

**SANTA ROSA JUNIOR COLLEGE
ASSOCIATED STUDENTS
COMMITTEE CODE**

I. The Vice President of the Associated Students Senate, or a designee appointed by the Vice President and approved by the Senate, shall:

- A.** Act as the sole regulator of the rules laid out in the Committee Code, the Constitution of the Associated Students, the policies of the Sonoma County Junior College District, and any other applicable State and Federal laws as they relate to student representation on College-Wide Committees.
- B.** Direct the recruitment of students to participate in, maintain the roster of Student Representatives appointed to, interview new candidates for appointment, and make recommendations to the president regarding students suitable for appointment and positions in need of representatives on College-Wide Committees.
- C.** Serve as liaison between the Senate, Student Representatives, and College-Wide Committee Chairs; keeping an updated record of contact information and meeting times.
- D.** Report to the Senate at the first opportunity any problems regarding College-Wide Committees, Student Representatives, or other issues as appropriate.

II. Student Representatives serving on a College-Wide Committee shall:

- A.** Serve on their Committee from the time of appointment until the last day of the spring semester, until disappointed by the Senate, or until having submitted notice of their resignation to the Vice President of the Senate.
- B.** Report to the Vice President of the Senate at least once each month on the activities of their committee in brief.
- C.** Report to the Senate at least once each semester on the activities of the committee in detail.
- D.** Report to the Vice President of the Senate within twenty-four hours of an absence at a committee meeting. Not reporting an absence is grounds for the Vice President to recommend disappointment from the committee.
- E.** Attend meetings on a regular basis. Three or more missed meetings shall be grounds for the Vice President of the Senate to recommend disappointment from the committee.

III. Clarifications

- A.** Regarding Article III, Section 8, Item A of The Constitution of the Associated Students of Santa Rosa Junior College; The duty of each senator to sit on at least two College-Wide Committees shall be obligatory prior to appointment. The Vice President of the Senate may recommend the disappointment of any Senator not serving on two College-Wide Committees.

IV. Amendments and Revisions

- A.** Amendments and Revisions to the Committee Code shall require at least a one week postponement and then a simple majority vote of the Senate for approval.

V. This Code shall become effective, when approved by the Senate.

REVISION & AMENDMENT DATES:

Adoption: ???

Revised: Fall 2006

Dissolved: November 2, 2015 Mtg#17