day Under the Oaks, will be assisting in the "Green Area" with Robert Ethington and Brian Phifer for club concessions; will present at the Wednesday, ICC meeting discussion on fund raising involvement and completion of forms needed.
- Scholarship Committee meeting going well next meeting in February;
- Cramming for Finals Frenzy.
 - <u>V.P. of Petaluma (O'Brien)</u>- Absent (report submitted and read by AS President)
- Final Frenzy Event Working on sending out a doodle poll to invite senators to volunteer at Petaluma Campus's Final
 Frenzy Event. Assembling a word excel document for other volunteers/contacts to help with the event;
 Tuesday, 4 December 2012 will attend PFF to ask for assistance from the committee members and will pass around the
 word excel document/volunteer signup sheet; have brainstormed with ICC on free treats for students; Mexican bread/

- hot chocolate; will approach Bookstore manager, Rachael Myer, for possible donations/discounts on any other items purchased for Final Frenzy i.e., scantrons, blue books;
- Bus Riders Become Famous If you or a student you know rides the bus to or from our campuses, inform them that they have the opportunity to become a campus icon. By submitting two to three sentences about why they think riding the bus is sustainable and/or enjoyable, their text along with their photo (taken by media services) will be used as a rolling display on the SRJC web site.

Don't hesitate! Become a SRJC Superstar by contacting myself and/or David Rau, Library Technician I for the Petaluma Campus, Mahoney Library (707) 778-3973 drau@santarosa.edu

V.P of Sustainability (vacant)

<u>Trustee Report (Dowling)</u> - Thank the students who attended the Budget Forum. \$6 million deficit for District decisions are happening and include students - need to be informed and be involved;

- Embezzlement case Parking & Transportation Committee investigation still on-going;
- Oakleaf interview stressed student involvement and strategic planning and challenge goals on all levels and statewide advocacy. Stay on top of the legislative issues, having a voice;
- Look for student to replace her seat on the Health & Safety committee; they meet on 3rd Thursday each month from 10:30-12:00.

Advisor Report(s) (Ethington)(Phifer)(Ziccone)

<u>B. Phifer</u> - e-mailed information regarding the deadline of the Calendar of Events is Friday; R.Edmonds and Jessica Jones and Robert Ethington decided on a 11x17 template 1 fold; pending ASP meeting dates and PC film festival. Is cheaper will hand over to R. Edmonds;

- Cultural Events thanks to all who participated in the Greg Saris lecture standing room only;
- Black History Events Martin L. King lecture coming up on February 21st including Don Lacy a one man comedy show; Black history panel discussion; 1968 athletics from Mexico 2/28 here at SRJC;
- March Cuban Music Festival;
- April Asian Pacific Islanders month Dr. Yee speak May 9th running for Secretary of State.

<u>R. Ethington</u> - Introduction of Hilleary Izard, a classified staff employee for 8 years at SRJC and currently is the SEIU President. She is being Reengineered to one-half Student Affairs as Student Affairs Coordinator, Advocacy of Student Affairs Programs/Committee and work on student advocacy events; Day Under the Oaks, advocate for students, including working with Constant Contact. Her office is on 2nd floor of Bertolini;

- Sports banquet next week Fall Athletics Awards send a representative;
- SAONSP HOLIDAY Potluck next week 12-12-12 from 11:00-2:00 in the Kitchen area;
- Special Events Application assumed all have read and got no response. Sent out a PDF if no feedback returns. Do an ICC presentation of the document;
- Victory with Ricardo Constant Contact e-mail to all students need e-mail retention success and engagement to send out; unless there are complaints, you can opt out; 20,000 students receive it now;
- \$500 for Cuban event of University Foundation endowment;
- CCCApply go to open CCC is clearer and has Spanish;
- Zari Kudos to her DUO actively involved thank you. Forms needed in and up asap
 Other Reports (Student at Large Report)

If there are no objections will move to X. Discussion - IT Dept - Presentation on Technology Use Policy

(Jones)

- VII. Appointments / Disappointments (15 minutes)
 - At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.
- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees: **None**
- B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate. **None**
- VIII. Unfinished Business (30 minutes) None

At this time the Senate shall continue any approved business which has not been previously concluded.

- IX. New Business (20 minutes)
 - At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.
- A. A motion shall come forward to sponsor 5 wishes fewer than 30 dollars from the SRJC Giving

 Tree Project, monies shall come from budget line item Senate Discretionary Fund.

 M/S/C

 Friendly Amendment: A motion shall come forward to sponsor the SRJC Giving Tree project in (Edmonds)

the amount not to exceed \$150 for purchase of 5 individual hearts no greater than \$30 p/heart; give to Accountant in the morning for an advance. M/S/C

Return back to X. Discussion

X. Discussion (15-20 minutes per item)

<u>IT Dept</u>- Presentation on Technology Use Policy - It Department brought forward SRJC 2.13 and 2.13P Computer Policy for discussion. The 2.13 was moved to administration; 2.13P et.al same set of rules apply to all. (see handout).

Break 4:20

Return @ 4:25

Return back to VII.

<u>Budget Forum Update</u>- Jessica Jones and Michelle Dowling:- filmed @ Santa Rosa campus - do check it out and watch the presentation.

- Concern of stability program means to students district funded 1 year with course load of previous year equals results revenue of accounts last year/this year;
- Contact Admissions & Records to see which courses closed first create a poll or survey and send now can link to a third party survey;
- What did Prop 30 do for the District offer high demand courses students can succeed and graduate.

NOTE: Robert Edmonds - need to call a special session to discuss the detail of this item.

Move to X. Textbook Policy

<u>Textbook Policy Update</u>- Jessica Jones: met with new faculty member on committee, Dean Gooch and new Acting Director of the Bookstore Antonella and Anthony - ordering textbooks - Antonella did not know there was a policy. Faculty never know the cost of books; will send the version of choices.

General Assembly- Resolutions Passed, next steps- Billy Oertel

Spring 2012 AS Calendar- Update Brian Phifer, Jessica Jones

Review Membership and Marketing Progress-Joe Glossop

Cuban Music Festival- Zari Cyrus and Robert Edmonds

Review Strategic Planning

- XI. Announcements
- XII. Adjournment 4:59p.m.

Santa Rosa Junior College-Associated Student Senate - Special Meeting Fall 2012 Dec 10th, 2012 3-5:00pm Meeting 14 Center for Student Leadership

Santa Rosa Campus

OUTCOMES:

By the end of this mtg we will have:

- An understanding of the course schedule for spring 2013-14.
- An understanding and agreement on future action of the health fee
- I. Call to Order 3:08pm

At this time the President or Executive Vice President shall call the meeting to order.

II. Roll Call - Quorum

Note: Absent - Bill Oertel (arrived at 3:09pm)

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda - M/S/C

At this time the Senate shall review and approve the agenda

IV. Approval of the Minutes (5minutes) - None

At this time the Senate shall review and make additions and deletions as recommended.

V. Public Comment (open) None

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with t heir name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to 20 minutes in total, with no more than 5 minutes per speaker. No questions will be entertained at this time.

VI. Reports (40 minutes) - None

At this time members of the Senate may report on their activities. Reports shall be limited to 4 minutes. Clarifying questions will be entertained at this time.

President (Jones) V.P. of Advocacy (vacant)

Executive V.P. (Edmonds)

V.P. of Santa Rosa (Cyrus)

V.P. of Programs (Creaser)

V.P. of Organizations (SR) (Oertel)

V.P. of Sustainability (vacant)

V.P. of Organizations (PET) (vacant)

Trustee Report (Dowling)

V.P. of Committees (Paz Jr.) Advisor Report(s) (Ethington)(Phifer)(Ziccone)
V.P. of Membership and Marketing (Glossop) Other Reports (Student at Large Report)

II. Appointments / Disappointments (15 minutes) - None

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties a recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion shall come forward to appoint the following senators/ and or students at large to the following college-wide committees.
- B. A motion may come forward to appoint/disappoint a student(s) from the A.S. Senate.
- VIII. Unfinished Business (30 minutes) None

At this time the Senate shall continue any approved business which has not been previously concluded.

IX. New Business (30 minutes)

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

DISCUSSION: AS President Jones presented and shared the current list of added courses, several were added with no knowledge to the student body. Other than the counselors in Bertolini, the system is not smart enough to alert students there is an added course if you were not able to get in a course. Message to students - stated no more added courses, but the 2nd message they'll try real hard to add courses and don't want to make it public, so they are working on it.

Question if the AS has the data to make a difference to take forward; only have analysis based on wait list or clicking on courses.

(Diane Traversi came to explain the process of adding courses.) Courses are added through VP of Academic Affairs through the Deans and working with Curriculum/Scheduling for classrooms/labs available before confirmed.

Three issues: 1) How do you make decisions on what courses are needed for spring; 2) Survey - what courses are your highest priority before registration period; 3) Where is the money coming in from to add the courses as there is no new funding to add courses. Where are the decisions being made; how are students being notified and best way to proceed on this is BearFacts, ICC, Enrollment management - need a clear statement. All AS Senators agreed that there needs to be a TaskForce.

- A. A motion shall come forward to review the course schedule for spring 2013 and fall 13. M/S/C (Creaser/Oertel)
 - A friendly amendment came forward to review the course schedule for spring 2013 and M/S/C (Cyrus/Oertel) fall 2013 and appoint Robert Edmonds to work with SAO office and issue a survey and send out to the student body of course demand; and AS President will phone VP Rudolph, Director Avila, and Dean Abrahamson regarding the added courses details and ask them to attend the next AS meeting and get an understanding of the added classes and when students are to be notified.
- B. A motion shall come forward to review the student health fee. M/S/C
 A friendly amendment came forward to approve the \$1 increase of Student Health Fee M/S/C (Creaser/Cyrus) starting Summer 2013.

 Both Susan Quinn and Alan Wintermeyer came forward to present the reasoning of the \$1 health fee increase. Student Trustee stated the importance to have student representation need a strong student representative voice on the Student Health Committee

X. Discussion

- C. Textbook Policy Update Jessica Jones
- D. General Assembly-Resolutions Passed, next steps-Billy Oertel
- E. Spring 2012 AS Calendar Update Brian Phifer, Jessica Jones
- F. Review Membership and Marketing Progress- Joe Glossop
- G. Cuban Music Festival Zari Cyrus and Robert Edmonds
- H. Review Strategic Planning
- XI. Announcements
- XII. Adjournment 5:01p.m.