

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Summer 2007 - Monday June 18th, 2007 - 3:00pm - 5:00pm
Meeting #1 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. The President of the Senate shall report first and be followed by any special presentations, by the general membership, and by the Advisor of the Senate. Each report shall be limited to five minutes. Clarifying questions will be entertained at this time.

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Roberson, Cameron as Senator of Legislation.
- B. A motion may come forward to appoint a student to a College Wide Committee.
- C. A motion may come forward to appoint a student to a College Wide Committee.
- D. A motion may come forward to appoint a student as a Representative at Region III Meetings.
- E. A motion may come forward to appoint a student to the A.S. Retreat Committee.
- F. A motion may come forward to appoint Maurer, Ian to the Student Health Services Advisory Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. (none)

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion will come forward to establish an Ad-Hoc 'AS Recruitment Committee'.
- B. A motion will come forward to approve funds for the 'AS Recruitment Committee'.
- C. A motion will come forward to approve funds for 'AS Business Cards'.
- D. A motion will come forward to approve funds for the 'Fall 2007 Calendar of Events'.
- E. A motion will come forward to approve funds for food and drinks to be served at Senate meetings.

X. Discussion

- A. AS Recruitment Committee
- B. AS Retreat
- C. Fall 2007 Calendar of Events
- D. College Wide Committees
- E. Parliamentary Procedure Review
- F. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College – Associated Students Senate – Regular Meeting
Summer 2007 – Monday June 18th, 2007 – 3:00pm – 5:00pm
Meeting #1 – Pioneer Hall – Assembly Room

- I.. Call to Order: 3:03 pm
- II. Roll Call: Present: Ian Maurer; Cameron Roberson
- III. Approval of the Agenda: M/C (Roberson)
Discussion: Agenda item VII, Appointments / Disappointments remove item A, student Ms. White will be at the next Senate meeting.
- IV. Approval of Minutes: Approve as amended. M/C
(Roberson)
- V. Public Comment: None
- VI. Reports:
 - Formal welcome to the Senate by Mr. Maurer, look forward to a good year. In (Maurer) contact with other candidates to meet and bring forward recommendations. Will be taking a brief recess to take photos for the Calendar of Events.
 - Looking forward to this year. This is a turnaround year for Senate/Cabinet to (Ethington) retake their place in the eyes of the institution. Caution – take it easy, don't take too much on, but at the same time, a contradictory statement, but go for it! Cabinet Chair and Senate President have plans forthcoming. Plan to be present and available for travel and support to your goals upcoming. Plan for: 1) AS/Cabinet Retreat; 2) AS Recruitment; 3) Calendar of Events, which are all on the current agenda.
- VII. Appointments / Disappointments
- B/C. A motion may come forward to appoint a student to a College Wide Committee. (Maurer)
No individual students as of yet, defer the motion.
- D. A motion will come forward to appoint a student as a Representative at Region (Maurer)
III Meetings. Defer this motion.
- E. A motion will come forward to appoint a student to the A.S. Retreat Committee. (Roberson)
M/C
Discussion: A joint committee between Cabinet & Senate to have a joint retreat (Maurer)
for team building and leadership training.
A motion to amend Motion E: a motion will come forward to appoint Ian Maurer, (Roberson)
Cameron Roberson and Kory White to the AS Retreat Committee. M/C
- F. A motion may come forward to appoint Maurer, Ian to the Student Health Services (Roberson)
Advisory Committee. M/C

**Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Summer 2007 - Monday June 25th, 2007 - 3:00pm - 5:00pm
Meeting #2 - Pioneer Hall - Assembly Room**

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. The President of the Senate shall report first and be followed by any special presentations, by the general membership, and by the Advisor of the Senate. Each report shall be limited to five minutes. Clarifying questions will be entertained at this time.

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Roberson, Cameron as Senator of Finance.
- B. A motion may come forward to appoint Roberson, Cameron to a College Wide Committee.
- C. A motion may come forward to appoint Roberson, Cameron to a College Wide Committee.
- D. A motion may come forward to appoint a student as a Representative at Region III Meetings.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. (none)

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion will come forward to approve funds for the 'AS Recruitment Committee'.
- B. A motion will come forward to approve funds for the 'AS Retreat'.

X. Discussion

- A. AS Recruitment Roundtable
 - Poster Campaign
 - Welcome Center
 - ...
- B. Fall 2007 Calendar of Events
- C. College Wide Committees
- D. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College – Associated Student Senate – Regular Agenda
 Summer 2007 – Monday June 25th, 2007 – 3:00pm – 5:00pm
Meeting #2 – Pioneer Hall – Assembly Room

- I. Call to Order: 3:04 pm
- II. Roll Call: Full Quorum present
- III. Approval of Agenda: **M/S/C** **(White)**
- IV. Approval of the Minutes: **M/S/C** **(Roberson)**
- V. Public Comments: None
- VI. Reports: None
- VII. Appointments / Disappointments
 - A. A motion may come forward to appoint Roberson, Cameron as Senator of Finance. **M/S/C** **(White)**
 - B. A motion may come forward to appoint Roberson, Cameron to a College Wide Committee. **M/S/C** **(White)**
 Discussion: Reviewing the Scholarship and International Studies committees **(Roberson)**
 Recommend to amend the motion by stating: A motion may come forward to appoint Roberson, Cameron to the Scholarship Committee. **(Maurer)**
M/S/C **(White)**
 - C. A motion may come forward to appoint Robeson, Cameron to a College Wide Committee. **M/S/C** **(White)**
 Recommend to amend the motion to state: A motion may come forward to appoint Roberson Cameron to the International Studies Committee. **(Maurer)**
M/S/C **(White)**
 - D. A motion may come forward to appoint a student as a Representative at Region III Meeting. **(White)**
M/S/C
 Recommend to Motion to postpone the issue to a future meeting. **(Maurer)**
M/S/C **(Roberson)**
- VIII. Unfinished Business: None
- IX. New Business
 - A. A motion will come forward to approve funds for the ‘AS Recruitment Committee’. **M/S/** **(White)**
 Discussion: Rep Fee Code to be placed in the “shared” computer folder by R.Ethington.
 A motion to postpone above motion until the Rep Fee is brought forward. **(White)**
M/S/C
 - B. A motion will come forward to approve funds for the ‘AS Retreat’. **(Roberson)**
M/S/
 Recommend to postpone this motion. A motion to postpone AS Retreat funds. **(White)**
M/S/C
- X. Discussion
 - A. AS Recruitment Roundtable – **Suspend Rules with no objections.** **(Maurer)**
 In reference to expand the membership:
 - Bring forward a poster campaign
 - Talk to people, one-on-one is most effective; tabling with consistency real effective
 - Attend classes this summer with instructor approval of 5 minutes spiel on AS Senate
 - Contact DianeLarson/Steve Morris in Counseling 370 class to present
 - Table at the Welcome Center once a week.

Kory White will contact teacher and e-mail; also talk to Diane Larson on Tuesday.

Ian Maurer will do the follow up.

Cameron Roberson can help on Mondays

Robert offered a red canopy and new exhibit to set up a table. Peak hours 10-2:00

Jerome Beck currently monitors Welcome Center table, contact for table peak times.

End of Discussion.

Reinstate Rules of Order

(Maurer)

B. Fall 2007 Calendar of Events

Are there any dates the Senate would like to input to the Calendar of Events?

(Maurer)

Schedule a Leg Committee Forum in October on a Wednesday – use Patio area

(White)

front of Library, 2nd or 3rd week in October on a Wednesday, talk to Cabinet.

Idea – Set up a “Round Table” discussion with AS President and the President once a semester for students to ask questions.

Will need to check with the President for the spring semester.

(Maurer)

The AS approved a 40% up to \$1000 for the Calendar of Events.

C. College Wide Committees:

Participation in shared governance; AS President is to sit on institutional and

(Maurer)

college council and ask senate to attend as often as possible to these meetings. Last year the Committee

Code was updated in that now, if you don't serve on two committees, members of the Senate can be

removed from Senate. Suggest you schedule your committee before you schedule your classes.

D. Senate Business / Issues

Update on the Retreat Date: Cabinet and Mr. Phifer to confirm a date and place.

(Maurer)

Looking at the weekend of August 5th.

This date may not be available and only date available for Robert.

(Ethington)

XI. Announcements

Encourage everyone to attend the shows at SRT. See talent schedule.

(Maurer)

XII. Adjournment: 3:41 pm.

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Summer 2007 - Monday August 13th, 2007 - 3:00pm - 5:00pm
Meeting #3 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. The President of the Senate shall report first and be followed by any special presentations, by the general membership, and by the Advisor of the Senate. Each report shall be limited to five minutes. Clarifying questions will be entertained at this time.

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to disappoint White, Kory from the Senate for non-attendance.
- B. A motion may come forward to disappoint Roberson, Cameron from the Senate for non-attendance.
- C. A motion may come forward to appoint Abrecut, Braiden to the Senate.
- D. A motion may come forward to appoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion may come forward to appoint a student as a Representative at Region III Meetings.
- B. A motion will come forward to approve funds for the 'AS Recruitment Committee'.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion will come forward to ratify approval of funds for 'AS Office Supplies'.
- B. A motion will come forward to ratify approval of funds for the 'AS Retreat'.

X. Discussion

- A. State Wide Student Senate / Region 3
- B. CCCSAA – October 19/20/21
- C. College Wide Committees
- D. Fall Retreat Planning – August 24/25/26
- E. Senate Business / Issues

XI. Announcements

XII. Adjournment

(see AS Binder – I did not take the minutes on this agenda – I was absent.)

Binder has copy of the minutes

Sandy Sigala

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday August 20th, 2007 - 3:00pm - 5:00pm
Meeting #4 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. The President of the Senate shall report first and be followed by any special presentations, by the general membership, and by the Advisor of the Senate. Each report shall be limited to five minutes. Clarifying questions will be entertained at this time.

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Lowe, Jude to the Senate.
- B. A motion may come forward to appoint Lowe, Jude to a College Wide Committee.
- C. A motion may come forward to appoint Lowe, Jude to a College Wide Committee.
- D. A motion may come forward to appoint Abrecut, Braiden to a College Wide Committee.
- E. A motion may come forward to appoint Abrecut, Braiden to a College Wide Committee.
- F. A motion may come forward to appoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion may come forward to appoint a student as a Representative at Region III Meetings.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. None

X. Discussion

- A. Student Conduct / Grievance Procedure
- B. State Wide Student Senate / Region 3
- C. CCCSAA – October 19/20/21
- D. College Wide Committees
- E. Fall Retreat Planning – August 24/25/26
- F. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College – Associated Student Senate –
Fall 2007 – August 20th, 2007

Meeting #4

MINUTES

- I. Call Meeting to Order: 3:00pm
- II. Roll Call: Maurer, Albrecht
- III. Approval of the Agenda: **M/C** (as corrected)
Correction to names: Mr. Braiden Albrecht and Mr. Jude Rowe, please add names under appointments and disappointments.
- IV. Approval of the Minutes: **M/C** (as corrected)
Corrections: the resignation of Roberson, Cameron add to discussions item E in the minutes.
- V. Public Comments:
Newly elected Student Board of Trustee officer for '07-'08: self-introduction Kera Eubank, shares office with AS President. Let her know if there is any thing she could do on behalf of student issues, comments to the trustees, or persuade the trustees'. She is a student representative, but first she is a Student Board of Trustee; need AS help to be a representative.
NOTE: Senate President has the responsibility to be at all the trustee meetings and **(Maurer)**
Encourages the Senate to take the opportunity to attend one meeting if not more; take the opportunity to meet people on campus, meet people who are making decisions familiarize your self with them.
- VI. Reports:
 - Welcome back to everyone; excited about this year. Ian, Kera and Jerome will **(Ethington)** work well together.
 - AS should help in welcome to all students and help them have a connection which will help for the AS membership.
 - Student Information Day upcoming in a few weeks; hope Senate has a role with this program.
 - His class starts up in 2 weeks for 2 units – leadership class.
 - Excited to work with the Senate this year.
 - Enrollment is up
- VII. Appointments/Disappointments
 - A. A motion may come forward to appoint Rowe, Jude to the Senate. **(Albrecht)**
M/C
Discussion: Continue to help move items forward and keep informed with Senate. **(Rowe)**
Question: 1) are you committed and 2) what to do when burn out occurs? **(Ethington)**
Communicate with each other and listen with importance. **(Rowe)**
 - B. A motion may come forward to appoint Rowe, Jude to a College Wide Committee **(Albrecht)**
M/S/C
Discussion: clarifying the committee list (see handout)
Friendly amendment: No objections: A motion may come forward to appoint Rowe, Jude to the Global and Intercultural Education Committee. **M/C**
 - C. A motion may come forward to appoint Rowe, Jude to a College Wide Committee. **(Albrecht)**
M/S/C
No objections, amend the motion to read: A motion may come forward to appoint Rowe, **(Maurer)**
Jude to the Board of Review Committee. **M/C**
 - D. A motion may come forward to appoint Albrecht, Braiden to a College Wide Committee **(Rowe)**
M/S/C
No objections, amend the motion to read: A motion may come forward to appoint **(Maurer)**
Albrecht, Braiden to Institute for Environmental Education. **M/S/C**
 - E. A motion may come forward to appoint Albrecht, Braiden to a College Wide Committee **(Albrecht)**
M/S/C

No objections, amend the motion to read: A motion may come forward to appoint Albrecht, Braiden to the International Studies Committee. **(Maurer)**
M/S/C

- F. A motion may come forward to appoint a student to a College Wide Committee. **(Maurer)**
M/S

Discussion: Ms. Kory White will join Senate at the next meeting.

Friendly amendment: No objections amend the motion to read: A motion may come forward to appoint White, Kory to the Board of Review. **(Albrecht)**
M/S/C

VIII. Unfinished Business

- A. A motion may come forward to appoint a student as a Representative at Region III Meetings. No interest to date – bring forward on agenda next week.

IX. New Business

- A. None

X. Discussion

- A. Student Conduct/Grievance Procedure – (see handout) to be discuss at the next Senate **(Ethington)** meeting. Recommends Senate review Grievance Procedure as there have been some changes. Note that the name has been revised to Student Complaint/Grievance. The Compliant is informal, while the Grievance is formal. Mr. Ethington notes that his job as the Ombudsperson, is to make it a fair process and try his best to solve the issue before it turns from Complaint to Grievance, due to the fact that many issues can be resolved before they become formal Grievances. Will be taking the document to the College Council as a discussion not for final approval yet. While the improvements are good, there is still no advocate for the students. **(White)**
Timeline for Senate – come in next meeting to discuss the document. Inform College Council that the Senate has additional changes and voice our concerns at the College Council meeting. **(Maurer)**
- B. State Wide Student Senate/Region 3- reminds the senate to keep this in mind, as this is an item for discussion. **(Maurer)**
- C. CCCSAA- reports that this years CCCSAA convention will be in Sacramento; it is very beneficial for all the Senate to go and would be happy to answer any questions or concerns regarding the conference. Discussed with Senate the Travel Agreement forms and hotel reservations; and instruct on what the proper procedures are. Attention to Deadline on forms. Unless the AS President is notified prior of your student enrollment in the future, you will be required to commit for the entire school year on AS Senate. Bring forward as action item on the next agenda so you can move forward to book(Ethington) travel arrangements. Request nice shirts, etc. for Senate to attend this workshop. **(White)**
With the Rep fee there is justification for Senate to pay for this to include Cabinet, and have Cabinet pay for something else in the future for Senate and put a proposal forward. Currently Senate is paying for business cards for this year. **(Maurer)**
- D. College Wide Committees – Reminder: the importance for students be on College Wide Committees; invite the Senate to be an active Senate; Senate needs to be actively recruiting. If you are not having difficulties on a chosen committee, let him know, make sure your time is being used pertinently. Need the Cabinet more involved with committees as well as with the Constitution. **(Maurer)**
- E. Fall '07 Retreat Planning- happening this weekend at Westminster Woods; discuss the many activities as well as workshops; Advisor Ethington will lead the parliamentary procedures workshop; he, Ian is doing the workshop on the Constitution; Deborah Wootten will do the school Administration history Workshop; he and Ms. Raguro will do the Student Rep Fee and Associated Student Plus; round table various school administrators; Student Advocacy workshop; Cabinet Activities, etc. **(Maurer)**
- F. Senate Business/Issues- Mr. Ethington want to remind Students of issues such as food on campus and the current construction on both Santa Rosa and Petaluma Campuses. Plover 6 months away from being ready; Race will undergo renovation due to water damage; Petaluma is at **(Maurer)**

the end of phase two should be done in November; President Ian Maurer reminds the Senate that the Race building will be under construction and will not be functioning. The school does not want to move service out of the building but the office housed inside want are insistent that no service would be available during the reconstruction of the building due to health issues and the environment. The classes, clinic and et.al want to move out elsewhere.

Food Service on campus – are Kiosks and the Senate offered to fund \$30,000, but was (Maurer) turned down. Heritage Plaza is the main food place.

- XI. Announcements- N/A
- XII. Adjournment- Meeting is adjourned at 4:28

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday August 27th, 2007 - 3:00pm - 5:00pm
Meeting #5 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. The President of the Senate shall report first and be followed by any special presentations, by the general membership, and by the Advisor of the Senate. Each report shall be limited to five minutes. Clarifying questions will be entertained at this time.

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint White, Kory as Senator of Legislation.
- B. A motion may come forward to appoint White, Kory to the Auxiliary Enterprise Committee.
- C. A motion may come forward to appoint Carrillo, Mathew as Senator at Large.
- D. A motion may come forward to appoint Carrillo, Mathew to a College Wide Committee.
- E. A motion may come forward to appoint Carrillo, Mathew to a College Wide Committee.
- F. A motion may come forward to appoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion may come forward to appoint a student as a Representative at Region III Meetings.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion may come forward to propose changes to the Student Complaints / Grievance Procedure.
- B. A motion may come forward to approve funding for attendance at the CCSAA Conference October 19th through 21st.

X. Discussion

- A. Student Leadership Retreat Debriefing
- B. Associated Student Leadership Recruitment
- C. State Wide Student Senate / Region 3
- D. CCCSAA – October 19/20/21
- E. College Wide Committees
- F. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College – Associated Student Senate
Monday, August 27th, 2007
Minutes Mtg. #5

- I. Call to Order: 3:01 pm
- II. Roll Call: Quorum
- III. Approval of the Agenda: **M/S/C** **(Rowe)**
- IV. Approval of the Minutes: None today, to be brought forward at the next meeting; Next meeting scheduled September 10th. **(Maurer)**
- V. Public Comment: Zina Godefroy, International Student; want to be part of the Senate, would enjoy doing what Senate does; Jeremy Gould would be interested in joining AS Student; was previously in student government.
- VI. Reports:
 - Hosted the Fall '07 AS Student Leadership Retreat over the past weekend - **(Maurer)**
A great success;
Also this week the College Wide committees begin their activities, be sure to contact the chair of the committees - talk to Jude Rowe, who will be taking over the committee records for Senate.
Officer Reports:
 - Spoke with Fran Golden, Executive Assistant Academic Affairs about the committees; **(Rowe)**
a binder with list of all the committees is at the front desk with application with times and dates.
 - Met the chair of Institute of Environmental Education, will be in contact with him **(Albrecht)**
for the committee to meet.
Advisor Report: **(Ethington)**
 - Enjoyed the limited time he had at the retreat. The parliamentary procedures is always a good repeat and appreciate the opportunity.
 - Demolition Doyle will begin this week Wednesday. Student Center will take 2 years.
- VII. Appointments/Disappointments
 - A. A motion may come forward to appoint White, Kory as Senator of Legislation. **(Albrecht)**
M/F (no second)
 - B. A motion may come forward to appoint White, Kory to the Auxiliary Enterprise Committee.
F (No motion received)
 - C. A motion may come forward to appoint Carrillo, Mathew as Senator at Large. **(Rowe)**
M/S/C
Discussion: Candidate was interviewed and gave his recommendation to the Senate. **(Maurer)**
States he has never missed a meeting he had committed to; wish to take a seat on Student (Carrillo) Senate; seek advancing in his position on Senate while a member; plans on spending a large amount of time on Student Senate; he would like to see more promotion for the Student Senate making students aware that there is a body that represents them.
 - D. A motion may come forward to appoint Carrillo, Mathew to a College Wide Committee. **(Rowe)**
M/S
No objections amend the motion to replace College Wide Committee with the Educational Planning and Coordinating Council. **M/S/C**
 - E. A motion may come forward to appoint Carrillo, Mathew to a College Wide Committee
M/S
No objections amend the motion to replace College Wide Committee with District Facilities Planning Committee. **M/S/C**
 - F. A motion may come forward to appoint a student to a College Wide Committee - None
Discussion: the District Accessibility Committee has requested a student to sit on their **(Ethington)**
Committee

VIII. Unfinished Business

- A. A motion may come forward to appoint a student as a Representative at Region III Meeting. **(Maurer)**
None (Has previously been M/S)

IX. New Business

- A. A motion may come forward to propose changes to the Student Complaints/ Grievance Procedure- **(Albrecht)**
M/S/C

It would be brought forward on College Council next week. He also notes that if any Senate member has an issue that they would like to change to please contact him. **(Maurer)**

A motion to have a more informal discussion. **(Rowe)**

If there are no objections a friendly amendment to item A motion: **(Maurer)**

A motion may come forward to endorse proposed changes to the Student Complaint/Grievance Procedures at the College Council regarding a Student Advocate. **M/S/C**

- B. A motion may come forward to approve funding for attendance at the CCSAA Conference October 19th through 21st. **(Carrillo)**
M/S/C

If there are no objections amend the rep fee to include: A motion may come forward to approve \$3000.00 for attendance at the CCCSAA Conference October 19 through 21st. **(Maurer)**
M/S/C

X. Discussion

- A. Student Leadership Retreat Debriefing at Westminster Woods - reports that the retreat was a total success; number of workshops which benefit the Student Senate and Cabinet were covered. Student leaders can borrow the Sturgis parliamentary procedures handbook – check out with Ann Swasey; noted the faculty that attended the event; covered the following topics: Conducting effective meetings; how the parliamentary procedures work; AS Constitution and what is in the Constitution and why; how school administration is structured and introduced to administrators who attended the workshop Mary Kay Rudolph, Vice President of Academic Affairs, Ricardo Navarrette, Vice President of Student Services, Martin Lee, Dean of Counseling & Support Services. Had a discussion of the Accreditation process the SRJC is going through and what this is all about. There is a form to fill out if you want to give your input to the process, talk to Mr. Rowe. Student Government budget was discussed, i.e., \$1 student rep fee; AS Plus membership program; shared resources discussion with Cabinet/Senate; covered the Code of Ethics, Election code, Hide Park code, student advocacy workshop and goals mission/vision statement;

Looking at more detail workshops on the AS Constitution

- B. Associated Student Leadership Recruitment – students are now coming in to the meetings. **(Maurer)**
Has received applications from individuals interested in the AS.

- C. State Wide Student Senate/ Region 3 – Interest in holding the position – Zina Godefroy

- D. CCCSAA-October 19/20/21- upcoming

- E. College Wide Committees – need to get an update list to Fran Golden of students added. **(Rowe)**

If you know of students interested leave a message in his mailbox or see the binder at the front desk
12 or 17 committee positions filled out of 62 with at 1 student on each committee. **(Maurer)**

- F. Senate Business /Issues - none

- XI. Announcements –Outreach video premiere Wed @ 3 p.m. which includes students **(Ethington)**

- XII. Adjournment- meeting adjourned at 4:33

Questions/Discussion:

Informational Items to clarify in the document:

Postpone this document and bring back at the next meeting. This document is on the College Council meeting.

- How to change the flow chart – for clarification important to consider, it needs to be simple and easy to understand, and flow, and follow the code.
- Sharon Whited, Executive Assistant to the Vice President of Student Services is working on a “user friendly flow chart – draft not available yet
- Formal process of Grievance Step IV D – no specific time other than “must be scheduled” doesn’t say they have to meet within the 20 days. Should clarify to meet within 20 days.
- Section VII – rewrite to make the paragraph clearer.
- Definitions – Statute of Limitations 1) other than the ombudsperson, is there anyone else a student can go to?
- Staff position, college employee has been designated to fill the ombudsperson position. This position is to remain objective and make it a fair process as a priority. There will be times he will need to advocate for the students and there will be times he will need to advocate for the staff member. Student can go to whomever they want, however this is an appointment by the Vice President office.
- Section III. Student Complaint: Student on student complaint in on Section III step A. clarifies who one should go directly to. (see handout – flow chart)
- Definition of the 1st day of filing – refer to the Formal Grievance regarding the formal processing paperwork.
- Under 1st date of filing: Date submit the formal grievance and make that formal contact with the appropriate administrator. It is the responsibility of the student but did not take immediate steps to contact with the appropriate administrator or dean, is there a process of having received the forms that the appropriate administrator or dean can make contact with the student. Therefore an appropriate form should be submitted along with the contact of the student.
- 1st contact e-mail then file the form in case transportation is an issue.
- Transportation can be issue only at the end of the time period of 30 days.
- Section IV A Step 1 – 1st day of filing the Dean must address the complaint within 10 days.
- Must have clear reason why student does not want to talk to dean 1st.
- A person filing within 30 days, unable to, then you must stick to the formal document according to the date submitted.
- Formal Grievance process Step I, the financial agreement – how will they agree on this, needs to have a place on the form to note the agreement. On the mutual agreement, the supervisor may extend the timeline to resolve the issue on agreement.
- Note a place at the bottom of the form “for office use only”
- Include a special arrangement area with a signature
- Filing a complaint within the complaint is there a process?
- Follow up
- Section III A: Informal - Conflict mediation – a person must accept it and follow the statute of limitations
- Section III A,B,C – identify Step I, II & III etc.
- Statute of Limitations – summer session is not included. A grievance takes place end of the spring semester; it can be taken up at the beginning of the fall semester. How does a grievance take placed during the summer semester?
- Summer semester is not included in the grievance procedure.
- 90-day extension for enrolled students

- Meet with College Ombudsperson, according to the dictionary and what the committee came up with may be contradicting regarding the term ombudsperson
- Terminology – institutional language is being reflected is it necessary to call this position the ombudsperson, there might be a more applicable term.
- Should there be someone specifically to represent the student, i.e., a student advocate, to speak and help the student facilitate through the informal/formal process.
- Ombudsperson is the last optional step.
- A true 3rd party needs to be included in the process.
- Who is the advocate for the student is a separate process – a whole different question of concern.
- Question to who is or not an advocate for the students.
- Average about 50 students a year complaints, formal process 2 maybe.
- Changed from formal grievance to complaint grievance.
- Section VIII – appeals: last sentence nebulous – will work on the wording
- Superintendent/President or his designee – have already gone through the designee process
- Section VII – revise the entire paragraph.
- Need to have an addition of a student advocate.

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday September 10th, 2007 - 3:00pm - 5:00pm
Meeting #6 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. The President of the Senate shall report first and be followed by any special presentations, by the general membership, and by the Advisor of the Senate. Each report shall be limited to five minutes. Clarifying questions will be entertained at this time.

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint White, Kory as Senator of Legislation.
- B. A motion may come forward to appoint Godefroy, Sina as Senator of Petaluma.
- C. A motion may come forward to appoint Godefroy, Sina to a College Wide Committee.
- D. A motion may come forward to appoint Godefroy, Sina to a College Wide Committee.
- E. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee.
- F. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee.
- G. A motion may come forward to appoint Gould, Jeremy to a College Wide Committee.
- H. A motion may come forward to appoint Gould, Jeremy to a College Wide Committee.
- I. A motion may come forward to appoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion may come forward to appoint a student as a Representative at Region III Meetings.

M/S/

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion may come forward to endorse the Student Health Services policy change.
- B. A motion may come forward to approve funding for A.S. Senate Publicity on A.S. Cabinet Postings.

X. Discussion

- A. State Wide Student Senate / Region 3
- B. CCCSAA – October 19/20/21
- C. College Wide Committees
- D. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College – Associated Students Senate

Monday, September 10th, 2007

Minutes

Meeting #6 – Assembly Room

- I. Call to Order: 3:00 pm
- II. Roll Call: Quorum
- III. Approval of the Agenda: **M/S/C** **(Rowe)**
- IV. Approval of the Minutes: Thanks to Sandra Sigala for detail of minutes. **(Maurer)**
Minutes #4 – **M/S/C** **(Albrecht)**
Minutes #5 – **M/S/C** **(Rowe)**
- V. Public Comment: Introduction of Andrea Stevick, from Oakleaf newspaper.
- VI. Reports:
 - A. President **(Maurer)**
 - Last week met with Mr. Rowe, Mr. Navarrette, and Darlene from HighFeather food service, Mr. Rowe will elaborate on the details in his report;
 - Will be hearing from Mr. Carrillo about voting on brief publicity, for he has been asked to look into options for the AS Senate.
 - Change in schedule for move-in for Student Health Services – due to the one year push back delay at the Petaluma campus under continued construction.
 - B,C,D,E – none
 - F. Senator – none **(Albrecht)**
 - G. Senator – none **(Carrillo)**
 - H/L. Senator **(Rowe)**
 - Committees are continuing and soon to be completed.
 - Met with Ricardo Navarrette and Darlene Phillips regarding the food services on campus on how well it has been going, and possible improvement by adding the new grill, in which food service is already working on.
 - Met with College Council, they are reviewing the college wide committee **(Maurer)** system, and fixing the portions that need review to determine what is working and not, and which committees are accomplishing their goals.
 - I,J,K None
 - M. Publicity – did an unofficial poll of 50 students to the findings of where, when **(Carrillo)** and why, for AS Government of their knowledge is going on with the Associated Student Government. An allotment of funds has been approved to work on the publicity for the AS previously. Quite a few things to accomplish.
 - N. Cabinet is going well. Currently a student cabinet member will sit in on the **(Beck)** Senate meetings as well as a Senate student will sit in on Cabinet meetings for communication purposes, this is currently happening this year.
 - O. Advisor **(Ethington)**
AS started out slow, however it could mean your president is making the right choices; all about timing, especially with Cabinet work being involved; beginning to build and what could be, and to see in May what has happened. Your job is to stir it up, ask questions; and his job is to show you where the road blocks are and the red tape; when you spend money go through him because of guidelines etc. of process.
- VII.Appointments / Disappointments
 - A. A motion may come forward to appoint White, Kory as Senator of Legislation. **(Maurer)**
No action taken
 - B. A motion may come forward to appoint Godefroy, Sina as Senator of Petaluma. **(Albrecht)**
M/S/C

September 10th, 2007
Minutes - Meeting #6

- C. A motion may come forward to appoint Godefroy, Sina to a College Wide Committee. **(Carrillo)**
No objections to amend the motion to appoint Godefroy, Sina to Safety Committee **M/S/C** **(Maurer)**
- D. A motion may come forward to appoint Godefroy, Sina to a College Wide Committee. **(Albrecht)**
No objections to amend the motion to appoint Godefroy, Sina to International Studies Committee. **M/S/C** **(Maurer)**
- E. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee
Postpone to next meeting
- F. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee
Postpone to next meeting
- G. A motion may come forward to appoint Gould, Jeremy to a College Wide Committee **(Albrecht)**
No objections to amend the motion to appoint Gould, Jeremy to Library Committee **(Maurer)**
M/S/C
- H. A motion may come forward to appoint Gould, Jeremy to a college Wide Committee. **(Carrillo)**
No objections to amend the motion to appoint Gould, Jeremy to Budget Advisory Committee. **M/S/C** **(Maurer)**
- I. A motion may come forward to appoint Eubank, Kera to the College Council **(Albrecht)**
M/S/C
- J. A motion may come forward to appoint Eubank, Kera to the Institutional Planning Council. **(Rowe)**
M/S/C
- K. A motion may come forward to appoint a student to a College Wide Committee.
- VIII. Unfinished Business
 - A. A motion may come forward to appoint a student as a Representative at Region III Meeting. **M/S**
No objections to amend the motion to appoint Godefroy, Sina as a Representative **(Maurer)** at Region III Meetings. **M/S/C**
- IX. New Business
 - A. A motion may come forward to endorse the Student Health Services policy change. **(Rowe)**
M/S/C
(see handouts) – Ms. Susan Quinn, Director of Student Health Services gave a presentation on the Student Health Center Policy on District Proposal Revision.
 - B. A motion may come forward to approve funding for A.S. Senate Publicity on A.S. Cabinet Posting. No current proposal yet to come forward - Postpone for next meeting.
- X. Discussion
 - A. Student Government Vehicles: **(Maurer)**
Discussion: AS has \$170,000 in savings available for appropriate use, considering a vehicle purchase for student governmental use purposes, i.e., CCCSAA mtgs, leadership retreat meetings, etc. Currently there was a 4 month notice to place a rental vehicle on hold for AS use.
 - B. Student Government Publicity – move on to college wide committees. **(Maurer)**
 - C. College Wide Committees: See Jude Rowe or Ian Maurer if you are having problems contacting the committee chair persons.
Institute for Environmental Education has yet met – has been in contact; **(Albrecht)**
International Studies, have not had any contact as of yet.

September 10th, 2007

Minutes Meeting #6

If you are not finding the committees just let people know this and keep asking questions, at least we show we have an interest. Working diligently with campus community regarding the committees and when they are meeting or where. **(Rowe)**

Reminder: Senate must fill 2 committee seats or you can be disappointed. If you miss 2 meetings you can be removed as well. **(Maurer)**

Sent e-mails out in regards to his committees, will meet 1 on 1 next. **(Carrillo)**

Godefroy – see Mr. Rowe to get committee information after meeting today. **(Maurer)**

Encourage students to get involved and to sit on committees; represent both **(Rowe)**

Petaluma and Santa Rosa campuses.

D. Senate Business / Issues

CCCSAA – California Community College Student Affairs Association. Meets Friday, October 19th through Sunday October 21st in Sacramento this year. www.CCCSAA.org for conference information detail. Information by all Student Affairs directors and advisors bringing student leaders together to learn about shared governance and leadership. Best time to network with fellow student leaders. Hope every one will go. Transportation, lodging, food is covered, other than personal purchases. Conference contracts must be signed (read details) pick up at front desk in SAO, and get to Robert Ethington immediately. 19-20 students to attend with two 12-passenger vans.

Open to outside students as well, with priority to Senate and Cabinet student leaders along with the Conference contract filled out and signed (see form) from SAO front desk. Will bring this discussion to the Cabinet meeting on Tuesday as well.

- Think about business cards and some type of shirt to represent SRJC AS
- Business cards for Senate and Cabinet. (see handout example) Need to collect everyone's information both Senate and Cabinet so cards can be processed and have available for CCCSAA.
- Shirts need to come from the Cabinet to purchase; some colleges purchase luggage.
- Committee Reports need to be turned into Jude Rowe's mailbox.

XI. Announcements: None

XII. Adjournment: 4:10 p.m.

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday September 17th, 2007 - 3:00pm - 5:00pm
Meeting #7 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to five minutes. Clarifying questions will be entertained at this time.

A. President	(Maurer)	F. Senator at Large	(Albrecht)	K. Senator at Large	(None)
B. Vice President	(None)	G. Senator at Large	(Carrillo)	L. Committee Report	(Rowe)
C. Senator of Legislation	(None)	H. Senator at Large	(Rowe)	M. Publicity Report	(Carrillo)
D. Senator of Finance	(None)	I. Senator at Large	(None)	N. Cabinet Report	(Beck)
E. Senator of Petaluma	(Godefroy)	J. Senator at Large	(None)	O. Advisor Report	(Ethington)

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Rowe, Jude as Vice President.
- B. A motion may come forward to appoint Carrillo, Mathew as Senator of Legislation.
- C. A motion may come forward to appoint Dowd, Ryan as Senator of Finance.
- D. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee.
- E. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee.
- F. A motion may come forward to appoint Gutierrez, Jose to the Multicultural Events Committee.
- G. A motion may come forward to appoint Torres, Angel to the Multicultural Events Committee.
- H. A motion may come forward to appoint Fisher, Tiffany to the Auxiliary Enterprises Committee.
- I. A motion may come forward to appoint Belousov, Alexander to the District Online Committee.
- J. A motion may come forward to appoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. None.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion may come forward to approve funding for A.S. Senate Publicity on A.S. Cabinet Postings.
- B. A motion may come forward to approve funding for travel to Region III meetings throughout the Fall Semester.
- C. A motion may come forward to approve funding for a Constitution Committee Retreat.

X. Discussion

- A. State Wide Student Senate - Region 3
- B. CCCSAA – October 19/20/21
- C. Associated Students Publicity
- D. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College – Associated Student Senate

Monday, September 17, 2007

MINUTES

Meeting #7 – Assembly Room

I. Call to Order: 3:00 pm

II. Roll Call: Quorum

III. Approval of the Agenda: **M/S/C** **(Carrillo)**

IV. Approval of the Minutes: Minutes #6 – **M/S/C (as amended)** **(Albrecht)**

V. Public Comments:

- Karen Stanley, full-time faculty in Athletics and Phyllis Usina, Librarian; gave the history of Women's History month, started 3 decades ago, and the current committee started in the year 2000, does not have official SRJC committee status however. The mission statement: committee is comprised of representatives from SRJC faculty, classified staff, administrators and students. Gave historical statistics of women involved in U.S. government. Everyone is invited to the events which happen every March. A luncheon for women only, is the 1st Friday of every March, extend invitations to women who hold a seat on the Senate. Other than the March luncheon, an invitation is open to community. Request for involvement of students for this event and committee planning.

There are several women on the A.S. Cabinet; Jerome Beck is the Chair, perhaps **(Maurer)** Cabinet students would be interested. Retrieve information at SAO front desk. Also, Kera Eubanks, Student Trustee may as well be interested.

- Jason Gustafson – New to student government hopefully to get involved, sophomore at SRJC PolySci major student; hopes to receive an appointment with student government. Last year was on the baseball team, this year seeking other involvement; was in army as a combat veteran, and did intelligence work for 4-5 years, also did an internship for a political candidate representative in Arizona.

VI. Reports

A. President **(Maurer)**

Thank you to all for your attendance has been good since everyone has been on board; Agenda, moving through appointments that have come forward one at a time; reviewing each one as they come through; a new group of students are coming forward waiting for an interview. If there is a topic of interest you want added to the agenda, let him know so he can add the item to the agenda. Get your xerox copier pass code from Ann Swasey.

B,C,D. None

E. Senator of Petaluma – nothing to report **(Godefroy)**

F. Senator at Large – nothing to report **(Albrecht)**

G. Senator at large – nothing to report **(Carrillo)**

H. Senator at large – nothing to report **(Rowe)**

I,J,K. None

L. Committee Report – Committees moving forward slowly. Communication lines **(Rowe)** are being created just time consuming for everyone involved. Met with President Agrella brought forward the difficulties we have had and shared a need to communicate with College Council and with people who are on each of the committees.

M. Publicity Report – Ian provided rough drafts of posters to put out, each poster is **(Carrillo)** a bit different, size, shape, color, etc. exploring ideas to put a professional face to Associated Students Senate; working with Cabinet, Mr. Beck to combine student life and AS advertising, to include information how to find the AS. In-house, discussion: the Student Health Service packet - looking at something like this for recruiting, advertising or an orientation tool for the Associated Students, and include parliamentary procedures. We want people to know who we

are and that AS is working for the students. A finalized draft will be brought forward in 1 ½ weeks and have a finished product prior to CCCSAA.

Funding has been previously approved for publicity as well as refreshments **(Maurer)** during the Senate meetings. AS is saving money by picking up refreshments from Highfeather.

- O. Advisor Report – Doyle Center is coming down, finishing of the removal of the **(Ethington)** foundation this week; over this coming weekend there will be no electricity in SAO due to the transformer will be removed. In 2 weeks they will begin excavating.
- Plover is coming along – has room for 1 student to join the walking tour Thursday, 20th at 4:00; Plover building will include offices of: Assessment, Admissions & Records, School Relations all New Student Programs, Orientations, First Year Experience, Financial Aid, Scholarships and Veterans Affairs. Offices that did not fit in the Bertollini building are going to Plover.
 - Reminder: Contract for the Office Key – Ian, Jerome and Kera, (AS President, Chair of Cabinet and Student Trustee position) prominent leaders, importance to their responsibilities they have. Contract allows access to AS offices outside of normal work hours, or when full-time college employees are not present; to allow for student leaders to work as needed during non-normal office hours; also are allowed one SRJC student who is a member of AS Senate, AS Cabinet or AS committees (1 student each), at any one time to work in office during these special times; also with exception/special permission, can work on special projects with peers with approval of Director of SAO.

Is conscious and protective of this contract proposal, if anything happens we can lose the agreement of usage of the keys. The office is held liable for the disbursement of keys issued. Holds the position of Advisor to Senate, gives advice, will alert you to political jeopardy. Holds a responsibility of risk management and liability issues as his responsibility is to the college.

- Schedule appointments with him through Sandy, or if his door is open come in and will give you time.
- Leadership development, your show, you are running it; it's a student lab for leadership development. Excited about the group energy – best he's seen in many years. Debate and dialog currently happening is good for your group as well as for the institution.
- Marketing committee (use to have) to look at this again to include a member from both bodies of Cabinet and Senate.
- Bertollini building will include a geo thermal of the construction, dealing with **(Maurer)** temperature controls and energy. Much needed with advocate of Green from Within. So regarding keys, keep track SAO will not have limitation to access of the building to Associated Students government leaders.

AS will have more access in the new building.

(Ethington)

Marketing: the Legislative Committee to appoint Mr. Carrillo as the Chair and **(Maurer)** use this area as a platform for publicity to carry out a dual purpose.

- N. Cabinet Report – Upcoming event this Thursday, Homeless Awareness Day. All **(Beck)** invited will have tables from many community groups; political awareness coming up, will have a smorgasbord and will showcase what they are doing in the community; working on the marketing and sub committee hopeful to work with the Publicity/Legislative committee to do the updating of marketing. A proposal for funds will be brought forward for Senate consideration at a later date Banners will be put up regarding AS Plus membership with all of the sponsors. CCCSAA coming up Cabinet is excited to attend; Cabinet meeting will be applying their votes of filling all 3 Cabinet-at-Large positions open and 1 Treasurer Position, and will put students on their committees. - will finalize at the Cabinet meeting on Tuesday 9/18/07. Athletics Committee: very involved with Athletics and the Mascot getting out to all the games. Looking

forward to the vehicles discussed earlier. Bring up an AS/Cabinet meeting once a month/semester interest.

X. Discussion

- B. CCCSAA –Both attendance agreement and CCCSAA forms must be signed **(Ethington)**
from both Cabinet and Senate by end of this week.

Requested Cabinet check into t-shirts to wear and submit order in a timely fashion **(Maurer)**
to have for CCCSAA meeting. Express the possibility to leave as early as possible, arriving
shortly before check-in at the conference.

VII. Appointments / Disappointments

- A. A motion may come forward to appoint Rowe, Jude as Vice President. **(Carrillo)**
M/S/C

- B. A motion may come forward to appoint Carrillo, Mathew as Senator of **(Rowe)**
Legislation. **M/S/C**

Discussion: Looking at the Legislation Committee to take a more active role in **(Maurer)**
publicity this year.

- C. A motion may come forward to appoint Dowd, Ryan as Senator of Finance. **(Albrecht)**
M/S/C

Discussion: Particular attention to the Finance Code, and will be evaluated. **(Maurer)**

For everyone, there will be a report form given out; leave it in Jude Rowe's box. **(Rowe)**

Currently there are committee code requirements how, when you report. **(Maurer)**

- D. A motion may come forward to appoint Dowd, Ryan to a College Wide **(Rowe)**
Committee. **M/S**

No objections, amend motion to appoint Dowd, Ryan to the Auxiliary Enterprises **(Maurer)**

Committee. **M/S/C**

- E. A motion may come forward to appoint Dowd, Ryan to a College Wide Committee **(Albrecht)**
M/S

No objections amend motion to appoint Dowd, Ryan to the Health Services **(Maurer)**

Advisory Committee. **M/S/C**

- F. A motion may come forward to appoint Gutierrez, Jose to the Multicultural **(Godefroy)**
Events Committee. **M/S/C**

- G. A motion may come forward to appoint Torres, Angel to the Multicultural **(Rowe)**
Events Committee. **M/S/C**

- H. A motion may come forward to appoint Fisher, Tiffany to the Auxiliary **(Godefroy)**
Enterprise Committee. **M/S/C**

- I. A motion may come forward to appoint Belousov, Alexander to the District **(Rowe)**
Online Committee. **M/S/C**

- J. A motion may come forward to appoint a student to a College Wide Committee. **(Rowe)**
M/S

No objections amend the motion to appoint Beck, Jerome and Russell, Korissa **(Maurer)**
to Multicultural Events Committee. **M/S/C**

III. Unfinished Business: None

IV. New Business:

- A. Rep Fee not available – postpone the motion.

- B. A motion may come forward to approve funding for travel to Region III meetings **(Rowe)**
throughout the Fall Semester. **M/S/**

No objections amend the motion to approve \$500 funding for travel to Region III **(Maurer)**
meetings throughout the Fall Semester. **M/S/C**

Discussion: includes a meal and gas/per diem. There is a yahoo group on line as well for agenda items. Need to discuss on next agenda who will be attending the upcoming meeting in Los Angeles.

- C. A motion may come forward to approve funding for a Constitution Committee Retreat. **(Carrillo)**
M/S

Discussion: Interest to study, review and edit the AS Constitution. **(Maurer)**

The Constitution Committee is an on-going committee that does just that, for the Associated Students to vote on and approve of how our organization functions; the goal to be current, relevant and easily understood.

The thought is to have a Retreat looking at the Constitution in depth and having discussion with what does and does not work; get people involved with the process. Tentatively stated \$2000 in the Ref Fee proposal.

Need to look at everyone's time availability to have the event, so not over encumber funds;

Constitution Committee needs to get started this semester better than spring semester.

Need more of a plan and information prior to approving money. **(Carrillo)**

A motion to postpone this Constitution planning meeting until next week. **(Rowe)**

M/S/C

- X. Discussion

A. State Wide Student Senate – Region 3: already been discussed. **(Maurer)**

B. CCCSAAA – October 19/20/21: The combined fall and spring General Assembly **(Maurer)** is scheduled for November 9,10,11. Note these date if you are available and want to attend.

C. Associated Student Publicity: Exploring the need to expand and combine Publicity **(Carrillo)** with the AS Cabinet, and looking at a web site/link availability. Plan to go to classes and publicize for joining the AS Plus to help with the marketing on behalf of the Legislative committee.

- D. Senate Business / Issues

Board of Trustee meets at Petaluma campus once a year. Would be great for **(Maurer)** Senate to do the same. Next week bring your appointment books for scheduling various future meetings.

Bill Initiative for February regarding California Community College; detail of **(Rowe)**

Information will bring later. Met with President Agrella regarding the Rep Fee funds to support lobbying of information. Needs to be a distinction of how funds are provided.

Ed Code: can not use District funds to fund a measure on the ballot or a candidate. **(Ethington)**

Once it is on the ballot, you can then only give information about it, as stated by legal council.

Until something is on the ballot, you then can fund it either way.

- XI. Announcements: Longest meeting yet, still done early. **(Maurer)**

- XII. Adjournment: 4:45pm

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday September 24th, 2007 - 3:00pm - 5:00pm
Meeting #8 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to five minutes. Clarifying questions will be entertained at this time.

A. President	(Maurer)	F. Senator at Large	(Albrecht)	K. Senator at Large	(None)
B. Vice President	(Rowe)	G. Senator at Large	(None)	L. Publicity Report	(Carrillo)
C. Senator of Legislation	(Carrillo)	H. Senator at Large	(None)	M. Cabinet Report	(Beck)
D. Senator of Finance	(Dowd)	I. Senator at Large	(None)	N. Advisor Report	(Ethington)
E. Senator of Petaluma	(Godefroy)	J. Senator at Large	(None)		

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Gould, Jeremy as Senator at Large.
- B. A motion may come forward to appoint Tietzer, Maxwell to a College Wide Committee.
- C. A motion may come forward to appoint Tietzer, Maxwell to a College Wide Committee.
- D. A motion may come forward to appoint Gustavson, Jason to a College Wide Committee.
- E. A motion may come forward to appoint Gustavson, Jason to a College Wide Committee.
- F. A motion may come forward to appoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. A motion may come forward to approve funding for a Constitution Committee Retreat. **M/S**

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion may come forward to approve funding for A.S. Senate Publicity on A.S. Cabinet Postings.
- B. A motion may come forward to approve funding for attendance at the Fall General Assembly.

X. Discussion

- A. California Community College Initiative Measure
- B. Calendar Committee Report
- C. CCCSAA (Oct. 19-21) / General Assembly (Nov. 9-11) / Region III
- D. Senate Finance / Petaluma / Legislative Forming Process
- E. Midterm Interview Appointments
- F. College Wide Committee Vacancies
- G. Senate Business / Issues

XI. Announcements

XII. Adjournment

Santa Rosa Junior College-Associated Student Senate
Fall 2007 – Monday September 24th, 2007 – 3:00 – 5:00pm

MINUTES

Meeting #8 - Assembly Room

- I. Call to Order – 3:00 p.m.
- II. Roll Call – Quorum
- III. Approval of the Agenda – **M/S/C (as amended)** **(Maurer)**
Note change on item VII. F, to Appointments/Disappointments - A motion may come forward to appoint/ disappoint a student to a College Wide Committee.
- IV. Approval of Minutes- **M/S/C (as amended)** **(Carrillo)**
- V. Public Comments – Maxwell Tietzer introduced himself to Senate
- VI. Reports -
 - A. President: Attended the first meeting of Institutional Planning Counsel, very interesting/ **(Maurer)** informative; met with College Council, looking at re-evaluating the College Wide committees; Kory White phoned and confirmed she will be unable to participate on the Senate this year.
 - B. Vice President: A few of the committees have the same meeting time as well as same **(Rowe)** time as the Senate meeting.
 - C. Senator of Legislation: Legislative Committee “Leg” met and would like to make many **(Carrillo)** changes for the Legislative Code; it is dated and needs update/change, i.e., publicity, name change, code changes, how we interact with Cabinet; Senate needs a presence at Cabinet events; did research of different colleges and sees that the Student Government needed more of a web presence on the S.R.J.C website; has scheduled three student appointments who are interested in being involved with Leg.
 - D. Senator of Finance –Will be meeting with Ann Swasey, Accountant. **(Dowd)**
 - E. Senator of Petaluma – Nothing to report. **(Godefroy)**
 - F. Senator at Large – Nothing to report. **(Albrecht)**
- G.H.I.J.K. – N/A
 - L. Publicity Report: working on a publicity project that should be done before CCCSA **(Carrillo)** conference.
 - M. Cabinet reports: Moved forward with the scheduled event on the homeless went well; **(Beck)** looking forward to the Petaluma & joint meetings, with hopes they could happen at the same time; Legislative - promoting AS Government and working together with Cabinet and Senate, will bring to Cabinet agenda. Cabinet enjoys the Senate attendance at their meetings in working together.
 - N.) Advisor Report: Committee Report Summary – use a half sheet and will add a few **(Ethington)** comments before finalized. If anyone wishes to meet with him setup an appointment with Sandy. Budget – set up a time and meet with Ann, she will help you prepare for your report to Senate.
- VII. Appointments/Disappointments
 - A. A motion may come forward to appoint Gould, Jeremy as Senator at Large. **(Albrecht)**
M/S/C
 - B. A motion may come forward to appoint Tietzer, Maxwell to a College Wide Committee. **(Carrillo)**
M/S/
No objections: Amend the motion to read: A motion may come forward to appoint **(Maurer)**
Tietzer, Maxwell to Scholarship committee. **M/S/C**
 - C. A motion may come forward to appoint Tietzer, Maxwell to a College Wide Committee. **(Albrecht)**
M/S/
No objections: Amend the motion to read: A motion may come forward to appoint **(Maurer)**
Tietzer, Maxwell to the Citizens Bond Oversight committee. **M/S/C**
 - D. A motion may come forward to appoint Gustavson, Jason to a College Wide Committee. **(Carrillo)**
M/S

No objections: Amend the motion to read: A motion may come forward to appoint **(Maurer)**
Gustavson, Jason to the Calendar of Registration committee, Strategic Enrollment Planning committee
and the Graduation Speaker committee. **M/S/C**

E. A motion may come forward to appoint Gustavson, Jason to a College Wide Committee. **Done**

F. A motion may come forward to appoint /disappoint a student to a College Wide **(Rowe)**
Committee. **M/S/**

No objections: Amend the motion to read: A motion may come forward to disappoint **(Maurer)**
Kory White from the Board of Review Committee, Budget Advisory Committee, and Auxiliary and
Enterprise committees. **M/S/C**

VIII. Unfinished Business

A. A motion **has** come forward to approve funding for a Constitution Committee Retreat.
M/S/

No objections: Amend the motion to read: A motion may come forward to approve **(Rowe)**
funding of \$2000 for Constitution Committee Retreat. **M/S/C**

No objections: Amend the motion to read: A motion may come forward to schedule **(Rowe)**
November 2, 3, 4 for the Constitution Committee Retreat. **M/S/C**

Discussion: Review schedules at this meeting to establish a future time for the Constitution Committee
Retreat (1-day/quorum followed up with 3-day retreat); the Constitution Committee specific
membership roster includes: Vice President of Senate as Chair, Vice Chair of Cabinet as Vice Chair, 2
members of Cabinet, 2 members of Senate and 1 member at large; these are active voting members.
Other individuals may be included in the discussions.

IX. New Business

A. A motion may come forward to approve funding for A.S. Senate Publicity on A.S. **(Albrecht)**
Cabinet Postings. **M/S**

No objections: Amend the motion to read: A motion may come forward to approve **(Maurer)**
\$127.81 funding for A.S. Senate Publicity on A.S. Cabinet postings. **M/S/C**

Discussion: Rep Fee Proposal includes: three banners with four logos on each banner; **(Beck)**
promote AS Plus membership - total cost is \$511.27, asking for 25% financial assistance from Senate
for a total request of \$127.81 for these banners, (see rep fee proposal).

Include the SRJC Logo at the top of the banner; add the \$1 discount; consider and **(Ethington)**
increase for book loans, take back to Cabinet for discussion; and finally SA office on one line.

B. A motion may come forward to approve funding for attendance at the Fall General **(Carrillo)**
Assembly. **M/S**

No objections: Amend the motion to read: A motion may come forward to approve **(Maurer)**
funding up to \$3000 for attendance at the Fall General Assembly. **M/S/C**

X. Discussion

A. California Community College Initiative Measure – The Legislative committee should **(Carrillo)**
be handling these issues.

B. Calendar Committee Report: no report, the speaker to update the Senate also co-chairs **(Maurer)**
the Curriculum Committee and is in a meeting right now.

C. CCCSAA: is scheduled to be held in Sacramento October 19-21st, 2007; General **(Maurer)**
Assembly Region III, will be held in Los Angeles scheduled for November 9-11th, 2007. Last year was
very beneficial; the Senate should have high expectations. Dress code: appropriate for school, however
there are various events you may want to bring bathing suits, formal attire for formal dinner,
comfortable/casual attire, no logo shirts. There is a dance. Student participants must attend schedule of
events agenda.

20 students currently scheduled to attend CCCSAA. Travel attendance forms will be submitted through the district next week. Deadline for CCCSAA is 9/28/07. You need to travel together, cannot go alone. We will need to leave at the decided time of departure, not later. **(Ethington)**

- D. Senate Finance / Petaluma/Legislative Forming Process: Ask Senate for updates and reports on these meetings, and to be on the same page as far as expectations. Discussed the importance of serving the Petaluma Campus, assuring student needs are being met. Spoke with Senator of Finance, Ryan Dowd for presentation at the next meeting; looking at a new direction for Legislative Committee including publicity. **(Maurer)**

Does not believe the title of Senate of Legislation is beneficial and suggests the name to be changed to Senator of Student Affairs at a later date, and prepare for constitutional decision; to include a member of cabinet, senate and a member at large. **(Carrillo)**

- E. Midterm Interview Appointments - would like an interview meeting time with Senate members regarding how they are doing in their positions and their committees. Schedule with him at least by next week. **(Maurer)**
- F. College Wide Committee Vacancies: Work on getting the word out for more student involvement with committees. All Senate should try to recruit at least 1 person to get involved. We are half way there. **(Maurer)**

Suggests tabling to get students aware and include barbeque and music. **(Beck)**

- G. Senate Business/Issues: Would like to have a joint meeting as stated under the A.S. Constitution; proposed date, October 5th at Santa Rosa 1:00; also propose a Petaluma meeting October 26th, would be an option. **(Maurer)**

XI. Announcements: Having a Great Day – fantastic!

(Rowe)

XII. Adjournment: 4:37 p.m.

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday October 1st, 2007 - 3:00pm - 5:00pm
Meeting #9 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to five minutes. Clarifying questions will be entertained at this time.

A. President	(Maurer)	F. Senator at Large	(Albrecht)	K. Senator at Large	(None)
B. Vice President	(Rowe)	G. Senator at Large	(Gould)	L. Publicity Report	(Carrillo)
C. Senator of Legislation	(Carrillo)	H. Senator at Large	(None)	M. Cabinet Report	(Beck)
D. Senator of Finance	(Dowd)	I. Senator at Large	(None)	N. Advisor Report	(Ethington)
E. Senator of Petaluma	(Godefroy)	J. Senator at Large	(None)		

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Gustavson, Jason as Senator at Large.
- B. A motion may come forward to appoint / disappoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. None.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion may come forward to augment prior funding of \$2000.00 for the CCCSAA Conference by an additional \$5000.00.
- B. A motion may come forward to change the date of the Constitution Committee Retreat to November 16th through 18th.
- C. A motion may come forward to approve an Associated Students Parking Resolution.

X. Discussion

- A. California Community College Initiative Measure
- B. Curriculum Committee / Shared Governance Update
- C. CCCSAA (Oct. 19-21) / General Assembly (Nov. 9-11) / Region III
- D. Midterm Interview Appointments
- E. Senate Business / Issues

XI. Announcements

XII. Adjournment

MINUTES

Meeting #9 –Assembly Room

- I. Call to Order: 3:00 p.m.
- II. Roll Call: Quorum
- III. Approval of the Agenda: **M/S/C** (as amended to **IX.C**) (Rowe)
- IV. Approval of the Minutes: **M/S/C** (Rowe)
- V. Public Comments: None
- VI. Reports:
 - A. President: (Maurer)
 - In regards to the Joint Senate/Cabinet meeting, met and decided on a date for the joint meeting (awaiting an appointed advisor for this meeting) scheduled for Friday, October 5th, 2007 at 1:00 in the Assembly Room.
 - CCCSAA Hotel reservation for CCCSAA was under estimated, so will be voting today to augment the previous funding that had been approved for that event.
 - Attended a meeting with Mary Kay Rudolph, Vice President of Academic Affairs because of an issue regarding college wide committees. One of the student representatives who does not serve on the Senate and is on Curriculum committee, which meets same time as the Senate, has a problem with participation due to the computer system the committee uses which students do not have access to; prevents him from reviewing the materials before this meeting. Is currently in discussion to resolve this issue so the student representative can be an effective member of the committee.
 - B. Vice President (Rowe)

Presented the committee report form; forms will available at the front desk; each officer should take one and fill out to the best of your abilities, then place in his mail box. If you have any problem, there have been issues with contacting chairs of committee meetings, contact him. Fill out the form report even if your committee is not meeting.

Fill out the form even if your committee is not meeting for record. (Maurer)
 - C. Senator of Legislation: working on old vaudeville review show with Jerome Beck and being proactive in coordination with Cabinet and to advertise the AS government. (Carrillo)
Dates of event November 1, 2nd. Will be meeting with Deborah regarding a mailing list and website for events.
 - D. Senator Finance: No report (Dowd)
 - E. Senator of Petaluma: Next week is Cultural Awareness Week/ International (Godefroy)
Students held on Tuesday and Thursday at the Petaluma campus. No time set yet.
 - F. Senator at Large: None (Albrecht)
 - G. Senator at Large: None (Gould)
- H. I. J.K.: None
- L. Publicity Report: Report already stated under Legislative Report (Carrillo)
- M. Cabinet Report (Beck)
 - Used book sales: This week, Wed 10/3 11:00-2:00 p.m.; Petaluma campus on Thursday 10/4. Request needed support of people to help put books out and set up at 10:00. Let him know if you can help or talk to Ian if you are available to help.
 - Next week cultural awareness week SR& Petaluma.
 - Cabinet is looking forward to the joint meeting 10/5 in S.R as well as the PC meeting coming up along with upcoming meeting with CCCSAA.

- N. Advisor Report: **(Ethington)**
- Vice President Navarrette sent an e-mail regarding a student wanting to bring Hillary Clinton to campus. Will the student to Mathew from Legislative Committee. Student looking at October to hold the event.
 - For several reasons, please support Petaluma and show that student life is alive in Petaluma. This will make a difference for future student government. If you can help and go there, have a meeting there, then please do so.
 - Apologize for not having his full schedule at the last meeting when the constitution committee meeting was being scheduled. Was not available because of Clo Classic is scheduled for that weekend and is committee for that event.
- VII. Appointments/ Disappointments:
- A. A motion may come forward to appoint Gustavson, Jason as Senator at large. **(Gould)**
M/S/C
- B. A motion may come forward to appoint / disappoint a student to a College Wide Committee.
None
- VIII. Unfinished Business:
- A. None
- IX. New Business
- A. A motion may come forward to augment prior funding of \$2000.00 for the **(Rowe)**
CCCSAA Conference by an additional \$5000.00. **M/S/C**
Discussion: A grand total will include \$7000.00 for CCCSA. \$18,000 in travel **(Maurer)**
budget will have enough to pay for spring general assembly. Update budget sheet should be ready soon.
- B. A motion may come forward to change the date of the Constitution Committee **(Rowe)**
Retreat to November 16th through 18th. **M/S/C**
- ~~C. A motion may come forward to approve an Associated Students parking Resolution.~~
Removed from today's agenda
- X. Discussion:
- A. California Community College Initiative Measure
Met with president last week, having talked with legal council, Senate is unable **(Maurer)**
To financially support this measure as we'd hoped. The firm of statewide effort is not willing to segment their funds. We can only allow for informational resource. He has asked both individually and as a group by holding awareness events closer to the date of the ballot measure date for voting. He will give us the queue when he wants us to do anything to increase public awareness; for February primary ballot.
- B. Curriculum Committee / Shared Governance Update: as stated earlier there is an issue with the committee for our student to participate as a member. Ed Title V (procedures) states, a student participate as an effective member in that committee. Due to security issues, they cannot give access to student that the committee accesses, in worry that students may want to hack the system. Previously there were hard copies available.
This is the perfect example where Senate can make a change. You need all your **(Ethington)**
information so you can articulate the same from the Senate as a whole.
Recommend a forum to include Robert, Ken and Mary Kay for passing **(Maurer)**
- C. CCCSAA – Cabinet has been in discussion for t-shirts. Hotel rooms were a **(Maurer)**
problem; found more room across the street for the conference. Both Ian and Robert set the precedence for no one was aware of the lack of room space. Key component of this meeting is

the networking. Still trying to book 1 room at the conference hotel for materials to leave in the room at the Double Tree.

General Assembly (Nov. 9-11). To be held in San Jose, can drive, therefore cheaper. Need to know who is going. Available for 6 to attend: 1 voting member and others as representatives. Decision will be made at the next meeting on who will attend. Need to check in with Cabinet see if there is an interest to attend this meeting. Paper work to Robert by Monday, October 8th.

Region III: coming up, October 12th will be attending. Sent everyone's contact information from student government representatives to the Region. They are working with the Chancellor's office on updating the database.

D. Midterm Interview Appointments: Would like to meet with everyone in the next week or two, contact him. **(Maurer)**

E. Senate Business / Issues

Phone line for the Legislative desk and other members at large. Cost is not a problem however; concern is installation may be a concern. What the financial obligation is for getting a new phone line.

Sandy and Robert will figure out the cost. **(Ethington)**

Suggestion is that Leg will pick up the installation and Senate will cover monthly cost. **(Carrillo)**

Will be on next weeks agenda if costs are brought forward. **(Maurer)**

Petaluma meeting for room best is a classroom. Talk with Shirley Proulx **(Ethington)**

778-3904 at Petaluma campus; she is the campus scheduler and can tell you what's available.

Joint meeting 10/5 at Santa Rosa campus and again October 26 at PC **(Maurer)**

Must have agenda up right now for a Friday meeting by 1:00 today. You have 18 hours p/day on the Brown act. **(Ethington)**

XI. Announcements: Having a Great Day!

XII. Adjournment: 3:52 p.m.

Santa Rosa Junior College - Associated Student Senate – Regular Agenda
Fall 2007 - Monday October 8th, 2007 - 3:00pm - 5:00pm
Meeting #10 - Pioneer Hall - Assembly Room

I. Call to Order

At this time the President or Vice President shall call the meeting to order.

II. Roll Call

At this time the Advisor of the Senate shall call the roll and inform the body if a quorum is present.

III. Approval of the Agenda

At this time the Senate shall review the agenda and make additions and deletions as needed.

IV. Approval of the Minutes

At this time the Senate shall review the minutes and make additions and deletions as recommended.

V. Public Comments

At this time members of the public may address the Senate. Those who wish to speak shall provide the Secretary with their name and contact information before speaking; this information shall be noted in the minutes. Public Comments shall be limited to thirty minutes in total, with no more than ten minutes dedicated to a specific subject; each speaker shall be allotted no more than five minutes. No questions will be entertained at this time.

VI. Reports

At this time members of the Senate may report on their activities. Reports shall be limited to five minutes. Clarifying questions will be entertained at this time.

- | | | | | | |
|---------------------------|------------|---------------------|-------------|---------------------|-------------|
| A. President | (Maurer) | F. Senator at Large | (Albrecht) | K. Senator at Large | (None) |
| B. Vice President | (Rowe) | G. Senator at Large | (Gould) | L. Cabinet Report | (Beck) |
| C. Senator of Legislation | (Carrillo) | H. Senator at Large | (Gustavson) | M. Advisor Report | (Ethington) |
| D. Senator of Finance | (Dowd) | I. Senator at Large | (None) | | |
| E. Senator of Petaluma | (Godefroy) | J. Senator at Large | (None) | | |

VII. Appointments / Disappointments

At this time the Senate may Appoint or Disappoint students to/from the Senate, College Wide Committees, Hiring Committees, Ad-Hoc Committees, Internal Committees, Sub-Committees, other bodies within their jurisdiction, and other positions/duties as recommended. When possible such appointments and disappointments shall be noted here.

- A. A motion may come forward to appoint Tietzer, Maxwell as Senator at Large.
- B. A motion may come forward to appoint / disappoint a student to a College Wide Committee.

VIII. Unfinished Business

At this time the Senate shall continue any approved business which has not been previously concluded.

- A. None.

IX. New Business

At this time the Senate shall consider the following new items, additions and deletions may be made under 'Approval of the Agenda' if time sensitive; or as emergency items provided 24 hour notice.

- A. A motion may come forward to approve an Associated Students Resolution.

X. Discussion

- A. Curriculum Committee / Shared Governance Update
- B. Petaluma Campus Update
- C. CCCSAA (Oct. 19-21) / General Assembly (Nov. 9-11) / Region III
- D. Senate Business / Issues

XI. Announcements

XII. Adjournment